



Minutes of Credition Town Council's Council Affairs Committee Meeting held on Tuesday, 16th July 2019, at 6.30 pm, at Credition Library, Belle Parade, Credition

Present: Cllrs Miss J Harris, Mr F Letch, Mrs E Brookes-Hocking, Mr A Wyer, Mrs H Zorlu, Mr T Matthews and Mr J Cairney.

In Attendance: Mrs Clare Dalley, Town Clerk

17. To receive and accept apologies

It was **resolved** to receive and accept apologies from Cllr Mr J Ross. (Proposed by Letch)

18. Declarations of Interests

Cllrs Letch, Wyer and Cairney declared that as members of more than one authority, that any views or opinions expressed at this meeting would be provisional and would not prejudice any views expressed at a meeting of another authority.

19. Public Question Time

There were no members of the public present.

20. Order of Business

There were no changes to the order of business.

21. Chairman's and Clerk's Announcements

There were no announcements.

22. Council Affairs Committee Meeting Minutes – To approve and sign the minutes of the Council Affairs Committee Meeting held on 18th June 2019, as a correct record. It was **resolved** to approve the minutes, of the Council Affairs Committee Meeting, held on 18th June 2019, as a correct record and they were duly signed by Cllr Harris. (Proposed by Cllr Letch)

23. Matters Arising

Page 2, agenda item 11 – Cllr Brookes-Hocking asked for a progress report. The Clerk advised that she had been liaising with Cllr Matthews and the Council's Solicitors. The transfer of Newcombes Meadow toilets should complete on Thursday, 1st August 2019.

Page 3, agenda item 13 – Cllr Brookes-Hocking expressed concern that the Council does not have a mechanism to deal with staff welfare. The Office staff have a heavy workload which will only get worse with more responsibility and duties falling on Town and Parish Councils. She requested a standing item to be contained on every Council Affairs Committee agenda relating to staffing issues and staff welfare.

24. **To receive an update on the relocation of the Town Council’s storage container and to consider whether it should stay where it is at Graphic plc or, be relocated to Crediton railway station car park, which is owned by Devon County Council and to allocate a budget accordingly.** The Clerk explained that the storage container had been relocated to Graphic plc. The container was sited on a level concrete area with the doors facing a chain-link fence, which Graphic intended to remove. It has now transpired that the area of land where the container has been put is only leased by Graphic plc, not owned by it and the landlord will not give permission for the chain link fence to be removed. Therefore, there is currently no access to the container, as the doors are approximately 10cm away from the chain-link fence, and it is not possible to turn the container around. To this end, the container needs to be relocated. Mr Pike, CEO of Graphic plc, has identified another area where the container could be placed and has confirmed the land is owned by Graphic plc, however, the Clerk has been unable, as yet, to carry out a site inspection to assess the viability. It was **resolved** to approve the Clerk spending up to £500 for the relocation of the Council’s storage container to an area which the Clerk and Chairman of the Council, deems fit for purpose, whether it be a permanent or temporary solution. (Proposed by Cllr Letch)

25. **Close.**
The meeting was closed at 6.49 pm.

Signed..... Date.....(Chairman)

DRAFT