



Crediton Town Council

Market Street

Crediton

Devon

EX17 2BN

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PUBLIC NOTICE

You are hereby invited to attend a **Meeting of Crediton Town Council**, which will be held on **Tuesday, 17th October 2017**, at the **Council Chamber**, Market Street, Crediton, at **7.00 pm** for the purpose of transacting the following business.

In accordance with the Public Bodies (Admission to Meetings) Act 1960 members of the public are welcome to attend.

Clare Dalley (Mrs)

Town Clerk

11th October 2017

Members of the press and public requiring access to any of the documents mentioned in this agenda are asked to contact the Town Clerk (electronic links to documents are provided where available).

AGENDA

- 1. To receive and accept apologies** (Please make any apologies known to the Town Clerk)
- 2. Declarations of Interest** - To receive declarations of personal interest and disclosable pecuniary interests (DPI's) in respect of items on this agenda.
- 3. Public Question Time** - To receive questions from members of the public relevant to the work of the Council. *(A maximum of 30 minutes is allowed for this item, verbal questions should not exceed 3 minutes)*
- 4. Order of Business** - At the discretion of the Chairman, to adjust, as necessary, the order of agenda items to accommodate visiting members, officers or members of the public.
- 5. Chairman's and Clerk's Announcements** - **To receive any announcements which the Chairman and Clerk may wish to make.** For information only.
- 6. Town Council Minutes** - To approve and sign the minutes of the Crediton Town Council meeting held on Tuesday, 19th September 2017, as a correct record.
- 7. Matters Arising** - At the direction of the Chairman, to report on matters arising from the minutes of the Meetings held on 19th September 2017, for information only.
- 8. Police Report** - To receive the Police report, for information only.

9. To receive, and to ratify the decisions therein, the minutes of the:
- Christmas in CREDITON Committee meeting held on 3rd October 2017
 - Policy & Forward Planning Committee meeting held on 3rd October 2017
 - Administration & Personnel Committee Meeting held on 10th October 2017
- (A copy of the minutes will be issued with the agenda or prior to the meeting.)

10. Mid Devon District Council - Planning Applications [MDDC Planning Public Access Portal](#)

Mid Devon District Council, the determining Authority, has asked for comments from this Town Council on the following planning applications:

Reference: 17/01360/FULL
Proposal: Change of use from Industrial Unit to Tool Rental Area (B2 - Sui Generis)
Location: CREDITON Tool Hire Commercial Premises at NGR 284472 100340, Marsh Road, Lords Meadow Industrial Estate, CREDITON,
Applicant: Mr P Redstone, CREDITON Tool Hire, Unit 2 Marsh Road, CREDITON EX17 1EU

Reference: 17/01516/CAT
Proposal: Notification of intention to reduce the height of 1 Robinia tree by 3m within the Conservation Area
Location: The Old Palace, Church Lane, CREDITON, EX17 2AH
Applicant: Mr Stoneman, The Old Palace, Church Lane, CREDITON, EX17 2AH

Reference: 17/01529/HOUSE
Proposal: Erection of single storey and two storey extensions
Location: 14 Cromwells Meadow, CREDITON, EX17 1JZ
Applicant: Mr & Mrs Hodge, 14 Cromwells Meadow, CREDITON, EX17 1JZ

Reference: 17/01497/LBC
Proposal: Listed Building Consent for the replacement of windows to rear elevation
Location: 9 Union Road, CREDITON, Devon
Applicant: Mr A Wreford, West Park, Alexandra Road, CREDITON, EX17 2DH

Reference: 17/01432/FULL
Proposal: Erection of 2 new steel fabricated dug-outs on west side of football pitch following removal of existing dug-outs
Location: CREDITON United AFC, Commercial Road, Lords Meadow Industrial Estate, CREDITON, EX17 1ER
Applicant: Mr S Maule, Rydon Farm, Hittisleigh, Exeter, EX6 6JZ

Reference: 17/01534/FULL
Proposal: Variation of condition 2 of planning permission 16/00547/FULL to allow substitute plans in respect of change of design for Plot 3
Location: Okefield House, Deep Lane, CREDITON, EX17 2BY
Applicant: Mr M Peters, R & M Peters Ltd, Hawkins Way, CREDITON, EX17 1HZ

Reference: 17/01511/MOUT
Proposal: Outline application for the erection of up to 120 dwellings, public open space, vehicular access and associated infrastructure
Location: Land at NGR 282065 100892 (Chapel Downs Farm), North of Queen Elizabeth Drive, Barnstaple Cross

Applicant: Barratt Homes c/o Mr M Rees, LRM Planning, Dean Clarke House, Southernhay, Exeter, EX1 1AP

Reference: 17/01584/TPO
 Proposal: Application to trim sides and reduce the height of 1 Yew tree by 1.5m protected by Tree Preservation Order 88/00002/TPO
 Location: The Mews, Deep Lane, CREDITON, EX17 2BY
 Applicant: Mrs Collins, The Mews, Deep Lane, CREDITON, EX17 2BY

Reference: 17/01540/LBC
 Proposal: Listed Building Consent for the conversion of dwelling into two dwellings
 Location: 4B High Street, CREDITON, EX17 3AE
 Applicant: Mr B Phillips, Langford Bridge, Langford Road, EX5 5AQ

Reference: 17/01539/FULL
 Proposal: Conversion of dwelling into two dwellings
 Location: 4B High Street, CREDITON, EX17 3AE
 Applicant: Mr B Phillips, Langford Bridge, Langford Road, EX5 5AQ

Reference: 17/01517/FULL
 Proposal: Erection of a dwelling and alterations to existing vehicular access
 Location: 27 Downeshead Lane, CREDITON, EX17 1HH
 Applicant: Mrs S Partridge, 27 Downeshead Lane, CREDITON, EX17 1HH

Reference: 17/01534/FULL
 Proposal: Variation of condition 2 of planning permission 16/00547FULL to allow substitute plans in respect of change of design for Plot 3
 Location: Okefield House, Deep Lane, CREDITON, EX17 2BY
 Applicant: Mr M Peters, R&M Peters Ltd, Hawkins Way, CREDITON, EX17 1HZ

Reference: 17/01646/FULL
 Proposal: Formation of home delivery facility comprising a single storey link corridor from the store to a 4 van loading canopy, service yard, and associated modifications to car park layout (Revised scheme)
 Location: Tesco, Joseph Locke Way, CREDITON, EX17 3FD
 Applicant: Tesco Stores Ltd, Tesco House, Shire Park, Kestral Way, Welwyn Garden City, AL7 1GA

Reference: 17/01651/HOUSE
 Proposal: Erection of two-storey extension and installation of 2 dormer windows
 Location: 1 Cockles Rise, CREDITON, EX17 3JB
 Applicant: Mrs Short, 1 Cockles Rise, CREDITON, EX17 3JB

11. Mid Devon District Council - Planning Decisions

Mid Devon District Council, the determining Authority, has APPROVED the following applications with conditions as filed:

Reference: 17/01209/HOUSE
 Proposal: Erection of a single storey rear extension and conversion of loft with installation of roof lights

Location: 14 Cromwells Meadow, Crediton, EX17 1JZ
Applicant: Mr & Mrs Hodge, 14 Cromwells Meadow, Crediton, EX17 1JZ

Reference: 17/01222/HOUSE
Proposal: Erection of rear extension and lowering of existing rear extension roof to form flat roof with roof light and parapet

Location: 25 Exeter Road, Crediton, EX17 3BL
Applicant: Mr & Mrs Williams, 25 Exeter Road, Crediton, EX17 3BL

Reference: 17/01263/FULL
Proposal: Erection of a dwelling
Location: 2 Golden Joy, Crediton, EX17 1EA
Applicant: Mr Cartwright & Ms Sadler, 2 Golden Joy, Crediton, EX17 1EA

Reference: 17/01265/HOUSE
Proposal: Retention of 1.8m high fence on block wall on west boundary and erection of 1.8m fence on existing block wall on north boundary
Location: Hilary, Barnfield, Crediton, EX17 3HY
Applicant: Mrs H Zorlu, Hilary, Barnfield, Crediton, EX17 3HY

12. **Accounts Due for Payment and Receipts - To examine and agree the accounts due for payment, receipts, and bank transfers for the period 20th September 2017 to 17th October 2017 inclusive and to receive the bank reconciliation.** (The schedule of payments and receipts will be issued prior to the meeting.)
13. **To receive a list of outstanding debts owed to Crediton Town Council.** (The documentation relating to this item will be issued prior to the meeting.)
14. **Budget Review - To review the budget for the year to date.** (The budget sheet will be issued prior to the meeting.)
15. **To receive a report from the Council's internal control checkers, following the monthly random inspection and agree any actions.** (A copy of the report will be issued with the agenda.)
16. **To consider the following TAP Fund applications and to decide whether to support them:**
 - **Crediton Methodist Church**
 - **Crediton Area History & Museum Society**
 - **Crediton Town Team**(Copies of the requests will be issued with the agenda. Please note these are requests for support only.)
17. **To consider providing Crediton Methodist Church with a letter supporting its refurbishment project to transform the Methodist Church building into a centre.** (Further information will be issued with the agenda.)
18. **To consider a request from the Newcombes Meadow Community Group for them to transfer their outstanding funds of £6,732.03 to the Town Council to pay for future repairs and improvements to the park following the group's dissolution.** (Further information will be issued with the agenda.)

19. **Councillor Reports** - At the discretion of the Chairman, to receive reports from Councillors (Town, District, and County) and representatives of the Council - strictly for information only.
20. **Correspondence and Matters To Note - To receive Council correspondence and matters to note as detailed below** (Copies of the correspondence and matters to note will be issued with the agenda.)

Correspondence

1. *MDDC - Agenda Cabinet - 28 September 2017*
2. *DAAT - Crediton night landing site*
3. *Grant Thornton - Audit year ended 31 March 2017*
4. *Citizens Advice - Universal Credit training*
5. *Mr Stephen Walford - Council Office building*
6. *MDDC - Draft ASB Policy*
7. *MDDC - Section 106 - Public Open Space*
8. *MDDC – Agenda Standards Committee*

Matters To Note

1. *Devon & Cornwall Police - Connectivity Event 20 September 2017*
2. *MDDC - Mid Devon Local Plan 2013-2033*
3. *NALC - Bulletin 21 - 15 September 2017*
4. *MDDC - Town & Parish Newsletter September 2017*
5. *DCC - connectme September 2017*
6. *DALC - Newsletter 22 September 2017*
7. *DCC - connectme - community - September 2017*
8. *Devon Bus - Local Bus Service 369*
9. *MDDC - notification of key decisions - October 2017*
10. *Planning and Development surveyor - Higher Road Crediton*
11. *Cllr Wright - Creedy Bridge*
12. *MDDC - Annual State of District Debate*
13. *NHS - RD&E Stakeholder Newsletter*
14. *Britain in Bloom - Pennant Award*

21. Business brought forward

At the direction of the Chairman, to report on matters not on the agenda and for information only.

PART TWO

22. **It is recommended that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as it involves the likely disclosure of sensitive and confidential information.**
23. **To receive an update on the recruitment of an Administrative Assistant following the interviews held earlier in the day.**
24. **To review the Assistant Clerk's salary.**
25. **To consider the future of the Crediton Council Office building following MDDC's Cabinet decision to sell it and the implications this will have on the Town Council, community organisations and the community.**
26. **Close**