



**Minutes of Credition Town Council's Environment Committee Meeting held on Tuesday, 10<sup>th</sup> September 2019, at 6.00 pm, at Credition Library, Belle Parade, Credition**

**Present:** Cllrs Miss J Harris, Mr J Ross, Mr F Letch, Mrs H Zorlu and Mrs L Martin.

**In Attendance:** Mrs Lisa Blake, Assistant Clerk  
Ms Penni Tearle, Chair of Boniface Allotments Association  
1 member of the public

**32 To receive and accept apologies**

Apologies from Cllr M Szabo (Proposed by Cllr Letch).

**Absent** Cllr J Cairney and Cllr P Vincent.

**33 Declarations of Interest**

Cllr Letch declared that as a member of more than one authority, that any views or opinions expressed at the meeting would be provisional and would not prejudice any views expressed at a meeting of another authority.

**34 Public Question Time**

Mrs Dee Ross from Sustainable Credition reported that work on the BeeLine Project was starting in the former rose garden by Newcombes.

**35 Order of Business**

There were no changes to the order of business.

**36 Chairman's and Clerk's Announcements**

There were no announcements.

**37 Committee Meeting Minutes - To approve and sign as a correct record the minutes of the Environment Committee meeting held on 9<sup>th</sup> July 2019.** It was **resolved** to approve the minutes of the Environment Committee meeting held on 9<sup>th</sup> July 2019, as a correct record and they were duly signed by Cllr Harris (Proposed by Cllr Letch).

**38 Matters Arising**

The Committee requested an update on the fly tipping issue at Barnfield Allotments. The Assistant Clerk advised that she was obtaining quotations for the removal of the rubbish.

**39 Allotments**

a) **To consider the following issues and agree a course of action:**

- **Vacant plots, Non-cultivation Notices and Notices To Quit** The Assistant Clerk confirmed that there were two vacant plots at Barnfield but there are interested parties for these. There had been one Non Cultivation Notice issued at Exhibition Road and six issued at Barnfield. A follow up inspection would take place towards the end of September.
- **Annual allotment rent increase** It was **resolved** to increase the annual allotment rent by 1 pence per metre squared (Proposed by Cllr Letch).

- **Rent discounts** It was **resolved** to apply a rental discount of 100% to the previous years beneficiaries. (Proposed by Cllr Letch).
  - **To consider how many Non Cultivation Notices can be issued to one tenant in a 12 month period before triggering Notice to Quit** It was **resolved** to make an amendment to the tenancy agreement that a plot holder should receive a maximum of two Non Cultivation Notices before a Notice to Quit is issued on the third occasion (unless there are exceptional circumstances which are notified to the Town Clerk) (Proposed by Cllr Letch).
- b) **To consider matters raised by the Boniface Allotments Association and allotment tenants and agree any actions.** Ms Tearle raised an issue of dog fouling at Exhibition Road. It was suggested that a notice be put into place on the Allotment site to deter the behaviour. The Assistant Clerk agreed to make a notice to be placed at the site.

Ms Tearle left the meeting at 6.14pm

- 40 **To consider the Quantified Tree Risk Assessment carried out on all Town Council owned land and the recommended works and agree any actions.** (A copy of the report and recommended works had been issued with the agenda). The Assistant Clerk reported that there were no immediate safety works required. There would be a requirement for the T9 Horse Chestnut Tree to be removed and that a quotation would be obtained for this work. A planting schedule had also been recommended for the area. Unfortunately, the quotation had not been received for the recommended aerial inspection and the Assistant Clerk advised that she would circulate this information on receipt.
- 41 **To receive an update on the bench to be installed at Deep Lane.** The Assistant Clerk advised that Cllr Letch had met with Mr Brooks (RJ Brooks) to confirm the siting of the bench and a quotation of £170 had been received for the installation. It was **resolved** to accept the quotation of £170 from RJ Brooks. Cllr Letch proposed that all relevant costings are sent to Mid Devon District Council for payment, as they removed and disposed of the bench without consultation with the Town Council.
- 42 **Clerk's Report.** The Assistant Clerk reported positive feedback regarding the floral displays provided by Taunton Deane and the service provided by Mr J Hewitt in the watering and maintenance and that it had been of a very high standard. The baskets are due to remain in place until the end of September.
- 43 **Close**  
The meeting closed at 6.32pm

Signed .....

Chairman

Dated.....