



Crediton Town Council

Market Street

Crediton

Devon

EX17 2BN

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To All Crediton Town Councillors,

You are hereby summoned to attend a **Meeting of Crediton Town Council**, which will be held on **Tuesday, 21st July 2015**, at the **Council Chamber**, Market Street, Crediton, at **7.00 pm** for the purpose of transacting the following business.

In accordance with the Public Bodies (Admission to Meetings) Act 1960 members of the public are welcome to attend.

Clare Dalley (Mrs)

Town Clerk

15th July 2015

Members of the press and public requiring access to any of the documents mentioned in this agenda are asked to contact the Town Clerk (electronic links to documents are provided where available).

AGENDA

1. **To receive and accept apologies** (Please make any apologies known to the Town Clerk)
2. **Declarations of Interest** – To receive declarations of personal interest and disclosable pecuniary interests (DPI's) in respect of items on this agenda.
3. **To receive a presentation from Mr Paul Taylor, Chairman of the Newton St Cyres cycle/path group**
4. **Public Question Time** - To receive questions from members of the public relevant to the work of the Council (*A maximum of 30 minutes is allowed for this item, verbal questions should not exceed 3 minutes*)
5. **Order of Business** - At the discretion of the Chairman, to adjust, as necessary, the order of agenda items to accommodate visiting members, officers or members of the public.
6. **Chairman's and Clerk's Announcements** - **To receive any announcements which the Chairman and Clerk may wish to make.** For information only.
7. **Town Council Minutes** – To approve and sign the minutes of the Crediton Town Council meeting held on Tuesday, 16th June 2015, as a correct record.
8. **Matters Arising** - At the direction of the Chairman, to report on matters arising from the minutes of the Meetings held on 16th June 2015, for information only.

9. **To receive, and to ratify the decisions therein, the minutes of the Policy & Forward Planning Committee held on 7th July 2015.** (A copy of the minutes will be issued with the agenda.)
10. **To appoint a person to the honorary position of Crediton Town Crier.** (Further information relating to this item will be issued with the agenda.)
11. **Mid Devon District Council – Planning Applications** [MDDC Planning Public Access Portal](#)
Mid Devon District Council, the determining Authority, has asked for comments from this Town Council on the following planning applications:

Reference: [15/00843/FULL](#)

Proposal: Conversion of existing garage into self-contained annexe with extensions to rear and side

Location: Fordors Down, Crediton, EX17 3DB

Applicant: Mr and Mrs S Chivers, Fordors Down, Crediton, EX17 3DB

Reference: [15/00957/FULL](#)

Proposal: Erection of rear and side extensions (Revised Scheme)

Location: 5 Salmon Hutch, Uton, Crediton, EX17 3QN

Applicant: C A Ridgewell, 5 Salmon Hutch, Uton, Crediton, EX17 3QN

Reference: [15/01029/LBC](#)

Proposal: Listed Building Consent for conversion of outbuilding into ancillary accommodation

Location: Fairpark, Exeter Road, Crediton, EX17 3BJ

Applicant: Mr R Cattell, Fairpark, Exeter Road, Crediton, EX17 3BJ

Reference: [15/01031/FULL](#)

Proposal: Erection of first floor extension

Location: 24 Cromwells Meadow, Crediton, EX17 1JZ

Applicant: Mr S Turner, 24 Cromwells Meadow, Crediton, EX17 1JZ

Reference: [15/01050/FULL](#)

Proposal: Alterations to existing access and extension to parking and display area, including change of use of residential garden (part)

Location: Trewatha, 1 Commercial Road, Lords Meadow Industrial Estate, Crediton, EX17 1ER

Applicant: Mr J Webber, Edwin Tucker & Sons Ltd, Commercial Road, Lords Meadow Industrial Estate, Crediton, EX17 1ER

Reference: [15/01082/LBC](#)

Proposal: Listed Building Consent to replace french doors, casement window and alterations to existing internal shutters

Location: Penton, Penton Lane, Crediton, EX17 1ED

Applicant: Mr R Grantham, Penton, Penton Lane, Crediton, EX17 1ED

Reference: [15/00571/FULL](#)

Proposal: Retention of a leanto carport/canopy

Location: G's Valets, Exeter Road, Crediton, EX17 3BN

Applicant: Mr Graham Atkinson, G's Valets, Exeter Road, Crediton, EX17 3BN

12. Mid Devon District Council – Planning Decisions

Mid Devon District Council, the determining Authority, has APPROVED the following applications with conditions as filed:

Reference: [15/00340/FULL](#)

Proposal: Installation of ramped access for wheelchair

Location: 36 Greenway, Crediton, EX17 3LP

Applicant: Mr J W Leyman, 36 Greenway, Crediton, EX17 3LP

Reference: [15/00564/FULL](#)

Proposal: Erection of a dwelling and double garage

Location: Highfield, Alexandra Road, Crediton, EX17 2DZ

Applicant: Mr P Rodd, Highfield, Alexandra Road, Crediton, EX17 2DZ

Reference: [15/00752/CAT](#)

Proposal: Notification of intention to fell 1 Ornamental Plum tree within the Conservation Area

Location: 1 Searle Street, Crediton, EX17 2AT

Applicant: Grindelwald, 1 Searle Street, Crediton, EX17 2AT

Reference: [15/00632/TPO](#)

Proposal: Application to crown reduce 1 Hornbeam by 1.5m on garden side, fell 1 Red Cedar tree and 1 Plum Cherry tree protected by Tree Preservation Order No. 99/00007/TPO

Location: Southfield, Southfield Drive, Crediton, EX17 2ET

Applicant: Mr Daniel Weeks, 4 Jocelyn Mead, Crediton, Devon, EX17 2EN

Reference: [15/00676/FULL](#)

Proposal: Erection of two-storey extension

Location: 1 Blagdon Rise, Crediton, EX17 1EN

Applicant: Mrs D Wright, 1 Blagdon Rise, Crediton, EX17 1EN

Reference: [15/00679/FULL](#)

Proposal: Erection of two storey extension to the rear

Location: 35 Greenway, Crediton, EX17 3LP

Applicant: Mr & Mrs R Tancock, 35 Greenway, Crediton, EX17 3LP

Reference: [15/00659/FULL](#)

Proposal: Installation of ATM

Location: 135 High Street, Crediton, EX17 3DU

Applicant: Co-Operative Estates, Department 10114, 5th Floor, 1 Angel Square, Manchester, M60 0AG

Reference: [15/00522/TPO](#)

Proposal: Application to crown reduce 1 Beech tree by 3 metres protected by Tree Preservation Order 88/00002/TPO

Location: The Mews, Deep Lane, Crediton, EX17 2BY

Applicant: Mr Harris, 16 Fairfield Road, Crediton, EX17 2EQ

Reference: [15/00763/FULL](#)
Proposal: Erection of single storey extension and replacement terrace
Location: 4 Okefield Road, Crediton, EX17 2DN
Applicant: Mrs R Hurst Smith, 4 Okefield Road, Crediton, EX17 2DN

Reference: [15/00751/TPO](#)
Proposal: Application to fell 1 Hornbeam and carry out works to 5 Hornbeams protected by Tree Preservation Order 99/00007/TPO
Location: Southfield, Southfield Drive, Crediton, EX17 2ET
Applicant: Mr I Blanchford, 2 Jocelyn Mead, Crediton, EX17 2EN

Reference: [15/00546/FULL](#)
Proposal: Erection of a dwelling
Location: Arden House, Union Road, Crediton, EX17 3AL
Applicant: Mr & Mrs Jones, Arden House, Union Road, Crediton, EX17 3AL

Mid Devon District Council, the determining Authority, has REFUSED the following applications with conditions as filed:

Reference: [15/00638/FULL](#)
Proposal: Erection of two storey extension to create a one-bedroom annex, playroom and garden store
Location: 9 Saxon Close, Crediton, EX17 3DS
Applicant: Mr M S Choudhury, 9 Saxon Close, Crediton, EX17 3DS

13. **Accounts Due for Payment and Receipts – To examine and agree the accounts due for payment and receipts for the period 17th June 2015 to 21st July 2015 inclusive and to receive the bank reconciliation.** (The schedule of payments and receipts will be issued prior to the meeting.)
14. **To receive a list of outstanding debts owed to Crediton Town Council.** (The documentation relating to this item will be issued prior to the meeting.)
15. **Budget Review – To review the budget for the year to date.** (The budget sheet will be issued prior to the meeting.)
16. **To receive a report from the Council’s internal control checkers, following the monthly random inspection and agree any actions.** (A copy of the report will be issued prior to the meeting.)
17. **To resolve to grant the Clerk designated authority to make routine payments during the Council’s Summer recess.**
18. **To resolve to grant the Clerk in consultation with Cllrs Letch and Harris designated authority to comment on planning applications during the Council’s Summer recess.**
19. **To consider a request for a bench to be sited in the vicinity of the Town War Memorial commemorating Jamie Fleming and to consider a contribution towards its costs.** (Further information relating to this item will be issued with the agenda.)
20. **To receive an update from the Clerk on the memorials for Samuel Crocker and consider a contribution towards the costs and/or further actions.**

21. **Councillor Reports - At the discretion of the Chairman, to receive reports from Councillors (Town, District, and County) and representatives of the Council - strictly for information only.**
22. **Correspondence and Matters To Note – To receive Council correspondence and matters to note as detailed below (Copies of the correspondence and matters to note will be issued with the agenda.)**

Correspondence

1. *DCC - Temporary Traffic Notice - Road from Fordton Cross to Station Cross*
2. *Mr Morse - Letter re Overhanging Trees*
3. *LAG - National Rural Crime Survey*
4. *Cllr Szabo - Tarka Rail AGM Report*
5. *Mr P Vincent - Email re Co-option*
6. *Mr D Cann - Temporary Traffic Light Problems*
7. *Northern Devon NHS Trust - Crediton Stakeholder Meeting Invitation*
8. *Temporary Traffic Order - Station access road South, Crediton*
9. *The Devon Chef - Evening events at Yearlstone*
10. *Sleaford Town Team - Teenage Market*
11. *Western Power - Proposed Road Closure*
12. *Heir Hunter UK - FOI Request*
13. *MDDC - Temporary Closure of Path nr Cockles Lane*
14. *DCC - 607 Crediton Town Bus*
15. *Devon Community Foundation - Funding for rural communities*
16. *Cllr Squires - Meeting for Crediton Area Parishes*
17. *Ashtead Plant Hire - Proposed Temp Speed Restriction*
18. *TNMWD CAB - Crediton Statistics*
19. *CredFest - Finale running order*
20. *DCC - Temporary Traffic Order, Union Terrace*
21. *Mr Sweeney - Complaint re posting of unsolicited literature*
22. *Locality - Free Community Activists Training Exeter*
23. *CredFest - Thank you*
24. *DCT - Ballot results for County Committee for Mid & West Devon*
25. *Complaint re Town Square dust*
26. *MDDC - Town Square Transfer*
27. *Cllr Szabo - Britain in Bloom Update*
28. *Mr Nicholls - Proposal to create Crediton Woods (possible future agenda item)*

Matters To Note

1. *NHS Northern, Eastern & Western Devon CCG - Healthy People June 2015*
2. *Cllr Hughes - Meeting notes from meeting with Mr Read*
3. *MDDC - Press Release- Local Plan Review Representations*
4. *DCT - News & Events*
5. *MDDC - Press Release Play Areas*
6. *DCC - Community News Roundup June 2015*
7. *Healthwatch Devon - Survey for Crediton*
8. *Sustainable Crediton - Newsletter Issue 60*
9. *MDDC - Press Releases Community Safety Pop-Up Shop*
10. *Healthwatch Devon - July e-bulletin*

11. *TNMWD CAB - Newsletter July 2015*
12. *MDDC - Press Release Cheriton Bishop Community Land Trust*
13. *Healthwatch Devon - Weekly Round Up*
14. *Crediton Area Children's Centre - Summer Term 2015 Programme*
15. *Cllr Hughes - Sustainable Crediton Core Group meeting notes*
16. *Healthwatch Devon – Voices Issue 9 Summer 2015*
17. *MDDC – Summons and Agenda 15 July*
18. *Crediton Children's Centre Crediton - LDG minutes 7th July 2015 & Report*

23. Business brought forward

At the direction of the Chairman, to report on matters not on the agenda and for information only.

24. Close