



CREDITON TOWN COUNCIL

8 North Street
Credition
Devon
EX17 2BT
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To All Credition Town Councillors

You are hereby summoned to attend a **Christmas in Credition Sub-Committee meeting**, which will be held on **Wednesday, February 7, 2024, at 11:30, at The Bungalow, 8 North Street, EX17 2BT.**

This meeting may be livestreamed via Facebook in order to allow Members of the Public to watch the meeting.

The purpose of the meeting is to transact the following business.

Rachel Avery FSLCC

Town Clerk

Friday, 02 February 2024

Please note that:

- Members of the Press & Public are invited to attend under the Public Bodies (Admission to Meetings) Act 1960. Members of the public will be given the opportunity to address councillors in attendance as part of the agenda.
- Under the Openness of Local Government Bodies Regulations 2014, any members of the public or press are allowed to take photographs, film and audio record the proceedings and report on all public sections of the meeting.
- Under the Local Government Act (LGA) 1972 Sch 12 10(2)(b), Credition Town Council is unable to make any decision on matters not listed within the agenda.
- Credition Town Council will always attempt to record and livestream meetings to Credition Town Council's social media platforms.

AGENDA

44 - Apologies

To receive and accept apologies (apologies should be made to the Town Clerk)

45 - Declarations of Interest and Requests for Dispensations

To receive declarations of personal interest and disclosable pecuniary interests (DPI's) in respect of items on this agenda

To consider any dispensation requests (requests should be made to the Town Clerk prior to the meeting)

46 - Christmas in Crediton Sub-Committee Minutes

To approve and sign the minutes of the meeting held on Wednesday 8 November 2023, as a correct record (minutes will be issued with the agenda)

47 - Climate Emergency

To note that decisions will be made with climate emergency at the forefront of decision and policy making

48 - Christmas in Crediton 2023

To review the 2023 Christmas in Crediton event

49 - Finances

To receive an update on the Christmas in Crediton budget for 2023 and the budget going forward for 2024

50 - Christmas in Crediton 2024

To discuss the plans and agree the date for the 2024 event

51 - Dissolution of Sub-Committee

To make a resolution to allow the Planning & Town Strategy Committee to consider the dissolution of the Christmas in Crediton Sub-Committee with immediate effect

52 - Close

53 - Reports Pack

Attachments

[2023-11-08 - Christmas in Crediton Sub-Committee meeting - Minutes.pdf](#)



**Minutes of the Christmas in Credition Sub-Committee meeting held on Wednesday,
November 8, 2023 at 11:00 in the The Bungalow, 8 North Street, EX17 2BT.**

Present:	Cllrs Liz Brookes-Hocking, Jim Cairney and Steve Huxtable Alan Quick and Jack Robson
Apologies:	Paul Fallon
In Attendance:	Emma Anderson and Jo Davey
Minute Taker:	Emma Anderson

MINUTES

34 APOLOGIES

It was **resolved** to receive and accept apologies from Paul Fallon (Proposed by Cllr Brookes-Hocking)

35 DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATIONS

Cllr J Cairney declared that as a member of more than one authority that any views or opinions expressed at this meeting would be provisional and would not prejudice any views expressed at a meeting of another authority.

There were no dispensation requests.

36 CHRISTMAS IN CREDITON SUB-COMMITTEE MINUTES

It was **resolved** to approve the minutes. (Proposed by Cllr Brookes-Hocking)

37 CLIMATE EMERGENCY

This was **noted**.

38 ACTION POINTS FROM THE PREVIOUS MEETING

- **To receive an update on using light projections on the Town Square**

This is due to be tested.

- **To receive an update on lights on Union Terrace**

The Deputy Clerk confirmed that the MDDC storage unit does not have any power. Lights on Union Terrace will be investigated further for Christmas in Crediton 2024.

- **To receive an update on decorating the tree at East Street**

A local resident has volunteered to take this project on, working with other residents and the Fire Service. They have contact details for the town council if they require any assistance.

39 ENTERTAINMENT

All members were happy with the running order as provided. The lantern procession and parade were discussed in detail. The Deputy Clerk agreed to contact all groups involved in the lantern making to ensure they are aware of timings and where to be.

The Projects & Events Officer advised members of a local entertainer who was interested in attending the event which would include circus skills and a snow machine. It was **resolved** to book Entertainingly Different "Jack Frost" at a cost of £275 + VAT. (Proposed by Cllr Brookes-Hocking)

40 EVENT FORMALITIES

The Projects and Events Officer confirmed that volunteers have been allocated for all time slots during the road closure and the Rugby Club have confirmed they will be available for de-rig at the end of the event.

41 EVENT PROMOTION

The Deputy Clerk provided an update:

- Posters have gone up in noticeboards and will be delivered to High Street businesses this week.
- Flyers will be delivered to primary schools next week.
- Banners will go up one week before event.
- Posts on social media are going up regularly.

Alan Quick advised that he had a front-page story on Christmas in Crediton coming up as well as a feature to follow.

42 FINANCES

The Deputy Clerk provided an update.

43 DATE OF NEXT MEETING & REPORTS

It was agreed that the date of the next meeting would be Wednesday, 7 February 2024 at 11.00.

The meeting closed at 12.00.

Signed

Dated.....