



CREDITON TOWN COUNCIL

8 North Street

Credition

Devon

EX17 2BT

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To All Credition Town Councillors

You are hereby summoned to attend a **Council Affairs and Finance Committee**, which will be held on **Tuesday, October 17, 2023, at 19:00, at Old Landscore School, Greenway, Credition, EX17 3LP.**

This meeting may be livestreamed via Facebook in order to allow Members of the Public to watch the meeting.

The purpose of the meeting is to transact the following business.

Rachel Avery PSLCC

Town Clerk

Wednesday, 11 October 2023

Please note that:

- Members of the Press & Public are invited to attend under the Public Bodies (Admission to Meetings) Act 1960. Members of the public will be given the opportunity to address councillors in attendance as part of the agenda.
- Under the Openness of Local Government Bodies Regulations 2014, any members of the public or press are allowed to take photographs, film and audio record the proceedings and report on all public sections of the meeting.
- Under the Local Government Act (LGA) 1972 Sch 12 10(2)(b), Credition Town Council is unable to make any decision on matters not listed within the agenda.
- Credition Town Council will always attempt to record and livestream meetings to Credition Town Council's social media platforms.

AGENDA

1 - Public Question Time

To receive questions from members of the public relevant to the work of the council (a maximum of 30 minutes is allowed for this item; verbal questions should not exceed 3 minutes)

2 - Apologies

To receive and accept Town Councillor apologies (apologies should be made to the Town Clerk)

3 - Declarations of Interest and Requests for Dispensations

To receive declarations of personal interest and disclosable pecuniary interests (DPI's) in respect of items on this agenda.

To consider any dispensation requests (requests should be made to the Town Clerk prior to the meeting).

4 - Order of Business

At the discretion of the Chair, to adjust, as necessary, the order of agenda items to accommodate visiting members, officers or members of the public

5 - Chair's and Clerk's Announcements

To receive any announcements which the Chair and Town Clerk may wish to make (for information only)

6 - Council Affairs and Finance Committee Minutes

To approve and sign the minutes of the meeting held on Tuesday 12 September 2023, as a correct record (minutes will be issued with the agenda)

7 - Finance

- To receive and approve transactions between 01 September 2023 - 30 September 2023

- To receive and approve the bank reconciliation to 30 September 2023
- To note bank account balances to 30 September 2023

Attachments

[Transactions 01 Sept - 30 Sept 2023.pdf](#)

[Bank Rec as at 30 Sept 2023.pdf](#)

[Bank account balances as at 30 Sept 2023.PDF](#)

8 - Grant Funding

To consider the grant application from Friday BSL Take-Out

9 - Complaints Procedure

To review the Complaints Procedure, as recommended by the Complaints Appeals Committee

Attachments

[Complaints Procedure 2023.pdf](#)

10 - Participatory Budgeting Workshops

To receive a verbal report regarding the planned Participatory Budgeting Workshops

11 - Date of next meeting

To note that the date of the next meeting will be **14 November 2023**

12 - Part II

To resolve that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting for the following items as it involves the likely disclosure of sensitive and confidential information

13 - Vexatious Complaints

To receive the report regarding further enactment of the Vexatious Complaint Procedure, and to consider the recommendations therein

14 - Reports Pack

