



To All Credition Town Councillors

You are hereby summoned to attend a **Council Affairs and Finance Committee meeting**, which will be held on **Tuesday, 12 September 2023, at 19:00, at Old Lanscore School, Greenway, Credition, EX17 3LP.**

This meeting may be livestreamed via Facebook in order to allow Members of the Public to watch the meeting.

The purpose of the meeting is to transact the following business.

**Rachel Avery PSLCC**

**Town Clerk**

**Thursday, 07 September 2023**

Please note that:

- Members of the Press & Public are invited to attend under the Public Bodies (Admission to Meetings) Act 1960. Members of the public will be given the opportunity to address councillors in attendance as part of the agenda.
- Under the Openness of Local Government Bodies Regulations 2014, any members of the public or press are allowed to take photographs, film and audio record the proceedings and report on all public sections of the meeting.
- Under the Local Government Act (LGA) 1972 Sch 12 10(2)(b), Credition Town Council is unable to make any decision on matters not listed within the agenda.
- Credition Town Council will always attempt to record and livestream meetings to Credition Town Council's social media platforms.

# AGENDA

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## **1 - Public Question Time**

To receive questions from members of the public relevant to the work of the council (a maximum of 30 minutes is allowed for this item; verbal questions should not exceed 3 minutes)

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## **2 - Apologies**

To receive and accept Town Councillor apologies (apologies should be made to the Town Clerk)

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## **3 - Declarations of Interests and Requests for Dispensations**

- To receive declarations of personal interest and disclosable pecuniary interests (DPI's) in respect of items on this agenda
  - To consider and dispensation requests (requests should be made to the Town Clerk prior to the meeting)
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## **4 - Order of Business**

At the discretion of the Chair, to adjust, as necessary, the order of agenda items to accommodate visiting members, officers or members of the public

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## **5 - Chair's and Clerk's Announcements**

To receive any announcements which the Chair and Town Clerk may wish to make (for information only)

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## **6 - Council Affairs and Finance Committee Minutes**

To approve and sign the minutes of the meeting held on Tuesday 11 July 2023, as a correct record (minutes will be issued with the agenda)

### **Attachments**

[Council Affairs Finance - 11 July 2023.pdf](#)

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## **7 – CCTV**

To receive a verbal update on the CCTV system from the Town Clerk and to agree any actions

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## **8 - Allotments**

To consider and agree annual rent increases for the forthcoming year (2023-24)

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## **9 – Finance**

- To receive and approve transactions between 01 July 2023 – 31 August 2023
- To receive and approve the bank reconciliation to 31 August 2023
- To receive an update on bank account transfer
- To note bank account balances to 31 August 2023
- To receive a verbal update from the Town Clerk regarding reduction of services by MDDC and to consider any further action

### **Attachments**

[Bank account Balance - 31 July 2023.PDF](#)

[Bank reconciliation 31 July 2023.pdf](#)

[Transactions 1 July - 31 July 2023.pdf](#)

[Bank account balances - 31 Aug 2023.PDF](#)

[Bank reconciliation 31 Aug 2023.PDF](#)

[Transactions 1 Aug - 31 Aug 2023.PDF](#)

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## **10 - 2024/25 Budget and Precept arrangements**

To agree arrangements for Community Budgeting Workshops

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## **11 - Electric Meters**

To receive the report regarding the removal of the meters at Old Landscore School and Newcombes Meadow Toilet Block and to approve the recommendations therein

### **Attachments**

[Electricity Meter Report.pdf](#)

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## **12 - Twinners' 30th Anniversary celebrations**

To note arrangements for Cllr Huxtable to attend the 30<sup>th</sup> Anniversary celebrations and to agree cost of travel, for approval by Full Council

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## **13 - Appeal against complaint**

To note that a recent complaint has been appealed and to agree further action

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## **14 - Grant Funding**

To consider the grant application from Friday BSL Take-Out

### **Attachments**

[Grant application 2023-24 - Friday BSL Take-Out.pdf](#)

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## **15 - Date of next meeting**

To note that the date of the next meeting will be Tuesday 10 October 2023 at 19.00

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## **16 - Part II**

To resolve that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting for the following items as it involves the likely disclosure of sensitive and confidential information

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## **17 – Staffing**

To receive the report regarding the Town Clerk and to consider and approve the recommendations therein, for approval by Full Council

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## **18 - Council Offices**

To receive an update from the Town Clerk and to agree any further action