



**Minutes of the Credition Town Council Meeting, held on
Tuesday, 18th April 2017, at 7pm, at the Council Chamber, Market Street, Credition**

Present: Cllrs Mr F Letch (Chairman & Mayor), Miss J Harris, Mrs H Zorlu, Mr A Wyer, Mr M Szabo, Mr R Wright, Mrs H Sansom and Mr J Downes

In Attendance: Mrs Emma Anderson, Assistant Clerk

Absent: Cllr Miss J Walters

1704/270 To receive and accept apologies

It was **resolved** to receive and accept apologies from Cllr Mrs E Brookes-Hocking and Cllr Mr N Way. (Proposed by Cllr Letch)

1704/271 Declarations of Interest

Cllrs Letch, Downes and Wright declared that as members of more than one authority, that any views or opinions expressed at this meeting would be provisional and would not prejudice any views expressed at a meeting of another authority.

Cllr Wyer declared a personal interest in agenda item 21 'To review the cost of purchasing an 8 x 20ft storage container to be sited at Dynamic Links, Lords Meadow Industrial Estate, and agree a course of action', as he is an employee of Dynamic Links.

1704/272 Public Question Time

There were no members of the public present.

1704/273 Order of Business

There were no changes to the order of business.

1704/274 Chairman's and Clerk's Announcements – To receive any announcements which the Chairman and Clerk may wish to make.

The Chairman attended the CODS production 'Made in Dagenham' on Thursday, 13th April 2017. He expressed how nice it was to see so much talent on display in Credition and was well worth watching.

1704/275 Town Council Minutes – To approve and sign the minutes of the Credition Town Council meeting held on Tuesday, 21st March 2017, as a correct record. Copies had been circulated with the agenda. It was **resolved to approve and sign the minutes of the Town Council meeting held on 21st March 2017, as a correct record. (Proposed by Cllr Sansom)**

1704/276 Matters Arising

There were no matters arising.

1704/277 To receive, and to ratify the decisions therein, the minutes of the

- **Parish Paths Committee meeting held on 28th March 2017**
It was **resolved** to receive and ratify the decisions therein, the minutes of the Parish Paths Committee held on 28th March 2017. (Proposed by Cllr Szabo)
- **Policy & Forward Planning Committee meeting held on 4th April 2017**
It was **resolved** to receive and ratify the decisions therein, the minutes of the Policy & Forward Planning Committee held on 4th April 2017. (Proposed by Cllr Harris)
- **Floral Crediton Committee meeting held on 11th April 2017**
It was **resolved** to receive and ratify the decisions therein, the minutes of the Floral Crediton Committee held on 11th April 2017. (Proposed by Cllr Letch)

A copy of the minutes had been issued prior to the meeting.

1704/278 Mid Devon District Council – Planning Applications [MDDC Planning Public Access Portal](#) Mid Devon District Council, the determining Authority, has asked for comments from this Town Council on the following planning applications:

Reference: 17/00507/TPO
 Proposal: Application to crown lift 2 Pine trees by 4m and 5m; reduce crown of 1 Silver Birch tree by 5m; and crown lift 4 Lime trees by 7m and remove branches protected by Tree Preservation Order 08/00010/TPO
 Location: The Garden House, Threshers, Crediton, EX17 3NL
 Applicant: Mr R Stoye, The Garden House, Threshers, Crediton, EX17 3NL

It was **resolved** to recommend NO OBJECTION as long as MDDC's Tree Officer's professional opinion is that the work is necessary. (Proposed by Cllr Letch)

Reference: 17/00503/CAT
 Proposal: Notification of intention to lift branches of 9 Leylandii trees by 2m and shape tops, and trim lower branches of 1 Fir tree and 1 Yew tree by 2m within the Conservation Area
 Location: 1 The Limes, East Street, Crediton, EX17 3BA
 Applicant: Mrs E Hustwayte, 1 The Limes, East Street, Crediton, EX17 3BA

It was **resolved** to recommend NO OBJECTION as long as MDDC's Tree Officer's professional opinion is that the work is necessary. (Proposed by Cllr Szabo)

Reference: 17/00519/ADVERT
 Proposal: Advertisement Consent to display 2 free standing non-illuminated direction signs
 Location: QE Community College, Western Road, Crediton, EX17 3LU
 Applicant: QE Community College, Western Road, Crediton, EX17 3LU

It was **resolved** to recommend NO OBJECTION. (Proposed by Cllr Wyer)

Reference: 17/00531/LBC
 Proposal: Listed Building Consent to replace 4 windows to the south elevation
 Location: CREDITON Youth Centre, East Street, CREDITON, EX17 3AX
 Applicant: Ms J Taylor, Devon County Council, Room 11, Matford Offices, Topsham Road, Exeter, EX2 4QD

It was **resolved** to recommend APPROVAL. (Proposed by Cllr Harris)

1704/279 Mid Devon District Council – Planning Decisions

It was **resolved** to note Mid Devon District Council, the determining Authority, has APPROVED the following applications with conditions as filed (Proposed by Cllr Letch):

Reference: 17/00080/FULL
 Proposal: Change of use from osteopathic clinic (D1) to dwelling (C3)
 Location: Paul & Tracey Fillery Ltd, 2 Coxs Close, High Street, CREDITON
 Applicant: Mr P Fillery, 12 Linhay Park, Sandford, CREDITON, EX17 4LL

Reference: 17/00112/TPO
 Proposal: Application to crown lift 1 Western Red Cedar by approximately 9.5m protected by Tree Preservation Order 99/00007/TPO
 Location: Southfield, Southfield Drive, CREDITON, EX17 2ET
 Applicant: Mr Sam Clarke, 10 Jocelyn Mead, CREDITON, EX17 2EN

Reference: 17/00212/LBC
 Proposal: Listed Building Consent for replacement of 1 first floor window
 Location: 16 Exeter Road, CREDITON, EX17 3BL
 Applicant: Mr O Graham, 16 Exeter Road, CREDITON, EX17 3BL

Reference: 17/00113/CAT
 Proposal: Notification of intention to fell 1 Beech tree within the Conservation Area
 Location: The Beeches, Penton, CREDITON, EX17 1EF
 Applicant: Mr R Webber, The Beeches, Penton, CREDITON, EX17 1EF

Reference: 17/00356/CAT
 Proposal: Notification of intention to remove 1 Ash tree within the Conservation Area
 Location: 6 Courtis Gardens, CREDITON, EX17 3BQ
 Applicant: Mrs K Limon, Newcombes (CREDITON) Housing Association Ltd, 5 Parr House, Lennard Road, CREDITON, EX17 2AP

Reference: 17/00061/FULL
 Proposal: Erection of 2 dwellings, alterations to access including re-alignment of entrance wall and rebuilding missing gate pier
 Location: Fairpark, Exeter Road, CREDITON, EX17 3BJ
 Applicant: Mr R Cattell, Fairpark, Exeter Road, CREDITON, EX17 3BJ

Reference: 17/00062/LBC
 Proposal: Listed Building Consent for re-alignment of southern wall and re-building of lost gate pier
 Location: Fairpark, Exeter Road, CREDITON, EX17 3BJ
 Applicant: Mr R Cattell, Fairpark, Exeter Road, CREDITON, EX17 3BJ

Reference: 17/00178/FULL
 Proposal: Change of use from D1 (veterinary surgery) to C3 (dwelling)
 Location: Ground Floor, 32 East Street, CREDITON, EX17 3AX
 Applicant: Mr B Mears, East Flat, 32 East Street, CREDITON, EX17 3AX
 Reference: 17/00281/CLU
 Proposal: Certificate of lawfulness for the existing use of a dwelling for a period in excess of 4 years
 Location: Arden House, Union Road, CREDITON, EX17 3AL
 Applicant: Mrs L Jones, Arden House, Union Road, CREDITON, EX17 3AL

Reference: 16/01983/CLP
 Proposal: Certificate of Lawfulness for the proposed use of garage as ancillary accommodation
 Location: 5 Orchard Close, CREDITON, EX17 2FB
 Applicant: Miss N Leach, 5 Orchard Close, CREDITON, EX17 2FB

Reference: 17/00156/HOUSE
 Proposal: Retention of domestic workshop
 Location: 57 High Street, CREDITON, EX17 3JX
 Applicant: Mr J Clark, 57 High Street, CREDITON, EX17 3JX

- 1704/280** **Accounts Due for Payment and Receipts – To examine and agree the accounts due for payment, receipts, and bank transfers for the period 22nd March 2017 to 18th April 2017 inclusive and to receive the bank reconciliation.** It was **resolved** to approve the payments totalling £32,982.41, receipts totalling £112,621.55, and to accept the bank reconciliation, copies of which had been attached to these minutes as Appendix One. (Proposed by Cllr Harris)
- 1704/281** **To receive a list of outstanding debts owed to CREDITON TOWN COUNCIL.** The documentation relating to this item had been issued prior to the meeting. It was **resolved** to note the outstanding debts of £25.00, a copy of which has been attached to these minutes as Appendix Two. (Proposed by Cllr Letch)
- 1704/282** **Budget Review – To review the budget for the year to date.** The budget sheet had been issued prior to the meeting. It was **resolved** to note the budget sheet and the information contained therein, a copy of which is attached at Appendix Three. (Proposed by Cllr Harris)
- 1704/283** **To receive a report from the Council’s internal control checkers, following the monthly random inspection and agree any actions.** A copy of the report had been issued prior to the meeting. It was **resolved** to note the report with no further actions. (Proposed by Cllr Letch)

1704/284 To review the Council's insurance requirements and consider quotations for insurance cover for the next three years. Copies of the quotations received had been issued with the agenda. It was **resolved** to enter into a 3-year Long Term Agreement (LTA) with Came & Company at a total cost of £1,718.62 per annum. (Proposed by Cllr Wyer)

1704/285 To consider the internal audit interim report from the Council's Internal Auditor, Mr Stuart Pollard of Auditing Solutions, for the financial year 2016-2017 and agree any actions. A copy of the report had been issued with the agenda. The Assistant Clerk confirmed that the recommendations provided in the report had been addressed as follows:

1. Long-standing cheque has been cleared from the accounting system.
2. Step-by-step guide to the finances has been produced and is kept in the back of the red finances folders.
3. Stamp has been purchased and is in use.
4. Asset register is being updated and will be on the May council agenda.

In addition, the Financial Regulations have been amended.

It was **resolved** to note the internal audit interim report. (Proposed by Cllr Letch)

The Council Office staff were thanked for their hard work.

1704/286 To amend the Town Council's Financial Regulations in line with the recommendations of the Town Council's internal auditor, which reflect NALC's model financial regulations. A copy of the amended Financial Regulations had been issued with the agenda. It was **resolved** to approve the amended Financial Regulations. (Proposed by Cllr Letch)

1704/287 To consider whether any litigation, liabilities or commitments, events or transactions, occurring either during the 2016-2017 financial year or afterwards, have a financial impact on the Town Council and, where appropriate to include them in the accounting statements. Further information had been issued with the agenda. It was **resolved** that there had been no litigation, liabilities or commitments, events or transactions, occurring either during the 2016-2017 financial year or afterwards, which would have a financial impact on the Town Council. (Proposed by Cllr Letch)

1704/288 To review the Town Council's Co-option Policy. A copy of the policy had been issued with the agenda. Cllr Downes asked whether a proxy vote could be used if a Councillor is unable to attend the meeting at which the co-option is taking place. Members agreed that this would not be suitable as an accurate judgement cannot be made without seeing the presentations during the meeting. It was **resolved** to approve the Town Council's Co-option Policy. (Proposed by Cllr Harris)

1704/289 To review the Town Council's Protocol on Member/Officer Relations. A copy of the protocol had been issued with the agenda. It was **resolved** to approve the Town Council's Protocol on Member/Officer Relations. (Proposed by Cllr Letch)

1704/290 To review the cost of purchasing an 8 x 20ft storage container to be sited at Dynamic Links, Lords Meadow Industrial Estate, and agree a course of action. Information relating to this item had been issued with the agenda.

It was **resolved** to accept the quotation received from Cleveland Containers at a total cost of £1,990 + VAT. (Proposed by Cllr Harris, Cllr Wyer abstained)

1704/291 To consider hosting and sponsoring a Moor Otter sculpture in Crediton for £500+VAT. Further information relating to this item had been issued with the agenda. The Assistant Clerk confirmed that Crediton Chamber of Commerce fully support the project and are willing to contribute £250 towards the cost. Crediton Town Team voted not to support the project due to their current commitments.

Cllr Sansom advised members that due to the popularity of the otter sculptures, she arranged for one to be reserved until after the meeting to avoid the Council missing out on the opportunity. As the only suitable location is Crediton Community Bookshop, Cllr Sansom chose Otter 054 'Otterly Alice' which is based on Alice in Wonderland. Members agreed this was a fitting choice. Cllr Sansom also confirmed that there will be 30,000 booklets produced showing all 100 otters, with a map containing directions to each location.

It was **resolved** to host and sponsor a Moor Otter sculpture for £500 + VAT, with the Town Council funding the additional £250 from the General Fund, and for the otter to be located in Crediton Community Bookshop. (Proposed by Cllr Harris)

Members thanked Cllr Sansom for the research and work she has put into this project.

1704/292 To consider a request to hold an open-air inflatable cinema in Crediton Town in aid of Macmillan Cancer Support. A copy of the request had been issued with the agenda. It was **resolved** to support holding an open-air inflatable cinema in Crediton Town in aid of Macmillan Cancer Support. (Proposed by Cllr Downes)

Members discussed the following potential locations:

- Newcombes Meadow. This location would not be suitable for a bar as it is an alcohol-free zone.
- Town Square. This location may not be suitable for a late-night event.
- Field next to Lords Meadow Leisure Centre.

1704/293 To consider a request from the organisers of Crediton Crunch, being held on 7th May 2017, to take the run through Stonypark field. Further information had been issued with the agenda. The Assistant Clerk advised members that it does not look as though the route passes through Stonypark field, however the request should still be considered in case they do go onto the field. It was **resolved** to grant permission for the Crediton Crunch route to go through Stonypark field. (Proposed by Cllr Wyer)

1704/294 To consider a request for the grant of £200 allocated to Devon Senior Voice, at the Grants Committee meeting held on 31st January 2017, to be re-allocated to Crediton Dementia Action Alliance and agree a course of action. A copy of the request had been issued with the agenda. The Assistant Clerk advised members that since receiving this request, Devon Senior Voice confirmed that Crediton Dementia Action Alliance (CDAA) would not be able to complete a grant application form by the deadline and CDAA would not be taking over the Dementia Awareness Days until 2018.

It was **resolved** to withdraw the £200 grant awarded to Devon Senior Voice as the Dementia Awareness Day is no longer taking place. (Proposed by Cllr Wyer)

This £200 will go back into the 2017/18 grants budget and therefore, if Devon Senior Voice or CDAA wish to apply for funding, a Grant Application can be submitted at any point throughout the year.

1704/295 To consider supporting The Turning Tides Project's Heritage Lottery Application and agree a course of action. Further information relating to this item had been issued with the agenda. It was **resolved** to support The Turning Tides Project's Heritage Lottery Application. (Proposed by Cllr Szabo)

1704/296 Councillor Reports - At the discretion of the Chairman, to receive reports from Councillors (Town, District, and County) and representatives of the Council - strictly for information only.

Cllr Sansom:

- Had attended the last Crediton Chamber of Commerce meeting to discuss the Moor Otters.

Cllr Zorlu:

- Held the Mayor's Surgery with Cllr Sansom on Saturday, on behalf of Cllr Letch. The newsletters were greatly received.
- Recently visited Barnfield play area, where there was a lot of broken glass and also a group of teenagers smoking.

Cllr Letch:

- Has attended various parish meetings recently and every meeting has included a monthly report from the Police, indicating the number of crimes in the area and the number of calls to police. Members agreed this was a good idea and requested the Assistant Clerk contact local PCSO Lisa Crocker.
- Encouraged Councillors to take some Floral Crediton Competition Entry Forms with them.

1704/297 Correspondence and Matters To Note – To receive Council correspondence and matters to note as detailed below Copies of the correspondence and matters to note had been issued with the agenda.

Correspondence

1. MDDC - Appeal - Lamorna Peoples Park Road
2. Resident - Resignation of Councillor
3. MDDC - Application 17-00113-TPO
4. Member of the public - Pavements
5. Member of the public - 16-00825-MFUL
6. DCC - Road closure - Pitton Cross to Hook Farm
7. MDDC - 16-01898-MARM Wellparks
8. Crediton Hamlets Parish Council - Remembrance Service
9. Dept Business, Energy & Ind Strategy - Update on PAF Licence
10. Crediton Town Council - Councillor Vacancy

Matters To Note

1. MDDC - Pay and Display Picture
2. MDDC - Feedback MDAA research
3. NHS - Shaping Future Care
4. NHS - Healthy People - March 2017 newsletter
5. MDDC - Tiverton Market street food competition
6. Crediton Courier - want to help refugees in your local area
7. MDDC - Town & Parish Newsletter March 2017
8. Worplesdon Parish Councillor - Parish Councillors Survey
9. Police & Crime Commissioner - Monthly report March 2017
10. MDDC - Local Plan Review 2013-2033
11. Sustainable Crediton - Newsletter Issue 81
12. Healthwatch Devon - Monthly newsletter
13. CHAT - Wifi connection
14. Art Journaling & Healing - Free Course
15. Devon & Cornwall Police - Disc holders
16. MDDC - Gleeson Development Street Naming
17. DALC - Newsletter
18. Healthwatch Devon - Spring Issue
19. NHS - Healthy People April 2017

Correspondence 4 - Cllr Letch requested that the state of the pavements be included as a future agenda item. Cllr Wright advised members that locals can use 'Fix My Street' online to report problems like this. Cllr Szabo requested this site be included on the next newsletter to inform members of the public.

It was **resolved** to note the Correspondence and Matters to Note. (Proposed by Cllr Letch)

1704/298 Business brought forward

Cllr Szabo advised members that Gillian Ponsford reported that the Buddleia on Union Terrace has started to grow back. The Assistant Clerk confirmed she would contact Hooper Services as it should have already been treated to prevent re-growth.

PART TWO

1704/299 It was **resolved** that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as it involves the likely disclosure of sensitive and confidential information. (Proposed by Cllr Letch)

1704/300 **To receive recommendations/nominations for individuals who will receive a Crediton Town plate at the Mayor’s Reception 2017.** Councillors were reminded that this is to recognise the efforts of those who demonstrate outstanding commitment to the well-being of Crediton and the community. Due to the confidential nature of this item no further information can be disclosed at this time.

1704/301 **Close**
The meeting closed at 7.45 pm.

Signed Dated.....
(Chairman)

DRAFT

13 April 2017 (2017-2018)

Crediton Town Council PAYMENTS LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
1 Telephone Charges	03/04/2017		Co-operative curre	DD	Telephone Charges	BT	S	136.48	27.30	163.78
2 Bandstand Electricity	10/04/2017		Co-operative curre	DD	Bandstand Electricity	EDF Energy	L	21.44	1.07	22.51
3 Grants to other Groups/	18/04/2017		Co-operative curre	400126	Grant Funding	The Turning Tides Proje	E	800.00	0.00	800.00
4 Grants to other Groups/	18/04/2017		Co-operative curre	400127	Grant Funding	CISCO	E	400.00	0.00	400.00
5 Grants to other Groups/	18/04/2017		Co-operative curre	400128	Grant Funding	Crediton Rugby Football	E	700.00	0.00	700.00
6 Grants to other Groups/	18/04/2017		Co-operative curre	400129	Grant Funding	Churches Housing Actioi	E	1,500.00	0.00	1,500.00
7 Grants to other Groups/	18/04/2017		Co-operative curre	400130	Grant Funding	Journey Therapeutic Coi	E	250.00	0.00	250.00
8 Grants to other Groups/	18/04/2017		Co-operative curre	400131	Grant Funding	Crediton Talking Newspi	E	200.00	0.00	200.00
9 Grants to other Groups/	18/04/2017		Co-operative curre	400132	Grant Funding	Crediton & District Acce:	E	100.00	0.00	100.00
10 Grants to other Groups/	18/04/2017		Co-operative curre	400133	Grant Funding	Crediton Arts Centre	E	2,600.00	0.00	2,600.00
11 Grants to other Groups/	18/04/2017		Co-operative curre	400134	Grant Funding	Crediton Area History &	E	1,000.00	0.00	1,000.00
12 Grants to other Groups/	18/04/2017		Co-operative curre	400135	Grant Funding	Crediton Town Band	E	500.00	0.00	500.00
13 Grants to other Groups/	18/04/2017		Co-operative curre	400136	Grant Funding	Friends of Crediton Stati	E	300.00	0.00	300.00
14 Grants to other Groups/	18/04/2017		Co-operative curre	400137	Grant Funding	Tiverton & District Comr	E	1,500.00	0.00	1,500.00
15 Grants to other Groups/	18/04/2017		Co-operative curre	400138	Grant Funding	Torridge, North Devon,	E	2,000.00	0.00	2,000.00
16 Grants to other Groups/	18/04/2017		Co-operative curre	400139	Grant Funding	St Boniface Concert Soc	E	250.00	0.00	250.00
17 Grants to other Groups/	18/04/2017		Co-operative curre	400140	Grant Funding	Crediton Parish Church	E	160.00	0.00	160.00
18 Grants to other Groups/	18/04/2017		Co-operative curre	400141	Grant Funding	Crediton Operatic & Dra	E	500.00	0.00	500.00
19 Grants to other Groups/	18/04/2017		Co-operative curre	400142	Grant Funding	Action for Children	E	400.00	0.00	400.00
20 Grants to other Groups/	18/04/2017		Co-operative curre	400143	Grant Funding	Crediton Town Team	E	1,600.00	0.00	1,600.00
21 Grants to other Groups/	18/04/2017		Co-operative curre	400144	Grant Funding	Crediton Community Bo	E	700.00	0.00	700.00
22 Grants to other Groups/	18/04/2017		Co-operative curre	400145	Grant Funding	Crediton Congregational	E	800.00	0.00	800.00
23 Grants to other Groups/	18/04/2017		Co-operative curre	400146	Grant Funding	Age Concern	E	1,000.00	0.00	1,000.00
24 Grants to other Groups/	18/04/2017		Co-operative curre	400147	Grant Funding	Crediton Youth Theatre	E	800.00	0.00	800.00
25 Grants to other Groups/	18/04/2017		Co-operative curre	400148	Grant Funding	Boniface Trail Associatic	E	400.00	0.00	400.00
26 Grants to other Groups/	18/04/2017		Co-operative curre	400149	Grant Funding	Tarka Rail Association	E	50.00	0.00	50.00
27 Councillor/Clerk Expens	18/04/2017		Co-operative curre	400150	Councillor Expenses	Mr Frank Letch	E	12.06	0.00	12.06
28 Photocopier/Printing Ch	18/04/2017		Co-operative curre	400151	Printing Charges	Concorde	S	114.81	22.96	137.77
29 Photocopier/Printing Ch	18/04/2017		Co-operative curre	400152	Printing Charges	Concorde	S	34.72	6.94	41.66
30 Councillor/Clerk Expens	18/04/2017		Co-operative curre	400153	Staff expenses	Mrs Emma Anderson	E	7.65	0.00	7.65
31 Councillor/Clerk Expens	18/04/2017		Co-operative curre	400153	Staff expenses	Mrs Emma Anderson (E)	S	6.67	1.33	8.00
32 Councillor/Clerk Expens	18/04/2017		Co-operative curre	400154	Councillor Expenses	Mr Andi Wyer (Mole Avc	S	50.62	10.12	60.74
33 Subscriptions	18/04/2017		Co-operative curre	400155	NALC Affiliation fees	DALC	Z	294.80	0.00	294.80
34 Subscriptions	18/04/2017		Co-operative curre	400155	DALC Affiliation fees	DALC	X	26.36	0.00	26.36
35 Subscriptions	18/04/2017		Co-operative curre	400155	DALC Service Charge	DALC	S	500.84	100.17	601.01
36 Stationery	18/04/2017		Co-operative curre	400156	Stationery	Devon Commercial Stati	S	36.88	7.38	44.26

Crediton Town Council PAYMENTS LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
37 Office Rent	18/04/2017		Co-operative curre	400157	Office Rent	Mid Devon District Coun	E	2,000.00	0.00	2,000.00
38 Greenway Play Area Ma	18/04/2017		Co-operative curre	400158	Greenway Play Area - Litt	Hooper Services	S	25.00	5.00	30.00
39 Spinning Path Gardens	18/04/2017		Co-operative curre	400158	Spinning Path Play Area -	Hooper Services	S	25.00	5.00	30.00
40 Greenway Play Area Ma	18/04/2017		Co-operative curre	400158	Greenway Play Area - We	Hooper Services	S	60.00	12.00	72.00
41 Spinning Path Gardens	18/04/2017		Co-operative curre	400158	Spinning Path Play Area -	Hooper Services	S	60.00	12.00	72.00
42 Greenway Play Area Ma	18/04/2017		Co-operative curre	400158	Greenway Play Area - Gr	Hooper Services	S	50.00	10.00	60.00
43 Spinning Path Gardens	18/04/2017		Co-operative curre	400158	Spinningpath Play Area -	Hooper Services	S	50.00	10.00	60.00
44 Exhibiton Rd - boundary	18/04/2017		Co-operative curre	400158	Exhibition Road - Bounda	Hooper Services	S	40.00	8.00	48.00
45 Upper deck - monthly r	18/04/2017		Co-operative curre	400158	Grass Cutting - Upper De	Hooper Services	S	20.00	4.00	24.00
46 People's Park - Grass C	18/04/2017		Co-operative curre	400159	Peoples Park - Grass Cutt	Hooper Services	S	190.00	38.00	228.00
47 People's Park Maintenar	18/04/2017		Co-operative curre	400159	Peoples Park - Inspect st	Hooper Services	S	35.00	7.00	42.00
48 People's Park Maintenar	18/04/2017		Co-operative curre	400159	Peoples Park - Weed conl	Hooper Services	S	120.00	24.00	144.00
49 People's Park Maintenar	18/04/2017		Co-operative curre	400159	Peoples Park - Apply hert	Hooper Services	S	100.00	20.00	120.00
50 Upper deck - monthly r	18/04/2017		Co-operative curre	400159	Upper Deck - Weed contr	Hooper Services	S	50.00	10.00	60.00
Total								22,578.33	342.27	22,920.60

DRAFT

Crediton Town Council
RECEIPTS LIST

Voucher Code	Date	Minute	Bank	Receipt No	Description	Customer	VAT Type	Net	VAT	Total
1 Exhibition Rd - Allotmen	01/04/2017		Co-operative curre	Cheque	Exhibition Road - Allotme	Mrs Sarah Bagwell	E	7.60	0.00	7.60
2 Boniface Allot Ass. Mem	01/04/2017		Co-operative curre	Cheque	Boniface Allot Ass - Meml	Mrs Sarah Bagwell	E	1.10	0.00	1.10
3 Wayleave Payments	06/04/2017		Co-operative curre	Cheque	Wayleave Payments - 311	Western Power Distribut	E	12.95	0.00	12.95
4 Wayleave Payments	06/04/2017		Co-operative curre	Cheque	Wayleave Payments - 311	Western Power Distribut	E	6.38	0.00	6.38
5 Precept	06/04/2017		Co-operative curre	BACS	Precept	Mid Devon District Coun	E	108,287.00	0.00	108,287.00
6 DCLG Grant	06/04/2017		Co-operative curre	BACS	DCLG Precept Grant	Mid Devon District Coun	E	2,703.53	0.00	2,703.53
7 Office Service Charge	07/04/2017		Co-operative curre	BACS	Service Charge - March	Mid Devon District Coun	E	107.00	0.00	107.00
8 Exhibition Rd - Allotmen	12/04/2017		Co-operative curre	Cheque	Exhibition Road - Allotme	Mr D Harris	E	4.70	0.00	4.70
9 Boniface Allot Ass. Mem	12/04/2017		Co-operative curre	Cheque	Boniface Allot Ass - Meml	Mr D Harris	E	0.68	0.00	0.68
Total								111,130.94	0.00	111,130.94

DRAFT

Crediton Town Council PAYMENTS LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
424	23/03/2017		Lloyds TSB curre	Adjustment	Adjustment - Grant Fundi	The Incredible Town Sq	E	-100.00	0.00	-100.00
425	27/03/2017		Co-operative curre	Card	Office Stationery - Invoic	Speedy Stamps Ltd	S	57.96	11.59	69.55
426	27/03/2017		Petty Cash	pettycash	Postage - Stamps	Post Office Ltd	E	20.16	0.00	20.16
427	31/03/2017		Co-operative curre	400111	Councillor Expenses	Mr Frank Letch	E	7.56	0.00	7.56
428	31/03/2017		Co-operative curre	400112	Bus Shelter Cleaning	Complete Cleaning Servi	S	135.00	27.00	162.00
429	31/03/2017		Co-operative curre	400113	Town Square tree edging	EAG Sherwood	E	143.64	0.00	143.64
430	31/03/2017		Co-operative curre	400114	Internal Audit Fees	Auditing Solutions Ltd	S	420.00	84.00	504.00
431	31/03/2017		Co-operative curre	400115	Mayor's Reception Invitat	Hedgerow Printing Ltd	S	26.00	5.20	31.20
432	31/03/2017		Co-operative curre	400115	Newsletter Printing	Hedgerow Printing Ltd	E	126.00	0.00	126.00
433	31/03/2017		Co-operative curre	400116	Training Course - E Ande	Citizens Advice Teignbri	E	95.00	0.00	95.00
434	31/03/2017		Co-operative curre	400117	Salaries - March	Mid Devon District Coun	E	4,598.06	0.00	4,598.06
435	31/03/2017		Co-operative curre	400117	PAYE/National Insurance	Mid Devon District Coun	E	361.60	0.00	361.60
436	31/03/2017		Co-operative curre	400117	Pension Contributions	Mid Devon District Coun	E	826.25	0.00	826.25
437	31/03/2017		Co-operative curre	400117	Payroll Administration	Mid Devon District Coun	S	10.00	2.00	12.00
438	31/03/2017		Co-operative curre	400118	Stationery	Devon Commercial Stati	S	20.99	4.20	25.19
439	31/03/2017		Co-operative curre	400119	Peoples Park - Grass Cutt	Hooper Services	S	190.00	38.00	228.00
440	31/03/2017		Co-operative curre	400120	St Boniface Statue Repair	F J Stevens & Son	S	1,220.00	244.00	1,464.00
441	31/03/2017		Co-operative curre	400121	Boniface Centre hall hire	Boniface Centre	E	75.00	0.00	75.00
442	31/03/2017		Co-operative curre	400122	Stationery	Devon Commercial Stati	S	10.80	2.16	12.96
443	31/03/2017		Co-operative curre	400123	Weed killer	Edwin Tucker & Sons Lt	S	131.37	26.27	157.64
444	31/03/2017		Co-operative curre	400124	Scout Memorial garden -	Mike Turnbull	E	600.00	0.00	600.00
445	31/03/2017		Co-operative curre	400125	Bandstand - Various repa	R J Brooks & Son Ltd	S	340.00	68.00	408.00
446	31/03/2017		Co-operative curre	400160	VLAN Device	Project Cosmic	S	195.00	39.00	234.00
Total								9,510.39	551.42	10,061.81

Crediton Town Council
RECEIPTS LIST

Voucher Code	Date	Minute	Bank	Receipt No	Description	Customer	VAT Type	Net	VAT	Total
381	Exhibition Rd - Allotmen	27/03/2017	Co-operative curre	BACS	Exhibition Road - Allotme	Mr Malcolm Richards	E	8.80	0.00	8.80
382	Boniface Allot Ass. Mem	27/03/2017	Co-operative curre	BACS	Boniface Allot Ass - Meml	Mr Malcolm Richards	E	1.13	0.00	1.13
383	Christmas Lights	28/03/2017	Co-operative curre	BACS	Christmas lights donation	Nikki Blanchford	E	50.00	0.00	50.00
384	TAP Fund - Allotment A	29/03/2017	Co-operative curre	BACS	TAP Funding - Allotment	Mid Devon District Coun	E	300.00	0.00	300.00
385	TAP Fund - DAAT Lighti	29/03/2017	Co-operative curre	BACS	TAP Funding - DAAT Ligh	Mid Devon District Coun	E	1,000.00	0.00	1,000.00
386	Interest on bank accour	31/03/2017	Nationwide a/c 90	BACS	Bank Interest	NAtionwide Building Soc	E	33.04	0.00	33.04
387	Interest on bank accour	31/03/2017	Cambridge & Cour	BACS	Bank Interest	Cambridge & Counties E	E	97.64	0.00	97.64
Total								1,490.61	0.00	1,490.61

DRAFT

Crediton Town Council

Bank Reconciliation at 31/03/2017			
	Cash in Hand 01/04/2016		160,713.95
	ADD		
	Receipts 01/04/2016 - 31/03/2017		229,746.63
	SUBTRACT		
	Payments 01/04/2016 - 31/03/2017		187,299.82
A	Cash in Hand 31/03/2017 (per Cash Book)		203,160.76
	Cash in hand per Bank Statements		
	Cash 31/03/2017	0.00	
	Lloyds TSB current a/c 034522 31/03/2017	0.00	
	Lloyds TSB precept a/c 034525 31/03/2017	0.00	
	Lloyds TSB reserve a/c 067835 31/03/2017	0.00	
	Petty Cash 31/03/2017	40.51	
	Cambridge & Counties 31/03/2017	74,751.19	
	Co-operative current a/c 65809 31/03/2017	59,902.77	
	Nationwide a/c 90097276 31/03/2017	85,033.04	
			219,727.51
	Less unrepresented cheques As attached		16,566.75
			203,160.76
	Plus unrepresented receipts As attached		0.00
B	Adjusted Bank Balance		203,160.76
	A = B Checks out OK		



- Accounts Information
- Balance Information
- Transactions
- Transaction Search
- Saved Searches
- Statements or Reports
- Internal Transfers
- UK Payments
- Beneficiaries
- Cheque Management
- Service Requests
- Enquiry Facility
- Account Nickname

Accounts Information > Balance Information

Balance Information

Account* 089299 65809217 00 - CREDITON TOWN COUNCIL ▼

Sort By Name Account

Date Range* From 31/03/2017 To 31/03/2017 Go

Date	Account Number	Account	Cleared	Uncleared	Credits Count	Credits Value	De Co
31/03/2017	0892996580921700	CREDITON TOWN COUNCIL	59,902.77	59,902.77		0.00	

Refresh Print Report

Nationwide Building Society

Private & Confidential
 Attn of Clare Louise Dalley
 Crediton Town Council
 Council Offices
 Market Street
 Crediton
 United Kingdom
 EX17 2BN

RECEIVED
 04 APR 2017

Summary for 01 Mar 2017 - 31 Mar 2017

Start Balance	85,000.00
Total In	33.04
Total Out	0.00
End Balance	85,033.04

Client Name Crediton Town Council
Account Type Business Instant Saver Issue 5 - Annual

Account Number 90097276
Statement Number 4
Currency Sterling
Interest Rate as at 31 Mar 2017 0.40%

<i>Date</i>	<i>Description</i>	<i>Details</i>	<i>Payments</i>	<i>Receipts</i>	<i>Balance</i>
01 Mar 2017	Start Balance				85,000.00
31 Mar 2017	Interest Credited	For the period 15 Feb 2017 to 31 Mar 2017		33.04	85,033.04
31 Mar 2017	End Balance				85,033.04

The deposits in this account are eligible for protection under the Financial Services Compensation Scheme (FSCS)

Please find enclosed a copy of the FSCS Information Sheet and Exclusion List which provides information about the Financial Services Compensation Scheme and the protection that it provides.

Crediton Town Council

Interest paid during the period 1 April 2016 to 31 March 2017

Account Number 90097276

£ 33.04

If you have a 95 Day Saver or Instant Saver account, you can pay in as often as you like. Just check your terms and conditions to find out the minimum payment and maximum balance for your account type.

You can find out how to make a payment on the back of this statement.



001506



Our Ref: 15006951\X201\SGR
 Date: 1st April 2017
 DDI: 0344 225 3939
 Fax: 0116 254 4637
 Email: savings@ccbank.co.uk

Strictly Private & Confidential

Crediton Town Council
 Mr F W Letch
 Council Offices,
 Market Street
 Crediton
 Devon
 EX17 2BN

Statement of Account

Account name: Crediton Town Council

Account number: 15006951

Sort code: 60-95-86

Notice description: 120 Day Notice Business Saving Account - Issue 1 Monthly 1.54%

FSCS Eligibility: Eligible

Sheet Number: T 1

Date	Description	Debits £	Credits £	Balance £
20/03/2017	Brought forward			74,653.55 Cr
31/03/2017	Interest credited gross 15006951		97.64	74,751.19 Cr

Interest rate summary during statement period

From	To	Interest Rate
20th March 2017	1st April 2017	1.54 %

Message Board

For further information about the compensation provided by the FSCS, refer to the FSCS website at www.fscs.org.uk.
 The FSCS Information sheet and Exclusions list can be found at www.ccbank.co.uk/fscs.

Outstanding Debts as at 13th April 2017

Invoice Date	Invoice Number	Amount
Apr-17		
MDDC Call out fee		£25.00
TOTAL AMOUNT OUTSTANDING		£25.00

DRAFT

Year To Date Budget 2016-2017

EXPENDITURE	Budget	April	May	June	July	August	Sept	Oct	Nov	Dec	Jan	Feb	March	%Budget	Remaining	Total Spend
Administration	11,108	337.98	845.03	688.40	716.62	5,125.87	350.35	1,134.55	540.20	514.05	269.90	943.70	1,334.51	115.2	-1,693.16	12,801.16
Council & Councillors	9,260	1,043.72	1,032.07	598.93	362.45	1,488.00		229.89	147.23	1,031.53		50.00	1,301.84	78.7	1,974.34	7,285.66
Property & Parks	24,390	2,385.00	3,516.49	809.38	1,122.07	1,343.34	42.00	2,330.34	500.52	1,338.13	263.10	739.62	2,071.80	67.5	7,928.21	16,461.79
Insurance	2,500		1,792.67									156.31		78.0	551.02	1,948.98
Parish Paths (P3)	0			258.54										-	-258.54	258.54
Grants	20,000	15,060.00	547.50							1,250.00			-	100.00	3,242.50	16,757.50
Amenities	23,100		190.43	560.27		1.36	138.94	5,063.55	5,529.42	7,109.33	141.92	397.40	529.64	85.1	3,437.74	19,662.26
Localism Projects	27,824						3,929.04			14,819.82				67.4	9,075.14	18,748.86
Sub Total	118,182	18,827	7,924	2,916	2,201	7,959	4,460	8,758	6,717	26,063	675	2,287	5,138	79.5	24,257.25	93,924.75

Salaries/PAYE/NI	Budget	April	May	June	July	August	Sept	Oct	Nov	Dec	Jan	Feb	March	%Budget	Balance	Total Spend
Salaries	52,321	4,598.06	3,593.50	4,178.85	-	8,862.04	4,516.56	4,516.56	4,516.56	4,585.29	4,614.60	4,598.06	4,598.06	101.6	-857.14	53,178.14
PAYE/NI	7,221	361.60	309.32	309.32	-	677.10	350.36	350.36	350.36	359.84	363.89	361.60	361.60	57.5	3,065.65	4,155.35
Pension Payments	10,987	826.25	747.45	747.45	-	1,583.01	809.29	809.29	809.29	823.59	829.69	826.25	826.25	87.7	1,349.19	9,637.81
Sub Total	70,529	5,785.91	4,650.27	5,235.62	-	11,122.15	5,676.21	5,676.21	5,676.21	5,768.72	5,808.18	5,785.91	5,785.91	95.0	3,557.70	66,971.30

Budget Spend	188,711.00	24,612.61	12,574.46	8,151.14	2,201.14	19,080.72	10,136.54	14,434.54	12,393.58	31,831.58	6,483.10	8,072.94	10,923.70	85.3	27,814.95	160,896.05
--------------	------------	-----------	-----------	----------	----------	-----------	-----------	-----------	-----------	-----------	----------	----------	-----------	------	-----------	------------

Ear Marked Reserves/Project Funds																
Wildlife Garden	289	104.00	55.03											55.0	129.97	159.03
Neighbourhood Plan	4,650													-	4,650.00	-
Allotments	1,747									432.00				24.7	1,315.00	432.00
Street Furniture & Small Works	691			881.50										127.6	-190.50	881.50
Upper Deck	1,740									396.00	540.00			53.8	804.00	936.00
General Fund	47,117	358.80	3,461.06	1,073.76	45.00			1,538.96	27.00			162.00	377.64	15.0	40,072.41	7,044.22
War Memorial - Pointing	394													-	394.00	-
Election Expenses	6,497										4,145.93			63.8	2,351.07	4,145.93
Economic Development	7,710													-	7,710.00	-
Christmas Lights Repair/Renewal	4,562		259.80						360.00					13.6	3,942.20	619.80
Christmas in Crediton (donations)	519									622.80				119.9	-103.32	622.80
Localism Projects	20,000													-	20,000.00	-
Feasibility Study	2,445						2,688.60							110.0	-243.60	2,688.60
Band Stand	500		392.89											78.6	107.11	392.89
Tesco Community Fund	895													-	895.00	-
P3 Parish paths	1,212													-	1,212.00	-
Floral Crediton	2,344													-	2,344.00	-
Town Clock	500													-	500.00	-
Premises	2,200													-	2,200.00	-
CCTV	2,000													-	2,000.00	-
Boniface Statue	1,500											1,464.00		97.6	36.00	1,464.00
War Memorial (General)	2,500													-	2,500.00	-
Mayors Chain	1,000													-	1,000.00	-
Repair of Brick planters	1,500										1,800.00			120.0	-300.00	1,800.00
P3 Grant - Bridge project	3,000												3,533.40	117.8	-533.40	3,533.40
Incredible Edible - Town Square	100													-	100.00	-
General Legal/Professional Fees	2,500					360.00								14.4	2,140.00	360.00
Stonypark Legal/Professional Fees	5,000													-	5,000.00	-
Crediton Town Plates	343													-	343.00	-
Tree Works	6													-	6.00	-
MDDC Building	15,000													-	15,000.00	-
Sub Total	140,461	462.80	4,168.78	1,955.26	45.00	360.00	2,688.60	1,538.96	387.00	1,450.80	6,485.93	162.00	5,375.04			25,080.17

Creditors from 2015-2016 now paid																
CinC - Town Square electrics	1,324		1,323.60													1,323.60
CinC - Waste Services	70															-
Sub Total	1,394	-	1,323.60	-	-	-	-	-	-	-	-	-	-	-	-	1,323.60

Total Spend inc reserves	330,565.71	25,075.41	18,066.84	10,106.40	2,246.14	19,440.72	12,825.14	15,973.50	12,780.58	33,282.38	12,969.03	8,234.94	16,298.74		143,265.89	187,299.82
--------------------------	------------	-----------	-----------	-----------	----------	-----------	-----------	-----------	-----------	-----------	-----------	----------	-----------	--	------------	------------

INCOME	Budget	April	May	June	July	August	Sept	Oct	Nov	Dec	Jan	Feb	March	%Budget	Balance	Total Income
Administration	60	8.27	9.01	7.79	21.79	5.79	5.85	379.78	82.56	83.30	67.12	61.80	130.68	1,439.6	-803.74	863.74
Council & Councillors	0		-											#DIV/0!	0.00	-
Property & Parks	4,481	24.26	13.10	4.75	207.00	6.72	808.61	2,089.90	691.93	499.63	214.54	13.59	241.70	107.5	-334.73	4,815.73

Insurance	0														#DIV/0!	0.00	-
Parish Paths (P3)	0	250.00													#DIV/0!	-250.00	250.00
Grants	0												2,200.00		#DIV/0!	-2,200.00	2,200.00
Amenities	3,200	100.00	360.00	50.00	50.00	50.00		875.00	788.58	566.16	1,050.00	300.00	350.00		141.9	-1,339.74	4,539.74
VAT Repayment	6,500		5,920.68		1,669.73			2,467.01							154.7	-3,557.42	10,057.42
Sponsorship	0														#DIV/0!	0.00	-
Precept	193,234	96,616.93						96,616.93							100.0	0.00	193,233.86
Council Tax Support Grant	6,236	3,118.07						3,118.07							100.0	0.00	6,236.14
Salaries (Transitional Grant)	0	7,000.00													#DIV/0!	-7,000.00	7,000.00
TAP Fund Grants	0														#DIV/0!	0.00	-
Neighbourhood Plan	0														#DIV/0!	0.00	-
Peoples Park Wildlife Garden	0														#DIV/0!	-550.00	550.00
Earmarked Reserve (Tesco Fund)	0		150.00					400.00							#DIV/0!	-550.00	550.00
Sub Total	213,711	107,117.53	6,452.79	62.54	1,948.52	62.51	814.46	105,946.69	1,563.07	1,149.09	1,331.66	375.39	2,922.38	107.5	-16,035.63	229,746.63	
Total Income	£213,711	£107,117.53	£6,452.79	£63	£1,949	£63	£814	£105,947	£1,563	£1,149	£1,332	£375	£2,922	107.5	-£16,035.63	£229,746.63	

DRAFT