



**Minutes of the Meeting of Credition Town Council held on
Tuesday, 17th September 2019, at 7.00 pm, at Credition Library, Belle Parade, Credition**

Present: Cllrs Mr F Letch, Miss J Harris, Mrs H Zorlu, Mr M Szabo, Mrs E Brookes-Hocking, Mr A Wyer, Mr J Cairney, Mr J Ross and Mrs L Martin.

In Attendance: Mrs L Blake, Assistant Clerk
1 Member of the public
Sammy, Mayor's Cadet & her Guardian.

1909/081 To receive and accept apologies

It was **resolved** to receive and accept apologies from Cllr Mr P Vincent, Cllr Mr J Downes and Cllr Mr T Matthews (Proposed by Cllr Letch).

1909/082 Declarations of Interest

Cllrs Letch, Wyer and Cairney declared that as members of more than one authority, that any views or opinions expressed at this meeting would be provisional and would not prejudice any views expressed at a meeting of another authority.

Cllr Wyer declared a disclosable pecuniary interest in agenda item 17 'To consider the Council supporting Cllr Wyer in attaining his CiLCA qualification and to pay the registration fee of £350 from the Council's training budget' as he has a financial interest.

1909/083 Public Question Time

Mr Peter Tregale raised an ongoing issue of the blocked drains along Blagdon. When the weather is bad this results in the road flooding. He advised that he has reported this issue to Devon County Council on many occasions and feels frustrated that no action has been taken. Cllr Wyer agreed to look into this further as he works for Devon County Council and Cllr Letch suggested that all the Councillors take part and support an "Unblock my Drain" campaign in the town.

1909/084 Order of Business

There were no changes to the order of business.

1909/085 Chairman's and Clerk's Announcements The Assistant Clerk advised that there was a vacancy in the Christmas in Credition Sub - Committee if anyone wished to become a member or knew of anyone who would like to become involved.

Cllr Letch advised that he had attended the opening of the newly refurbished Methodist Church with ramp access. He also advised that he would be attending a meeting with Sargeant Vicky Grimwood regarding the policing in Credition along with the leader of Mid Devon District Council.

1909/086 **Town Council Minutes** - To approve and sign the minutes of the Crediton Town Council Meeting held on Tuesday, 16th July 2019, as a correct record. It was **resolved** to approve and sign the minutes of the Town Council meeting held on Tuesday, 16th July 2019 as a correct record. (Proposed by Cllr Harris).

1909/087 **Matters Arising**
Page 13 agenda item 15 - It was noted that Cllr Andi Wyer had not received the cheque for the reimbursement of his ILCA qualification. The Assistant Clerk apologised and advised it had been signed and would be ready at the end of the week.

1909/088 **To receive a presentation from the Mayor's Cadet on her role.** Sammy was welcomed to the meeting and gave a presentation on her role and interests.

1909/089 **Police Report.** A copy of the report had been issued with the agenda. It was **resolved** to note the Police Report. (Proposed by Cllr Letch) Cllr Letch also informed that he would take the information to the Police meeting he is attending later this week.

1909/090 **To receive, and to ratify the decisions therein, the minutes of the following meetings:**

- **Grants Sub-Committee held on 23rd July 2019**
It was **resolved** to receive and to ratify the decisions therein, the minutes of the Grants Sub-Committee held on Tuesday, 23rd July 2019. (Proposed by Cllr Brookes-Hocking)
- **Town Strategy Committee held on 3rd September 2019**
It was **resolved** to receive and to ratify the decisions therein, the minutes of the Town Strategy Committee held on Tuesday, 3rd September 2019. (Proposed by Cllr Wyer)
- **Christmas in Crediton Sub-Committee held on 10th September 2019**
It was **resolved** to receive and to ratify the decisions therein, the minutes of the Christmas in Crediton Sub-Committee held on Tuesday, 10th September 2019. (Proposed by Cllr Brookes-Hocking)
- **Environment Committee held on 10th September 2019**
It was **resolved** to receive and to ratify the decisions therein, the minutes of the Environment Committee held on Tuesday, 10th September 2019. (Proposed by Cllr Harris)

Copies of the minutes had been issued with the agenda.

1909/091 **Accounts Due for Payment and Receipts - To examine and agree the accounts due for payment, receipts, and bank transfers for the period 17th July 2019 to 17th September 2019 inclusive and to receive the bank reconciliation.** The schedule of payments, receipts and bank transfers had been issued prior to the meeting. It was **resolved** to approve the payments totalling £36,223.68, receipts totalling £810.79 and accept the bank reconciliation, copies of which are attached to these minutes as Appendix One . (Proposed by Cllr Harris)

- 1909/092 To receive a list of outstanding debts owed to Crediton Town Council.**
The outstanding debt was noted and would be followed up accordingly if required.
- 1909/093 Budget Review - To review the budget for the year to date**
The budget sheet had been issued prior to the meeting. It was **resolved** to note the budget sheet and the information contained therein, a copy of which is attached to these minutes as Appendix Two. (Proposed by Cllr Harris)
- 1909/094 To receive a report from the Council's internal control checkers, following the monthly random inspection and agree any actions.** A copy of the report had been issued prior to the meeting. It was **resolved** to note the report with no further actions. (Proposed by Cllr Letch)
- 1909/095 To receive the Council's Notice of Conclusion of Audit & Annual Governance & Accountability Return for the financial year ended 31st March 2019 from PKF Littlejohn, the Town Council's External Auditor.** (Further information had been issued prior to the meeting.) It was **resolved** to note the report with no further actions. (Proposed by Cllr Letch)
- 1909/096 To appoint one Councillor to the Climate Change and Sustainability Sub-Committee following Cllr Ross stepping down as a member of the Sub-Committee.**
It was **resolved** for Cllr Brookes-Hocking to serve on the Climate Change and Sustainability Sub-Committee. (Proposed by Cllr Ross)

Cllr Wyer declared a disclosable pecuniary interest and left the room.

- 1909/056 To consider the Council supporting Cllr Wyer in attaining his CiLCA qualification and to pay the registration fee of £350 from the Council's training budget.**
It was **resolved** to support Cllr Wyer in attaining his CiLCA qualification and for the £350 registration fee to be paid from the Council's training budget. (Proposed by Cllr Harris)

Cllr Wyer returned to the room.

1909/057 Councillor Reports

- Cllr Ross prepared a report which he read at the meeting and is attached to the minutes as Appendix Three.
- Cllr Zorlu expressed her thanks, for the rapid response of the clearing up of the broken glass on the steps from the High Street leading to Barnfield.
- Cllr Szabo reported he had attended the opening of the newly refurbished Methodist Church. He also advised of some public offensive activity through the area between Searle Street and Market Street car park and that this may need to be monitored and reported if necessary. A letter had been received from the Environment Agency regarding the odour concerns from Crediton Dairy and was to be noted. (A copy of the letter is attached as Appendix Four).

- Cllr Wyer reported that he had applied for a grant from Devon County Highways for a grit spreader for the snow wardens and would update with the outcome accordingly.
- Cllr Letch reported the success of the Floral Crediton awards which he had presented that had an attendance of over 50 people, and expressed his thanks to the office for the organisation.

1909/058 Correspondence and Matters To Note - To receive Council correspondence and matters to note. A list of the correspondence and matters to note had been issued with the agenda, a copy of which is attached as Appendix Five. It was **resolved** to note the correspondence and matters to note. (Proposed by Cllr Letch)

1909/059 Close
The meeting closed at 7.56pm.

Signed
Chairman

Dated.....

DRAFT

Crediton Town Council
PAYMENTS LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
173 Software	21/07/2019		Co-operative current a	debit card	Office 365 renewal	Microsoft	S	338.40	67.68	406.08
174 Staff/Councillor Training	22/07/2019		Co-operative current a	card payment	Councillor Training	Devon Communities Togethe	S	54.39	10.88	65.27
167 Staff Salaries	22/07/2019		Co-operative current a	bacs	Salaries - July	Mrs C Dalley	E	2,016.28	0.00	2,016.28
168 Staff Salaries	22/07/2019		Co-operative current a	bacs	Salaries - July	Mrs E Anderson	E	656.72	0.00	656.72
169 Staff Salaries	22/07/2019		Co-operative current a	bacs	Salaries - July	Mrs E Armitage	E	831.64	0.00	831.64
170 Staff Salaries	22/07/2019		Co-operative current a	bacs	Salaries - July	Mrs L Blake	E	723.35	0.00	723.35
171 PAYE/National Insurance	22/07/2019		Co-operative current a	bacs	PAYE/National Insurance	HMRC	E	214.47	0.00	214.47
172 Pension Contributions	22/07/2019		Co-operative current a	bacs	Pension Contributions	Peninsula Pensions	E	1,535.20	0.00	1,535.20
175 Newcombes Meadow Toilets	24/07/2019		Co-operative current a	card payment	Newcombes Toilets - Cleaning	Screwfix	S	106.66	21.32	127.98
176 Newcombes Meadow Toilets	24/07/2019		Co-operative current a	400875	Newcombes Toilets - Cleaning	Viking	S	82.97	16.59	99.56
177 Stationery	24/07/2019		Co-operative current a	400875	Stationery	Viking	S	21.53	4.31	25.84
178 Staff/Councillor Training	24/07/2019		Co-operative current a	400876	Councillor Training	DALC	S	30.00	6.00	36.00
179 Various/Other	24/07/2019		Co-operative current a	400877	Britain in Bloom - Hospitality fr	Mrs M Jewell	E	48.75	0.00	48.75
180 Other	24/07/2019		Co-operative current a	400878	Key cutting	Adams Home Hardware	S	20.96	4.19	25.15
183 Councillor/Clerk Expenses	25/07/2019		Co-operative current a	400879	Travel Expenses - Avranches V	Mr Frank Letch	Z	397.00	0.00	397.00
182 Newcombes Meadow Toilets	26/07/2019		Co-operative current a	CARD PAYMENT	Newcombes Toilets - Cleaning	Janitorial Direct	S	82.66	16.53	99.19
181 Telephone Charges	31/07/2019		Co-operative current a	direct debit	Telephone Charges	Concorde	S	41.23	8.25	49.48
190 Small works/Variou	31/07/2019		Co-operative current a	card	Moving Fees	Rose Removals	S	220.00	44.00	264.00
191 Various/Other	05/08/2019		Co-operative current a	400886	Britain in Bloom - Tickets	South West in Bloom	E	80.00	0.00	80.00
192 Town Council Insurance	06/08/2019		Co-operative current a	400887	Insurance - Newcombes Mead	Came & Company	E	85.64	0.00	85.64
193 Legal/Professional Fees	06/08/2019		Co-operative current a	400888	Solicitors fees - Newcombes M	Wellers Law Group	S	665.00	125.00	790.00
194 Audit Fees	06/08/2019		Co-operative current a	400889	External Audit Fees	PKF Littlejohn LLP	S	600.00	120.00	720.00
198 Small works/Variou	06/08/2019		Co-operative current a	400893	Relocation of Storage Containe	South West Crane Hire	S	210.00	42.00	252.00
199 People's Park - Grass Cutting	17/08/2019		Co-operative current a	400894	Peoples Park - Grass Cutting	Hooper Services	S	205.00	41.00	246.00
200 Barnfield - Grass Cutting	17/08/2019		Co-operative current a	400894	Barnfield - grass cutting	Hooper Services	S	84.00	16.80	100.80
201 Barnfield Boundary fence cut	17/08/2019		Co-operative current a	400894	Barnfield - boundary fence cut	Hooper Services	S	41.50	8.30	49.80
202 Spinning Path Gardens Play /	17/08/2019		Co-operative current a	400894	Spinning Path gardens - grass	Hooper Services	S	50.00	10.00	60.00
195 Stationery	17/08/2019		Co-operative current a	400890	Stationery	Devon Commercial Stationers	S	45.74	9.15	54.89
196 Stationery	17/08/2019		Co-operative current a	400891	Stationery	Devon Commercial Stationers	S	13.08	2.62	15.70
197 Christmas Lights - Renewals/	17/08/2019		Co-operative current a	400892	Christmas in Crediton - replac	Lamps & Tubes Illuminations	S	83.75	16.75	100.50
184 Councillor/Clerk Expenses	17/08/2019		Co-operative current a	400880	Travel Expenses	Mr Paul Vincent	Z	8.30	0.00	8.30
185 Floral Crediton Plants	17/08/2019		Co-operative current a	400881	Floral Crediton flower displays	Homeleigh Garden Centre Ltd	S	25.00	5.00	30.00
186 Stationery	17/08/2019		Co-operative current a	400882	Stationery	Printed Paper Products Ltd	S	16.45	3.29	19.74
187 Councillor/Clerk Expenses	17/08/2019		Co-operative current a	400883	Travel Expenses	Mr Frank Letch	Z	15.10	0.00	15.10
188 Bus Shelter Cleaning	17/08/2019		Co-operative current a	400884	Bus Shelter Cleaning	CCS (SW) Ltd	S	215.00	43.00	258.00
189 Councillor/Clerk Expenses	17/08/2019		Co-operative current a	400885	SLCC Training	Mrs C Dalley	Z	40.99	0.00	40.99

Crediton Town Council

PAYMENTS LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
211 Staff Salaries	22/08/2019		Co-operative current a	BACS	Salaries - August	Mrs C Dalley	Z	2,016.28	0.00	2,016.28
212 Staff Salaries	22/08/2019		Co-operative current a	BACS	Salaries - August	Mrs Emma Anderson	Z	765.77	0.00	765.77
213 Staff Salaries	22/08/2019		Co-operative current a	BACS	Salaries - August	Mrs Emily Armitage	Z	831.64	0.00	831.64
214 Staff Salaries	22/08/2019		Co-operative current a	BACS	Salaries - August	Mrs L Blake	Z	723.35	0.00	723.35
215 PAYE/National Insurance	22/08/2019		Co-operative current a	BACS	PAYE/National Insurance	HMRC	Z	97.43	0.00	97.43
216 Pension Contributions	22/08/2019		Co-operative current a	BACS	Pension Contributions	Peninsula Pensions	Z	1,542.10	0.00	1,542.10
217 Other	27/08/2019		Co-operative current a	400903	Plumbing Repairs - 8a North S	Diamond Electrical & Plumbir	S	65.21	13.04	78.25
227 Old Landscore School	27/08/2019		Co-operative current a	CARD PAYMENT	Folding Tables and Benches fo	Universal Office Solutions	S	106.00	21.20	127.20
203 General Fund	27/08/2019	1905/047	Co-operative current a	400895	Redvers Ramble - Leaflets	Hedgerow Printing Ltd	Z	295.00	0.00	295.00
204 Tree Works	27/08/2019		Co-operative current a	400896	Tree Risk Assessment	A M Lane Ltd	S	498.75	99.75	598.50
205 Photocopier/Printing Charges	27/08/2019		Co-operative current a	400897	Photocopier Charges	Concorde	S	29.96	5.99	35.95
206 Meeting Room Charges	27/08/2019		Co-operative current a	400898	Meeting Room Charges- Credit	Libraries Unlimited South We	Z	21.00	0.00	21.00
207 Professional/Consultant Fees	27/08/2019		Co-operative current a	400899	Traffic & Urban Realm Study -	Phil Jones Associates Ltd	S	5,000.00	1,000.00	6,000.00
208 Subscriptions	27/08/2019		Co-operative current a	400900	SLCC Membership - E Anderso	Society of Local Council Clerk	Z	196.00	0.00	196.00
209 Office Gas Charges	27/08/2019		Co-operative current a	400901	Office Gas Charges	British Gas Trading Ltd	L	77.00	3.85	80.85
210 Meeting Room Charges	27/08/2019		Co-operative current a	400902	Chairs and tables for Old Land	Fremington Parish Council	Z	110.00	0.00	110.00
228 Christmas in Cred - Commun	29/08/2019		Co-operative current a	CARD	Christmas in Crediton - Fancy I	Munco International Limited	S	81.00	16.20	97.20
229 Christmas in Cred - Commun	29/08/2019		Co-operative current a	CARD	Christmas in Crediton - Fancy I	Munco International Limited	E	5.00	0.00	5.00
243 Office Electricity	29/08/2019		Co-operative current a	DIRECT DEBIT	Office Electricity	Octopus Energy	L	36.94	1.85	38.79
222 Telephone Charges	30/08/2019		Co-operative current a	DIRECT DEBIT	Telephone Charges	Concorde	S	43.01	8.60	51.61
239 Office Electricity	10/09/2019		Co-operative current a	DIRECT DEBIT	Office Electricity	Octopus Energy	L	35.44	1.77	37.21
238 Old Landscore School Electric	11/09/2019		Co-operative current a	DIRECT DEBIT	Old Landscore School Electricit	Octopus Energy	L	6.15	0.31	6.46
244 Old Landscore School	17/09/2019		Co-operative current a	400921	Old Landscore Building Deep C	Mr T G Wheldal - MidD Clean	Z	165.00	0.00	165.00
240 Subscriptions	17/09/2019		Co-operative current a	400918	Locality Membership	Locality	S	208.33	41.67	250.00
241 Meeting Room Charges	17/09/2019		Co-operative current a	400919	Meeting Room Charges - Old T	Crediton Area Development 1	E	40.00	0.00	40.00
242 Office Supplies	17/09/2019		Co-operative current a	400920	Cleaning Supplies	Adams Home Hardware	S	18.62	3.73	22.35
223 Staff/Councillor Training	17/09/2019	1907/070	Co-operative current a	400908	Councillor Training	Mr A Wyer	E	118.80	0.00	118.80
224 People's Park - Grass Cutting	17/09/2019		Co-operative current a	400909	Grass Cutting - People's Park	Hooper Services	S	205.00	41.00	246.00
225 Spinning Path Gardens Play /	17/09/2019		Co-operative current a	400909	Spinning Path gardens - grass	Hooper Services	S	50.00	10.00	60.00
226 Upper Deck Maintenance	17/09/2019		Co-operative current a	400909	George Hill Grass Cutting	Hooper Services	S	20.00	4.00	24.00
230 Grass Verge Cutting	17/09/2019		Co-operative current a	400910	Grass Verge Cutting	Glendale	S	756.00	151.20	907.20
231 Councillor/Clerk Expenses	17/09/2019		Co-operative current a	400911	Travel Expenses	Mr F Letch	E	26.73	0.00	26.73
232 Staff/Councillor Training	17/09/2019		Co-operative current a	400912	Councillor Training	DALC	E	66.00	0.00	66.00
233 Office Rent	17/09/2019		Co-operative current a	400913	Office Rent - 8a North Street	Mr Chris Pugsley	E	6,500.00	0.00	6,500.00
234 Scout Mem Gdn - monthly m	17/09/2019		Co-operative current a	400914	Scout Memorial garden - mainl	Mike Turnbull	E	600.00	0.00	600.00
235 Office Gas Charges	17/09/2019		Co-operative current a	400915	Office Gas Charges	British Gas Trading Ltd	L	15.68	0.78	16.46
236 Sanitary BinS	17/09/2019		Co-operative current a	400916	Sanitary Bins	Rentokil Initial UK Ltd	S	135.20	27.05	162.25
237 Photocopier/Printing Charges	17/09/2019		Co-operative current a	400917	Photocopier Charges	Concorde	S	24.82	4.96	29.78
218 Grants to other Groups/Orga	17/09/2019	2307/11	Co-operative current a	400904	Grant Funding	The Crediton Heart Project	Z	1,200.00	0.00	1,200.00

Crediton Town Council
PAYMENTS LIST

Voucher	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
219	Stationery	17/09/2019		Co-operative current a	400905	Stationery	Printed Paper Products Ltd	S	66.75	13.35	80.10
220	Floral Crediton Flower Displa	17/09/2019		Co-operative current a	400906	Floral Crediton - Watering	Mr J Hewitt	Z	1,404.00	0.00	1,404.00
								Total	34,110.72	2,112.96	36,223.68

Crediton Town Council
RECEIPTS LIST

Voucher Code	Date	Minute	Bank	Receipt No	Description	Supplier	VAT Type	Net	VAT	Total
25 VAT Repayment	28/08/2019		Co-operative current a	FROM 6/8/19 RETURN	VAT Repayment	HMRC	E	708.59	0.00	708.59
23 Christmas in Cred - Commun	30/08/2019		Co-operative current a	CARD REFUND	Christmas in Crediton - Fancy	Munco International Limited	E	5.00	0.00	5.00
24 Christmas in Cred - Commun	30/08/2019		Co-operative current a	REFUNDED CARD PAYI	Christmas in Crediton - Fancy	Munco International Limited	S	81.00	16.20	97.20
Total								794.59	16.20	810.79

Nationwide Building Society



Private & Confidential
 Attn of Clare Louise Dalley
 Crediton Town Council
 8a North Street
 Crediton
 EX17 2BT

Summary for 19 Nov 2018 - 31 Mar 2019

Start Balance	60,401.36
Total In	415.84
Total Out	0.00
End Balance	60,817.20

Client Name Crediton Town Council
Account Type Business Instant Saver Issue 5 - Annual

Account Number 90097276
Statement Number 10
Currency Sterling
Interest Rate as at 31 Mar 2019 0.65%

	Description	Details	Payments	Receipts	Balance
19 Nov 2018	Start Balance				60,401.36
31 Mar 2019	Interest Credited	For the period 01 Apr 2018 to 31 Mar 2019		415.84	60,817.20
31 Mar 2019	End Balance				60,817.20

The deposits in this account are eligible for protection under the Financial Services Compensation Scheme (FSCS)

Please find enclosed a copy of the FSCS Information Sheet and Exclusion List which provides information about the Financial Services Compensation Scheme and the protection that it provides.

Crediton Town Council

Interest paid during the period 1 April 2018 to 31 March 2019

Account Number 90097276
 £ 415.84

If you have a 95 Day Saver or Instant Saver account, you can pay in as often as you like. Just check your terms and conditions to find out the minimum payment and maximum balance for your account type.

You can find out how to make a payment on the back of this statement.



Nationwide
 Building Society

Our Ref: 15006951\X200\PROC
 Date: 31st May 2019
 DDI: 0344 225 3939
 Fax: 0116 254 4637
 Email: savings@ccbank.co.uk

Strictly Private & Confidential

Crediton Town Council
 Mr F W Letch
 8A North Street
 Crediton
 Devon
 EX17 2BT

Statement of Account

Account name: Crediton Town Council

Account number: 15006951

Sort code: 60-95-86

Notice description: 120 Day Notice Business Savings Account Issue 1 Monthly 1.74%

FSCS Eligibility: Eligible

Sheet Number: 3

Date	Description	Debits £	Credits £	Balance £
01/06/2018	Brought forward			84,212.58 Cr
30/06/2018	Interest credited gross 15006951		123.90	84,336.48 Cr
31/07/2018	Interest credited gross 15006951		128.21	84,464.69 Cr
31/08/2018	Interest credited gross 15006951		128.41	84,593.10 Cr
30/09/2018	Interest credited gross 15006951		141.84	84,734.94 Cr
31/10/2018	Interest credited gross 15006951		146.81	84,881.75 Cr
30/11/2018	Interest credited gross 15006951		121.40	85,003.15 Cr
31/12/2018	Interest credited gross 15006951		125.61	85,128.76 Cr
31/01/2019	Interest credited gross 15006951		125.81	85,254.57 Cr
28/02/2019	Interest credited gross 15006951		113.80	85,368.37 Cr
31/03/2019	Interest credited gross 15006951		126.15	85,494.52 Cr
30/04/2019	Interest credited gross 15006951		122.27	85,616.79 Cr
31/05/2019	Interest credited gross 15006951		126.53	85,743.32 Cr

We are covered by the Financial Services Compensation Scheme (FSCS). The FSCS can pay compensation to depositors if a bank is unable to meet its financial obligations. Most depositors – including most individuals and small businesses – are covered by the scheme.

An eligible depositor is entitled to claim compensation up to the maximum level of cover provided by the FSCS. For joint accounts each account holder is treated as having a claim in respect of their share so, for a joint account held by two eligible depositors, the maximum amount that could be claimed would be twice the level of cover. The compensation limit relates to the **combined** amount in all the eligible depositor's accounts with a bank, including their share of any joint account, and not to each separate account.

For further information about the FSCS (including the amounts covered and eligibility to claim) please contact us on 020 7190 5555, or refer to the FSCS website www.fscs.org.uk or call the FSCS on 0800 678 1100. Please note only compensation related queries should be directed to the FSCS.



Our Ref: 10254426\X201\TREY
Date: 31st March 2019

Crediton Town Council
Mrs C Dalley
8A North Street
Market Street
Crediton
Devon
EX17 2BT

Statement of Account

Account name: Crediton Town Council
Account number: 10254426
Sort code: 23-62-47
Product: 90 Day Business Notice Account Issue 3 (0.90%)
FSCS Eligibility: Eligible
Sheet Number: T 1

Date	Description	Paid out £	Paid in £	Balance £
20/04/2018	Brought forward			0.00
	Cheque		27,000.00	27,000.00 Cr
02/05/2018	Electronic Payment		20,000.00	47,000.00 Cr

Interest rate summary during statement period

From	To	Interest Rate
20th April 2018	23rd April 2018	0.00 %
24th April 2018	31st March 2019	0.90 %

Crediton Town Council

Prepared by: _____
Name and Role (Clerk/RFO etc)

Date: _____

Approved by: _____
Name and Role (RFO/Chair of Finance etc)

Date: _____

Bank Reconciliation at 17/09/2019			
	Cash in Hand 01/04/2019		329,149.00
	ADD		
	Receipts 01/04/2019 - 17/09/2019		136,195.00
	SUBTRACT		
	Payments 01/04/2019 - 17/09/2019		465,344.00
A	Cash in Hand 17/09/2019 (per Cash Book)		340,234.65
	Cash in hand per Bank Statements		
	Cash 31/03/2019	0.00	
	✓ United Trust Bank a/c 10026692 31/03/2019	84,577.81	
	✓ Hampshire Trust Bank a/c 1025442 31/03/2019	47,000.00	
	✓ Nationwide a/c 90097276 31/03/2019	60,817.20	
	✓ Co-operative current a/c 65809217 16/09/2019	75,265.88	
	✓ Cambridge & Counties 31/05/2019	85,743.32	
	✓ Petty Cash 16/09/2019	63.01	
			353,467.22
	Less unrepresented cheques As attached		13,232.57
			340,234.65
	Plus unrepresented receipts As attached		0.00
B	Adjusted Bank Balance		340,234.65
	A = B Checks out OK		

Crediton Town Council
RECONCILIATION - Petty Cash

From Accounts	£63.01
Payments not cashed Add	£0.00
Receipts not entered Subtract	£0.00
<hr/>	
Statement should be	£63.01



Date\Time:
16/09/2019
10:27:37

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Transactions	
Account	0892996580921700
Date	From: 12/09/2019 To: 16/09/2019

Date	Description	Bank Reference	Customer Reference	Credit	Debit	Additional Information	Running Balance
16/09/2019	Cheque	0008119407870000	400897		35.95	405162	75,560.88
16/09/2019	Cheque	0008115801870000	400895		295.00	560049	75,265.88

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Appendix Two

Year To Date Budget 2018-2019

EXPENDITURE	Budget	April	May	June	July	August	Sept	Oct	Nov	Dec	Jan	Feb	March	%Budget	Remaining	Total Spend
Administration	9,786	3,40	846.99	105.88	525.14	897.89	854.44							30.0	6,852.28	2,933.74
Council & Councillors	13,318		1,026.23	11.25	654.24	391.39	251.53							17.5	10,983.36	2,334.64
Property & Parks	49,901	202.77	2,151.07	106.75	2,750.80	1,291.69	7,848.67							28.4	35,749.25	14,151.75
Insurance	2,100		2,132.16			85.64								105.6	-117.80	2,217.80
Election Costs	2,900															
Parish Paths (P3)	500														500.00	-
Grants	25,000		22,858.00	500.00			1,200.00							98.2	442.00	24,558.00
Amenities	28,900	200.00	190.00	159.90	1,480.00	212.20	1,404.00							12.6	25,253.90	3,646.10
Localism Projects	17,758		907.20		14,024.44	295.00	907.20							90.9	1,624.16	16,133.84
Sub Total	149,763	406	30,112	884	19,435	3,174	11,966	0	0	0	0	0	0	44.1	83,787.13	65,975.87

Salaries/PAYE/NI	Budget													%Budget	Balance	Total Spend
Salaries		4,885.50	4,981.87	4,629.71	4,227.99	4,337.04									-23,062.11	23,062.11
PAYE/NI		440.77	563.37	462.13	214.47	87.43									-1,778.17	1,778.17
Pension Payments		1,582.25	1,589.32	1,563.53	1,535.20	1,542.10									-7,812.40	7,812.40
Sub Total	92,628	6,908.52	7,134.56	6,655.37	5,977.66	5,976.57	-	-	-	-	-	-	-	35.3	59,973.32	32,652.88
Budget Spend	242,390.00	7,314.89	37,246.21	7,539.15	25,412.28	9,150.36	11,965.84	-	-	-	-	-	-	40.7	143,761.45	98,628.55

Ear Marked Reserves/Project Funds																
Wildlife Garden	130														-	130.00
Neighbourhood Plan	4,650					6,000.00								129.0	-1,350.00	6,000.00
Alignments	1,387														-	1,387.00
Street Furniture & Small Works	3,000														-	3,000.00
Upper Deck	980														-	980.00
Election Expenses	4,851														-	4,851.00
Economic Development	10,210														-	10,210.00
Christmas Lights Repair/Renewal	4,853				4,075.20	100.50								86.0	677.30	4,175.70
Localism Projects	25,000														-	25,000.00
Feasibility Study	190														-	190.00
Band Stand	173														-	173.00
Defibrillator Project	545														-	545.00
P3 Parish paths	233														-	233.00
Floral Credition	2,344														-	2,344.00
Town Clock	600														-	600.00
Premises	4,200														-	4,200.00
CCTV	2,000														-	2,000.00
Boniface Statue	280														-	280.00
War Memorial (General)	2,894														-	2,894.00
Mayors Chain	1,000														-	1,000.00
Incredible Edible - Town Square garden	9														-	9.00
General Legal/Professional Fees	5,576					790.00	240.00							18.5	4,546.00	1,030.00
Credition Town Plates	247														-	247.00
Council Office Building	60,000														-	60,000.00
IT Equipment/Support	3,000														-	3,000.00
Allocation Access Path Project	878														-	878.00
Air Ambulance Lighting Column	1,000														-	1,000.00
Staffing	15,000														-	15,000.00
Newcombes Meadow Com Group Money	6,732														-	6,732.00
Christmas in Creed 2018/19 carried forward	4,419														-	4,419.00
Diversity Festival	0				960.00										#DIV/0!	960.00
P3 Parish paths (Tiptot handrail)	6,000														-	6,000.00
Trees work	4,300					598.50								13.9	3,701.50	598.50
P3 FP2 - Tiptot Lane	350														-	350.00
P3 - FP19 repairs	300														-	300.00
Old Landscape School Feasibility Study	5,000														-	5,000.00
Civilian Flag Bearer	500				143.20										-	356.80
T&R Feasibility Study	20,500				11,928.00										-	8,572.00
Sub Total	293,211	-	-	-	17,186.40	7,489.00	240.00	-	-	-	-	-	-	12.2	178,375.60	24,835.40
Total Spend inc reserves	445,901.00	7,314.89	37,246.21	7,539.15	42,518.68	16,639.38	12,205.84	-	-	-	-	-	-	50.5	132,755.79	135,384.21

INCOME	Budget													%Budget	Balance	Total Income
Administration	2,000	122.27	126.53											12.4	1,751.20	248.80
Council & Councillors	0													#DIV/0!	0.00	-
Property & Parks	4,300	33.94	24.90	8.40										1.6	4,232.76	67.24
Insurance	0													#DIV/0!	0.00	-
Parish Paths (P3)	0													#DIV/0!	0.00	-
Grants	0	200.00												#DIV/0!	-200.00	200.00
Amenities	3,200														-	3,200.00
VAT Repayment	15,000			1,629.17										10.9	13,370.83	1,629.17
Sponsorship	0													#DIV/0!	0.00	-
Precept	238,378	119,189.00												50.0	119,189.00	119,189.00
Earmarked Reserves	0		13,500.00	250.00	300.00									#DIV/0!	-14,050.00	14,050.00
Localism Projects	376														-	376.00
Salaries	4,988														-	4,988.00
Sub Total	268,140	119,545.21	13,651.43	1,887.57	300.00	-	-	-	-	-	-	-	-	50.5	132,755.79	135,384.21
Total Income	€268,140	€119,545.21	€13,651.43	€1,887.57	€300.00	€0.00	€0.00	€0.00	€0.00	€0.00	€0.00	€0.00	€0.00	50.5	€132,755.79	€135,384.21

Councillors report September 2019

Firstly thank you for everyone's well wishes regarding my recent operation which seems to have been a success, but I regret having had to miss a couple of meetings.

Chamber of Commerce

Although I was not able to attend this month the chamber has confirmed their wish to be consulted with reference to any Town Council consultation with businesses on the industrial estate as they have several members on Lords Meadow.

May I also mention that The County Council wish to encourage local micro businesses to sign up to their "Engaging Rural Micros" initiative @:

engagingruralmicros-mailbox@devon.gov.uk

<https://www.devon.gov.uk/economy/business-support/engaging-rural-micros/>

League of Fiends of Crediton Hospital and surrounding Patients

Has this month offered donations towards the following Health and Well Being projects:

- 1) Turning Tides Project for their forthcoming "Train the Trainer" project
- 2) Friends of Crediton Library towards their Community garden
- 3) Yeoford Church meeting venue, towards their toilet and kitchen build.

Recent Previous donations include:

- 1) Journey Counselling Service
- 2) Diversity Festival
- 3) Health Behaviour Group (Forthcoming)

The League of Friends are awaiting details of the previously agreed funding for Crediton Town Council towards the Air Ambulance Landing site of up to £2,000.

Sustainable Crediton

- 1) The first Pollinator project has started on the plot of land in Belle Parade. All welcome to the next workday on 28th September to begin the planting. It'll be for year-round appeal with perennial plants, shrubs & bulbs to help pollinators.
- 2) The Woodland management group still meets regularly and welcomes newcomers.
- 3) There will be a Clothes Swap on 30th November at the Congregational Church.

For more detail please see the Sustainable Crediton newsletter, website and Facebook page

John Ross

creating a better place
for people and wildlife



Community Briefing Note

Concerns regarding odour from Crediton Dairy

29 August 2019

This briefing note is issued by the Environment Agency in response to reports of odour from Crediton Dairy.

Crediton Dairy Limited hold an Environmental Permit which authorises the treating and processing of milk and the treatment of effluent at the site. The Environment Agency is responsible for assessing compliance with the Environmental Permit to ensure that the environment and local communities are protected.

Officers from the Environment Agency have visited Crediton and have identified odours offsite which are attributable to Crediton Dairy. The effluent treatment plant has been found to be one of the sources of the odour and Crediton Dairy Limited are investigating the reason for this.

Unfortunately we cannot provide feedback to all reports made. However when you call us, your report is formally logged and an anonymous copy of the report is passed to Crediton Dairy for them to act on.

Please continue to report any incidents of odour pollution to us. You can do this by calling our 24 hour Environmental Incident Hotline telephone number on 0800 80 70 60.

You can also contact the site directly to convey your concerns. Sean McMillan is the Environmental, Health and Safety Manager for Crediton Dairy and he can be contacted by email using Sean.McMillan@creditondairy.co.uk. You can speak to the duty shift manager of Crediton Dairy by calling 07918 942300.

If you have any questions or queries regarding the regulation of this site, please contact the Devon, Cornwall and Isles of Scilly Industry Regulation Team using this email address: DCISEnquiries@environment-agency.gov.uk.

Devon, Cornwall & Isles of Scilly Industry Regulation Team

Correspondence

1. Cllr Vincent - Civil Enforcement issues in Crediton
2. Town Clerk - Crediton Fire Station
3. DCC - Letter for the Mayor Chairman
4. Devon & Somerset Fire & Rescue Service - Crediton Fire Service
5. D&C Police - Graffiti damage in Newcombes Meadow
6. MDDC - Agenda for Council
7. MOP - Town Strategy Sub-Committee
8. MOP - SEAT REPLACEMENT IN DEEP LANE
9. MDDC - Cabinet Agenda
10. Cllr Vincent - Council meetings & public engagement
11. MOP - Higher Road DEATH TRAP
12. RBL Poppy Appeal - Thank you
13. MDDC - Planning Committee Agenda
14. DCC - Devon Pension Fund Communication
15. MDDC - Scrutiny Committee Agenda
16. MDDC - Environment Policy Development Group Agenda
17. CPRE – Correspondence
18. The Co-op Bank – Correspondence
19. MOP - Traffic at Fortdton
20. MOP - Proposed development Berry & Vincent
21. MDDC - Homes Policy Development Group Agenda
22. MDDC - Community Policy Development Group Agenda
23. Crediton Town Band - Correspondence re Remembrance Day
24. MDDC - Cabinet Agenda
25. MDDC - Audit Committee Agenda
26. Town Clerk - Crediton Fire Service (Safer Together document attached)
27. Cllr Vincent - Bank Holiday parking fines
28. Town Clerk – Illegal Fly Tipping
29. MDDC - Local Government Boundary Commission review of warding patterns
30. Cllr Letch - Councillor Advocates Seminar 2nd September 2019
31. MOP - SEAT REPLACEMENT DEEP LANE
32. MDDC - Training for New Councillors
33. MDDC - Planning Committee Agenda

Matters to Note

1. DCC – FOOTPATH NO 1, CREDITON
2. DCC - Campaign launched to help tackle Ash dieback
3. Stagecoach Group - Invitation Annual Stakeholder Conference 24.7.19
4. Cllr Letch - Police Connectivity Panel
5. DALC - DALC News 2019 #4
6. Cllr Letch - Operation Snap Launces in D&C
7. Cllr Szabo – Vandalism
8. MDDC - Scheduled power outage
9. MDDC - Cullompton funding bid
10. NALC - Chief Exec's Bulletin
11. DCC - DCC Traffic Regulation & on-street parking places amendment order
12. DCC - Leading the change - new scheme will quadruple electric car charge points
13. MDDC - Town & Parish Newsletter Aug 2019
14. Sustainable Crediton - Newsletter Issue 106
15. NALC - Chief Execs Bulletin
16. DALC - News 2019 #15
17. MDDC - Press Release Innovative scheme saves energy and money
18. MDDC - Press Release How to report fly-tipping
19. MDDC - Press Release Provision of public toilets is changing in MD
20. NALC - Chief Execs Bulletin
21. DALC - Newsletter #16
22. NHS Foundation Trust - Patients & public needed to help with services in Devon
23. MDDC - Message from the Monitoring Officer
24. Greater Exeter Strategic Plan - Greater Exeter Urban Capacity Study
25. CredFest - Wash Up
26. D&C Police - Councillor advocate invitation
27. DALC – Annual Report 2018/2019 (hard copy in office)
28. Countryside Voice – CPRE Summer issue 2019 (hard copy in office)
29. DALC - Newsletter #17
30. NALC - Chief Execs Bulletin
31. Peninsula Pensions - Pensions Line August 2019
32. DCC - Have your say on Healthy & Happy Communities in Devon
33. Healthwatch Devon - Healthwatch Devon shortlisted for national award & other news!
34. DCC - Climate taskforce to deliver Devon's carbon plan now appointed
35. Involve - Supporting people with long term conditions achieve active lifestyles
36. NALC - Chief Exec's Bulletin
37. CPRE - Priority Members Invitation
38. MDDC - Town & Parish Newsletter Sept 2019
39. Cllr Vincent - Harvest Time & Local Produce event - 9th Sept
40. MDDC - Press Release Cancer patient finds employment with MD Leisure
41. Sustainable Crediton - Newsletter Issue 107
42. MDDC - Electric Nights plus potential scam
43. DCC - You're invited to DCC, Highways Parish & Town Council