



**Minutes of the Full Council of the Democratic Services held on Tuesday, February 20, 2024  
at 19:00 in the Old Lanscore School.**

**Present:** Liz Brookes-Hocking, Rachel Backhouse, Frank Letch, Georgina Stone, Paul Perriman, Jim Cairney, John Downes, Joyce Harris, Guy Cochran, Giles Fawssett

**Apologies:** Steve Huxtable, Natalia Letch

**In Attendance:** One member of the public

**Minute Taker:** Rachel Avery, Town Clerk

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## MINUTES

### 2024/020 WELCOME AND INTRODUCTION

#### Opening of meeting by the Chair and member introductions

Cllr Brookes-Hocking opened the meeting and members introduced themselves.

### 2024/021 PUBLIC QUESTION TIME

**To receive questions from members of the public relevant to the work of the council (a maximum of 30 minutes is allowed for this item; verbal questions should not exceed 3 minutes)**

A member of the public expressed dismay by the lack of response from the town council regarding questions regarding the breach of GDPR. They asked for an opportunity to attend a meeting to provide a presentation to the town council to advise them on managing GDPR and data protection.

### 2024/022 APOLOGIES

**To receive and accept Town Councillor apologies (apologies should be made to the Town Clerk)**

It was **resolved** to approve the apologies of Cllrs Huxtable and N Letch. (Proposed by Cllr Harris).

**2024/023 DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATIONS**  
**To receive declarations of personal interest and disclosable pecuniary interests (DPI's) in respect of items on this agenda**

Cllr Brookes-Hocking declared an interest in agenda item 29.

**To consider any dispensation requests (requests should be made to the Town Clerk prior to the meeting)**

There were no dispensation requests.

**2024/024 ORDER OF BUSINESS**  
**At the discretion of the Chair, to adjust, as necessary, the order of agenda items to accommodate visiting members, officers or members of the public**

There were no amendments.

**2024/025 CHAIR'S AND CLERK'S ANNOUNCEMENTS**  
**To receive any announcements which the Chair and Town Clerk may wish to make (for information only)**

The Town Clerk had no announcements.

Cllr Brookes-Hocking stated that Cllr F Letch wished to speak on the following urgent matters:

- MDDC will no longer collect black bin bags if left on the curbside
- He had delivered a petition from Crediton to the DCC Leader regarding on-street parking charges.

**2024/026 VIREMENT OF EARMARKED RESERVES**  
**To approve a virement of £1000 (Neighbourhood Planning) from Earmarked Reserves to fund the review of the Neighbourhood Plan**

It was **resolved** to approve the virement of earmarked reserves. (Proposed by Cllr Cairney)

**2024/027 DATE OF NEXT MEETING**  
**To note that the date of the next meeting will be Tuesday 19 March 2024**

The date of the next meeting was **noted**.

**2024/028 PART II**  
**To resolve that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting for the following items as it involves the likely disclosure of sensitive and confidential information**

It was **resolved** to move into Part II. (Proposed by Cllr Cochran).

**2024/029 COUNCIL OFFICES**  
**To receive the report and approve the recommendations, as approved by the Council Affairs and Finance Committee, therein**

*Cllr Brookes-Hocking left the meeting and the item was chaired by Cllr Cochran*

The recommendations within the report were **approved**. (Proposed by Cllr Cochran, Cllr Backhouse abstained)

**2024/030 COUNCIL OFFICES** To receive the report and approve the recommendations therein

*Cllr Brookes-Hocking returned to the meeting*

The recommendation within the report was **approved**. (Proposed by Cllr Downes, Cllr Fawssett voted against)

**2024/031 REPORTS PACK**

Signed .....

Dated.....