



Minutes of the Extraordinary Meeting of Credition Town Council held on Tuesday 27 April 2021, at 19.00, via Zoom

Present: Cllrs Mr F Letch, Miss J Harris, Mr S Huxtable, Mrs E Brookes-Hocking, Mr J Downes, Mr J Ross, Mr P Vincent, Mr G Cochran (part meeting), Mr M Szabo and Mrs H Zorlu

Apologies: Cllrs Mr J Cairney and Mrs L Martin

In Attendance: Mrs R Avery, Town Clerk
Mr N Way, Devon County Councillor

2104/205 To receive and accept apologies

It was **resolved** to receive and accept apologies from Cllrs Cairney and Martin. (Proposed by Cllr Letch).

2104/206 Declarations of Interest.

Cllrs Letch and Downes declared that as members of more than one authority, any views or opinions expressed at this meeting would be provisional and would not prejudice any views expressed at a meeting of another authority.
Cllr Ross declared that in case of any possible perceived interests with Sustainable Credition, where his wife is currently chairman, there is no conflict of interest.

2104/207 To note the Virtual Meeting Policy

The policy was noted.

2104/208 Public Question Time

There were no members of the public present.

2104/209 Order of business

There were no changes to the order of business.

2104/210 Chairman's and Clerk's Announcements

There were no announcements.

2104/211 Town Council Minutes

It was **resolved** to approve and sign the minutes of the Credition Town Council Meeting held on Tuesday 16 March 2021 as a correct record. (Proposed by Cllr Harris).

2104/212 To note arrangements for the 2021 Annual Town Meeting

It was **noted** that to comply with current legislation, the Annual Town Meeting would take place on Tuesday 4 May 2021 at 18.00. The agenda had been published.

2104/213 To review the Town Council's Financial Regulations

A copy of the document had been issued with the agenda. It was **resolved** to adopt the Financial Regulations. (Proposed by Cllr Letch).

2104/214 To consider and approve the proposed five-year financial forecast
A copy of the document had been issued with the agenda. It was **resolved** to approve the five-year financial forecast. (Proposed by Cllr Harris).

2104/215 To approve the following plans, a copy of the documents had been issued with the agenda:
- Action Plan 2021-2022
It was **resolved** that the annual Britain In Bloom competition be added to the Action Plan. (Proposed by Cllr Szabo.) It was **resolved** to approve the Action Plan 2021-2022. (Proposed by Cllr Letch)
- Strategic Plan 2021-2025
It was **resolved** to approve the Strategic Plan 2021-2025. (Proposed by Cllr Letch).

2104/216 To review documentation for the Local Council Award Scheme and to resolve to submit the application
The Town Clerk read out the statements relating to the Foundation Award. It was **resolved** that Crediton Town Council satisfies each criterion. (Proposed by Cllr Letch).
The Town Clerk read out the statements relating to the Quality Award. It was **resolved** that Crediton Town Council satisfies each criterion. (Proposed by Cllr Letch).
The Town Clerk read out the statements relating to the Quality Gold Award. Cllr Vincent queried the statement relating to elected councillors, with the clerk explaining that uncontested elections still entitle the councillor to title of elected councillor. It was **resolved** that Crediton Town Council satisfies each criterion. (Proposed by Cllr Letch).
Cllr Ross thanked the Town Clerk and the Task and Finish Group for the enormous amount of work that had gone into the application.

2104/217 To consider purchase of office computer equipment
Further information had been issued with the agenda. It was requested that the Town Clerk contact the computer shop on the High Street to request a price for the equipment. It was **resolved** to approve that the Town Clerk spend up to the quote amount on the required equipment. (Proposed by Cllr Letch).

2104/218 To note the date of the next meeting – Tuesday 18 May 2021 at 19.00
The date of the next meeting was noted. The meeting was closed at 19.37.

Signed 

Dated.....19-5-21.....