



# Credition Town Council

8a North Street

Credition

Devon

EX17 2BT

Telephone: 01363 773717

Email: [townclerk@credition.gov.uk](mailto:townclerk@credition.gov.uk)

## PUBLIC NOTICE

You are hereby invited to attend a **Meeting of Credition Town Council**, which will be held on **Tuesday, 16<sup>th</sup> July 2019**, at **Credition Library**, Belle Parade, Credition, at **7.00 pm** for the purpose of transacting the following business.

In accordance with the Public Bodies (Admission to Meetings) Act 1960 members of the public are welcome to attend.

**Clare Dalley (Mrs)**  
**Town Clerk**

9<sup>th</sup> July 2019

Members of the press and public requiring access to any of the documents mentioned in this agenda are asked to contact the Town Clerk (electronic links to documents are provided where available).

## **AGENDA**

- 1. To receive and accept apologies** (Please make any apologies known to the Town Clerk)
- 2. Declarations of Interest** - To receive declarations of personal interest and disclosable pecuniary interests (DPI's) in respect of items on this agenda.
- 3. Public Question Time** - To receive questions from members of the public relevant to the work of the Council. *(A maximum of 30 minutes is allowed for this item; verbal questions should not exceed 3 minutes)*
- 4. Order of Business** - At the discretion of the Chairman, to adjust, as necessary, the order of agenda items to accommodate visiting members, officers or members of the public.
- 5. Chairman's and Clerk's Announcements** - **To receive any announcements which the Chairman and Clerk may wish to make.** For information only.
- 6. Town Council Minutes** - To approve and sign the minutes of the Extraordinary Credition Town Council Meeting held on Wednesday, 3rd April 2019, the Annual Meeting of Credition Town Council held on Tuesday, 14<sup>th</sup> May 2019 and the Extraordinary Credition Town Council Meeting held on Tuesday, 25<sup>th</sup> June 2019 as a correct record.
- 7. Matters Arising** - At the direction of the Chairman, to report on matters arising from the minutes of the Credition Town Council meeting held on Tuesday, 14th May 2019, for information only.

8. **Police Report** - To receive the Police report.
9. **To receive, and to ratify the decisions therein, the minutes of the following meetings:**
  - **Town Strategy Committee held on 21<sup>st</sup> May 2019**
  - **Town Strategy Committee held on 4<sup>th</sup> June 2019**
  - **Old Landscore School Sub-Committee held on 4<sup>th</sup> June 2019**
  - **Christmas in Crediton Sub-Committee held on 11<sup>th</sup> June 2019**
  - **Environment Committee held on 11<sup>th</sup> June 2019**
  - **Council Affairs Committee held on 18<sup>th</sup> June 2019**
  - **Town Strategy Committee held on 2<sup>nd</sup> July 2019**
  - **Parish Paths Sub-Committee held on 9<sup>th</sup> July 2019**
  - **Environment Committee held on 9<sup>th</sup> July 2019**

(Copies of the minutes will be issued with the agenda)
10. **Accounts Due for Payment and Receipts** - **To examine and agree the accounts due for payment, receipts, and bank transfers for the period 15<sup>th</sup> May 2019 to 16<sup>th</sup> July 2019 inclusive and to receive the bank reconciliation.** (The schedule of payments and receipts will be issued prior to the meeting.)
11. **To receive a list of outstanding debts owed to Crediton Town Council.** (The documentation relating to this item will be issued prior to the meeting.)
12. **Budget Review** - **To review the budget for the year to date.** (The budget sheet will be issued prior to the meeting.)
13. **To receive a report from the Council's internal control checkers, following the monthly random inspection and agree any actions.** (A copy of the report will be issued prior to the meeting.)
14. **To appoint members to the following Committees:**
  - **Council Affairs Committee**
  - **Environment Committee**
  - **Christmas in Crediton Sub-Committee**
15. **To consider re-imbursing Cllr Wyer £118.80 for cost incurred in registering and successfully completing his 'Introduction to Local Council Administration' qualification.** (Further information will be issued with the agenda.)
16. **To receive a recommendation from the Town Strategy Committee for a Sub-Committee to be created, which will enable the Town Council to take a lead role in encouraging local residents to respond to the rising issues of climate change and sustainability, to name the Sub-Committee and appoint members to it.**
17. **To consider a request from the Town Council's Town Strategy Committee to allocate £5,000 from the Town Council's general fund to an earmarked reserve fund for maintenance of street benches in the town.** (Councillors' attention is drawn to the minutes of the Town Strategy Committee meeting held on 4<sup>th</sup> June 2019)
18. **To consider paying Cllr Letch's travel expenses to attend the Liberation of Avranches celebrations, being held in Avranches on 31<sup>st</sup> July 2019.** (Further information will be issued with the agenda.)

19. **To consider the Council paying for travel expenses and four tickets, at £20 each, for Cllr Szabo, Mr Eddie Sherwood and Mr & Mrs Jewell to attend the It's Your Neighbourhood Award ceremony, being held on Friday, 11th October 2019, in Newquay, Cornwall.** (This item has been requested by Cllr Szabo)
20. **To resolve to grant the Clerk in consultation with Cllrs Letch and Harris designated authority to comment on planning applications during the Council's Summer recess.**
21. **Councillor Reports** - At the discretion of the Chairman, to receive reports from Councillors (Town, District, and County) and representatives of the Council - strictly for information only.
22. **Correspondence and Matters To Note - To receive Council correspondence and matters to note.** (A list of the correspondence and matters to note will be issued with the agenda.)

## **PART TWO**

23. **It is recommended that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as it involves the likely disclosure of sensitive and confidential information.**
24. **To receive a recommendation from the Council Affairs Committee regarding staffing issues.** (Councillors' attention is drawn to the minutes of the Council Affairs Committee meeting held on Tuesday, 18<sup>th</sup> June 2019 and the supporting information issued with the agenda.)
25. **Close**