



Crediton Town Council

Market Street

Crediton

Devon

EX17 2BN

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PUBLIC NOTICE

You are hereby invited to attend a **Meeting of Crediton Town Council**, which will be held on **Tuesday, 20th October 2015**, at the **Council Chamber**, Market Street, Crediton, at **7.00 pm** for the purpose of transacting the following business.

In accordance with the Public Bodies (Admission to Meetings) Act 1960 members of the public are welcome to attend.

Clare Dalley (Mrs)
Town Clerk

14th October 2015

Members of the press and public requiring access to any of the documents mentioned in this agenda are asked to contact the Town Clerk (electronic links to documents are provided where available).

AGENDA

1. **To receive and accept apologies** (Please make any apologies known to the Town Clerk)
2. **Declarations of Interest** – To receive declarations of personal interest and disclosable pecuniary interests (DPI's) in respect of items on this agenda.
3. **Public Question Time** - To receive questions from members of the public relevant to the work of the Council (*A maximum of 30 minutes is allowed for this item, verbal questions should not exceed 3 minutes*)
4. **Order of Business** - At the discretion of the Chairman, to adjust, as necessary, the order of agenda items to accommodate visiting members, officers or members of the public.
5. **Chairman's and Clerk's Announcements** - **To receive any announcements which the Chairman and Clerk may wish to make.** For information only.
6. **Town Council Minutes** – To approve and sign the minutes of the Crediton Town Council meeting held on Tuesday, 22nd September 2015, as a correct record.
7. **Matters Arising** - At the direction of the Chairman, to report on matters arising from the minutes of the Meetings held on 22nd September 2015, for information only.

8. **To receive, and to ratify the decisions therein, the minutes of the**
- **Peoples Park Wildlife Area Committee meeting held on 22nd September 2015**
 - **Administration & Personnel Committee meeting held on 29th September 2015**
 - **Christmas in Crediton Committee meeting held on 6th October 2015**
 - **Parish Paths Committee meeting held on 13th October**
- (A copy of the minutes will be issued with the agenda.)
9. **Mid Devon District Council – Planning Applications [MDDC Planning Public Access Portal](#)**
Mid Devon District Council, the determining Authority, has asked for comments from this Town Council on the following planning applications:

Reference: [15/01336/FULL](#)
Proposal: Erection of a conservatory and perimeter wall
Location: Mrs W Searle, 3A Okefield Road, Crediton, EX17 2DN
Applicant: 3A Okefield Road, Crediton, EX17 2DN

Reference: [15/01454/OUT](#)
Proposal: Outline for the erection of 3 dwellings (Revised Scheme)
Location: Orchard Cottage, St Lawrences Green, Crediton, EX17 2BE
Applicant: Mr Roland Ash, Orchard Cottage, St Lawrence Road, Crediton, EX17 2BE

Reference: [15/01490/FULL](#)
Proposal: Erection of a porch, installation of new windows and internal alterations
Location: Universal Office Solutions Ltd, Marsh Road, Lords Meadow Industrial Estate, Crediton, EX17 1EU
Applicant: Mrs H Perry, Universal Office Solutions Ltd, Marsh Road, Lords Meadow Industrial Estate, Crediton, EX17 1EU

Reference: [15/01078/FULL](#)
Proposal: Conversion of storage building to residential annexe
Location: Pownes House, 52 High Street, Crediton, EX17 3JX
Applicant: Mr P Collier, Pownes House, 52 High Street, Crediton, EX17 3JX

Reference: [15/01084/LBC](#)
Proposal: Listed Building Consent for conversion of storage building to residential annexe
Location: Pownes House, 52 High Street, Crediton, EX17 3JX
Applicant: Mr P Collier, Pownes House, 52 High Street, Crediton, EX17 3JX

Reference: [15/01591/FULL](#)
Proposal: Erection of a two storey extension following demolition of existing extension
Location: 17A Mill Street, Crediton, EX17 3AA
Applicant: Miss R Waring, 17A Mill Street, Crediton, EX17 3AA

10. Mid Devon District Council – Planning Decisions

Mid Devon District Council, the determining Authority, has APPROVED the following applications with conditions as filed:

Reference: 15/01372/FULL
Proposal: Erection of a dwelling (Plot 10)
Location: Former Devon County Council (Plot 10), Newcombes Resource Centre.
Newcombes Crediton, EX17 2AB
Applicant: Jenner Homes, Rollestone House, Pennsylvania Road, Exeter, EX4 5BJ

Reference: 15/01356/FULL
Proposal: Erection of two storey extension, entrance lobby and installation of dormer window to rear elevation
Location: Roydon, Alexandra Road, Crediton, EX17 2DZ
Applicant: Mr Adam Box, Roydon, Alexandra Road, Crediton, EX17 2DZ

Reference: 15/01452/CAT
Proposal: Application to fell 7 no Holm Oak trees within a Conservation Area
Location: 3 Taw Vale Terrace, Crediton, EX17 3BU
Applicant: Mrs I Davies, 3 Taw Vale Terrace, Station Road, Crediton, EX17 3BU

Mid Devon District Council, the determining Authority, has REFUSED the following application with conditions as filed:

Reference: 15/01219/FULL
Proposal: Erection of a dwelling
Location: Orchard Villa, 4 Threshers, Crediton, Devon, EX17 3NR
Applicant: Mr G Vanstone C/o Mr N Cant, Nigel Cant Planning, Peppercorn Cottage,
Woodland Head, Yeoford, Crediton, EX17 5HF

11. **Accounts Due for Payment and Receipts – To examine and agree the accounts due for payment and receipts for the period 23rd September 2015 to 20th October 2015 inclusive and to receive the bank reconciliation.** (The schedule of payments and receipts will be issued prior to the meeting.)
12. **To receive a list of outstanding debts owed to Crediton Town Council.** (The documentation relating to this item will be issued prior to the meeting.)
13. **Budget Review – To review the budget for the year to date.** (The budget sheet will be issued prior to the meeting.)
14. **To receive a report from the Council’s internal control checkers, following the monthly random inspection and agree any actions.** (A copy of the report will be issued with the agenda.)
15. **To consider the Council’s projects for 2016-2017 in order that the necessary budgetary provisions can be made.**

16. **To receive a recommendation from the Peoples Park Wildlife Area Committee to change the name of the Committee to 'Credton Open Space Committee' to more accurately reflect the evolving remit of the Committee.**
17. **To consider a request from Evans Newsagents for the Council to support it in becoming the official Information Centre for Credton and to grant permission to use the Credton logo, which is trademarked to the Town Council. (A copy of the request containing further detailed information has been previously issued to all Councillors.)**
18. **To consider the costs associated with the installation of the totem pole, at Peoples Park Scout Memorial Garden, in memory of Samuel Crocker and agree a course of action.**
19. **To receive further information from the Clerk regarding the future of Credton play areas in particular Beech Park and Queen Elizabeth Drive (2) and agree a course of action. (Councillors attention is drawn to the minutes of the Town Council meeting held on 22nd September 2015 minute number 1509/131.)**
20. **To consider and comment on Devon County Council's Pre-submission Consultation Devon Minerals Plan. (To view a full version of the Devon Minerals Plan, the Sustainability Appraisal and other supporting evidence please visit <https://new.devon.gov.uk/haveyoursay/>)**
21. **To discuss Credton business rates and consider schemes that could assist local businesses. (This item has been requested by Cllr Dixon.)**
22. **Councillor Reports - At the discretion of the Chairman, to receive reports from Councillors (Town, District, and County) and representatives of the Council - strictly for information only.**
23. **Correspondence and Matters To Note – To receive Council correspondence and matters to note as detailed below (Copies of the correspondence and matters to note will be issued with the agenda.)**

Correspondence

1. *Cllr Way - Update on DCC Hospital Scrutiny Task Group*
2. *NHS Devon CCG - Report from Healthwatch Devon*
3. *Mr Nicholls - Proposal to create Credton Woods*
4. *DALC - AGM & Conference 15th October*
5. *NHS Devon CCG - Stakeholder Newsletter*
6. *NHS Devon CCG - Success Regime, Stakeholder Briefing*
7. *U3A - Invitation to inaugural meeting*
8. *NHS Devon CCG - Success Regime, Stakeholder Briefing*
9. *Local Government Boundary Commission - Electoral Review of Devon, further consultation*
10. *Go2Events - Exeter's Great West Run reminder*
11. *MDDC - Training for Town and Parish Councillors*
12. *MDDC - High Street Innovation Fund*
13. *DALC - South West Regional Conference*
14. *Letter from Ms E Mann*
15. *DCT - Community Resilience*
16. *Ashtead Plant Hire - Proposed Road Closure*

Matters to note

1. *NHS Trust - Pulse Summer Edition*
2. *Crediton voted one of the best places to live*
3. *MDDC - Press release, food and garden waste*
4. *DCC - Community News Roundup September 2015*
5. *VOYC - Child Protection Training*
6. *Crediton Children's Centre – Minutes*
7. *University of Exeter - Flood poster*
8. *DALC - Newsletter October 2015*
9. *Peninsula Pensions - The Pensions Line*
10. *Sustainable Crediton - October Newsletter*
11. *Devon & Cornwall Police & Crime Commissioner - Monthly Report Sept 2015*
12. *Senior Siren – Magazine*
13. *DCT - Information and Advice Surgeries*
14. *VOYC - Monthly update*
15. *Crediton Traders Association - Minutes from meeting*
16. *Healthwatch Devon - October e-bulletin*
17. *DALC – Annual Report 2014-15*
18. *TNMWD CAB - October 2015 Newsletter*
19. *MDDC - Press Release, Local organisations benefit from innovation fund*

24. Business brought forward

At the direction of the Chairman, to report on matters not on the agenda and for information only.

PART TWO

25. **It is recommended that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as it involves the likely disclosure of sensitive and confidential information.**
26. **To receive an update from Cllr Letch and the Clerk regarding the land at Stonypark and agree any actions required.**
27. **Close**