



Credition Town Council



Minutes of the Meeting of the Town Council held on
26 July 2011

Present:	Councillors	Mr F Letch (Chairman) Mr J Downes Miss J Harris Mr N Way (part meeting) Mr A Leighton Plom Mr R Adams (part meeting) Mrs L Brookes-Hocking Mr T Connell Mr M Szabo Mrs L Conyngham Mr B Dixon
In Attendance:	Clerk Police Team Leader Public Press	Mr M Maggs Sergeant David MacFadden 4 (Tanglewood Project) 1 (part meeting)

AGENDA ITEMS

44. To receive apologies

Apologies were received from Councillor Hughes (personal).

45. Declarations of Interest

Code of Conduct	Councillor Downes and Way	As a member of more than one authority, declared that any views or opinions expressed at this meeting would be provisional and would not prejudice any views expressed at a meeting of another authority.
Personal	Councillor Way	Minute 53b
Prejudicial	Councillor Adams	Minute 56a

46. Meeting Management

It was agreed to advance agenda item 11c (Tanglewood Project) to before item 9 (Working Group Notes).

47. Public Question Time

None.

48. Chairman's & Clerk's Announcements

The Clerk had no announcements to make.

The Chairman provided a "flavour" of his July community appointments:

4 July – Twinning Committee, 10 July – Macmillan 100years, 12 July - Red Deer Time Capsule, 16 July – Credition Running Network, 17 July – Downes reception, 17 July – Community Fair, 18 July – SW in Bloom judging, 18 July – Landscore School, 23 July – Mid Devon Show, 25 July – Allotments judging, 31 July – Parish Church, Lammas.

Councillor Way arrived.

49. Town Council Minutes

The minutes of the Town Council meeting held on 21 June 2011 were received and approved as a correct record.

50. Matters Arising

None.

51. Finance & General Purposes Committee Minutes

a) Minutes

Councillor Adams arrived.

The minutes of the Finance & General Purposes Committee meeting held on 5 July 2011 were received and noted.

b) Recommendations

The recommendations of the committee were approved as minuted.

52. Finance

c) Tanglewood Project

The Chairman and the Clerk reminded members of the Council's extant decision on this matter:

"..... a payment of £2500 should be made to the Tanglewood project in consultation with the project manager and to accommodate any end of year accounting processes. The remaining sum to be paid to the Tanglewood project if the currently identified additional project (Teen Shelter) did not proceed."

It had become apparent that the teen shelter project would not be progressed.

Several letters had been received (both in favour and against the project).

It was agreed to open the discussion to include the Tanglewood project manager and the young people who were in attendance.

The project manager provided a brief update on the project and gave additional information relating to the proposed changes to the DCC Youth Service. It was hoped that a social enterprise would be set up to manage the project which would help provide greater benefits and flexibility. This would also provide greater accountability, with the Council holding the remaining funds and approving payments.

It was, consequently, agreed to provide the additional funding as previously set out and with the following additional conditions:

- that the Council would be kept informed of progress and developments.
- that the Council should receive a list of all the young people involved in the project.
- that regular (at least six monthly) updates should be provided at an appropriate public meeting.

53. Peoples Park & Scout Memorial Gardens Working Group Notes

a) Notes

The notes of the Peoples Park & Scout Memorial Gardens Working Group meeting held on 19 July 2011 were received and noted.

b) Recommendations

The Clerk and the Chairman provided clarification on points raised by members.

Councillor Way declared a personal interest as a member of a funding authority.

The recommendations of the committee were approved as minuted.

53. Planning

a) Planning Decisions

Noted. Decisions notified by the planning authority are appended.

b) Planning Applications

Comments made in respect of planning applications considered at this meeting are appended.

c) Planning Applications/Items for Determination week ending 26 July 2011

None.

54. Finance

a. *Schedule of Accounts*

The Schedule of Accounts, numbers 3308 to 3319 including Direct Debit reference number 4280 totalling £1,489.75, was approved.

b. *Donation Requests (Crimestoppers)*

The Council felt that the request fell outside its policy on providing grants to local organisations and was consequently refused.

55. Mid Devon District Council

a. *Licensing – Premises Licence Application for The Green House*

The Council had no objections to this application.

b. *Air Quality*

The Clerk had received a response from the MDDC's Head of Environmental Services who provided an explanation for MDDC's decision not to hold an Air Quality Steering Group meeting.

Councillors were dissatisfied with the response and considered a meeting necessary to discuss important developments (link road) and concerns over air quality monitoring, especially in the High Street. There was considerable support from members of the group for a meeting and it was therefore decided to formally request that the Head of Environmental Services (as chairman of the group) call a meeting, in Crediton, within two months of the request being made.

c. *Dog Litter Bin*

A request had been received for a dog litter bin at Butt Parks (in the vicinity of No 74). It was agreed to fund a bin up to a limit of £450. However, provision would be dependent on MDDC's ability to service the bin. Consideration should also be given to the provision of financial support from the Town Council's Parish Paths Partnership budget. Additionally, the need for a dog litter bin at the end of FP24 should be considered but only if MDDC were able to service it.

d. *Localisation of Business Rates*

It was decided that the Council would support the stance taken by the National Association of Local Councils in advocating that a proportion of the business rate, if reformed, should go to local councils (town and parish councils).

56. Devon County Council

a. *TRO & High Street Parking*

Councillor Adams declared a prejudicial interest and left the meeting after making representations in accordance with the Council's Standing Orders and clause 12(2) of the Code of Members' Conduct.

Councillors were disappointed that, after a lengthy period of consultation, the Highway Authority had not supplied the Council with the final version before implementing the changes. The timing and notification of the order left a great deal to be desired. The Highway Authority had also failed to acknowledge or fully take on board the Council's comments in relation to the consultation:

1. High Street South side - Remove taxi ranks
2. South side - Tesco loading bay 7 to 2 then 45 minutes waiting
3. North side – loading and limited waiting outside 110 High Street should be Mon to Fri not Mon to Sat
4. South side – from Union Terrace junction to pelican crossing – should remain as current
5. Support no waiting restrictions North and South side of High Street adjacent bus stops only if carriageway centre line is moved southwards to accommodate two-way traffic
6. North and South side pelican crossing – shorten zigzag lines to create more parking.
7. South side – 28/29 High Street (Jacksons) – double yellow line added in error. Should be combination of no stopping (buses) and Limited Waiting.

The County ward member provided an explanation and an update, agreeing that the issue should receive closer examination.

The Clerk to write expressing the Council's disappointment.

b. *TRO & Amendment Order*

The Clerk provided an explanation. It was agreed that great confusion had been caused by the way in which the Highway Authority had announced the amendment order. It was further agreed that the Clerk should again write expressing the Council's disappointment at not being properly and more effectively consulted.

c. *Dean Street Petition*

The Clerk had circulated the petition to councillors, handing the original to the County member.

Following the disappointing response to the Council's previous requests for action, it was agreed that the Council should convene a meeting of the Policy & Forward Planning Working Group as soon as possible after the recess (13 September) to address issues relating to road safety, 20mph speed limits and transportation.

The Clerk to write to the petition organiser.

d. *Pay & Display Report*

It was agreed to defer a detailed discussion to the proposed Policy & Forward Planning Working Group which would make recommendations for the Council's consideration at September's Council meeting.

The Clerk was asked to invite the DCC Highways & Transport cabinet member to a meeting with the Council sometime during mid October/November.

57. QE Jubilee Beacons

Deferred to an Events Working Group meeting to be called by the Chairman in September.

58. South West in Bloom & Floral Crediton Awards Presentations

The Chairman reported that the results of the recent SW in Bloom competition would be announced on 14 September at Newquay. The Chairman of the Council and the Chairman of the Floral Crediton Working Group would attend.

It was agreed to hold a combined Floral Crediton Competition and SW in Bloom presentation evening on 21 September at the Boniface Centre. It was further agreed to vire across any necessary additional funding from the Economic Development budget.

Thanks were expressed to everyone concerned in the preparation of the town's entry in SW in Bloom 2011. Special appreciation was given to Anne Hughes, Liz Brookes-Hocking and Sandra O'Connor.

59. Councillor Reports

a) *DALC County Committee*

Councillor Hughes had asked the Clerk to table a report following the recent meeting of the DALC County Committee. The Clerk to circulate to councillors.

b) *Training*

Councillor Plom commented on the excellent training being provided for new members.

60. Administration

a. *Delegation*

It was agreed to continue with the established system of delegation during the recess. The Clerk was delegated with responsibility in consultation with the Chairman and councillors.

b. *Council Review*

The Chairman explained that there was a need to look at the Council's work and performance and how that related to the Council's administration. It was agreed that the Chairman, Vice Chairman and Clerk would arrange a meeting with the prospective advisor to check credentials, experience and suitability. Appropriate terms of reference would have to be agreed and cost estimates provided.

61. Correspondence Received and Items of Information

Correspondence

1. DALC – Notification: DALC County Committee Membership.

2. Sgt Lee Groves – e-mail: Update on departure & replacement.
3. Unique Calendar Company – letter: Introduction to calendar production service.
4. Creedy LAG – Minutes: From meeting of 5 July 2011 plus Action Plan.
5. SLCC – Notification: Devon Branch Meeting; 6 Sept. 2011.
6. Cabinet Office – Consultation Notification: Civil Contingencies Act Enhancement Programme: Phase 2.
7. NHS Blood Transplant Unit – Letter: Request to assist in advertising Crediton sessions.
8. HospisCare – Letter: Pine Lodge now open; notification.
9. Creedy LAG – e-mail: Request for comments on Special Constables.
10. Mrs D Poole – Letter: Request for local information, (*Town Clerk's Office has responded with Town Guide, Crediton Courier & some phone numbers*).
11. Cumbria Clock Company – Letter: Introduction to clock maintenance service.
12. Mrs E Culpepper – Letter: Weed spraying in town & the environmental impacts.
13. Concorde Copiers – Letter: New company structure & name.
14. Mr J Boyle – e-mail: Copy of letters – Mr Boyle & DEFRA; air quality in Crediton.
15. DCC – Road Closure Notification: Forches Cross to West Lodge; 8 to 10 August 2011.
16. DCC – Notification: The Tour of Britain Cycle Race in Crediton; 15 September 2011.
17. Mid Devon Transport Group – Letter: transport issues in Mid Devon.
18. Rural Services Network – Website Article: Broadband speeds in Devon & other rural areas.
19. Carillion – Road Closure Notification: Cheriton Fitzpaine; 26 -28 October 2011.
20. Crediton Running Network – thank you letter to Mayor for opening launch event

Information

1. Clerk & Councils Direct – Newsletter: July 2011
2. DALC –Newsletter: DALC County Committee Membership
3. SLCC – Magazine: The Clerk, July 2011.
4. Senior Council for Devon – Newsletter: July 2011.
5. MDDC – Summons, Agenda & Minutes: District Council meeting; 13 July 2011.
6. Involve Mid Devon – Newsletter: July 2011.
7. Crediton Gazette – Extract – Article on Crediton “Boom Town”.
8. MDDC – Newsletter: Parish Matters; July 2011.
9. Mid Devon Show – Leaflet: 23 July 2011.
10. Involve Mid Devon – Agenda & Invitation: Voluntary Groups Forum; 1 September 2011.
11. DALC – Minutes: County Committee Meeting of 21 March 2011.

Business Brought Forward

62. Bandstand Chairs

A councillor reported that a suitable home and use had been found for the Bandstand chairs. The Council had previously agreed to dispose of the chairs which had been intended for use in Newcombes Meadow but had proved to be unsuitable. The chairs would be given on permanent loan to Downes House for use at public functions.

63. Highways Winter Maintenance

An agenda item was requested at the next Finance & General Purposes Committee meeting.

64. Youth Council

Councillor Plom would continue to investigate the feasibility of setting up a Youth Council for discussion at an appropriate future meeting.

The meeting closed at approximately 9:35pm

Signed:

(F Letch, Chairman)

Date:

Crediton Town Council

PLANNING DECISIONS AND APPLICATIONS FOR TOWN COUNCIL MEETING 26 JULY 2011

Planning Decisions – as notified by the Planning Authority:

DECISION	Type – Decision
	Reference: 11/00659/FULL Full planning application
	Address: St Boniface Centre Church Lane Crediton Devon
	Description: Installation of photovoltaic panels and installation of velux windows
	Decision: Grant permission
Web link: 11/00659/FULL	

DECISION	Type – Decision
	Reference: 11/00661/FULL Full planning application
	Address: Tanners Yard 100 High Street Crediton Devon EX17 3LF
	Description: Application to replace extant planning permission 08/00456/FULL (to extend time limit). Change of use from offices and consulting rooms to two flats
	Decision: Grant permission
Web link: 11/00661/FULL	

DECISION

Type – Decision

Reference: **11/00662/LBC** Listed Building Consent
Address: Tanners Yard 100 High Street Crediton Devon EX17 3LF
Description: Application to replace extant consent 08/00459/LBC (to extend time limit). Listed Building Consent for internal and external alterations
Decision: **Grant permission**
Web link: 11/00662/LBC

DECISION

Type – Decision

Reference: **11/00723/FULL** Full planning application
Address: 36 Greenway Crediton Devon EX17 3LP
Description: Erection of two-storey and single-storey extensions
Decision: **Grant permission**
Web link: 11/00723/FULL

DECISION

Type – Decision

Reference: **11/00708/FULL** Full planning application
Address: The Maisonette 108 High Street Crediton Devon EX17 3LF
Description: Change of use of 3 ground floor rooms from veterinary surgery to residential
Decision: **Grant permission**
Web link: 11/00708/FULL

Type – Decision

Reference: **11/00787/CAT** Works to Trees in a Conservation Area
Address: Blagdon House Blagdon Crediton Devon EX17 1EH
Description: Notification of intention to fell 1 scots pine tree and carry out works to 1 liquid amber tree within a Conservation Area
Decision: **No Objection**
Web link: [11/00787/CAT](#)

Type – Decision

Reference: **11/00835/FULL** Full planning application, registered 03/06/2011
Address: 12 George Hill Crediton Devon EX17 2DT
Description: Erection of single storey extension and insertion of roofspace window to south west elevation
Decision: **Grant permission**
Web link: [11/00835/FULL](#)

Type – Decision

Reference: **11/00775/FULL** Full planning application, registered 27/05/2011
Address: Peck and Strong Unit 2 Marsh Lane Lords Meadow Industrial Estate Crediton Devon EX17 1ES
Description: Installation of 228 photovoltaic panels to roof
Decision: **Grant permission**
Web link: [11/00775/FULL](#)

DECISION

Type – Decision

Reference: **11/00740/FULL** Full planning application
Address: Moose Hall Bowden Hill Crediton Devon EX17 3EJ
Description: Hip to gable roof extension, insertion of windows and rooflights to form self contained flat
Decision: **Withdrawn**
Web link: [11/00740/FULL](#)

DECISION

Type – Decision

Reference: **04/00593/FULL/NMAA** Received: Fri 27 May 2011
Address: Land at NGR 283335 100449 (adjacent to Telephone Exchange) Parliament Street Crediton Devon
Description: Renewal of planning permission (comprising 4/18/96/491, 4/18/99/2902/R and 4/18/2001/1462) for the erection of block of 10 no. flats for elderly persons, together with formation of vehicular access and parking area
Decision: **Permission Refused**
Web link: [04/00593/FULL/NMAA](#)

DECISION

Type – Decision

Reference: **11/00538/MFUL** Full planning application, registered 11/04/2011
Address: Crediton Tool Hire, Union Road, Crediton, Devon, EX17 3AL
Description: Erection of extension and conversion of building to provide 10 self-contained apartments (Revised Scheme)
Decision: **Grant permission**
Web link: [11/00538/MFUL](#)

DECISION**Type – Decision**

Reference: **08/01075/FULL/NMA** Non-Material Amendments
Address: 23 Mill Street Crediton Devon EX17 1EY
Description: Erection of a double garage (Revised Scheme)
Decision: **Grant permission**

Web link: 08/01075/FULL/NMA

Planning Applications**APPLICATION****Type – Application**

Reference: **11/00979/FULL** Full planning application, registered 06/07/2011
Address: Newcroft Western Road Crediton Devon EX17 3NB
Description: Erection of single storey extension

Web link: 11/00979/FULL

No Objections -

APPLICATION**Type – Application**

Reference: **11/01010/ARM** Approval of Reserved Matters, registered 08/07/2011
Address: Land at NGR 282362 100434 (R/O Shangri-la) Broad Close Crediton Devon
Description: Reserved Matters for the erection of a dwelling following Outline approval 10/00342/OUT (Revised Scheme)

Web link: 11/01010/ARM

No Objections – Provided the height of the proposed dwelling is not an issue to neighbouring properties.

Type – AppealReference: **10/00044/NUDUR**

Address: Land at NGR 283335 100449 (Adjacent To Telephone Exchange) Parliament Street Crediton Devon

Description: Renewal of planning permission (comprising 4/18/96/491, 4/18/99/2902/R and 4/18/2001/1462) for the erection of block of 10 No. flats for elderly persons, together with formation of vehicular access and parking area.

CTC Previous Comments: **NO OBJECTIONS** - Councillors were pleased to see that the height of the development had been reduced. However, councillors suggested that the use of appropriate screening be used for the parking area to minimise the visual impact on the properties opposite and the glare from car headlights at night.Web link: [N/A](#)

The Town Council expressed “No Objections” to the original application for 10 flats but strongly supports the Planning Authority in enforcing what appears to be an illegal development. Additionally, the Council noted that the site had been used as a builders yard for at least three years causing nuisance and an unsightly appearance in the Conservation Area. The Council wishes to know the Authority’s position with regard to this?

Type – ApplicationReference: **11/01058/FULL** Full planning application, registered 11/07/2011

Address: Moose Hall Bowden Hill Crediton Devon EX17 3EJ

Description: Hip to gable roof extension, insertion of windows and roof lights

Web link: [11/01058/FULL](#)

No Objections – Provided the Planning Authority is satisfied that the proposed development does not compromise the privacy of neighbouring properties.