



# CREDITON TOWN COUNCIL

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To All Credition Town Councillors

You are hereby summoned to attend a **Community and Environment Committee meeting**, which will be held on **Tuesday, November 28, 2023, at 19:00, at Old Landscore School, Greenway, Credition, EX17 3LP.**

This meeting may be livestreamed via Facebook in order to allow Members of the Public to watch the meeting.

The purpose of the meeting is to transact the following business.

**Rachel Avery PSLCC**

**Town Clerk**

**Wednesday, 22 November 2023**

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Please note that:

- Members of the Press & Public are invited to attend under the Public Bodies (Admission to Meetings) Act 1960. Members of the public will be given the opportunity to address councillors in attendance as part of the agenda.
- Under the Openness of Local Government Bodies Regulations 2014, any members of the public or press are allowed to take photographs, film and audio record the proceedings and report on all public sections of the meeting.
- Under the Local Government Act (LGA) 1972 Sch 12 10(2)(b), Credition Town Council is unable to make any decision on matters not listed within the agenda.
- Credition Town Council will always attempt to record and livestream meetings to Credition Town Council's social media platforms.

## AGENDA

### **47 - Public Question Time**

To receive questions from members of the public relevant to the work of the council (a maximum of 30 minutes is allowed for this item; verbal questions should not exceed 3 minutes)

### **48 - Apologies**

To receive and accept Town Councillor apologies (apologies should be made to the Town Clerk)

### **49 - Declarations of Interest and Requests for Dispensations**

To receive declarations of personal interest and disclosable pecuniary interests (DPI's) in respect of items on this agenda

To consider any dispensation requests (requests should be made to the Town Clerk prior to the meeting)

### **50 - Climate Emergency**

To note that decisions will be made with the climate emergency at the forefront of decision and policy making

### **51 - Order of Business**

At the discretion of the Chair, to adjust, as necessary, the order of agenda items to accommodate visiting members, officers or members of the public

### **52 - Chair's and Clerk's Announcements**

To receive any announcements which the Chair and Town Clerk may wish to make (for information only)

### **53 - Community and Environment Committee Minutes**

To approve and sign the minutes of the meeting held on **26 September 2023**, as a correct record (minutes will be issued with the agenda)

### **54 - Street scene and cleansing**

To receive a report and presentation regarding the proposal to set up a new sub-committee named "Crediton Urban Taskforce" and agree a course of action (report will be issued with the agenda)

### **55 - 20mph zone**

To receive a report and consider the recommendations therein to apply for a 20mph zone across Crediton, for approval by Full Council (report will be issued with the agenda)

### **56 - Floral displays**

To receive a report and consider the recommendations therein for the floral arrangements for 2024 and agree a course of action (report will be issued with the agenda)

### **57 - Remembrance Day maroon**

To receive a report and consider the recommendations therein relating to the use of a maroon on 11 November (report will be issued with the agenda)

### **58 - Tree works**

To receive a report and consider the quotations therein to undertake the works identified in the recent QTRA (report will be issued with the agenda)

### **59 - Trade waste collection**

To receive a report and consider the recommendations therein to enter into a contracted trade waste collection service (report will be issued with the agenda)

### **60 - Stonypark**

To discuss the following issues:

- Field gate
- Signage
- Hedge maintenance

(Item requested by Cllr Fawssett)

### **61 - Peoples Park Wildlife Area**

To receive an update on the Peoples Park Wildlife Area, including a request to purchase 3 new shrubs and agree any actions (Item requested by Cllr Fawssett)

### **62 - Kirton Quarterly**

To note the offer received to submit articles to the Kirton Quarterly

### **63 - High street brackets**

To receive a verbal update from the Deputy Clerk on the assessment of the high street brackets

### **64 - Date of next meeting**

To note that the date of the next meeting will be 23 January 2024

### **65 - Part II**

To resolve that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting for the following items as it involves the likely disclosure of sensitive and confidential information

### **66 - Grounds Maintenance contract review**

To receive a verbal update from the Deputy Clerk regarding the current grounds maintenance contract and agree any actions

### **67 - Reports Pack**

## **Attachments**

[AI 53 - Community Environment 26 Sept 2023.pdf](#)

[AI 54 - CUT sub-committee report.pdf](#)

[AI 55 - 20mph zone report.pdf](#)

[AI 56 - Floral displays report.pdf](#)

[AI 57 - Remembrance maroon report.pdf](#)

[AI 58 - QTRA tree works report.pdf](#)

[AI 59 - Trade waste report.pdf](#)



**Minutes of the Community & Environment Committee meeting held on Tuesday, September 26, 2023 at 19:00 in Old Lanscore School, Greenway, Credition, EX17 3LP.**

<b>Present:</b>	Cllrs Guy Cochran, Liz Brookes-Hocking, Giles Fawssett, Joyce Harris, Natalia Letch, Paul Perriman
<b>Apologies:</b>	Cllr Georgina Stone
<b>Absent:</b>	Cllr John Downes
<b>In Attendance:</b>	Penni Tearle (part meeting) Cllr Rachel Backhouse (part meeting) 2 members of the public (part meeting)
<b>Minute Taker:</b>	Emma Anderson

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## MINUTES

### 28 PUBLIC QUESTION TIME

Cllr Backhouse requested that a working party be set up to tackle the problems regarding weeds and street cleaning in Credition.

It was **agreed** to discuss this under item 8 of the agenda relating to street scene and cleansing.

### 29 APOLOGIES

It was **resolved** to receive and accept apologies from Cllr G Stone (Proposed by Cllr Cochran)

### 30 DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATIONS

- To receive declarations of personal interest and disclosable pecuniary interests (DPI's) in respect of items on this agenda

Cllrs G Cochran and N Letch declared that as members of more than one authority that any views or opinions expressed at this meeting would be provisional and would not prejudice any views expressed at a meeting of another authority.

- To consider any dispensation requests

There were no dispensation requests.

### 31 ORDER OF BUSINESS

There were no changes to the order of business.

### 32 CHAIR'S AND CLERK'S ANNOUNCEMENTS

Cllr Brookes-Hocking advised the committee that two trees were due to be removed in Newcombes Meadow, one of which collapsed earlier in the week. The second tree is still due to be removed 01 November.

### 33 COMMUNITY & ENVIRONMENT COMMITTEE MINUTES

It was **resolved** to approve and sign the minutes from the meeting held on 25 July 2023. (Proposed by Cllr Brookes-Hocking)

### 34 ALLOTMENTS

- **To consider the following issues and agree a course of action – Vacant plots, Non-Cultivation Notices and Notices to Quit**

The Deputy Clerk announced that 2 non-cultivation notices and 2 notices to quit had been issued since the last meeting.

- **To consider and agree any rent discounts for the forthcoming year (2023-24)**

It was **resolved** to approve 100% discounts to Dr Tearle's plot for her work and support relating to the allotments and to Mr Beal's plot for his litter picking work. (Proposed by Cllr Harris)

- **To note updates to the Allotment Rules**

Points 8 and 14 have been updated with reference to number posts and pest control. The allotment rules were **noted**.

Cllr Brookes-Hocking brought attention to the issue of flatworms on allotment sites and gardens. Penni Tearle confirmed there are posters up advising allotment holders what to do if they find one. It was agreed to circulate these posters on social media and noticeboards as well as in the next newsletter.

- **To consider matters raised by the Boniface Allotments Association and allotment tenants and agree any actions**

None raised.

*Penni Tearle left the meeting at 19.13*

### 35 STREET SCENE AND CLEANSING

- **To discuss general street scene and concerns raised regarding infrastructure damage due to invasive weeds**

Cllr Cochran explained that both Devon County Council (DCC) and Mid Devon District Council (MDDC) do not have a statutory responsibility to clear the weeds. If the weeds are growing from within an individual's garden, it was agreed this is the responsibility of the homeowner. Cllr Cochran suggested buddleia that is affecting kerb edges, could be reported to DCC.

It was **agreed** to continue to explore the idea of the Road Warden Scheme, as discussed at the previous Full Council meeting, with Cllr N Letch suggesting that the member of the public present may like to volunteer for this role.

The idea of setting up a working group/party for street cleaning was discussed.

It was **resolved** to invite those interested in setting up a working group/party to an initial meeting to discuss what would be involved and the structure of the group. (Proposed by Cllr Cochran). The Deputy Clerk agreed to email the committee to arrange a convenient time.

- **To receive an update on the excessive vegetation growing at Spinning Path Gardens**

It was **resolved** for Cllr N Letch to chase the housing association. (Proposed by Cllr Cochran)

### 36 LITTER BINS

*Members of the public left the meeting at 19.38.*

The Deputy Clerk, Cllr Cochran and MDDC's Street Scene lead attended a site visit on 4 August 2023 and this highlighted the reasons why MDDC could not install a bin further up the lane where it was originally requested. The site visit also confirmed that a bin at the bottom of the lane would not be possible due to lack of consent from residents (one of whom expressed these concerns during the site visit).

The two bins at Tarka View have been installed and it was **resolved** to continue to review this walking route and its general condition/cleanliness. (Proposed by Cllr Cochran)

### 37 QTRA

It was **resolved** to approve the Quantified Tree Risk Assessment (QTRA) and the recommendations therein. (Proposed by Cllr Cochran). The Deputy Clerk advised quotations would be obtained and provided at the next meeting.

### 38 PROPERTY INSPECTION RECOMMENDATIONS

The Deputy Clerk provided the following updates:

- War Memorial bus shelter – survey carried out and due to be discussed under the next agenda item.
- Jamie Fleming memorial bench – contractor instructed, awaiting date for works to be carried out.
- Oak lectern, Boniface Statue - contractor instructed, awaiting date for works to be carried out.
- Roof tiles on the bandstand – ongoing whilst waiting for war memorial and bus shelter tiles to be assessed. Quotations will be provided at the next meeting.
- Unstable slabs at the Scout Memorial Garden – works complete, at a cost of £320 + VAT.
- Treat the wooden benches, bin, holly planter and noticeboard at the Scout Memorial Garden - contractor instructed, awaiting date for works to be carried out.
- Gate at Spinning Path Gardens – works complete, at a cost of £35 + VAT.
- Pressure washing – contractor instructed, awaiting date for works to be carried out.
- Handrail at Upper Deck – due to be reinspected as contractor advised all railings required attention. Quotations will be provided at the next meeting.

### 39 WAR MEMORIAL BUS SHELTER

- **To receive the structural inspection report on the war memorial bus shelter**

It was **resolved** to note the structural inspection report. (Proposed by Cllr Cochran)

- **To receive a report and consider the quotations therein to replace the concrete corner plinths on the war memorial bus shelter, following the structural inspection**

It was **resolved** to instruct Contractor A, plus an additional £100 for heras fencing (Proposed by Cllr Brookes-Hocking)

*Member of the public entered the meeting at 19.51*

### 40 STONYPARK

It was **resolved** for the land to be left vacant for the next year and the grass to be cut at a cost of £300 in the autumn with a more targeted cut in the spring. (Proposed by Cllr Brookes-Hocking)



Cllr Cochran requested that the Deputy Clerk find out whether the price to cut the grass was to cut and drop, leaving the arisings on site. It was **resolved** to give delegated responsibility to the Deputy Clerk and Cllr Cochran with regards to an additional cost for the grass being collected. (Proposed by Cllr Brookes-Hocking)

#### 41 REDVERS RAMBLE LEAFLETS

It was **resolved** to print 1000 copies of the "Redvers Ramble & Other Walks" leaflet at a cost of £300. (Proposed by Cllr Harris)

#### 42 20'S PLENTY MOTION

Cllr Cochran suggested writing to Devon Highways and ask them to assess the use of physical barriers (narrowing of the road for example) on Exhibition Road and Jockey Hill to help reduce traffic speed.

*Standing orders were suspended*

The member of the public present expressed concern that reducing driver speed actually leads to reduced concentration amongst drivers, making them less aware.

Cllr Fawsett explained that research shows reducing cars to 20mph leads to reduced deaths and make the roads safer.

*Standing orders were reinstated*

Cllr Fawssett reported on positive feedback and support received during the Green Fair on the Town Square.

It was **resolved** to clarify what Devon County Council has agreed with regards to town's setting up 20's Plenty schemes and the costs that would be involved. (Proposed by Cllr Fawssett) This item will be discussed at the next meeting, including consideration into carrying out a survey to obtain the views of residents.

#### 43 HIGH STREET BRACKETS

Member of the public left the meeting at 20.15

It was **resolved** to instruct Contractor A, following approval from Full Council. (Proposed by Cllr Brookes-Hocking)

**44 PEOPLES PARK WILDLIFE AREA**

Cllr Fawssett advised members of a meeting had with the Deputy Clerk and Crediton resident Peter Please, who is highly experienced in gardening and specifically passionate about wildlife and gardening in a sustainable and resourceful way. Peter has kindly volunteered to take on the maintenance of the wildlife area. Tidy up days will be arranged on an ad hoc basis in cooperation with Peter. The Deputy Clerk will also provide regular updates on the progress in the town council newsletter and social media pages as well as creating informative signage for the area.

**45 RHS IT'S YOUR NEIGHBOURHOOD COMPETITION**

The IYN judge, Paul Collier, visited Crediton on 31 July and assessed 6 entries. The awards ceremony is due to take place on Tuesday, 3 October in Truro and Paul will collect the certificates on the town's behalf.

**46 DATE OF NEXT MEETING**

To note that the date of the next meeting will be 28 November 2023  
The date of the next meeting was **noted**. The meeting was closed at 20.23.

Signed .....

Dated.....



# CREDITON TOWN COUNCIL

## CUT Sub-Committee report

**Report by:** Deputy Clerk  
**To:** Community & Environment Committee  
**Date:** For consideration on 28 November 2023

### **Recommendation**

The Community & Environment Committee is recommended to consider creating a new Credition Urban Taskforce (CUT) Sub-Committee.

#### **1. Purpose**

1.1 This report sets the aims for the CUT Sub-Committee and associated costs for 2023/24

#### **2. Background**

- 2.1. At the September Community & Environment Committee meeting, a request was put forward for a working group/party to be set up to address street cleaning in Credition. It was resolved to invite those interested in setting up a working group/party to an initial meeting to discuss what would be involved and the structure of the group.
- 2.2. Following this meeting, the name and aims of the group have been outlined.

#### **3. Proposal**

- 3.1 To avoid confusion, it is recommended that the group be referred to as a Sub-Committee of Credition Town Council.
- 3.2 To approve the creation of the Credition Urban Taskforce (CUT) Sub-Committee and the following terms of reference:
  - The Sub-Committee will comprise 4 members of Credition Town Council together with representation from the local community up to a total of 8 members.
  - The quorum of the Sub-Committee shall be 3 members.
  - The Sub-Committee will meet a minimum of 3 times per year.
  - All members of the Sub-Committee may vote, including non-Council members
  - The Sub-Committee will report directly to the Community & Environment Committee and will undertake the following role and functions:
    - Coordinate and facilitate “action” days to help keep the town clean. These will mainly take place on Saturday afternoons, initially once per month with this progressing to every two weeks if successful
    - Identify opportunities to work with other organisations in the town in a collaborative way
    - Carry out road warden volunteer training
    - Actively seek out volunteers to join
    - Advertise action days and invite residents in particular target area to join
    - Provide a written report to each Community & Environment Committee meeting

#### **4. Financial Implications**

- 4.1. The CUT Sub-Committee proposal is expected to incur a cost of approx. £1,500 in the current financial year 2023/24. A recommendation would need to be made to the Council Affairs & Finance Committee, as there is not a budget allocated to this.
- 4.2. The budget will be spent in line with financial regulations and in line with the breakdown provided.

#### **5. Conclusion**

- 5.1. The town council is committed to keeping the town clean and tidy and the CUT Sub-Committee could help to facilitate this provision whilst encouraging residents to join in.

Emma Anderson  
Deputy Clerk

## Crediton Urban Taskforce

	Number	Price	Total		Number	Price	Total
<b>Initial Budget 2023/24</b>				<b>Ongoing requirement 2024/25</b>			
Tools				Tools			
Scrapers	10	11.99	119.90	Scrapers	5	11.99	59.95
Replacements (packs of 5)	2	14.79	29.58	Replacements (packs of 5)	2	14.79	29.58
Secateurs	2	11.00	22.00	Secateurs	2	11.00	22.00
Garden Sacks	3	4.00	12.00	Garden Sacks	3	4.00	12.00
Safety Equipment				Safety Equipment			
Hi Viz	15	8.00	120.00	Hi Viz	5	8.00	40.00
Gloves	30	7.50	225.00	Gloves	30	7.50	225.00
Volunteer Wellbeing				Volunteer Wellbeing			
Flasks	2	44.00	88.00	Flasks	-	44.00	-
Tea			30.00	Tea			30.00
Coffee			30.00	Coffee			30.00
Biscuits			50.00	Biscuits			50.00
Signs				Signs			
Roadsigns	10	35.00	350.00	Roadsigns	-	35.00	-
Leaflets 3,000 A5 template			200.00	Leaflets 3,000 A5 template			200.00
Training			-				
Insurance			-				
Waste collection			??				
Transport			??				
<b>Total required</b>			<b>1,276.48</b>	<b>Total required</b>			<b>698.53</b>
<b>Overall Requirement</b>			<b>1,500.00</b>	<b>Overall Requirement</b>			<b>750.00</b>

Requirements will be less depending on funding/equipment from Devon County Council



## 20mph zone report

**Report by:** Deputy Clerk  
**To:** Community & Environment Committee  
**Date:** For consideration on 28 November 2023

### **Recommendation**

The Community & Environment Committee is recommended to consider applying to Devon County Council (DCC) for a 20mph zone across Credition, for approval by full council.

#### **1. Purpose**

- 1.1 This report sets out DCC's standpoint on 20mph as well as the associated costs if this were to be implemented in Credition.

#### **2. Background**

- 2.1. At the full council meeting held on 19 September 2023, the motion relating to CTC supporting 20's plenty and 20mph zones in Credition was approved (minute number 2309/44.1)
- 2.2. A meeting was held at the council offices with Stephen Tucker, Neighbourhood Highways Officer. At this meeting it was confirmed that "20's plenty" is not a scheme that is supported by DCC but if CTC want 20mph in Credition, an application must be submitted to DCC for this to be formally adopted.
- 2.3. At the meeting we were advised that the traffic data held for Credition would be used to assess the application and whether there is a need for a 20mph zone.

#### **3. Proposal**

- 3.1 To consider a recommendation to full council to apply to Devon County Council for a 20mph zone across Credition.

#### **4. Financial Implications**

- 4.1. Approximate costs involved in the application process and implementation:
  - £3,000 to create the TRO
  - £4,000 for the 20mph signage
- 4.2. There is no budget allocated to this, therefore the recommendation would go to full council with the spend coming from general reserves.

#### **5. Conclusion**

- 5.1. The application for a 20mph zone could be a lengthy process however, to pursue this further, the council needs to formally agree that this is what is needed in Credition.

Emma Anderson  
Deputy Clerk



## Floral displays report

**Report by:** Deputy Clerk  
**To:** Community & Environment Committee  
**Date:** For consideration on 28 November 2023

### **Recommendation**

The Community & Environment Committee is recommended to consider what floral displays it wants to deliver in 2024 to aid the budget setting process.

#### **1. Purpose**

1.1 This report sets out an estimate of the floral costs for 2024.

#### **2. Background**

2.1. The floral displays in 2023 consisted of the hanging baskets and troughs, tiered planters on the town square and outside Hillbrow and the smaller planters/tubs (War Memorial, Tolleys & Mill St).

#### **3. Proposal**

5.1 To consider and discuss the following options for 2024:

- Option 1: Deliver the same floral displays again in 2024.
- Option 2: Deliver the same floral displays but consider making some of the following changes:
  - Change species used in the hanging baskets to reduce the watering to once/week.
  - Approach town square businesses to discuss them watering the flower towers to reduce contracted watering to once/week. (contingency would need to be considered if this isn't agreed or watering isn't upkept)
  - Approach Homeleigh Garden Centre to discuss possible sponsorship of hanging baskets.
- Option 3: Remove the hanging baskets completely.

#### **4. Financial Implications**

4.1. The budget for plants and watering for 23/24 was set at £13,000 and the final cost is looking to be approx. £8,179.40. Should option 1 be agreed, the budget would be set at £10,000 for 2024/25.

4.2. The following estimates have been received:

<b>Option 1: to deliver the same floral displays</b>	<b>Option 2:</b>	<b>Option 3: remove hanging baskets &amp; troughs</b>
<b>£8,546.60</b>  (plus allowing for additional watering if very dry)  <i>Full breakdown on pages 2 &amp; 3</i>	<ul style="list-style-type: none"> <li>• Reduce hanging baskets to watering once/week – save £930. (<i>Proposed species shown on page 4</i>)</li> <li>• Reduce town square watering to once/week – save £425.</li> <li>• Sponsorship of hanging baskets – saving unknown at present</li> </ul>	Save £3,981 making the total <b>£4,565.60</b>

#### **5. Conclusion**

5.1 Crediton Town Council is invested in the appearance of the town to its residents and visitors. However, with budgets having to be stretched further as we look ahead to 2024/25, it is important to consider what is important to members of the community and what represents good value for money.

Emma Anderson, Deputy Clerk

## COST BREAKDOWN FOR PLANTS

Item/location	Quantity	Cost	Total
<b>Hanging Baskets</b>	52	£17.95	£933.40
<b>Troughs</b>	8	£17.95	£143.60
<b>Town Square - 3 Tier Planter x 4</b>			
Each planter,			
30 Trailing Plants x 4 planters	120	£0.68	£81.60
30 Top Fill Plants x 4 planters	120	£0.63	£75.60
<b>Hillbrow - 2 Tier Planter x 4</b>			
Each Planter			
16 Trailing Plants x 4 planters	64	£0.68	£43.52
16 Infill Plants x 4 planters	64	£0.63	£40.32
<b>War Memorial Troughs x 2</b>			
Each Planter			
5 Trailing Plants x 2	10	£0.68	£6.80
10 Infill Plants x 2	20	£0.63	£12.60
<b>Brick Planter x 1</b>			
16 Trailing Plants	16	£0.68	£10.88
16 Infill Plants	16	£0.60	£9.60
<b>Round Concrete Planter x 1</b>			
6 Trailing Plants	6	£0.65	£3.90
6 Infill Plants	6	£0.63	£3.78
			<b>£1,365.60</b>

*\*increase to 19.45 per unit for sustainable plants (once/week water)*

## COST BREAKDOWN FOR PLANTING TIERED PLANTERS

Location	Planters	Cost
Town Square	4 x flower towers	£560.00
Hillbrow Care Home	4 x flower towers	£480.00
		<b>£1,040.00</b>



## COST BREAKDOWN FOR WATERING/PUTTING UP & TAKING DOWN BASKETS

Item		Cost
PU&TD baskets		£728.00
PU&TD troughs		£136.00
<b>Total</b>		<b>£864.00</b>
Item/planter	Frequency	Cost
Watering baskets	Twice/week	£1,768.00
Watering troughs	Twice/week	£272.00
Tolleys	Twice/week	£102.00
Blagdon Cherry Tree	Once/5 days	£255.00
Town Square towers	Twice/week	£408.00
Town Square trees	Once/5 days	£442.00
Mill Street	Twice/week	£68.00
Hillbrow planters	Twice/week	£272.00
St Lawrence Green	Once/5 days	£408.00
Newcombes Meadow	Once/5 days	£510.00
War Memorial planters	Twice/week	£272.00
<b>Total</b>		<b>£4,777.00</b>
		<b>£5,641.00</b>

TOTAL COSTS FOR 2024	
Plants	£1,365.60
Planting	£1,040.00
Watering	£5,641.00
Sus Cred	£500.00
	<b>£8,546.60</b>

# Proposed species - watering once/week

## Middle



Carex Frosted Curls

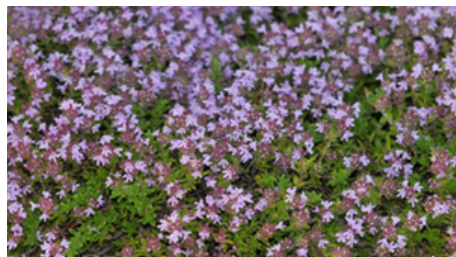
## Trailing



Parahebe Porlock



Erigeron Sea of Blossom



Thyme



Trailing Geraniums

## Infil



Verbena Venosa



Lavenders



## Remembrance maroon report

**Report by:** Deputy Clerk  
**To:** Community & Environment Committee  
**Date:** For consideration on 28 November 2023

### **Recommendation**

The Community & Environment Committee is recommended to consider the use of the maroon by MDDC on 11 November each year to mark the start and end of the 2-minute silence.

#### **1. Purpose**

- 1.1 This report sets out the current procedure for marking the 2-minute silence at the Armistice Day service in Credition.

#### **2. Background**

- 2.1 Each year, MDDC arrange to set off a maroon behind the War Memorial (in Newcombes Meadow) to mark the start and end of the 2-minute silence.

#### **3. Proposal**

- 3.1 Request that the maroon no longer be used, as it is not environmentally friendly, and the 2-minute silence could be marked in another way e.g. bugler.

#### **4. Financial Implications**

- 4.1. None to the town council itself, however this would remove a cost to MDDC for the maroon and the staff member to set it off.

#### **5. Conclusion**

- 5.1. The Town Council has declared a climate emergency and the release of chemicals from the maroon could be avoided.

Emma Anderson  
Deputy Clerk



## QTRA tree works report

**Report by:** Deputy Clerk  
**To:** Community & Environment Committee  
**Date:** For consideration on 28 November 2023

### **Recommendation**

The Community & Environment Committee is recommended to consider three quotations for the necessary tree works outlined in the QTRA carried out in August 2023.

#### **1. Purpose**

1.1 This report sets out three quotations for the tree works required at Upper Deck and Exhibition Road allotments/Hedgerow Close.

#### **2. Background**

2.1. It was agreed at the September Community & Environment Committee to obtain quotations for the works recommended in the QTRA.

#### **3. Proposal**

3.1 To instruct a contractor to carry out the following works:

- Upper Deck: T1747 Field Maple - Reduce to standing dead wood at 3m.
- Hedgerow Close, bordering Exhibition Road Allotments: G3 Elm - Fell nine spot marked trees.

#### **4. Financial Implications**

4.1. There is £1,128 remaining in the annual QTRA budget.

4.2. The following quotes have been received:

<b>Contractor A</b>	<b>Contractor B</b>	<b>Contractor C</b>
<p><b>Upper Deck:</b> Field Maple - dismantle to leave standing deadwood. Remove all cut material from site.</p> <p><b>Hedgerow Close:</b> 9 x dead elm trees - dismantle, fell &amp; remove to ground level. Remove all cut material from site.</p>	<p><b>Upper Deck:</b> Field Maple - Reduce to standing dead wood at 3m. AWAITING</p> <p><b>Hedgerow Close</b> Fell and remove marked dead Elm trees at Hedgerow close. £900</p>	<p><b>Upper Deck:</b> Field Maple - Reduce to standing dead wood at 3m.</p> <p><b>Hedgerow Close:</b> Elms - Fell nine spot marked trees.</p> <p>Includes removal of all waste and leave site clean and tidy upon completion</p>
<b>Total price: £800.00</b>	<b>Total price: AWAITING</b>	<b>Total price: £585.00</b>

\*All prices exclude VAT

#### **5. Conclusion**

Crediton Town Council has a responsibility to ensure public safety on its land. The above works were categorised as Priority 3 and should be addressed within 12 months of the QTRA.

Emma Anderson  
Deputy Clerk



## Trade waste collection report

**Report by:** Deputy Clerk  
**To:** Community & Environment Committee  
**Date:** For consideration on 28 November 2023

### **Recommendation**

The Community & Environment Committee is recommended to consider signing up to a new trade waste collection service.

#### **1. Purpose**

1.1 This report sets out the costs involved in moving to a contracted waste collection service.

#### **2. Background**

- 2.1. Currently, the town council is purchasing trade waste and recycling bags from MDDC at approximately £300 per year.
- 2.2. There is currently no provision for green waste.
- 2.3. Groups such as Turning Tides bring full litter picking bags and bags of green waste to the office and these can only be disposed of at the tip.

#### **3. Proposal**

- 3.1 To enter into a contracted waste collection service which includes general waste, recycling and green waste.

#### **4. Financial Implications**

- 4.1 A recommendation would need to be made to full council for the costs for the remainder of 2023/24 to be allocated from general reserves.
- 4.2 The costs for collection of waste, recycling and green waste are as follows:

	£/collection	Rental charge	12 months
Co-mingled (660 ltr) (waste and recycling)	£12.95		£336.70
Green waste (660 ltr)	£25	£73 (20p/day)	£373.00
		<b>TOTAL</b>	<b>£709.70</b>

\*based on fortnightly collection

\*based on 12 collections per year

#### **5. Conclusion**

- 5.1. The town council is actively encouraging the community to get involved in litter picking and keeping the town clean and it would be beneficial to have an effective way of disposing of this material without frequent trips to the tip.

Emma Anderson  
Deputy Clerk