



Minutes of the Christmas in Credition Sub-Committee meeting held on Tuesday, September 5, 2023 at 10:30 in The Bungalow, 8 North Street, Credition, EX17 2BT.

Present: Steve Huxtable, Liz Brookes-Hocking and Jack Robson

Apologies: Jim Cairney, Paul Fallon and Alan Quick

In Attendance: Emma Anderson and Jo Davey

Minute Taker: Emma Anderson

MINUTES

12 APOLOGIES

It was **resolved** to receive apologies from Cllr J Cairney, Paul Fallon and Alan Quick (Proposed by Cllr Brookes-Hocking)

13 DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATIONS

None declared.

14 CHRISTMAS IN CREDITON SUB-COMMITTEE MINUTES

It was **resolved** to approve the minutes. (Proposed by Cllr Huxtable)

15 CLIMATE EMERGENCY

This was **noted**.

16 ACTION POINTS FROM THE PREVIOUS MEETING

- To discuss the use of light projections on the Town Square

It was agreed to arrange a site visit.

- To discuss putting rope lighting on the railings at Union Terrace

No update. It was agreed to continue to chase Devon County Council.

- To receive an update on the sponsorship from local businesses

The Deputy Clerk reported that two high street businesses had sponsored the event. No response was received from the industrial estate. High street businesses will also be receiving general event information nearer the time.

- To receive an update on using solar-powered uplighting for the tree at East Street

The lights will be installed later in the month and tested.

17 LIGHTING INFRASTRUCTURE

It was **resolved** to note the quotation received for the annual testing of the catenary wires and rental, installation and removal of the cross-street decorations for 2023. (Proposed by Cllr Brookes-Hocking)

18 ENTERTAINMENT

- To discuss the running order for the event and agree any actions

It was noted that Sandford Sings would now be included on the running order as Turning Tides will be performing on the High Street. The final running order will be circulated via email.

- To discuss extending entertainment to the high street and agree any actions

The Projects Officer advised members that busking will be taking place on the high street (utilising alleyways and wide sections of pavement) to encourage footfall. The Projects Officer would be walking the high street prior to the event to advise business owners and discuss opening hours on the day.

- To discuss holding a puppet-making workshop alongside the Punch & Judy shows and agree any actions

The Deputy Clerk advised members that Kevin Payne would like to hold the Punch & Judy show indoors as well as a puppet-making workshop, in which puppets could be made and then carried in the parade. The front office is the only available venue and details are due to be discussed with Kevin. Following confirmation of the front office being used, the running order would be amended and circulated to the committee via email for comments.

19 EVENT FORMALITIES

It was noted that Medicare South West would be covering first aid for the event, which incurred a cost increase of £25.

20 FINANCES

The finances for the 2023 event were noted.

21 DATE OF NEXT MEETING

It was agreed for future meetings to be held on a Wednesday and the start time moved to 11.00 am. The date of the next meeting is Wednesday, 4 October 2023 at 11.00 am.

22 REPORTS PACK

Signed

Dated.....