



Minutes of Credition Town Council's Council Affairs and Finance Committee held on Tuesday 12 July 2022 at 19.00, at Old Landscore School, Greenway, Credition.

Present: Cllrs J Harris (Chairman), G Cochran, E Brookes-Hocking, F Letch, J Cairney and S Huxtable

In Attendance: Rachel Avery, Town Clerk

14. Public Question Time

There were no members of the public present.

15. To receive and accept apologies

There were no apologies.

16. To note that decisions will be made with the climate emergency at the forefront of decision and policy making

This was noted.

17. Declarations of Interest

Cllrs F Letch and Cairney declared that as a member of more than one authority, any views or opinions expressed at this meeting would be provisional and would not prejudice any views expressed at a meeting of another authority.

18. Order of Business

There were no changes.

19. Chairman's and Clerk's Announcements

The Town Clerk reported that the new IT hardware and software installation will commence on Thursday 14 July 2022.

20. Council Affairs Committee Minutes

It was **resolved** to approve the minutes of the Council Affairs and Finance Committee meeting held on 14 June 2022, as a correct record. (Proposed by Cllr Cochran).

21. Accounts Due for Payment and Receipts - To examine and agree the accounts due for payment, receipts, and bank transfers for the period 01 June 2022 – 30 June 2022 to receive the bank reconciliation

It was **resolved** to approve the payments, receipts, bank transfers and the bank reconciliations up to 30 June 2022. (Proposed by Cllr Cochran).

SAH -

22. To consider the adoption of the following documents (to be issued with the agenda):

- Tree Risk Management Policy

Consideration was given to the need to undertake full tree inspections at Peoples Park annually. It was **resolved** that a full inspection should take place every two years with informal checks being undertaken annual or as required. (Proposed by Cllr Cochran). It was **resolved** to approve the policy. (Proposed by Cllr Letch).

- Procurement Policy

It was **resolved** to approve the policy. (Proposed Cllr Letch).

23. To receive a report on bank accounts and investments and approve the recommendations therein

It was **resolved** that the Town Clerk would investigate the amount that could be invested with the CCLA for approval at Full Council next week. (Proposed by Cllr Huxtable).

It was **resolved** that the Town Clerk would contact The Co-Operative regarding two signatory approval of payments from the current account. (Proposed by Cllr Huxtable).

It was requested that the Town Clerk amend the bank account details in the Rialtas system.

In principle, it was **resolved** to approve the investment of council funds into CCLA. (Proposed by Cllr Brookes-Hocking).

24. To receive a report on Youth Work

It was **noted** that the school transition process has been planned, for year 6 children moving to secondary school in September.

A summer plan has also been created, with youth club closed for two weeks to allow for staff annual leave.

25. To agree the date of the next meeting – Tuesday 13 September 2022 at 19.00

The date of the next meeting was **noted**. The meeting was closed at 19.36.

Signed .. [redacted]Chairman

Dated... 8-12-22