



To All Credition Town Councillors

You are hereby summoned to attend a **Full Council Meeting**, which will be held on **Tuesday, September 19, 2023, at 19:00, at Old Landscore School, Greenway, Credition, EX17 3LP.**

This meeting may be livestreamed via Facebook in order to allow Members of the Public to watch the meeting.

The purpose of the meeting is to transact the following business.

Rachel Avery PSLCC

Town Clerk

Thursday, 14 September 2023

Please note that:

- Members of the Press & Public are invited to attend under the Public Bodies (Admission to Meetings) Act 1960. Members of the public will be given the opportunity to address councillors in attendance as part of the agenda.
- Under the Openness of Local Government Bodies Regulations 2014, any members of the public or press are allowed to take photographs, film and audio record the proceedings and report on all public sections of the meeting.
- Under the Local Government Act (LGA) 1972 Sch 12 10(2)(b), Credition Town Council is unable to make any decision on matters not listed within the agenda.
- Credition Town Council will always attempt to record and livestream meetings to Credition Town Council's social media platforms.

AGENDA

1 - Public Question Time

To receive questions from members of the public relevant to the work of the council (a maximum of 30 minutes is allowed for this item; verbal questions should not exceed 3 minutes)

2 - Apologies

To receive and accept Town Councillor apologies (apologies should be made to the Town Clerk)

3 - Declarations of Interest and Requests for Dispensations

3.1 - Declarations of Interest

To receive declarations of personal interest and disclosable pecuniary interests (DPIs) in respect of items on this agenda

3.2 - Requests for dispensation

To consider any dispensation requests (requests should be made to the Town Clerk prior to the meeting)

4 - Order of Business

At the discretion of the Chair, to adjust, as necessary, the order of agenda items to accommodate visiting members, officers or members of the public

5 - Chair's and Clerk's Announcements

To receive any announcements which the Chair and Town Clerk may wish to make (for information only)

6 - Town Council Minutes

To approve and sign the minutes of the meeting held on Tuesday 18 July 2023, as a correct record (minutes will be issued with the agenda)

Attachments

[Full Council minutes - 18 July 2023.pdf](#)

7 - Town Council Committees and Sub-Committees

7.1 - To ratify the minutes of the following Committees and Sub-Committees

Community and Environment Committee on Tuesday 30 May 2023

Planning and Town Strategy Committee on Tuesday 04 July 2023

Council Affairs and Finance Committee on Tuesday 11 July 2023

Attachments

[Community Environment - 30 May.pdf](#)

[A1 7 - Planning Town Strategy minutes.pdf](#)

[Council Affairs Finance - 11 July 2023.pdf](#)

8 - Reports from Outside Bodies

To receive reports from Town Councillor representatives on Outside Bodies (if any)

9 - Financial Regulations

To review and adopt the amendments to the document

Attachments

[Financial Regs May 2023.docx](#)

10 - Budget 2023/24

10.1 - To approve a virement of £3316.48 from general reserves to the 2023/24 grants budget

10.2 - To ratify the following grant payments

Share in the Square £300.00

Crediton Area History Museum Society £1000.00

Crediton Diversity Festival £600.00

Hospiscare £1000.00

11 - Town maintenance and street cleansing

11.1 - Concerns (item requested by Cllr Cairney)

To discuss concerns raised regarding the street scene and cleansing, including weeding in public areas

11.2 - Devon County Council Road Warden Scheme (item requested by Cllr Huxtable)

To discuss the DCC Road Warden Scheme and town participation

12 - Town Council Communications Strategy

12.1 - Approval of Strategy

To receive the draft document, for comment and approval

Attachments

[Crediton TC Communications and Engagement Strategy Final Draft.pdf](#)

[Crediton TC Communications Strategy Responses and Notes.pdf](#)

13 - 20's Plenty motion

13.1 - To adopt the following motion

That Crediton Town Council:

- Supports the 20's Plenty for Devon campaign
- Calls on Devon County Council to implement 20mph in Crediton
- Will write to Devon County Council to request 20mph speed limits on streets throughout Devon where people live, work, shop, play or learn, with 30mph as the

exception on those roads, where full consideration of the needs of vulnerable road users allows a higher limit

14 - Union Road toilet block

14.1 - Repairs

To receive a verbal update regarding required repairs to the accessible toilet

14.2 - Quotation for full building survey

To receive the report on the commission of a full building survey and to approve the recommendation therein

Attachments

[Survey 2023 Report.pdf](#)

15 - Date of next meeting

To note that the date of the next meeting will be Tuesday 21 November 2023 at 20.15

16 - Part II

To resolve that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting for the following items as it involves the likely disclosure of sensitive and confidential information

17 - Staffing

To receive the report regarding staffing and to consider and approve the recommendations made by the Council Affairs and Finance Committee

18 - Council Offices

To receive the report on the Council Offices and to approve the recommendations therein

Reports Pack

