



Credition Town Council



Minutes of the Meeting of the Town Council held on
18 October 2011

Present:	Councillors	Miss J Harris (Chairman) Mrs A Hughes Mr N Way (part meeting) Mr A Leighton Plom Mr R Adams Mrs L Brookes-Hocking Mr M Szabo Mrs L Conyngham Mr B Dixon
In Attendance:	Mid Devon District Councillors	Mr B Wright and Mr M Binks
	Clerk	Mr M Maggs
	Public	7
	Press	2

AGENDA ITEMS

88. To receive apologies

Apologies were received and accepted from Councillors Downes (personal), Letch (business) and Connell (health).

89. Declarations of Interest

Personal	Councillor Dixon	Minute 96b Application DCC/3272/2011
Personal	Councillor Way	Minute 96b Applications 11/01419/FULL, 11/01521/FULL, DCC/3272/2011
Personal	Councillor Way	Minute 99
Personal	Councillor Conyngham	Minute 101
Code of Conduct	Councillor Way	As a member of more than one authority, declared that any views or opinions expressed at this meeting would be provisional and would not prejudice any views expressed at a meeting of another authority.

90. Meeting Management

No changes were made to the order of items. Agenda item 11 had formed part of the Peoples Park & Scout Memorial Gardens Working Group recommendations approved by Council on 20 September 2011 and, as a consequence, would not be debated again.

A Part Two discussion would take place, if necessary, at the end of the meeting to accommodate agenda item 17b (Council Review).

91. Public Question Time

Several members of the public were in attendance to make representations in relation to Planning Application 11/01521/FULL. In accordance with the Council's policy and Standing Orders, it was agreed that the public could make their representations before the matter was debated under agenda item 9b.

92. Chairman's & Clerk's Announcements

The Chairman introduced the new reporter from the Crediton Gazette (Express & Echo).

The Clerk had several announcements to make:

- He had recently returned from annual leave and thanked councillors for supporting the Assistant Town Clerk during his absence. It was difficult trying to cover the full staffing complement whilst working part time.
- He also asked councillors if they could help with the distribution of Council newsletters. In the past, most of the local distribution had been carried out by the Administration Assistant. A substantial number of copies from the last two editions had remained undistributed. Unless distribution was increased, it would be necessary to reduce the number of copies produced to save on costs.
- Updates on planning issues and the link road (DCC site meeting) would be provided under the appropriate agenda item.

93. Town Council Minutes

Councillor Way arrived.

The minutes of the Town Council meeting held on 20 September 2011 were received and approved as a correct record.

94. Matters Arising

Minute 71" Minute 55b":

The Clerk was asked to provide another update on this issue. A response had been received and, hopefully, members would be contacted by MDDC in due course.

95. Finance & General Purposes Committee Minutes

a) *Minutes*

The minutes of the Finance & General Purposes Committee meeting held on 4 October 2011 were received and noted.

b) *Recommendations*

All decisions were made under delegation.

The Clerk clarified issues relating to minute 91a and explained that details of the budget and project phases had been circulated twice. All recommendations based on the budget and programme of works had been approved by the Council (Finance & General Purposes Committee) at its meeting held on 6 September thus negating the need for the recirculation of information.

96. Planning

a) *Planning Decisions*

Noted. Decisions notified by the planning authority are appended.

b) *Planning Applications*

Comments made in respect of planning applications considered at this meeting are appended.

c) *Link Road Application*

See b) above.

d) *Planning Applications/Items for Determination week ending 18 October 2011*

One application had been received. Comments made in respect of this application (DCC/3273/2011) are appended.

97. Finance

a) *Schedule of Accounts*

The Schedule of Accounts, numbers 3348 to 3353 including direct debit reference 4321 totalling £751.21 was approved.

b) *Donation Requests*

None.

98. Mid Devon District Council

The Clerk had circulated a report from MDDC announcing that free parking would be provided at the long stay car park for four Saturdays in the run up to Christmas. However, the dates would exclude Christmas Eve. The Clerk was asked to query this decision with MDDC and ask that free parking be offered for 24 December.

99. Devon County Council

a) *Grit Bins*

The County ward member provided an update. Officers were looking at the sites put forward by the Town Council and others. A decision would be made shortly but would be dependent on the suitability of the locations and costs. Funding would need to be considered from a variety of sources including the possibility of financial support from the Town Council.

It was agreed to defer further discussion until more information had been made available by DCC. The Council would then be in a position to agree funding either wholly or in partnership with County.

b) *Belle Parade Cycle Route*

The County ward member reported that the project was progressing following a recently completed safety audit. Outstanding issues relating to traffic matters and finance would be addressed during the next few weeks.

100. New Fencing at Blagdon Corner

A proposal to use volunteer help to paint the newly erected fence at Blagdon Corner was supported provide the prior consent of the adjacent tenant had been obtained. MDDC, as landowner, had already provided their approval. It was further agreed to provide sufficient funding to allow the painting of both sides of the fence up to a maximum of £70.

101. Sustainable Crediton – Proposed Seminar

It was agreed to set a date of 17 January 2012 for the proposed joint seminar. The Clerk to inform Sustainable Crediton.

102. Councillor Reports

a) *Youth Council*

Councillor Leighton Plom presented a short report on the feasibility and advantages of setting up a Youth Council. Agenda item at next Finance & General Purposes Committee.

b) *Red House*

Councillor Hughes reported that the work carried out at the Red House had impressed the local MP at a recent meeting. She wished to alert members that funding would continue to be a problem.

c) *DALC AGM*

Councillor Hughes had submitted and circulated a short written report following her attendance with Councillor Brookes-Hocking at the DALC (Devon Association of Local Councils) AGM.

103. Administration

a) *Standing Orders*

The revised Standing Orders with appropriate adjustments suggested by Councillor Dixon and as further amended by the Clerk were approved for adoption.

b) *Council Review*

Deferred to Part Two.

104. Correspondence Received and Items of Information

Correspondence

1. Novas Scarman Charity Group – Letter: Requesting aid in promoting local mentors.
2. Historical Promotions – e-mail: Olympic Sports Themed Events for 2012.
3. Journey Counselling Service – e-mail: Update and Activity report.
4. CCLA Investment Management Ltd – Letter & Leaflet: Deposit Accounts for Town & Parish Councils.
5. Vaughtons – Letter & leaflet: Commemorative Medals & Coins – Queen's Diamond Jubilee 2012.
6. The Queen's Diamond Jubilee Beacons – Letter & Brochure: Guide to taking part in the lighting of beacons. Publicity should be given to recruiting volunteers for working group.

7. MDDC – Remittance Advice: Payment of first tranche of S106 monies for Scout Memorial Gardens Project.
8. Mel Stride MP – Letter & leaflets: Request to publicise contact details.
9. Devon & Cornwall Police Authority – Letter: Update on Public engagement with the Police Authority (Future Agenda Item?).
10. Circus In Schools – e-mail: Christmas street acts.
11. Norfolk China Ltd – e-mail: Queen’s Diamond Jubilee commemorative mug designs.
12. Reeds Construction/CTC – e-mail: Permission to erect a second “Loading Bay” sign on their building, Market Square House, (Forwarded to DCC).
13. Mr T Ewings/CTC – e-mail: Request for information on the Farmers’ Market, (Responded to).
14. East & Mid Devon Community Partnership – Poster: Invitation to Preventing Domestic Abuse workshop; Fri. 25 Nov. 2011, Cullompton.
15. The Red Deer – Letter: Christmas Meal booking arrangements and offers.
16. Parish Magazine Printing – Letter: Quotation for more sustainable & cheaper printing of the Council’s Newsletter.
17. Crediton Local Action Group, Community Safety Partnership – e-mail: “Redeeming Our Communities” event; Thur. 20 Oct. 2011, Plymouth.
18. MDDC – Letter: Comments on a Planning Application: Information and guidance for the public.

Information

1. EU Commission – Press Release: “Foundations to Boost Impact of Cohesion Investments After 2013”.
2. DALC – Agenda and Papers: Larger Councils Sub Committee meeting; 20 October 2011.
3. Involve Mid Devon – Newsletter: November 2011.
4. Involve Mid Devon – e-mail: Notes from the Mid Devon Peer Challenge Workshop on Community Development of 12 July 2011.

Business Brought Forward

105. Exeter Road Petition

The County ward member reported that a petition from the residents of Exeter Road had been presented to the Highway Authority. He would be meeting officers to discuss the problems which had become more apparent as a result of greater pedestrian use following the opening of the new store.

106. HATOC Meeting

The County ward member reported that the Highway Authority was asked to write to the Department for Transport to review the existing regulations on signage specifically in relation to parking issues in Crediton High Street.

107. Chamber of Commerce

Agenda item at next Council meeting to look at ways of creating a more “vibrant” Chamber of Commerce.

108. Exeter Road/Four Mills Lane

Agenda items at next meeting on Exeter Road (Norrington House) and footpaths at Four Mills Lane.

PART TWO

In view of the sensitive and confidential nature of the business to be transacted, it was considered advisable, in the public interest, that the press and public be excluded and instructed to withdraw.

109. Council Review

The recommendations of the Administration & Personnel Sub Committee meeting held on 13 October 2011 were approved. It was further agreed to confirm the appointment of the advisor and allocate the recommended funding.

It was considered important that the review process was as inclusive as possible and to that end all councillors and staff should be involved. An initial meeting of all councillors would be arranged as soon as possible.

The meeting closed at approximately 9:10pm

Signed:

(J Harris, Chairman)

Date:

Crediton Town Council

PLANNING DECISIONS AND APPLICATIONS FOR TOWN COUNCIL MEETING 18 OCTOBER 2011

Planning Decisions – as notified by the Planning Authority:

DECISION	<p>Type – Decision</p> <p>Reference: 11/01174/FULL Full planning application. Address: Land at NGR 284284 100136, Commonmarsh Lane, Lords Meadow Industrial Estate, Crediton, Devon Description: Erection of two B1/B2 use light industrial units Decision: Grant permission</p> <p>Web link: 11/01174/FULL</p>
DECISION	<p>Type – Decision</p> <p>Reference: 11/01188/LBC Listed Building Consent Address: Gothic Cottage Parliament Street Crediton Devon EX17 2BP Description: Listed Building Consent for alterations to first floor veranda, installation of 3 replacement windows, and erection of extension and garden shed Decision: Grant permission</p> <p>Web link: 11/01188/LBC</p>

Type – Decision

Reference: **11/01189/FULL** Full planning application
 Address: Gothic Cottage Parliament Street Crediton Devon EX17 2BP
 Description: Alterations to first floor veranda, installation of 3 replacement windows, and erection of extension and garden shed
 Decision: **Grant permission**
 Web link: [11/01189/FULL](#)

Type – Decision

Reference: **11/01194/FULL** Full Application, Registered 29/07/11.
 Address: Creative Furniture, Exeter Road, Crediton, Devon
 Description: Change of use and external alterations to form veterinary clinic, including 2 nurse's flats and separate suite of B1 offices, (including insertion/alteration of doors/windows).
 Decision: **Grant permission**
 Web link: [11/01194/FULL](#)

Type – Decision

Reference: **11/01203/FULL** Full Application, Registered 03/08/11.
 Address: Rotamic Engineering Marsh Road Lords Meadow Industrial Estate Crediton Devon EX17 1EU
 Description: Installation of new door, access, steps, replacement windows and rehangng of existing gate
 Decision: **Grant permission**
 Web link: [11/01203/FULL](#)

Planning Applications

The Council considered the following applications:

APPLICATION	<p>Type – Application</p> <p>Reference: 11/01540/CAT Conservation Area Consent, registered 26/09/2011 Address: 38 Bowden Hill Crediton Devon EX17 3EJ Description: Notification of intention to remove 4 Leylandii and 1 Silver Birch within the Conservation Area</p> <p>Web link: 11/01540/CAT</p> <p>NO OBJECTIONS</p>
APPLICATION	<p>Type – Application</p> <p>Reference: 11/01419/FULL Full planning application, registered 20/09/2011 Address: Queen Elizabeth Community College Barnfield Crediton Devon EX17 3HX Description: Erection of temporary pre-fabricated buildings following removal of existing huts</p> <p>Web link: 11/01419/FULL</p> <p>NO OBJECTIONS</p>
APPLICATION	<p>Type – Application</p> <p>Reference: 11/01521/FULL Full planning application, registered 03/10/2011 Address: Land at NGR 282268 100872 (Between Nos. 88 & 90) Queen Elizabeth Drive Crediton Devon Description: Erection of 2 dwellings</p> <p>Web link: 11/01521/FULL</p> <p>OBJECTION – the proposal represents overdevelopment of a small site with inadequate supporting road infrastructure. Please see attached petition from residents.</p>

Type – DCC Application

Reference: **MD/DCC/3283/2011** Full planning application.
 Address: Haywards Primary School, East Street, Crediton, EX17 3AX
 Description: Remove an existing "Devon Lady" classroom and construction of a new, double classroom and restoration of remaining area to school garden

Web link: [DCC/3283/2011/FULL](#)

APPROVED – replacement long overdue and welcomed

Type – DCC Application

Reference: **MD/DCC/3282/2011** Listed Building Consent.
 Address: Haywards Primary School, East Street, Crediton, EX17 3AX
 Description: Remove an existing "Devon Lady" classroom and construction of a new, double classroom and restoration of remaining area to school garden

Web link: [DCC/3282/2011/LBC](#)

APPROVED

Type – DCC Application

Reference: **DCC – MD/DCC/3272/2011** DCC Planning Application
 Address: Wellparks roundabout to Lords Meadow Industrial Estate at Land to the East of Crediton
 Description: Construction of a Link Road

Web link: [MD/DCC/3272/2011](#)

OBJECTION – on the grounds of lack of consideration given to the impact of the link road development on the surrounding road network and the proposals not mitigating, in any way, pollution levels in the High Street.

Type – DCC ApplicationReference: **MD/DCC/3273/2011**

Address: Great Parks Farm Crediton, EX17 3PR

Description: Installation of above ground circular slurry store with reception pit.

Web link: [MD/DCC/3273/2011](#)**NO OBJECTIONS**