



Minutes of Credition Town Council's Environment Committee Meeting held on Tuesday, 11th June 2019, at 6.00 pm, at Credition Library, Belle Parade, Credition

Present: Cllrs Miss J Harris, Mr F Letch, Mr M Szabo and Mrs H Zorlu

In Attendance: Mrs Lisa Blake, Assistant Clerk
Ms Penni Tearle, Chair of Boniface Allotments Association

1 To Elect a Committee Chairman for 2019-2020.

It was **resolved** to elect Cllr Harris as Committee Chairman for 2019-2020. (Proposed by Cllr Szabo)

2 To Elect a Committee Deputy Chairman for 2019-2020.

It was **resolved** to elect Cllr Szabo as Committee Chairman for 2019-2020. (Proposed by Cllr Letch)

3 To receive and accept apologies

It was **resolved** to receive and accept apologies from Cllr Ross & Cllr Vincent. (Proposed by Cllr Szabo)

4 Declarations of Interest

Cllr Letch declared that as a member of more than one authority, that any views or opinions expressed at the meeting would be provisional and would not prejudice any views expressed at a meeting of another authority.

5 Public Question Time

There were no questions.

6 Order of Business

There were no changes to the order of business.

7 Chairman's and Clerk's Announcements

There were no announcements.

8 Committee Meeting Minutes - To approve and sign as a correct record the minutes of the Environment Committee meeting held on 12th March 2019. It was **resolved** to approve the minutes of the Environment Committee meeting held on 12th March 2019, as a correct record and they were duly signed by Cllr Harris. (Proposed by Cllr Szabo)

9 Matters Arising

There were no matters arising.

10 Allotments

a) To consider the following issues and agree a course of action:

➤ Vacant plots, Non-cultivation Notices and Notices To Quit

The Assistant Clerk confirmed the following:

- There are currently no vacant plots.
- There have been no Non-Cultivation Notices or Notices to Quits issued, although there a small number of plots that continue to be monitored.

b) To consider matters raised by the Boniface Allotments Association and allotment tenants and agree any actions.

Ms Tearle advised that she had received a higher than usual number of emails asking about various things, these have all been dealt with to plot holders' satisfaction. Cllr Zorlu reported that she had been made aware of an incident, where a plot holder had visited the home of a resident, who had had some tree works undertaken, to complain about the debris left behind after the works. It was alleged the plot holder had been confrontational and quite abusive leaving the resident quite distraught. This had been reported to the Town Clerk when it happened and was resolved on the same day. The Council has been advised that there will be further tree works in the future and it was agreed to try and advise plot holders nearer the time to avoid any further issues.

c) To receive an update on the missing taps at Barnfield and the action taken.

The Assistant Clerk advised that unfortunately the missing taps had still not been located and allotment holders had been complaining. To this end, the Town Clerk arranged replacements at a cost of £192.00 by the original installers, Walter Beaumont Ltd, and this work has now been completed.

d) To consider the ban of any apparatus, i.e. weed wands/flame guns, that openly generate a naked flame being used at any allotment site.

The Assistant Clerk advised this is as a result of a recent incident at the Exhibition Road allotment site. It was **resolved** to make an addition to the Allotment Tenancy Agreement banning the use of any apparatus that openly generates a naked flame being used on any allotment site. (Proposed by Cllr Harris)

Ms Tearle left the meeting at 6.11pm

11 To receive an update on the bench at Landscore and discuss where it is to be relocated to on completion.

(This item had been requested by Cllr Szabo) The Assistant Clerk confirmed that Cllr Szabo had kindly collected the bench from CS Engineering and taken it to South West Galvanizers to be completed. Cllr Szabo confirmed the bench has been galvanized and looks fantastic. SW Galvanizers is awaiting confirmation of the price, although this was believed to have been donated, so confirmation is being sought. It was suggested for the bench to be relocated near the Hillbrow flower tower, as Mr Jewell has reported that people are using the flower tower as a bench. It was **resolved** to agree a budget of £200 for completion of the works and the relocation of the bench and the Assistant Clerk was asked to contact R J Brooks about these works. (Proposed by Cllr Letch)

12 To consider and assess quotations received for Quantified Tree Risk Assessments to be carried out on all Town Council owned land and appoint a contractor.

(Copies of the quotations had been issued prior to the meeting.) After a lengthy discussion, it was **resolved** to accept the quotation from Contractor A, which was AM Lane for £780 plus VAT. (Proposed by Cllr Szabo)

13 To consider the following property inspection reports and agree a course of action:

- War Memorial Bus Shelter
- War Memorial
- Jamie Fleming Memorial Bench
- St Boniface Statue
- Bandstand
- Peoples Park Wildlife Area
- Peoples Park Scout Memorial Garden
- Millennium Cross
- Upper Deck

(A copy of the inspection reports had been issued prior to the meeting.) It was agreed for the Assistant Clerk to obtain quotations for the works required in readiness for the next meeting. Cllr Szabo requested that the bus shelter be painted before the Britain in Bloom judging on 11th July. The Assistant Clerk said she would action this if it was possible. Cllr Szabo also highlighted some issues at Upper Deck in relation to the general weeding of the area and the trimming of the forsythia. It was agreed for the Assistant Clerk to check the contract with Hooper Services and follow up accordingly.

14 To receive an update on the highway grass verge cutting. The Assistant Clerk confirmed that there had been some complaints received about the quality of the highway grass verge cutting, including debris and mess left behind. She confirmed she had spoken with the contractor and the works have now returned to the usual standard. Both the contractor and the Clerk/Assistant Clerk will continue to monitor this. A quotation for an additional area of grass cutting that falls within Devon County Council/Town Council responsibility had also been obtained. This was for the area of grass along East Street by the bus stop. The cost to cut this area was an additional £30 per cut from the existing provider. This has been accepted and instructed by the Town Clerk.

15 To receive an update on transforming the roundabout by Tesco and discuss and agree the wording and the price for the quotation on the sponsorship plaque. Copies of the quotation had been issued prior to the meeting. The Assistant Clerk confirmed that the roundabout had been completed and looked fantastic. She wished to thank the volunteers Bert Jewell, Eddie Sherwood, Nick Hasted and David Oliver. It was **resolved** to accept a quotation from Touchwood signs for the production of two A4 signs costing £20 which will read as follows "Sponsored by R J Brooks and Mole Avon". (Proposed by Cllr Zorlu)

The Assistant Clerk advised that Mr Jewell had submitted a letter to the Town Council that day regarding concerns about the weeds on the roundabout. It was agreed to contact Mole Avon and potentially Tesco, to see if they would like to make a financial contribution towards the weed removal and to replace them with plants. It was requested to minute thanks to the volunteers involved in the planting of the roundabout, Mr Bert Jewell, Eddie Sherwood, Nick Hasted and David Oliver.

16 To discuss having a timber lectern installed next to the well in Newcombes Meadow park and agree a course of action. This item had been requested by Cllr Szabo. The Assistant Clerk reported that she had looked at the information for the lectern installed last year at the St Boniface Statue, in order to give an indication of the costings involved. This amounted to £700.80 for the lectern to be made and installed. Cllr Szabo said that he had spoken to local historians about the well and

suggested that the inscription in the arched lintel over the well door“Traditional Well of Winfrith St Boniface born at Crediton A.D 680” be included as it is no longer legible. This is a copy of the original inscription in the arched lintel over the well door which is no longer legible. It was agreed for the Assistant Clerk to enquire with MDDC if it would be possible to locate a lectern there as this is their land, investigate whether funds are available for the project and to ask County Cllr Way if he has any funding available.

17 Clerk’s Report. The Assistant Clerk had nothing further to report.

18 Close
The meeting closed at 6.38pm

Signed Dated.....
Chairman

DRAFT