



**Minutes of the Meeting of Credition Town Council held on
Tuesday, 16th July 2019, at 7.00 pm, at Credition Library, Belle Parade, Credition**

Present: Cllrs Mr F Letch, Miss J Harris, Mrs H Zorlu, Mr M Szabo, Mrs E Brookes-Hocking, Mr J Downes, Mr A Wyer, Mr T Matthews, Mr J Cairney, Mrs L Martin and Mr P Vincent

In Attendance: Mrs C Dalley, Town Clerk
Devon County Councillor Mr N Way (part meeting)
Members of the public

1907/056 To receive and accept apologies

It was **resolved** to receive and accept apologies from Cllr Mr J Ross. (Proposed by Cllr Letch)

1907/057 Declarations of Interest

Cllrs Letch, Wyer, Cairney and Downes declared that as members of more than one authority, that any views or opinions expressed at this meeting would be provisional and would not prejudice any views expressed at a meeting of another authority.

Cllr Wyer declared a disclosable pecuniary interest in agenda item 15 'To consider reimbursing Cllr Wyer £118.80 for the cost incurred in registering and successfully completing his 'Introduction to Local Council Administration' qualification' as he has a financial interest.

Cllr Letch declared a disclosable pecuniary interest in agenda item 18 'To consider paying Cllr Letch's travel expenses to attend the Liberation of Avranches celebrations, being held in Avranches on 31st July 2019' as he has a financial interest.

Cllr Szabo declared a disclosable pecuniary interest in agenda item 19 'To consider the Council paying for travel expenses and four tickets, at £20 each, for Cllr Szabo, Mr Eddie Sherwood and Mr & Mrs Jewell to attend the It's Your Neighbourhood Award ceremony, being held on Friday, 11th October 2019, in Newquay, Cornwall' as he has a financial interest.

1907/058 Public Question Time

Members of the public asked the following questions:

- Can the council please indicate how it is intending to make the shift to renewable energy production locally (only 30% is produced from renewables nationally)? Cllr Letch advised that later in the meeting the Council would be considering setting up a Sub-Committee to look at these and other issues surrounding climate change and sustainability and asked members of the public to consider how they can help the Council to achieve this.

Cllr Vincent arrived at 7.04 pm

- Will the Town Council be making applications to Salix finance who provide loans to councils or creating crowd funders/community share offers to invest in sufficient renewable energy production for the local area? Cllr Letch once again confirmed that this is something that can be considered by a new Sub-Committee.
- Can the Town Council give us re-assurance that the proposed merger of Crediton's Doctors surgeries and plan to put them over a mile out of town will be re-examined in the light of the climate emergency declaration and mitigation for the extra journeys created will be enforced? Cllr Letch replied with an emphatic no, explaining that it is the Planning Authority, which is Mid Devon District Council that has approved the planning application for the new Doctors surgery. He added that there is already a local bus that will be going to the site and he believed Crediton Community Transport would also be playing a key role.
- The Boniface Trail has been a long-awaited safe and secure cycle-way to promote cycling and walking as an alternative to high carbon travel. Which partnerships are the Town Council looking to create to ensure the development of safe walking and cycling routes? Cllr Downes advised that the provision of a new cycleway is the responsibility of Devon County Council (DCC) and not the Town Council and that the Boniface Trail Group have been liaising with DCC on this issue.
- When will the Town Council start to promote car-free streets, car-free days, cycle to work summers etc? Cllr Letch advised this was a matter for Devon County Council as the highways authority.
- In order to get maximum added value from our green spaces, can the Town Council outline the plans that it has to minimise grass cutting, maximise wildflower habitat for pollinators and increase coverage of the town with (preferably fruiting) native and drought-resistant trees? (The Woodland Trust gives away free trees to community groups but the land is required). Cllr Letch advised that this can all be considered.
- Would the Council condemn the act of vandalism on the ancient cob wall that was carried out over the weekend and would it urge other groups such as Sustainable Crediton to distance themselves from this type of behaviour? Cllr Letch stated that the Council is against all acts of vandalism and this was echoed by fellow Councillors.
- Do the Council think it was right for Cllr Matthews to issue the letter he did to the paper this week. Cllr Letch advised that the letter written to the paper was in a personal capacity and not as a Town Councillor and that Councillors are entitled to their personal views. The decision to declare a Climate Emergency was taken by the Town Council's Town Strategy Committee and that decision stands.

- Does the Council think that Crediton becoming carbon neutral by 2030 is a joke? Cllr Letch said no. The majority of the Town Strategy Committee voted for the proposal.
- Does the Council think it might be a good idea for it to work together with Mid Devon District Council and Devon County Council to get some joined-up thinking with respect to tackling the climate emergency? Cllr Brookes-Hocking advised that the District and County Council had declared climate emergencies and the County Council is encouraging other Councils to sign the Devon Climate Declaration. Quite clearly joined-up thinking and working are going to be needed to meet our aims. She then gave an overview of the steps and policies contained within the emerging Crediton Neighbourhood Plan that will contribute to positive change within the town and help the town on its journey to becoming carbon neutral.

1907/059 Order of Business

There were no changes to the order of business.

1907/060 Chairman's and Clerk's Announcements

The Chairman had provided a report, which had been issued with agenda, of the events and meetings he had attended since the last meeting, a copy of which is attached as Appendix One.

The Clerk advised that the transfer of Newcombes Meadow toilets should be completed on Thursday 1st August 2019.

1907/061 Town Council Minutes - To approve and sign the minutes of the Extraordinary Crediton Town Council Meeting held on Wednesday, 3rd April 2019, the Annual Meeting of Crediton Town Council held on Tuesday, 14th May 2019 and the Extraordinary Crediton Town Council Meeting held on Tuesday, 25th June 2019 as a correct record. It was **resolved** to approve and sign the minutes of the Town Council meeting held on Wednesday, 3rd April 2019. (Proposed by Cllr Harris) It was **resolved** to approve and sign the minutes of the Annual Meeting of Crediton Town Council held on Tuesday, 14th May 2019. (Proposed by Cllr Harris) It was **resolved** to approve and sign the minutes of the Extraordinary Crediton Town Council Meeting held on Tuesday, 25th June 2019 as a correct record. (Proposed by Cllr Wyer)

1907/062 Matters Arising

There were no matters arising.

1907/063 Police Report. A copy of the report had been issued with the agenda. Cllr Letch advised that in his capacity as the Chairman of Mid Devon District Council's Scrutiny Committee, he will shortly be meeting with the Crime Commissioner Alison Hernandez and the Chief of Devon & Cornwall Police to discuss, amongst other things, police numbers and High Street security. It was **resolved** to note the Police Report. (Proposed by Cllr Letch)

1907/064 To receive, and to ratify the decisions therein, the minutes of the following meetings:

- **Town Strategy Committee held on 21st May 2019**
It was **resolved** to receive and to ratify the decisions therein, the minutes of the Town Strategy Committee held on Tuesday, 21st May 2019. (Proposed by Cllr Letch)
- **Town Strategy Committee held on 4th June 2019**
It was **resolved** to receive and to ratify the decisions therein, the minutes of the Town Strategy Committee held on Tuesday, 4th June 2019. (Proposed by Cllr Letch)
- **Old Landscore School Sub-Committee held on 4th June 2019**
It was **resolved** to receive and to ratify the decisions therein, the minutes of the Old Landscore School Sub-Committee held on Tuesday, 4th June 2019. (Proposed by Cllr Wyer)
- **Christmas in Crediton Sub-Committee held on 11th June 2019**
It was **resolved** to receive and to ratify the decisions therein, the minutes of the Christmas in Crediton Sub-Committee held on Tuesday, 11th June 2019. (Proposed by Cllr Harris)
- **Environment Committee held on 11th June 2019**
It was **resolved** to receive and to ratify the decisions therein, the minutes of the Environment Committee held on Tuesday, 11th June 2019. (Proposed by Cllr Szabo)
- **Council Affairs Committee held on 18th June 2019**
It was **resolved** to receive and to ratify the decisions therein, the minutes of the Council Affairs Committee held on Tuesday, 18th June 2019. (Proposed by Cllr Szabo)
- **Town Strategy Committee held on 2nd July 2019**
It was **resolved** to receive and to ratify the decisions therein, the minutes of the Town Strategy Committee held on Tuesday, 2nd July 2019. (Proposed by Cllr Letch)
- **Parish Paths Sub-Committee held on 9th July 2019**
The Clerk advised this meeting did not take place as it had not been quorate.
- **Environment Committee held on 9th July 2019**
It was **resolved** to receive and to ratify the decisions therein, the minutes of the Environment Committee held on Tuesday, 9th July 2019. (Proposed by Cllr Harris)

Copies of the minutes had been issued with the agenda.

1907/065

Accounts Due for Payment and Receipts - To examine and agree the accounts due for payment, receipts, and bank transfers for the period 15th May 2019 to 16th July 2019 inclusive and to receive the bank reconciliation. The schedule of payments, receipts and bank transfers had been issued prior to the meeting. It was **resolved** to approve the payments totalling £53,227.39, receipts totalling £2,443.84, bank transfers totalling

£70.00 and accept the bank reconciliation, copies of which are attached to these minutes as Appendix Two. (Proposed by Cllr Harris)

- 1907/066 To receive a list of outstanding debts owed to Crediton Town Council.**
The Clerk advised there were currently no outstanding debts.
- 1907/067 Budget Review - To review the budget for the year to date**
The budget sheet had been issued prior to the meeting. It was **resolved** to note the budget sheet and the information contained therein, a copy of which is attached to these minutes as Appendix Three. (Proposed by Cllr Letch)
- 1907/068 To receive a report from the Council's internal control checkers, following the monthly random inspection and agree any actions.** A copy of the report had been issued prior to the meeting. It was **resolved** to note the report with no further actions. (Proposed by Cllr Harris)
- 1907/069 To appoint members to the following Committees:**
- **Council Affairs Committee**
It was **resolved** to appoint Cllr Martin to the Council Affairs Committee. (Proposed by Cllr Wyer)
 - **Environment Committee**
It was **resolved** to appoint Cllrs Martin & Cairney to the Environment Committee. (Proposed by Cllr Letch)
 - **Christmas in Crediton Sub-Committee**
It was **resolved** to appoint Cllr Martin to the Christmas in Crediton Sub-Committee. (Proposed by Cllr Letch)

Cllr Wyer declared a disclosable pecuniary interest and left the room.

- 1907/070 To consider reimbursing Cllr Wyer £118.80 for the cost incurred in registering and successfully completing his 'Introduction to Local Council Administration' qualification.** Further information had been issued with the agenda. It was **resolved** to reimburse Cllr Wyer £118.80 for the cost incurred in registering and successfully completing his 'Introduction to Local Council Administration' qualification. (Proposed by Cllr Brookes-Hocking)

Cllr Wyer returned to the room.

County Councillor Way arrived.

- 1907/071 To receive a recommendation from the Town Strategy Committee for a Sub-Committee to be created, which will enable the Town Council to take a lead role in encouraging local residents to respond to the rising issues of climate change and sustainability, to name the Sub-Committee and appoint members to it.** It was **resolved** as follows:
- It was **resolved** to appoint a Climate Change and Sustainability Sub-Committee. (Proposed Cllr Harris) Cllr Vincent requested that the minutes show that he voted against the proposal as he believes the Council cannot change climate change.

It was further **resolved** as follows:

- The Climate Change and Sustainability Sub-Committee will comprise 4 Members of Crediton Town Council and up to 6 members of the public including representatives of local community groups, organisations and individuals.
- The Councillors on the Sub-Committee will select those public members to serve on the Sub-Committee based on who is best placed to advise the Council in achieving its aims.
- The quorum of the Sub-Committee shall be 4 Members.
- The Sub-Committee will report directly to the Town Strategy Committee
- The Sub-Committee Clerk will be Cllr Wyer, who will be volunteering for the Council in this role.

(Proposed by Cllr Harris)

It was **resolved** for Cllrs Downes, Martin, Ross and Vincent to serve on the Climate Change and Sustainability Sub-Committee. (Proposed by Cllr Letch)

- 1907/072** To consider a request from the Town Council's Town Strategy Committee to allocate **£5,000 from the Town Council's general fund to an earmarked reserve fund for the maintenance of street benches in the town.** Councillors' attention had been drawn to the minutes of the Town Strategy Committee meeting held on 4th June 2019. It was **resolved** to allocate £5,000 from the Town Council's general fund to an earmarked reserve fund for the maintenance of street benches in the town. (Proposed by Cllr Wyer)

Cllr Letch declared a disclosable pecuniary interest and left the room.

- 1907/073** To consider paying Cllr Letch's travel expenses to attend the **Liberation of Avranches celebrations, being held in Avranches on 31st July 2019.** Further information had been issued with the agenda. It was **resolved** to pay Cllr Letch's travel expenses to attend the Liberation of Avranches celebrations, being held in Avranches on 31st July 2019 at a total cost £397.00. (Proposed by Cllr Harris)

Cllr Letch returned to the room.

Cllr Szabo declared a disclosable pecuniary interest and left the room.

- 1907/074** To consider the Council paying for travel expenses and four tickets, at £20 each, for Cllr Szabo, Mr Eddie Sherwood and Mr & Mrs Jewell to attend the **It's Your Neighbourhood Award ceremony, being held on Friday, 11th October 2019, in Newquay, Cornwall.** This item had been requested by Cllr Szabo. It was **resolved** to pay for travel expenses and four tickets, at £20 each, for Cllr Szabo, Mr Eddie Sherwood and Mr & Mrs Jewell to attend the It's Your Neighbourhood Award ceremony, being held on Friday, 11th October 2019, in Newquay, Cornwall. (Proposed by Cllr Brookes-Hocking)

Cllr Szabo returned to the room.

- 1907/075** To resolve to grant the Clerk in consultation with Cllrs Letch and Harris designated authority to comment on planning applications during the Council's Summer recess. It was **resolved** to grant the Clerk in consultation with Cllrs Letch and Harris designated authority to comment on planning applications during the Council's Summer recess. (Proposed by Cllr Brookes-Hocking)

1907/076 Councillor Reports

Cllr Ross

- Had issued a report prior to the meeting, which had been circulated with the agenda and is attached as Appendix Four.

Cllr Szabo

- Reported the Britain in Bloom judges had visited Crediton last week and were returning to judge the It's Your Neighbourhood competition entries.
- Reported on how easy it is to use the Devon County Council 'Report It' system.

Cllr Downes

- If successful Mid Devon District Council's Devon Hydroelectric and Smart Grid Project will see the creation of three hydro mills and will set a precedent.

Cllr Cairney

- Had attended a Haywards Educational Foundation meeting and a Crediton Refugee meeting.

Cllr Vincent

- Had attended a Sustainable Crediton meeting.

Cllr Letch

- Had accompanied Mr Jewell and judged 17 gardens as part of the 2019 Floral Crediton competition.
- Had circulated with the agenda information regarding the work of Wessex Resolution.

County Councillor Way

- Stressed the importance of the Devon & Somerset Fire & Rescue Safer Together consultation. He highlighted some of the proposals and the implications on Crediton if they go ahead.
- Is raising two questions at the upcoming Devon County Council meeting. The first relates to parking tickets being issued on bank holidays, a practice he disagrees with. The second relates to coaches having proper access to park and ride car parks.

1907/077

Correspondence and Matters To Note - To receive Council correspondence and matters to note. A list of the correspondence and matters to note had been issued with the agenda, a copy of which is attached as Appendix Five. It was **resolved** to note the correspondence and matters to note. (Proposed by Cllr Harris)

Cllr Szabo requested further information on the following:

- Matters to Note item 9 - Cllr Letch advised these works had been completed.
- Correspondence item 31 - The Clerk advised that she had liaised with Mr Darren Beer at Mid Devon District Council regarding who was responsible for the grass cutting in this area.

Cllr Brookes-Hocking requested further information on the following:

- Correspondence item 3 – Cllr Downes advised that this matter had been passed to a Planning Enforcement Officer.
- Correspondence item 12 – Cllr Letch advised that he had looked into the items raised and responded to the children.

Correspondence item 8 – Cllr Brookes-Hocking asked if the Council could find a way to be positive regarding this scheme.

Correspondence item 36 – Cllr Brookes-Hocking requested this be an item for the next Town Strategy Committee meeting.

PART TWO

1907/078 It was **resolved** under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as it involves the likely disclosure of sensitive and confidential information. (Cllr Letch)

Cllr Way left the meeting.

1907/079 **To receive a recommendation from the Council Affairs Committee regarding staffing issues.** Councillors' attention was drawn to the minutes of the Council Affairs Committee meeting held on Tuesday, 18th June 2019 and the supporting information issued with the agenda. It was **resolved** as follows:

- for Lisa Blake to be employed on a permanent contract as the Council's Special Projects and Services Officer working 18 hours a week with immediate effect.
- to support Lisa in attaining her CiLCA qualification.

(Proposed by Cllr Wyer)

1907/080 **Close**
The meeting closed at 8.22 pm.

Signed

Dated.....

Chairman

Agenda Item 5 - Chairman's and Clerk's Announcements

Mayor's event attendance.

May.

- 11th Boules tournament.
- 14th Police Advocate Scheme Middlemoor.
- 20th Twinning Committee.

June.

- 6th Q E Upper D Day commemoration.
- 6th Town Square D Day event.
- 9th Holy Cross St Boniface's Feast Day.
- 15th Opening the Diversity Festival.
- 19th Exeter, Police awards.
- 20th Visit to Lanscore to talk to year 4.
- 22nd Mayor's reception for French.
- 22nd Kenwyn Care Home for 100th birthday celebration of Eileen Spencer.
- 24th Armed Forces Day on the town square.
- 30th Scouts' celebration 110 years at Downes House.

July.

- 5th Police Community Engagement Panel Heavitree
- 6th Langford Care Home Fete opening

15 July 2019 (2019-2020)

Crediton Town Council
PAYMENTS LIST

Voucher	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
71	Town Council Insurance	14/05/2019		Co-operative current a	400822	Insurance	Came & Company	E	1,881.88	0.00	1,881.88
72	Telephone Charges	15/05/2019		Co-operative current a	400823	Telephone Charges	Concorde	S	60.03	12.01	72.04
73	Telephone Charges	15/05/2019		Co-operative current a	400824	Telephone Charges	Concorde	S	41.95	8.39	50.34
74	Councillor/Clerk Expenses	16/07/2019		Co-operative current a	400825	Travel Expenses	Mr F Letch	Z	12.69	0.00	12.69
75	Grass Verge Cutting	16/07/2019		Co-operative current a	400826	Grass Verge Cutting	Glendale	S	756.00	151.20	907.20
76	Barnfield - Grass Cutting	16/07/2019		Co-operative current a	400827	Barnfield - grass cutting	Hooper Services	S	84.00	16.80	100.80
77	People's Park - Grass Cutting	16/07/2019		Co-operative current a	400827	Peoples Park - Grass Cutting	Hooper Services	S	205.00	41.00	246.00
78	Spinning Path Gardens Play /	16/07/2019		Co-operative current a	400827	Spinning Path gardens - grass	Hooper Services	S	50.00	10.00	60.00
79	Staff Salaries	22/05/2019		Co-operative current a	BACS	Salaries - May	Mrs C Dalley	Z	2,016.28	0.00	2,016.28
80	Staff Salaries	22/05/2019		Co-operative current a	BACS	Salaries - May	Mrs E Anderson	Z	1,410.60	0.00	1,410.60
81	Staff Salaries	22/05/2019		Co-operative current a	BACS	Salaries - May	Mrs E Armitage	Z	831.64	0.00	831.64
82	Staff Salaries	22/05/2019		Co-operative current a	BACS	Salaries - May	Mrs L Blake	Z	723.35	0.00	723.35
83	PAYE/National Insurance	22/05/2019		Co-operative current a	BACS	Salaries - May	HMRC	Z	563.37	0.00	563.37
84	Staff Salaries	22/05/2019		Co-operative current a	BACS	Salaries - May	Peninsula Pensions	Z	1,589.32	0.00	1,589.32
85	Telephone Charges	13/06/2019		Co-operative current a	400828	Telephone Charges	Concorde	S	41.44	8.29	49.73
86	Small works/Various	16/07/2019		Co-operative current a	400829	Office Window Repair	R J Brooks & Son Ltd	S	110.00	22.00	132.00
87	Meeting Room Charges	16/07/2019		Co-operative current a	400830	Meeting Room Charges- Credit	Libraries Unlimited South We	Z	28.00	0.00	28.00
88	Grants to other Groups/Orga	13/06/2019		Co-operative current a	400831	Grant Funding	Crediton Community Booksh	Z	500.00	0.00	500.00
89	Photocopier/Printing Charges	16/07/2019		Co-operative current a	400832	Photocopier Charges	Concorde	S	62.67	12.53	75.20
90	Meeting Room Charges	16/07/2019		Co-operative current a	400833	Meeting Room Charges- Credit	Libraries Unlimited South We	Z	17.50	0.00	17.50
91	Diversity Festival	16/07/2019		Co-operative current a	400834	Diversity Festival - TTTP	Turning Tides Project	Z	200.00	0.00	200.00
92	Stationery	16/07/2019		Co-operative current a	400835	Stationery	Devon Commercial Stationer	S	62.03	12.41	74.43
93	Floral Crediton Plants	16/06/2019		Co-operative current a	400836	Floral Crediton plants	Homeleigh Garden Centre Ltr	S	133.25	26.65	159.90
94	Advertising	16/07/2019		Co-operative current a	400837	Advert - Councillor Co-option	Tindle Newspapers West Cou	S	100.00	20.00	120.00
95	Grass Verge Cutting	16/07/2019		Co-operative current a	400838	Grass Verge Cutting	Glendale	S	756.00	151.20	907.20
96	Upper deck - monthly mainte	16/07/2019		Co-operative current a	400839	Grass Cutting - Upper Deck	Hooper Services	S	20.00	4.00	24.00
97	Exhibition Rd - outside hedge	16/07/2019		Co-operative current a	400839	Exhibition Road - Boundary Fe	Hooper Services	S	64.50	12.90	77.40
98	People's Park - Grass Cutting	16/07/2019		Co-operative current a	400839	Peoples Park - Grass Cutting	Hooper Services	S	205.00	41.00	246.00
99	Barnfield Boundary fence cut	16/07/2019		Co-operative current a	400839	Barnfield - boundary fence cut	Hooper Services	S	125.50	25.10	150.60
100	Spinning Path Gardens Play /	16/07/2019		Co-operative current a	400839	Spinning Path gardens - grass	Hooper Services	S	50.00	10.00	60.00
101	Feasibility Study (S106)	16/07/2019		Co-operative current a	400840	Traffic & Urban Realm - Town	Phil Jones Associates Ltd	S	1,450.00	290.00	1,740.00
102	Floral Crediton Plants	16/07/2019		Co-operative current a	400841	Floral Crediton plants	Mr Bert Jewell	Z	348.06	0.00	348.06
103	Diversity Festival	16/07/2019		Co-operative current a	400842	Advert - Diversity Festival	Tindle Newspapers West Cou	S	100.00	20.00	120.00
104	Staff/Councillor Training	11/06/2019		Co-operative current a	CARD	DCT Rural Conference Ticket	DCT	Z	11.25	0.00	11.25
105	Floral Crediton Plants	16/07/2019		Co-operative current a	400843	Floral Crediton plants	Homeleigh Garden Centre Ltr	S	32.45	6.49	38.94
106	Barnfield Water Improvemen	16/07/2019		Co-operative current a	400844	Barnfield - Tap installation	Walter Beaumont Ltd	S	160.00	32.00	192.00

Crediton Town Council

PAYMENTS LIST

Voucher	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
107	Office Supplies	16/07/2019		Co-operative current a	400845	Office Supplies - Cleaning proc	Adams Home Hardware	S	5.24	1.05	6.29
108	Christmas Lights - Renewals/	16/07/2019		Co-operative current a	400846	Christmas in Crediton - Deposi	LITE Ltd	S	849.00	169.80	1,018.80
109	Staff Salaries	21/06/2019		Co-operative current a	BACS	Salaries - June	Mrs C Dalley	Z	2,016.28	0.00	2,016.28
110	Staff Salaries	21/06/2019		Co-operative current a	BACS	Salaries - June	Mrs E Anderson	Z	1,058.40	0.00	1,058.40
111	Staff Salaries	21/06/2019		Co-operative current a	BACS	Salaries - June	Mrs E Armitage	Z	831.64	0.00	831.64
112	Staff Salaries	21/06/2019		Co-operative current a	BACS	Salaries - June	Mrs L Blake	Z	723.35	0.00	723.35
113	PAYE/National Insurance	21/06/2019		Co-operative current a	BACS	Salaries - June	HMRC	Z	462.13	0.00	462.13
114	Pension Contributions	21/06/2019		Co-operative current a	BACS	Salaries - June	Peninsula Pensions	Z	1,563.53	0.00	1,563.53
115	Diversity Festival	16/07/2019		Co-operative current a	400847	Diversity Festival Food	Marion Nosworthy	Z	250.00	0.00	250.00
116	Staff Salaries	26/06/2019		Co-operative current a	BACS	Salaries - May	Mrs E Anderson	Z	-1,410.60	0.00	-1,410.60
117	Staff Salaries	26/06/2019		Co-operative current a	BACS	Salaries - May	Mrs E Anderson	Z	1,410.64	0.00	1,410.64
118	Small works/Variou	19/06/2019		Co-operative current a	card	Wooden sleepers for storage c	RGB	S	63.96	12.79	76.75
119	Grass Verge Cutting	16/07/2019		Co-operative current a	400848	Grass Verge Cutting	Glendale	S	756.00	151.20	907.20
120	Public Toilets	16/07/2019		Co-operative current a	400849	Newcombes Public Toilets	Mid Devon District Council	S	9,419.03	1,883.81	11,302.84
121	Office Electricity	04/07/2019		Co-operative current a	direct debit	Office Electricity	Octopus Energy	L	76.72	3.84	80.56
122	Diversity Festival	16/07/2019		Co-operative current a	400851	Avtar Indian Dance	Avtar Indian Dance	Z	60.00	0.00	60.00
123	Diversity Festival	16/07/2019		Co-operative current a	400852	Diversity Festival - La Juega M	Mr Eduardo Merino	Z	150.00	0.00	150.00
124	Diversity Festival	16/07/2019		Co-operative current a	400853	Boniface Centre - Diversity Fes	Boniface Centre	Z	110.00	0.00	110.00
125	Diversity Festival	16/07/2019		Co-operative current a	400854	Diversity Festival - PA & Entert	Crediton Arts Centre	Z	70.00	0.00	70.00
126	Telephone Charges	28/06/2019		Co-operative current a	direct debit	Telephone Charges	Concorde	S	42.50	8.50	51.00
127	Barnfield Allotment - Water	01/07/2019		Co-operative current a	direct debit	Barnfield Allotment Water	South West Water (Pennon V	E	12.71	0.00	12.71
128	Exhibition Road - Water	01/07/2019		Co-operative current a	direct debit	Exhibition Road - Water	South West Water (Pennon V	E	13.56	0.00	13.56
129	Remembrance Day	05/07/2019		Co-operative current a	card payment	Poppy Wreath	The Royal British Legion Popi	E	16.00	0.00	16.00
130	Civilian Flag Bearer Equipme	09/07/2019		Co-operative current a	card payment	Civilian Flag Bearer Equipment	Scout Store	S	38.33	7.67	45.99
131	Civilian Flag Bearer Equipme	09/07/2019		Co-operative current a	card payment	Civilian Flag Bearer Equipment	Flagmakers	S	81.01	16.20	97.21
132	Office Electricity	11/07/2019		Co-operative current a	direct debit	Office Electricity	Octopus Energy	L	54.62	2.73	57.35
133	Photocopier/Printing Charges	16/07/2019		Co-operative current a	400855	Printing Charges	Concorde	S	32.96	6.59	39.55
134	Security Waste	16/07/2019		Co-operative current a		Security Waste Collection	JB Confidential	S	10.50	2.10	12.60
135	Staff/Councillor Training	16/07/2019		Co-operative current a	400857	Councillor Training - T Matthev	DALC	S	55.00	11.00	66.00
136	Staff/Councillor Training	16/07/2019		Co-operative current a	400857	Training Course - C Dalley	DALC	S	40.00	8.00	48.00
137	Staff/Councillor Training	16/07/2019		Co-operative current a	400857	Training Course - Lisa Blake	DALC	S	40.00	8.00	48.00
138	Staff/Councillor Training	16/07/2019		Co-operative current a	400858	Councillor Training - Paul Vinc	DALC	S	55.00	11.00	66.00
139	Stationery	16/07/2019		Co-operative current a	400859	Stationery	Devon Commercial Stationer:	S	11.72	2.34	14.06
140	Stationery	16/07/2019		Co-operative current a	400860	Stationery	Devon Commercial Stationer:	S	10.84	2.17	13.01
141	Software	16/07/2019		Co-operative current a	400861	Webroot Antivirus Protection	Project Cosmic	S	74.00	14.80	88.80
142	Software	16/07/2019		Co-operative current a	400861	Fusemail - email filtering	Project Cosmic	S	66.00	13.20	79.20
143	Bandstand Electricity	12/07/2019		Co-operative current a	direct debit	Bandstand Electricity	EDF Energy	L	29.73	1.49	31.22
144	Meeting Room Charges	16/07/2019		Co-operative current a	400862	Meeting Room Charges- Credit	Libraries Unlimited South We	E	28.00	0.00	28.00
145	Meeting Room Charges	16/07/2019		Co-operative current a	400863	Meeting Room Charges - Old T	Crediton Area Development T	E	60.00	0.00	60.00

Crediton Town Council

PAYMENTS LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
146	16/07/2019		Co-operative current a	400864	Councillor Expenses	Mr F Letch	E	33.30	0.00	33.30
147	16/07/2019		Co-operative current a	400864	Hospitality refreshments	Mr F Letch	E	110.75	0.00	110.75
148	16/07/2019		Co-operative current a	400865	Traffic & Urban Realm Street F	Phil Jones Associates Ltd	S	8,490.00	1,698.00	10,188.00
149	16/07/2019		Co-operative current a	400866	Postage - Stamps	Post Office Ltd	Z	122.00	0.00	122.00
150	16/07/2019		Co-operative current a	400867	Bus Shelter Cleaning	Complete Cleaning Services I	S	215.00	43.00	258.00
151	16/07/2019		Co-operative current a	400868	Floral Crediton flower displa	Mr J Hewitt	E	1,045.00	0.00	1,045.00
152	16/07/2019		Co-operative current a	400869	Christmas in Crediton replacen	LITE Ltd	S	2,547.00	509.40	3,056.40
153	16/07/2019		Co-operative current a	400870	Peoples Park - Grass Cutting	Hooper Services	S	205.00	41.00	246.00
154	16/07/2019		Co-operative current a	400871	Upper Deck - grass cutting	Hooper Services	S	20.00	4.00	24.00
155	16/07/2019		Co-operative current a	400871	Barnfield - grass cutting	Hooper Services	S	125.50	25.10	150.60
156	16/07/2019		Co-operative current a	400871	Spinning Path gardens - maint	Hooper Services	S	50.00	10.00	60.00
157	16/07/2019		Co-operative current a	400872	Floral Crediton Signs	Touchwood Signs Ltd	S	40.00	8.00	48.00
158	15/07/2019		Co-operative current a	400873	Bus Shelter - Painting	A R Davey Ltd	S	95.00	19.00	114.00
159	15/07/2019		Co-operative current a	400873	Bandstand maintenance	A R Davey Ltd	S	25.00	5.00	30.00
160	16/07/2019		Co-operative current a	400874	Relocation of Storage Containe	D&F Super Cranes Ltd	S	320.00	64.00	384.00
161	03/04/2019		Petty Cash	petty cash	Office Supplies - Cleaning proc	Coop Supermarket	S	2.75	0.55	3.30
162	17/04/2019		Petty Cash	petty cash	Postage - Special Delivery	Post Office Ltd	Z	0.10	0.00	0.10
163	19/06/2019		Petty Cash	petty cash	Office Supplies - Cleaning proc	Coop Supermarket	S	2.96	0.59	3.55
164	27/06/2019		Petty Cash	petty cash	Gift for Allotment judging	Grape & Grain Wine Merchan	S	25.00	5.00	30.00
165	15/05/2019		Petty Cash	petty cash	Boules Tournament Entry	Crediton Twinning Associatio	E	5.00	0.00	5.00
166	28/06/2019		Petty Cash	petty cash	Office Supplies - Cleaning proc	Coop Supermarket	S	1.33	0.27	1.60
Total								47,522.25	5,705.16	53,227.39

Crediton Town Council
RECEIPTS LIST

Voucher Code	Date	Minute	Bank	Receipt No	Description	Supplier	VAT Type	Net	VAT	Total
12 VAT Repayment	03/06/2019		Co-operative current a	bacs	VAT Repayment	HMRC	R	0.00	1,629.17	1,629.17
13 Barnfield - Allotment Rent	20/05/2019		Co-operative current a	cash	Barnfield Allotment Rent - May	Miss N May	E	6.60	0.00	6.60
14 Boniface Allot Ass. Members	20/05/2019		Co-operative current a	cash	Boniface Allot Ass - Membersh	Miss N May	E	0.87	0.00	0.87
15 Exhibition Rd - Allotment Rer	19/06/2019		Co-operative current a	cheque	Exhibition Road Allotment Ren	Ms S Rogers	E	2.75	0.00	2.75
16 Boniface Allot Ass. Members	19/06/2019		Co-operative current a	cheque	Boniface Allotment Ass membe	Ms S Rogers	E	0.36	0.00	0.36
17 Exhibition Rd - Allotment Rer	26/06/2019		Co-operative current a	bacs	Exhibition Road Allotment Ren	Miss Zoe Spearman	E	4.67	0.00	4.67
18 Boniface Allot Ass. Members	26/06/2019		Co-operative current a	bacs	Boniface Allotment Ass Membe	Miss Zoe Spearman	E	0.62	0.00	0.62
19 Diversity Festival	28/06/2019		Co-operative current a	cheque	Grant Funding - Diversity Festi	League of Friends of Creditor	E	250.00	0.00	250.00
20 Diversity Festival	15/07/2019		Co-operative current a	bacs	Grant Funding - Diversity Festi	Devon County Council	E	300.00	0.00	300.00
21 Interest on bank accounts	30/04/2019		Cambridge & Counties	bacs	Bank Interest	Cambridge & Counties Bank	E	122.27	0.00	122.27
22 Interest on bank accounts	31/05/2019		Cambridge & Counties	bacs	Bank Interest	Cambridge & Counties Bank	E	126.53	0.00	126.53
Total								814.67	1,629.17	2,443.84

Crediton Town Council
TRANSFERS

Date	Desc	From	To	Amount
27/06/2019	Bank to Bank Transfer	Co-operative current a/c 65	Petty Cash	70.00
			Total.....	70.00

Crediton Town Council

Bank Reconciliation at 16/07/2019			
	Cash in Hand 01/04/2019		329,149.00
	ADD		
	Receipts 01/04/2019 - 16/07/2019		135,384.21
	SUBTRACT		
	Payments 01/04/2019 - 16/07/2019		88,641.07
A	Cash in Hand 16/07/2019 (per Cash Book)		375,892.14
	Cash in hand per Bank Statements		
	Cash 31/03/2019	0.00	
	United Trust Bank a/c 10026692 31/03/2019	84,577.81	
	Hampshire Trust Bank a/c 1025442 31/03/2019	47,000.00	
	Nationwide a/c 90097276 31/03/2019	60,817.20	
	Co-operative current a/c 65809217 15/07/2019	137,432.69	
	Cambridge & Counties 31/05/2019	85,743.32	
	Petty Cash 15/07/2019	67.61	
			415,638.63
	Less unpresented cheques As attached		39,746.49
			375,892.14
	Plus unpresented receipts As attached		0.00
B	Adjusted Bank Balance		375,892.14
	A = B Checks out OK		

▶ Accounts Information > Transactions > **Print Preview**

Transactions

Today's Cleared
Balance 137,432.69

Today's Uncleared
Balance 137,432.69

Account 0892996580921700

Date From: 15/07/2019 To: 15/07/2019

15/07/2019	BACS Credit	DEVONCC 4168988	DEVONCC 4168988	300.00	203054	137,432.69
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Appendix Three

Year To Date Budget 2018-2019

EXPENDITURE	Budget	April	May	June	July	August	Sept	Oct	Nov	Dec	Jan	Feb	March	%Budget	Remaining	Total Spend
Administration	9,786	3,40	846.99	105.88	525.14									15.1	8,304.59	1,481.41
Council & Councillors	13,318		1,026.23	11.25	654.24									12.7	11,626.28	1,691.72
Property & Parks	49,901	202.77	2,151.07	106.75	2,750.80									10.4	44,689.61	5,211.39
Insurance	2,100		2,132.16											101.5	-32.16	2,132.16
Election Costs	2,500															
Parish Paths (P3)	500													-	500.00	-
Grants	25,000		22,858.00	500.00										93.4	1,642.00	23,358.00
Amenities	28,900	200.00	190.00	159.90	1,480.00									7.0	26,870.10	2,029.90
Localism Projects	17,758		907.20		14,024.44									84.1	2,826.36	14,931.64
Sub Total	149,763	406	30,112	884	19,435	0	0	0	0	0	0	0	0	33.9	98,926.78	50,836.22

Salaries/PAYE/NI	Budget													%Budget	Balance	Total Spend
Salaries		4,885.50	4,981.87	4,629.71											-14,497.08	14,497.08
PAYE/NI		440.77	563.37	462.13											-1,466.27	1,466.27
Pension Payments		1,582.25	1,589.32	1,563.53											-4,735.10	4,735.10
Sub Total	92,626	6,908.52	7,134.56	6,655.37	-	-	-	-	-	-	-	-	-	22.3	71,927.55	20,698.45
Budget Spend	242,390.00	7,314.69	37,246.21	7,539.15	19,434.62	-	-	-	-	-	-	-	-	29.5	170,855.33	71,534.67

Ear Marked Reserves/Project Funds																
Wildlife Garden	130													-	130.00	-
Neighbourhood Plan	4,650													-	4,650.00	-
Allotments	1,387													-	1,387.00	-
Street Furniture & Small Works	3,000													-	3,000.00	-
Upper Deck	960													-	960.00	-
Election Expenses	4,851													-	4,851.00	-
Economic Development	10,210													-	10,210.00	-
Christmas Lights Repair/Renewal	4,853				4,075.20									84.0	777.80	4,075.20
Localism Projects	25,000													-	25,000.00	-
Feasibility Study	190													-	190.00	-
Band Stand	173													-	173.00	-
Defibrillator Project	545													-	545.00	-
P3 Parish paths	233													-	233.00	-
Floral Crediton	2,344													-	2,344.00	-
Town Clock	500													-	500.00	-
Premises	4,200													-	4,200.00	-
CCTV	2,000													-	2,000.00	-
Boniface Statue	280													-	280.00	-
War Memorial (General)	2,894													-	2,894.00	-
Mayors Chain	1,000													-	1,000.00	-
Incredible Edible - Town Square garden	9													-	9.00	-
General Legal/Professional Fees	5,576													-	5,576.00	-
Crediton Town Plates	247													-	247.00	-
Council Office Building	60,000													-	60,000.00	-
IT Equipment/Support	3,000													-	3,000.00	-
Allotment Access Path Project	878													-	878.00	-
Air Ambulance Lighting Column	1,000													-	1,000.00	-
Staffing	15,000													-	15,000.00	-
Newcombes Meadow Com Group Money	6,732													-	6,732.00	-
Christmas in Cred 2018/19 carried forward	4,419													-	4,419.00	-
Diversity Festival	0				960.00									#DIV/0!	-960.00	960.00
P3 Parish paths (Tinpot handrail)	6,000													-	6,000.00	-
Tree work	4,300													-	4,300.00	-
P3 FP2 - Tinpot Lane	350															
P3 - FP19 repairs	300															
Old Landsore School Feasibility Study	5,000															
Civilian Flag Bearer	500				143.20											
T&UR Feasibility Study	20,500				11,928.00											
Sub Total	203,211	-	-	-	17,106.40	-	-	-	-	-	-	-	-	8.4	186,104.60	17,106.40
Total Spend inc reserves	445,601.00	7,314.69	37,246.21	7,539.15	36,541.02	-	-	-	-	-	-	-	-		356,959.93	88,641.07

INCOME	Budget														%Budget	Balance	Total Income
Administration	2,000	122.27	126.53												12.4	1,751.20	248.80
Council & Councillors	0														#DIV/0!	0.00	-
Property & Parks	4,300	33.94	24.90	8.40											1.6	4,232.76	67.24
Insurance	0														#DIV/0!	0.00	-
Parish Paths (P3)	0														#DIV/0!	0.00	-
Grants	0	200.00													#DIV/0!	-200.00	200.00
Amenities	3,200														-	3,200.00	-
VAT Repayment	15,000			1,629.17											10.9	13,370.83	1,629.17
Sponsorship	0														#DIV/0!	0.00	-
Precept	238,378	119,189.00													50.0	119,189.00	119,189.00
Earmarked Reserves	0		13,500.00	250.00	300.00										#DIV/0!	-14,050.00	14,050.00
Localism Projects	376																
Salaries	4,886																
Sub Total	268,140	119,545.21	13,651.43	1,887.57	300.00	-	-	-	-	-	-	-	-	-	50.5	132,755.79	135,384.21
Total Income	£268,140	£119,545.21	£13,651.43	£1,887.57	£300.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	50.5	£132,755.79	£135,384.21

John Ross Councillor report

It has been a busy couple of months for me as a health issue has become apparent which unfortunately caused me to miss a training session about self-build housing, for which I apologise.

The Chamber of Commerce has been busy conducting the Totally Local campaign helping to encourage residents to shop in independent shops in the town.

The League of Friends of Crediton and Surrounding Patients have considered several funding possibilities including Crediton Diversity Festival, Journey Counselling and Age Concern.

Sustainable Crediton Had a stall at the Picnic in the Park, a Clothes Swap event and are currently in negotiation with MDDC in relation to taking responsibility for managing certain pieces of ground for wildflower plantation around the town. They also Presented a three-point agenda item to the Town Council Town Strategy meeting in relation to the climate change emergency which sadly was not fully discussed despite it having been presented in the correct manner and in good time before the meeting.

As a Councillor I attended the Picnic in the park, a TC surgery on the Town square, Crediton Neighbourhood plan meetings, a Chairperson Training session and the Devon Communities Together Action for Wildlife Conference in Chagford.

The wildlife conference included presentations by a plethora of local ecologists, wildlife organisations and workshops all of which very much highlighted the reality that we not only have a Climate change emergency but a serious wildlife emergency also.

There is considerable evidence that housing developments, traffic, pollution and some farming practices are having a devastating effect on our indigenous wildlife and that our towns, villages parks, church yards, roadside verges and hedges are some of the last vestiges and havens for our vastly diminished indigenous wildlife.

As a result, I propose that we as a council appoint a Town Wildlife Warden and consider appointing community champions to champion our wildlife. I feel sure this will be endorsed by Sustainable Crediton.

I will be able to provide more detail and make the conference presentations available for anyone interested.

John Ross

July 2019

Correspondence

1. Landscore School - Many thanks from Landscore
2. MDDC - Agenda Meeting of FC
3. MOP - Flaunting of planning rules
4. Journey Counselling Service - Thank you
5. MDDC - Cabinet Agenda
6. Crediton & District Access Group - Thank you
7. CAB - Thank you
8. CCC – Poster
9. MDDC - Planning Committee Agenda
10. MOP - Planning Application
11. MDDC - Scrutiny Committee Agenda
12. Letter from Landscore School
13. MDDC - Economy Policy Development Group Agenda
14. DCC - Mid Devon HATOC Traffic Regulation Amendment Order
15. DCC - Footpath no. 1 Crediton (Extinguishment) Objection Letter
16. MDDC - Homes Policy Development Group Agenda
17. DCC - Review of the Reuse Credit Scheme
18. DCC - DCC (MD HATOC) Traffic Regulation Amendment Order
19. MOP - Planning Application
20. MOP - Declaration of a climate emergency on 16th July
21. MDDC - Community Policy Development Group Agenda
22. MDDC - Audit Committee Agenda
23. MDDC - Planning Committee Agenda
24. Co-option candidate - Boniface Ward Town Councillors
25. MDDC - Licensing Committee Agenda
26. MDDC - Regulatory Committee Agenda
27. DCT – Membership
28. MOP - Parking problem Crediton – Highways
29. MDDC - Scrutiny Committee Agenda
30. MOP - Bench Deep Lane
31. MDDC - Southfield Drive
32. MOP - Selling alcohol at Farmers Market
33. DALC - County Committee 2019-2023 Nomination results
34. MOP - SEAT REPLACEMENT IN DEEP LANE
35. MDDC - Audit Committee Agenda
36. DCC - Community Larders Funding Bid
37. MOP - Connectivity for Fairfax Mews
38. Devon & Somerset Fire Service - Proposed Service changes
39. MOP - Selling alcohol at Crediton Famers Market

Matters to Note

1. DCT – Bright Green Future free environmental programme
2. NFP Workshops - Bid Writing
3. NALC - Chief Exec's Bulletin
4. Amber Foundation - Help Amber win £1000 Movement for Good Award
5. NALC – Newsletter
6. Involve - Crediton Wellbeing Invitation
7. NFP Workshops - Bid Writing Workshops
8. NALC - Chief Exec's Bulletin
9. MDDC - Press Release work scheduled to revamp Crediton tennis courts
10. DALC - News 2019
11. DCT - The Rural Futures Conference 2019
12. NALC - Chief Exec's Bulletin
13. CAB - Impact Report for Crediton
14. MDDC - Press Release Local Plan Review examination update
15. NALC – Newsletter
16. Peninsula Pensions – Pensions Line May 2019
17. NFP Workshops - Bid Writing Workshops
18. DCC - Devon Community Action for Wildlife Conference
19. MDDC - Town & Parish Newsletter
20. DCC - Living on the verge. Devon wildlife need your help
21. DALC - DALC News
22. NALC - Chief Execs Bulletin
23. MDDC - Town & Parish Councils Neighbourhood Plan Group Custom & Self Build Workshop
24. NALC – Newsletter
25. CPRE – Devon Voice (hard copy in office)
26. NALC - Chief Execs Bulletin
27. MDDC - Press Release MD Recycling rate on the up another year running
28. NALC - Chief Exec's Bulletin
29. Sustainable Crediton - Newsletter Issue 104
30. NFP Workshops - Bid Writing Workshops
31. DCT - Neighbourhood Planning Courses
32. Stagecoach South West - Annual Stakeholder Conference
33. Rosemary Stephenson - Crediton Heart Project consultation
34. Peninsula Pensions - Pensions Line Special June 2019
35. D&S Fire & Rescue Service - Service Delivery Operating Model Proposal
36. MDDC - Press Release Mid Devon Commits to Climate change target
37. MMDC - Delays in responding to customers
38. MDDC - Reminder FREE Bitesize Briefing Sessions
39. Lauren Stacey Methodist Youth Worker - You're still invited!
40. MDDC - July Newsletter
41. MDDC - Press release CCTV Supervisor recognised in policing awards
42. DCC - Devon Carbon Plan to be developed
43. DALC - Dalc News 2019 13
44. MOP - New short stories