



Minutes of Credition Town Council's Assets & Amenities Committee Meeting held on Tuesday, 10th March 2020, at 6.00 pm, at The Old Landscore School, Greenway, Credition

Present: Cllrs Miss J Harris, Mr F Letch, Mr J Ross, Mr M Szabo and Mrs H Zorlu

In Attendance: Mrs Emma Anderson, Assistant Clerk
Ms Penni Tearle, Chair of Boniface Allotment Association
Mr Bert Jewell
Mrs Denise Ross, Sustainable Credition

Absent: Cllrs Mr P Vincent and Mr J Cairney

76 To receive and accept apologies

It was **resolved** to receive and accept apologies from Cllr Mrs L Martin (Proposed by Cllr Letch)

77 Declarations of Interest

Cllr Letch declared that as a member of more than one authority, that any views or opinions expressed at the meeting would be provisional and would not prejudice any views expressed at a meeting of another authority

78 Public Question Time

There were no questions.

79 Order of Business

There were no changes.

80 Chairman's and Clerk's Announcements

There were no announcements.

81 Committee Meeting Minutes - To approve and sign as a correct record the minutes of the Assets & Amenities Committee meeting held on 25th February 2020. It was **resolved** to approve the minutes of the Assets & Amenities Committee meeting held on 25th February 2020, as a correct record and they were duly signed by Cllr Harris (Proposed by Cllr Szabo).

82 Matters Arising

There were no matters arising.

83 To Allotments

a) To consider the following issues and agree a course of action:

- **Vacant plots, Non-cultivation Notices and Notices To Quit**

The Assistant Clerk confirmed there are currently no vacant plots or active non-cultivation notices or notices to quit.

b) To consider matters raised by the Boniface Allotments Association and allotment tenants and agree any actions.

Cllr Zorlu raised concerns regarding school students and a regular dog walker cutting through the Barnfield allotment site. It was agreed for Cllr Zorlu to pass further information on to Penni Tearle in order that she can establish whether there is a link to an allotment tenant.

Ms Tearle left the meeting at 6.05 pm

84 To consider the Floral Crediton Competition, which is run by the Town Council, and to agree:

- **Categories**

It was **resolved** for the Floral Crediton Competition to include the following:

- Small formal garden (with or without veg)
- Large formal garden (with or without veg)
- Small managed natural garden (With emphasis on wildlife)
- Large managed natural garden (With emphasis on wildlife)
- Family garden (to include play/recreation area)
- Patio or hanging baskets and other outdoor planted containers

The Mayor will judge the favourite from the above categories.

(Proposed by Cllr Letch)

- **Date for judging**

It was **resolved** for the closing date for entries to be Thursday, 18th June 2020 and judging will take place on Thursday, 2nd July 2020. (Proposed by Cllr Letch)

- **Publicity & Advertising**

A copy of the proposed poster and entry form was circulated to all members prior to the meeting. It was **resolved** to approve the poster and entry form, a copy of which is attached to these minutes as Appendix One. (Proposed by Cllr Harris)

It was further **resolved** to advertise the Competition in the Crediton Courier, Crediton Town Council notice board, the Town Council website, on the Council's social media pages, ask businesses to display posters and inform the Boniface Allotments Association. (Proposed by Cllr Harris).

85 To discuss planting two trees in Peoples Park to replace the Sycamore trees removed, following advice from the Council's QTRA, and agree any actions.

Further information had been issued with the agenda. Cllr Ross advised members that the Climate Change and Sustainability Sub-Committee would like to suggest potential species to be planted. It was agreed to give the Sub-Committee a deadline of the end of April for submitting these recommendations to the Assets & Amenities Committee.

86 To receive an update on the installation of bird netting on the Bandstand and associated quotations and agree any actions.

Further information had been issued with the agenda. It was **resolved** to accept the quotation received from Culm Environmental at a cost of £923.67 + VAT to install netting to the bandstand roof. (Proposed by Cllr Szabo, Cllrs Harris and Letch voted against). Due to insufficient budget remaining, the shortfall will be funded via the Council's General Fund subject to Full Council approval.

87 To receive an update on the installation of a noticeboard on 122-123 High Street and associated quotation and agree any actions.

A copy of the quotation had been issued with the agenda. It was **resolved** to instruct R J Brooks & Son Ltd to install the noticeboard on 122-123 High Street at a total cost of £55 + VAT. (Proposed by Cllr Szabo)

88 To discuss installing a plaque on Newcombes Meadow Well, including the wording to be used, and agree any actions.

Further information had been issued with the agenda. It was **resolved** for the plaque to read as follows:

"This is a copy of the original inscription located on the front of the well:
TRADITIONAL WELL OF WINFRITH ST BONIFACE BORN AT CREDITON A.D. 680"

(Proposed by Cllr Letch, Cllr Ross voted against)

89 To discuss purchasing 6 hanging baskets to be located on Redvers House and agree any actions.

The Assistant Clerk explained that this item had been requested by a representative of Redvers House, who had also discussed the idea with Mr Jewell. To prevent the previous safety issue resulting from falling petals, the idea is to plant 6 hanging baskets with ivy, which can be displayed all year round. It was agreed for Mr Jewell to look at the artificial hanging baskets used in previous years to assess whether these can be reused and planted up with ivy.

Mr Jewell confirmed the plants would cost £3.50 per pot and he estimated that 4 would be required per hanging basket, resulting in a total cost of £84 + VAT.

It was **resolved** to approve the request to plant 6 hanging baskets to be located on Redvers House, with Mr Jewell purchasing the plants required at a cost of £84 + VAT. It was further **resolved** for members to be updated via email and any additional purchases would be agreed by Committee via email confirmation. (Proposed by Cllr Letch)

90 To consider adding the planters located at the Railway Station, which were purchased by the Friends of Crediton Station, to the Council's floral watering schedule for 2020 and agree any actions. This item was requested by Cllr Szabo. It was **resolved** to reject the request for the planters purchased by the Friends of Crediton Station to be added to the Council's floral watering schedule for 2020. (Proposed by Cllr Letch, Cllr Szabo voted against)

91 To consider quotations for the cleaning of the town's bus shelters for the period 1st April 2020 to 31st March 2021 and agree any actions. Copies of the quotations had been issued with the agenda. It was **resolved** to instruct Mid Devon Window Cleaners to clean the town's bus shelters on a bi-monthly basis from 1st April 2020 to 31st March 2021 at a total cost of £480 + VAT. (Proposed by Cllr Letch)

92 To consider the quotation received for the maintenance of Peoples Park Scout Memorial garden for the period 1st April 2020 to 31st March 2021. A copy of the quotation had been issued with the agenda. It was **resolved** to accept the quotation received for the maintenance of Peoples Park Scout Memorial garden for the period 1st April 2020 to 31st March 2021 at a total cost of £1,200 + VAT. (Proposed by Cllr Letch)

93 To receive an update on the It's Your Neighbourhood Awards and the 2019 Britain In Bloom competition and agree any actions.

Cllr Szabo provided the following update:

- 23 groups, including the local primary schools, have entered the It's Your Neighbourhood (IYN) Competition
- Cllr Szabo and Mr Jewell will be attending the Britain in Bloom Spring Seminar in Seaton next Thursday, 19th March 2020
- Crediton has registered for the Britain in Bloom Pennant Competition

It was **resolved** to express the Committee's thanks to Cllr Szabo for his hard work in organising the Town's entry into the IYN and Britain in Bloom Competitions. (Proposed by Cllr Letch)

94 Clerk's Report

The Assistant Clerk confirmed that the total carriage for the purchase of the three-barrel planters from Amberol will be £51 + VAT. After updating Mr Jewell on the decision made at the previous meeting, to purchase the barrel planters from Amberol, he expressed concern that the two single barrel planters would not suit the area and would be difficult to plant due to the low height. After discussing these concerns, members agreed it would be more appropriate to order 2 x two-tier barrel planters from Amberol, at a total cost of £679 + VAT plus a carriage charge of £51 + VAT, as opposed to ordering 1 x two-tier barrel planter and 2 x single barrel planters. (Proposed by Cllr Letch)

95 Close

The meeting closed at 6.42 pm

Signed

Chairman

Dated.....