



Credition Town Council

Market Street, Credition, Devon, EX17 2BN

Telephone: 01363773717

Email: townclerk@credition.gov.uk



PUBLIC NOTICE

You are hereby invited to attend a **Meeting of Credition Town Council**, which will be held on **Tuesday, 17th February 2015**, at the **Council Chamber**, Market Street, Credition, at **7.00 pm** for the purpose of transacting the following business.

In accordance with the Public Bodies (Admission to Meetings) Act 1960 members of the public are welcome to attend.

Clare Dalley (Mrs)
Town Clerk

11th February 2015

Members of the press and public requiring access to any of the documents mentioned in this agenda are asked to contact the Town Clerk (electronic links to documents are provided where available).

AGENDA

1. **To receive and accept apologies** (Please make any apologies known to the Town Clerk)
2. **Declarations of Interest** – To receive declarations of personal interest and disclosable pecuniary interests (DPI's) in respect of items on this agenda. Members are reminded that all interests:
 - Should be declared at the beginning of the meeting
 - Should be declared prior to the item being discussed
 - Must be declared on the 'Declaration of Interests' form, at the meeting, when making a declaration.
3. **To meet the new Credition Town Police Community Support Officer, Becky Tanner.**
4. **To receive a presentation from Charles Mossman, Sustainable Credition and Andrew Shadrake, DARE, regarding the Credition Community Energy project.**
5. **Public Question Time** - To receive questions from members of the public relevant to the work of the Council (*A maximum of 30 minutes is allowed for this item, verbal questions should not exceed 3 minutes*)
6. **Order of Business** - At the discretion of the Chairman, to adjust, as necessary, the order of agenda items to accommodate visiting members, officers or members of the public.
7. **Chairman's and Clerk's Announcements** - **To receive any announcements which the Chairman and Clerk may wish to make.** For information only.
8. **Town Council Minutes** – To approve and sign the minutes of the Credition Town Council meeting held on Tuesday, 20th January 2015, as a correct record.

9. **Matters Arising** - At the direction of the Chairman, to report on matters arising from the minutes of the Meetings held on 20th January 2015, for information only.

10. **To receive, and to ratify the decisions therein, the minutes of the following committee meetings:**

- Floral Crediton Committee Meeting held on 27th January 2015
- Administration & Personnel Committee Meeting held on 3rd February 2015
- Peoples Park Wildlife Area Committee Meeting held on 4th February 2015
- Grants Committee Meeting held on 10th February 2015

11. **Mid Devon District Council – Planning Applications** [MDDC Planning Public Access Portal](#)
Mid Devon District Council, the determining Authority, has asked for comments from this Town Council on the following planning applications:

Reference: [14/02141/MFUL](#)

Proposal: Erection of 10 dwellings with associated infrastructure and parking (Revised Scheme)

Location: Newcombes Resource Centre, Newcombes, Crediton, EX17 2AB

Applicant: Jenner Homes, Rollestone House, Pennsylvania Road, Exeter, EX4 5BJ

Reference: [15/00039/FULL](#)

Proposal: Erection of an extension

Location: Graphic Plc, Down End, Lords Meadow Industrial Estate, Crediton, EX17 1HN

Applicant: Mr Rob Holland, C/o Mr Neil Maud, XL Planning and Design Ltd, 1A Fore Street, Cullompton, EX15 1JW

Reference: [15/00059/FULL](#)

Proposal: Change of levels and surface finish of driveway

Location: Cobwebs, Barnfield, Crediton, EX17 3HY

Applicant: Mr J Foxford, Foxfords Ltd, Eden House, Jericho Street, Thorverton, EX5 5NY

Reference: [15/00106/FULL](#)

Proposal: Erection of a dwelling

Location: 11 Okefield Avenue, Crediton, EX17 2DJ

Applicant: Mrs B Rendell, 36B Argyle Road, West Ealing, London, W13 8AA

12. **Mid Devon District Council – Planning Decisions**

Mid Devon District Council, the determining Authority, has APPROVED the following applications with conditions as filed:

Reference: [14/02038/TPO](#)

Proposal: Application to fell 1 Black Pine tree protected by Tree Preservation Order 14/00005/TPO

Location: 1 Springfield, Western Road, Crediton, EX17 3NG

Applicant: Mr P Huda, 1 Springfield, Western Road, Crediton, EX17 3NG

Reference: [14/02012/FULL](#)

Proposal: Erection of replacement barn for garaging, garden machinery and general storage

Location: Henley House, Crediton, EX17 3PR

Applicant: Mr M Rose, Henley House, Crediton, EX17 3PR

Reference: [14/02013/LBC](#)

Proposal: Listed Building Consent for the erection of replacement barn for garaging, garden machinery and general storage

Location: Henley House, Crediton, EX17 3PR

Applicant: Mr M Rose, Henley House, Crediton, EX17 3PR

Reference: [14/02010/CAT](#)
Proposal: Notification of intention to fell 1 Sycamore and reduce canopy of 1 sycamore by 5-6 metres in a Conservation Area
Location: Land at NGR 283053 100584 (Peoples Park) Peoples Park Road, Crediton
Applicant: Mr S Hooper, Hooper Services, 62 Beech Park, Crediton, EX17 1HW

13. **Accounts Due for Payment and Receipts – To examine and agree the accounts due for payment and receipts for the period 7th January 2015 to 17th February 2015 inclusive and to receive the bank reconciliation.** (The schedule of payments and receipts will be issued prior to the meeting.)
14. **To examine and agree the list of internal bank account transfers** (A copy of the list will be circulated prior to the meeting.)
15. **To receive a list of outstanding debts owed to Crediton Town Council.** (The documentation relating to this item will be issued prior to the meeting.)
16. **Budget Review – To review the budget for the year to date.** (The budget sheet will be issued prior to the meeting.)
17. **To receive a report from the Council’s internal control checkers, following**
 - a) the monthly random inspection
 - b) a review of internal controls**and agree any actions.** (A copy of the reports will be issued with the agenda.)
18. **To review and approve the Council’s Investment Strategy.** (A copy of the Strategy will be issued with the agenda)
19. **To agree for £1,077.77 to be moved from the salaries budget to the Neighbourhood Plan project budget, in order to acquire Neighbourhood Plan administration support following the Clerk’s withdrawal as Neighbourhood Plan Administrator.**
20. **To consider and amend/agree a new Crediton Town Council Protocol on Member and Officer Relations.** (A copy of the protocol prepared by the Clerk will be issued with the agenda.)
21. **To appoint a representative to the newly formed Crediton Traders Group and agree procedures for reporting back to the Council.**
22. **To receive the following proposal from Cllr Vincent:**

“Crediton Town Council should sub-divide the sum raised for Localism Projects and declare publicly where these funds are intended to be spent and over what period.”

(A statement prepared by Cllr Vincent in support of this proposal will be issued with the agenda.)
23. **To consider Devon County Council’s proposals to reduce its public transport budget by reducing services and agree a course of action.** (Information relating to this item will be issued with the agenda.)
24. **Councillor Reports - At the discretion of the Chairman, to receive reports from Councillors (Town, District, and County) and representatives of the Council - strictly for information only.**
25. **Correspondence and Matters To Note – To receive Council correspondence and matters to note as detailed below** (Copies of the correspondence and matters to note will be issued with the agenda.)

Correspondence:

1. *Crediton Area History & Museum Society - Bow History Group Dartmoor Prison Talk*
2. *Dept. for Transport - Parking in Crediton*
3. *DCC - Temporary Traffic Notice Road from Village Cross to Hookway Cross*
4. *Mid Devon Children's Centre - January 2015 Newsletter*
5. *Newcombes Meadow Community Group - Notice of AGM*
6. *MDDC - Emergency Planning Workshops*
7. *Devon CCG - Update for Public & Stakeholders on Urgent & Necessary Measures*
8. *DCC - Temporary Traffic Notice A396 Bickleigh Bridge*
9. *DCC - Planned carriage works January/February 2015*
10. *D&C Police - Community message re: supermarket & petrol kiosk thefts*
11. *MDDC - Notification of Planning Appeal*
12. *DCC - 341 & 342 Bus Service complaint response*
13. *Residents' complaints - 341 & 342 Bus Service*
14. *Mr Gillard - Enquiry re: gritting of Barnstaple Cross to Forches Cross*
15. *Ms Flogan - Complaint re: Crediton Station car park*
16. *Changes to five Mid Devon Conservation Areas*
17. *Road Closure for planned maintenance works - Mill Street*
18. *Mr Somerville - Letter to Cllr Letch*
19. *British Weights and Measures Association - Gardening Allotments*
20. *People & Places - Continuing the Ethos of Action for Market Towns*
21. *DCC - Community News Roundup January 2015*
22. *Okehampton Town Council - Notes from Destination Okehampton Meeting*
23. *Mr Clapson - Request for speed restrictions and notices*
24. *Jacobs Ltd. - Temporary Traffic Regulation Order A3072 Bickleigh Castle Junction*
25. *Crediton Area History & Museum Society - Newsletter January 2015*
26. *Cheriton Fitzpaine Parish Council - Letter re: St Lawrence Green Toilets*
27. *Ms Wood - Concerns re: Maintenance of vegetation on QE Drive*
28. *Torridge, North, Mid, and West Devon CAB - January 2015 Newsletter*
29. *The Teenage Market - Crediton Teenage Market*
30. *Mr Johann - Request for stamps*
31. *DALC - E-bulletin February 2015*
32. *Devon Communities Together - Information & Advice Surgery*
33. *DCC - Temporary Traffic Order Four Mills Lane*
34. *DCC - Temporary Traffic Notice Mill Street*
35. *Senior Siren - Magazine*
36. *Sustainable Crediton - Newsletter*
37. *Crediton Congregational Church - Report on Justice Day 2014*
38. *DCC - Temporary Traffic Notice Mill Street: Revised Dates*
39. *Crediton Area Children's Centre - Spring Half-Term Activities 2015*
40. *Crediton Public Health Team - New Clinic*
41. *MDDC - Local Plan Review Proposed Submission and CIL Draft Charging Schedule Consultation*
42. *Mid Devon Community Safety Partnership - Invitation to annual meeting*
43. *Devon CCG - Update on Monitor investigation into commissioning of community services in Crediton*
44. *Cllr Cashmore - Report from EFRA Sub Committee and personal evidence submission*
45. *Exeter Volunteer - Wig Wednesday Event*
46. *DCC - Temporary Traffic Notice A377 East Street*
47. *Cllr Cashmore - Problems with Rural Broadband in Devon*

Matters To Note:

1. *MDDC – Audit Committee Agenda*
2. *MDDC – Extraordinary Meeting Agenda*

26. Business brought forward

At the direction of the Chairman, to report on matters not on the agenda and for information only.

PART TWO

- 27. It is recommended that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as it involves the likely disclosure of sensitive and confidential information.**
- 28. To receive recommendations/nominations for individuals who will receive a Crediton Town plate at the Mayor's Reception 2015.** (Councillors are reminded that this is to recognise the efforts of those who demonstrate outstanding commitment to the well-being of Crediton and the community.)
- 29. To receive an update from Cllr Letch and the Clerk regarding the land at Stonypark and agree a course of action.**
- 30. Close**