



To All Credition Town Councillors

You are hereby summoned to attend a meeting of the **Oversight Committee**, which will be held on **Tuesday, July 23, 2024**, at **19:00**, at **Old Landscore School, Greenway, Credition, EX17 3LP**.

This meeting may be livestreamed via Facebook in order to allow Members of the Public to watch the meeting.

The purpose of the meeting is to transact the following business.

**Rachel Avery FSLCC**

**Town Clerk**

**Thursday, 18 July 2024**

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Please note that:

- Members of the Press & Public are invited to attend under the Public Bodies (Admission to Meetings) Act 1960. Members of the public will be given the opportunity to address councillors in attendance as part of the agenda.
- Under the Openness of Local Government Bodies Regulations 2014, any members of the public or press are allowed to take photographs, film and audio record the proceedings and report on all public sections of the meeting.
- Under the Local Government Act (LGA) 1972 Sch 12 10(2)(b), Credition Town Council is unable to make any decision on matters not listed within the agenda.
- Credition Town Council will always attempt to record and livestream meetings to Credition Town Council's social media platforms.

## **AGENDA**

### **20 - Welcome and Introduction**

Opening of meeting by the Chair and member introductions

### **21 - Public Question Time**

To receive questions from members of the public relevant to the work of the council (a maximum of 30 minutes is allowed for this item; verbal questions should not exceed 3 minutes)

### **22 - Apologies**

To receive and accept Town Councillor apologies (apologies should be made to the Town Clerk)

### **23 - Declarations of Interest and Request for Dispensations**

**23.1 - To receive declarations of personal interest and disclosable pecuniary interests (DPI's) in respect of items on this agenda**

**23.2 - To consider any dispensation requests (requests should be made to the Town Clerk prior to the meeting)**

### **24 - Climate Emergency**

To note that decisions will be made with the climate emergency at the forefront of decision and policy making

### **25 - Order of Business**

At the discretion of the Chair, to adjust, as necessary, the order of agenda items to accommodate visiting members, officers or members of the public

### **26 - Chair's and Clerk's Announcements**

To receive any announcements which the Chair and Town Clerk may wish to make (for information only)

### **27 - Council Affairs and Finance Committee Minutes**

To approve and sign the minutes of the meeting held on 16 June 2024, as a correct record (minutes will be issued with the agenda)

### **28 - Finance**

**28.1 - To receive and approve transactions between 01 June and 30 June 2024**

**28.2 - To receive and approve the bank reconciliation to 30 June 2024**

**28.3 - To note bank account balances to 30 June 2024**



#### **28.4 - To note year to date spend vs budget document**

#### **29 - Grant application 2024/25**

To consider a grant application from Crediton and District Netball for £300.00

#### **30 - Virement of Funds**

To resolve to approve the recommendation from the Community Committee to allocate £5000.00 to support upcoming responses to land development

#### **31 - Earmarked Reserves**

To receive the report regarding the merging four Ear Marked Reserves (EMRs) relating to Parish Paths, and to approve the recommendation therein

#### **32 - Use of Amazon**

To consider the use of Amazon for Town Council supplies (agenda item requested by Cllr Fawwssett)

#### **33 - Internal Auditor Appointment 2024/25**

To receive the report regarding Internal Auditor Appointment for 2024/25, and approve the recommendations therein

#### **34 - 2024 Events**

##### **34.1 - To receive, note and consider the report regarding the Food Festival**

##### **34.2 - To receive, note and consider the report regarding the Big Boniface Bash**

#### **35 - Youth Strategy 2024-27**

To consider, for approval or further amendment, the draft Youth Strategy 2024-27, following recommendation by the Youth Strategy Sub-Committee

#### **36 - Date of next meeting**

To note that the date of the next meeting will be Tuesday 10 September 2024

#### **37 - Part II**

To resolve that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting for the following items as it involves the likely disclosure of sensitive and confidential information

#### **38 - Code of Conduct Complaint**

To receive the report and consider any further action

#### **39 - Council Offices**

To receive a verbal update from the Town Clerk regarding the Council Offices

## 40 - Reports Pack

### Attachments

[2024-06-11 - Oversight Committee - Minutes.pdf](#)

[Transactions 01 - 30 June.pdf](#)

[Bank rec as at 30 June 2024.pdf](#)

[Bank account balances as at 30 June 2024.PDF](#)

[Y2D Budget for 2024-25.xlsx](#)

[Grant Application for 23 July meeting - redacted.pdf](#)

[Crediton District Netball League accounts 31.07.2024.pdf](#)

[A1 33 - Land Use EMR Virement.docx](#)

[Parish Paths EMR report.docx](#)

[Internal Auditor Report.docx](#)

[Food Festival Report.docx](#)

[Big Boniface Bash Report.docx](#)

[CYS Plan 2024.27.pdf](#)



## Minutes of the Oversight Committee Meeting held on Tuesday, June 11, 2024 at 19:00, Old Landscore School, Greenway, Crediton, EX17 3LP

**Present:** Cllrs Rachel Backhouse, Liz Brookes-Hocking, Jim Cairney, Guy Cochran, Giles Fawssett, Joyce Harris, Steve Huxtable and Frank Letch

**In Attendance:** Two members of the public

**Minute Taker:** Rachel Avery – Town Clerk

### MINUTES

#### 1 ELECTION OF CHAIR FOR 2024/25

**Decision:** It was **resolved** to elect Cllr Huxtable as Chair for the 2024/25 term. (Proposed by Cllr Backhouse)

#### 2 ELECTION OF DEPUTY CHAIR FOR 2024/25

**Decision:** It was **resolved** to elect Cllr Backhouse as Deputy Chair for the 2024/25 term. (Proposed by Cllr Huxtable)

#### 3 WELCOME AND INTRODUCTION

The Chair welcomed those in attendance and members introduced themselves.

#### 4 PUBLIC QUESTION TIME

A member of the public requested clarification on the Value for Money Statement and the effectiveness of the CCTV installation, particularly in relation to recent vandalism at Union Road. The Chair acknowledged the question and explained that the CCTV's effectiveness would be reviewed, noting that the current broadband issues might be affecting the system's performance.

Another member of the public raised a question on behalf of residents regarding about the progress on obtaining a portrait of the king. The Chair assured that a response would be provided on the website.

The public was reminded that they could not participate further in the meeting, and the session concluded without additional questions.

#### 5 APOLOGIES

There were no apologies.

## **6 DECLARATIONS OF INTEREST AND REQUEST FOR DISPENSATIONS**

### **6.1 TO RECEIVE DECLARATIONS OF PERSONAL INTEREST AND DISCLOSABLE PECUNIARY INTERESTS (DPI'S) IN RESPECT OF ITEMS ON THIS AGENDA**

There were no declarations of interest.

### **6.2 TO CONSIDER ANY DISPENSATION REQUESTS (REQUESTS SHOULD BE MADE TO THE TOWN CLERK PRIOR TO THE MEETING)**

There were no dispensation requests.

## **7 CLIMATE EMERGENCY**

The Chair reiterated the council's commitment to making decisions with the climate emergency in mind. This agenda item served as a reminder to integrate climate considerations into all aspects of decision and policy-making.

## **8 ORDER OF BUSINESS**

There were no amendments to the order of business.

## **9 CHAIR'S AND CLERK'S ANNOUNCEMENTS**

There were no announcements.

## **10 COUNCIL AFFAIRS AND FINANCE COMMITTEE MINUTES**

**Decision:** The minutes from the Council Affairs and Finance Committee meeting held on Tuesday, 14 May 2024, were approved as a correct record. (Proposed by Cllr Cochran, Cllr Harris abstained)

## **11 FINANCE**

### **11.1 TO RECEIVE AND APPROVE TRANSACTIONS BETWEEN 01 MAY 2024 AND 31 MAY 2024**

**Decision:** The transactions between 01 May 2024 and 31 May 2024 were approved. (Proposed by Cllr Brookes-Hocking)

### **11.2 TO RECEIVE AND APPROVE THE BANK RECONCILIATION TO 31 MAY 2024**

**Decision:** The bank reconciliation to 31 May 2024 was approved. (Proposed by Cllr Harris)

### **11.3 TO NOTE BANK ACCOUNT BALANCES TO 31 MAY 2024**

The bank account balances as of 31 May 2024 were **noted**, showing a healthy financial status.

### **11.4 TO NOTE YEAR TO DATE SPEND VS BUDGET DOCUMENT**

The year-to-date spend versus budget document was discussed. Members **noted** the significant workload involved in maintaining the document.

## 12 GRANTS 2024/25

### 12.1 TO CONSIDER A GRANT APPLICATION FROM BANG BANG BOXING

The committee considered a grant application from Bang Bang Boxing. It was agreed that there were obvious potential benefits to the provision of a grant, concerns were raised about the lack of detailed information, safeguarding measures, and the organisation's financial status. It was **agreed** that Cllrs Backhouse and Brookes-Hocking would visit the organisation to gather more information and report back at the next full council meeting.

**Task:** Visit Bang Bang Boxing to gather more information and report back at the next full council meeting. @Rachel Backhouse, Liz Brookes-Hocking

### 12.2 TO CONSIDER A GRANT APPLICATION FROM ROTARY CLUB OF CREDITON BONIFACE

The committee reviewed the grant application from the Rotary Club of Crediton Boniface, which requested funding for the purchase of a defibrillator. Cllr supported the application, noting his previous contribution from his locality fund. Cllr Backhouse raised concerns about the security of the defibrillator, suggesting the use of a coded box to prevent theft.

**Decision:** It was **resolved** to approve a grant of £250.00 to the Rotary Club of Crediton Boniface for the purchase of a defibrillator, with the condition that they consider securing it with a coded box.

## 13 REVIEW AND ADOPTION OF POLICIES

### Value for Money Statement:

The statement was discussed in detail, with recommendations to clarify the frequency of budget monitoring reports and the inclusion of ethical considerations in procurement.

**Decision:** It was **resolved** to approve the Value for Money Statement with amendments to clarify the frequency of budget monitoring reports and include ethical considerations in procurement. (Proposed by Cllr Harris)

**Task:** Use of Amazon to be added as an agenda item for the next meeting of this committee @Rachel Avery

**Anti-fraud and Corruption Strategy:** Concerns were raised about the clarity and specificity of the document, particularly around who would be responsible for the recovery of losses in cases of fraud. It was agreed that while the document's flexibility was valuable, it needed more specificity in identifying responsible parties. Minor amendments were made for clarity, and the strategy was approved.

**Decision:** It was **resolved** to approve the Anti-fraud and Corruption Strategy with minor amendments for clarity. (Proposed by Cllr Harris)

**Bench Seat Policy:** The policy was discussed, with disappointment expressed about the lack of local companies listed in the policy's appendix. It was proposed that the list of companies be included as an appendix that could be updated independently of the policy itself. This would allow for the inclusion of local companies, ensuring best value and

supporting the local economy. There was also a suggestion to change the wording to specify that the land is owned by Crediton Town Council (CTC) to avoid any confusion about which land the policy applies to. The policy was adopted with the minor changes discussed.

**Decision:** It was **resolved** to approve the Bench Seat Policy with minor changes, including updating the appendix to include local companies and specifying that the land is owned by Crediton Town Council. (Proposed by Cllr Harris)

#### 14 OLD LANDSCORE SCHOOL

The concept scheme was presented, and the discussion centred around the proposed design and its suitability for multi-use purposes. Concerns were raised regarding the layout, particularly the positioning of the kitchen, equipment store, and office space. Some members felt that the design was too front-heavy and suggested that new additions should be placed towards the back of the building to make better use of the space.

There was also a discussion about the potential use of the building and the importance of having a clear plan for its multi-use capabilities. It was suggested that the proposed design should be matched against a use plan to ensure it meets the needs of various groups. The need for sustainable design and heating considerations was also highlighted.

The conversation concluded with an agreement to revisit the business plan for the building and have a more detailed discussion once the plan is ready. It was acknowledged that the business plan is crucial for securing funding and ensuring the building's multi-use potential is fully realized. The target was set to discuss the business plan in July, with a possible extension to September if needed.

**Task:** Revisit the business plan for the Old Landscore School and prepare for a detailed discussion in September. *@Rachel Avery*

#### 15 DATE OF NEXT MEETING

The date of the next meeting was noted to be Tuesday, 09 July 2024.

#### 16 PART II

The meeting resolved to move into Part II under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, to exclude the public and press due to the likely disclosure of sensitive and confidential information.

**Decision:** It was **resolved** to move into Part II. (Proposed by Cllr Huxtable)

#### 17 CREDITON YOUTH SERVICE

There was a discussion regarding the youth service and it was noted that a Strategic Plan would be provided, in draft form, for the next meeting.

**Task:** Develop a draft strategic plan for Crediton Youth Service, incorporating feedback from council members. *@Rachel Avery*

**18 COUNCIL OFFICES**

The Town Clerk provided a verbal update.

**19 REPORTS**

Signed.....

Dated.....

Date: 17/07/2024

## Crediton Town Council

Page: 15

Time 14:58

## Cashbook 1

User: RA

## Co-Operative 9217

For Month No: 3

## Receipts for Month 3

## Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
Balance Brought Fwd :		250,588.20					250,588.20	
Banked 03/06/2024		100.00						
#42	Exe Valley Honey	25.00			1280	130	25.00	Boniface Bash - stall fee
					349		25.00	Boniface Bash - stall fee
					6001	130	-25.00	Boniface Bash - stall fee
#43	Justines Kitchen	25.00			1280	410	25.00	Boniface Bash - stall fee
					349		25.00	Boniface Bash - stall fee
					6001	410	-25.00	Boniface Bash - stall fee
#44	Spoon Rings & Trinkets	25.00			1280	130	25.00	Boniface Bash - stall fee
					349		25.00	Boniface Bash - stall fee
					6001	130	-25.00	Boniface Bash - stall fee
#45	Tunza Rustic Crafts	25.00			1280	130	25.00	Boniface Bash - stall fee
					349		25.00	Boniface Bash - stall fee
					6001	130	-25.00	Boniface Bash - stall fee
Banked 04/06/2024		41.85						
#46	Youth Club (YW)	3.00			1240	410	3.00	Membership subs
#47	Allotment Barnfield	13.85			1150	160	12.51	B12 Rent 23/24
					1170	180	1.34	B12 BAA 23/24
#48	Floribows	25.00			1280	130	25.00	Boniface Bash - stall fee
					349		25.00	Boniface Bash - stall fee
					6001	130	-25.00	Boniface Bash - stall fee
Banked 05/06/2024		100.00						
#49	The Exmoor Feasting Co.	100.00			1280	130	100.00	Food Festival - stall fee
Banked 06/06/2024		2,514.00						
#50	Youth Club (YW)	14.00			1240	410	14.00	Membership subs
#51	Ashgrove Kitchens	2,500.00			1280	130	2,500.00	Food Festival - sponsorship
Banked 10/06/2024		5,009.17						
#52	Allotment Exhibition	9.17			1150	150	8.28	E1 Rent 23/24
					1170	180	0.89	E1 BAA 23/24
#53	Mid Devon District Council	5,000.00			1280	130	5,000.00	LYTC Grant - BBB
					349		5,000.00	LYTC Grant - BBB
					6001	130	-5,000.00	LYTC Grant - BBB
Banked 11/06/2024		4.00						
#54	Youth Club (YW)	4.00			1240	410	4.00	Membership subs
Banked 13/06/2024		9.00						
#55	Youth Club (YW)	9.00			1240	410	9.00	Membership subs
Banked 14/06/2024		93.20						
#56	Youth Club (YW)	93.20			1240	410	64.95	Membership subs
					1240	410	28.25	Tuck shop
Banked 14/06/2024		90,353.90						
TRF 1	United Trust Bank 6692	90,353.90			220		90,353.90	Closure of UTB account
Banked 17/06/2024		5.98						
#58	Allotment Exhibition	5.98			1150	150	5.40	E28B Rent 23/24

Continued on Page 16



## Receipts for Month 3

## Nominal Ledger Analysis

Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
					1170	180	0.58	E28B BAA 23/24
	Banked 19/06/2024	45.00						
#59	CISCO	45.00			1280	130	45.00	Room hire - Bungalow
	Banked 20/06/2024	47.00						
#60	Youth Club (YW)	3.00			1240	410	3.00	Membership subs
#61	Youth Club (YW)	22.00			1240	410	22.00	Woodlands Trip
#62	Youth Club (YW)	22.00			1240	410	22.00	Woodlands Trip
	Banked 21/06/2024	123.00						
#63	Youth Club (YW)	21.00			1240	410	21.00	Membership subs
#64	Youth Club (YW)	22.00			1240	410	22.00	Woodlands Trip
#65	Devon County Council	80.00			1280	130	80.00	Room hire - Bungalow
	Banked 24/06/2024	1,902.94						
#66	Amazon	10.49		1.75	4115	120	8.74	Refund - cleaning supplies
#67	Various	507.38			1280	130	173.00	Food Festival - merchandise
					1280	130	40.00	Boniface Bash - donations
					349		40.00	Boniface Bash - donations
					6001	130	-40.00	Boniface Bash - donations
					1240	410	77.88	Youth - membership subs
					4170	130	171.50	D-Day scones
					1280	130	45.00	Boniface Bash - stall fee
					349		45.00	Boniface Bash - stall fee
					6001	130	-45.00	Boniface Bash - stall fee
#68	Allotment Exhibition	8.77			1150	150	7.92	E26C Rent 23/24
					1170	180	0.85	E26C BAA 23/24
#69	Youth Club (YW)	22.00			1240	410	22.00	Woodlands Trip
#70	The Ship Hotel	672.80			1280	130	672.80	Boniface Bash - contributions
					349		672.80	Boniface Bash - contributions
					6001	130	-672.80	Boniface Bash - contributions
#71	The Ship Hotel	681.50			1280	130	681.50	Food Festival - contributions
	Banked 25/06/2024	62.05						
#72	Youth Club (YW)	4.00			1240	410	4.00	Membership subs
#73	Allotment Barnfield	14.05			1150	160	12.69	B1D Rent 23/24
					1170	180	1.36	B1D BAA 23/24
#74	Youth Club (YW)	44.00			1240	410	44.00	Woodlands Trip
	Banked 27/06/2024	108.00						
#75	Sustainable Crediton	108.00			1280	130	108.00	Room hire - The Hub
	Banked 30/06/2024	1,034.28						
C&C #1	Cambridge and Counties Bank	1,034.28			1090	120	339.72	Interest on 30/04/2024
					1090	120	352.33	Interest on 31/05/2024
					1090	120	342.23	Interest on 30/06/2024
	Banked 30/06/2024	-1,034.28						
C&C #1	Cambridge and Counties Bank	-1,034.28			1090	120	-1,034.28	Interest - incorrect bank

Crediton Town Council  
Cashbook 1  
Co-Operative 9217

Total Receipts for Month	100,519.09	0.00	1.75	100,517.34
Cashbook Totals	<u>351,107.29</u>	<u>0.00</u>	<u>1.75</u>	<u>351,105.54</u>

## Payments for Month 3

## Nominal Ledger

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
03/06/2024	GOV.UK	CARD #169	6.00			4120	120	6.00	Land Registry search
03/06/2024	EE Ltd	DD #170	20.71		3.45	4720	410	17.26	Youth - mobile phone bill
03/06/2024	Elliott & Hewitt Ltd	BACS #171	88.50			4170	130	88.50	D-Day 80 scones
03/06/2024	John Corah	BACS #172	100.00			4470	300	100.00	Mayor's honours board
03/06/2024	PPL PRS	BACS #173	102.18		17.03	4120	130	45.85	PRS License - BBB
						349	0	-45.85	PRS License - BBB
						6000	130	45.85	PRS License - BBB
						4120	130	13.10	PRS License - CFF
						4170	130	26.20	PRS License - D-Day 80
03/06/2024	Touchwood Signs	BACS #174	105.60		17.60	4120	380	88.00	Flower tower sponsorship signs
03/06/2024	Phillips Brother Haulage Ltd	BACS #175	307.20		51.20	4120	130	256.00	Boniface civic dinner - tables
						349	0	-256.00	Boniface civic dinner - tables
						6000	130	256.00	Boniface civic dinner - tables
03/06/2024	Mr C Pugsley	BACS #176	833.33			4390	250	833.33	Bungalow rent - June
03/06/2024	Mr C Pugsley	BACS #177	2,056.80			4390	250	2,056.80	8 North St - alleyway door
03/06/2024	Mid Devon District Council	BACS #178	70.00			4120	120	70.00	Town Square - premises licence
04/06/2024	Prosound Solutions (SW) Ltd	BACS #179	154.27		25.71	4120	130	128.56	Boniface Bash- PA & supervisor
						349	0	-128.56	Boniface Bash- PA & supervisor
						6000	130	128.56	Boniface Bash- PA & supervisor
04/06/2024	Tindle Newspapers	BACS #180	277.40		46.23	4120	130	115.58	Boniface Bash - advertising
						349	0	-115.58	Boniface Bash - advertising
						6000	130	115.58	Boniface Bash - advertising
						4120	130	115.59	Food Festival - advertising
04/06/2024	Tindle Newspapers	BACS #181	412.49		68.75	4120	130	171.87	Boniface Bash - advertising
						349	0	-171.87	Boniface Bash - advertising
						6000	130	171.87	Boniface Bash - advertising
						4120	130	171.87	Food Festival - advertising
04/06/2024	The Turning Tides Project	BACS #182	430.00			4120	130	430.00	Food Festival - Treasure Hunt
04/06/2024	Prosound Solutions (SW) Ltd	BACS #183	462.83		77.14	4120	130	385.69	Boniface Bash- PA & supervisor
						349	0	-385.69	Boniface Bash- PA & supervisor
						6000	130	385.69	Boniface Bash- PA & supervisor
05/06/2024	Morrisons	CARD #184	22.98			4720	410	22.98	Youth - refreshments
05/06/2024	Amazon Business EU S.a.r.l	CARD #185	26.49		4.42	4085	120	22.07	Stationery - paper
05/06/2024	Amazon Business EU S.a.r.l	CARD #186	31.66		5.28	4115	120	26.38	Office supplies - hand towels
06/06/2024	Churchill Support Services	BACS #187	211.20		35.20	4120	130	176.00	Food Festival - night security
06/06/2024	James Cookson	BACS #188	220.00			4120	130	220.00	Boniface civic dinner - music
						349	0	-220.00	Boniface civic dinner -

## Payments for Month 3

## Nominal Ledger

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
									music
						6000	130	220.00	Boniface civic dinner - music
07/06/2024	Cloudy IT	DD #189	28.80		4.80	4070	120	24.00	IT Support - tablets
10/06/2024	British Gas	DD #190	22.80		1.09	4290	340	21.71	Electricity - Newcombes toilet
10/06/2024	Crown Gas & Power Ltd	DD #191	34.51		1.64	4290	250	32.87	Gas - Bungalow
11/06/2024	Morrisons	CARD #192	1.89			4440	250	1.89	Meeting refreshments
11/06/2024	Amazon (Trendy Styles Ltd)	CARD #193	9.99		1.67	4115	120	8.32	Office supplies - cleaning
11/06/2024	Coco's Devon	CARD #194	225.00			4120	130	225.00	Boniface Bash - Boniface buns
						349	0	-225.00	Boniface Bash - Boniface buns
						6000	130	225.00	Boniface Bash - Boniface buns
11/06/2024	Churchill Support Services	CARD #195	264.00		44.00	4120	130	220.00	Food Festival - night security
11/06/2024	Octopus Energy	DD #196	17.18		0.82	4290	210	16.36	Electricity - Bandstand
12/06/2024	Morrisons	CARD #197	9.68			4720	410	9.68	Youth - refreshments
12/06/2024	Amazon (Euro Packaging UK Ltd)	CARD #198	10.49		1.75	4115	120	8.74	Office - cleaning supplies
12/06/2024	Amazon Business EU S.a.r.l	CARD #199	18.00		3.00	4110	120	7.50	Office - H&S signs
						4540	350	7.50	H&S signs
12/06/2024	British Gas	DD #200	82.67		3.94	4290	250	78.73	Electricity - Bungalow
12/06/2024	Nexus Open Systems	DD #201	375.44		62.57	4070	120	312.87	IT Support - May
13/06/2024	Morrisons	CARD #202	4.85			4720	410	4.85	Youth - transition proj. food
13/06/2024	Miss L Saunders	BACS #203	20.00			4120	130	20.00	Food Festival - performance
13/06/2024	CISCO	BACS #204	432.00			4750	420	432.00	Grant funding 24/25
13/06/2024	Riverside Plant Nurseries	BACS #205	1,770.80		295.14	4590	380	1,475.66	Hanging baskets & plants
14/06/2024	Priorton Venn Ltd	BACS #206	797.63		132.94	4230	330	664.69	FP28 works
						324	0	-664.69	FP28 works
						6000	330	664.69	FP28 works
14/06/2024	Hedgerow Print	BACS #207	36.00		6.00	4120	130	30.00	Boniface Bash - posters
						349	0	-30.00	Boniface Bash - posters
						6000	130	30.00	Boniface Bash - posters
14/06/2024	Devon Bales & Event Hire	BACS #208	80.00			4120	130	80.00	Boniface Bash - hay bales
						349	0	-80.00	Boniface Bash - hay bales
						6000	130	80.00	Boniface Bash - hay bales
14/06/2024	M G Palmer	BACS #209	81.20			4120	130	81.20	Boniface Bash - face board
						349	0	-81.20	Boniface Bash - face board
						6000	130	81.20	Boniface Bash - face board
14/06/2024	S M Moyes	BACS #210	100.00			4120	130	100.00	Food Festival - performance
14/06/2024	Contact Radio Communications	BACS #211	110.40		18.40	4120	130	92.00	Boniface Bash - radios
						349	0	-92.00	Boniface Bash - radios
						6000	130	92.00	Boniface Bash - radios
14/06/2024	Mr C M Ostler	BACS #212	150.00			4120	130	150.00	Boniface Bash - performance
						349	0	-150.00	Boniface Bash - performance
						6000	130	150.00	Boniface Bash - performance

Date: 17/07/2024

## Crediton Town Council

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Time 14:58

## Cashbook 1

User: RA

## Co-Operative 9217

For Month No: 3

## Payments for Month 3

## Nominal Ledger

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
14/06/2024	Mr P Vincent	BACS #213	160.00			4120	130	80.00	Boniface Bash - KQ advertising
						349	0	-80.00	Boniface Bash - KQ advertising
						6000	130	80.00	Boniface Bash - KQ advertising
						4120	130	80.00	Food Festival - KQ advertising
14/06/2024	T Neale (The Upper Hand)	BACS #214	180.00			4120	130	180.00	Boniface Bash - performance
						349	0	-180.00	Boniface Bash - performance
						6000	130	180.00	Boniface Bash - performance
14/06/2024	West County Falconry	BACS #215	450.00			4120	130	450.00	Boniface Bash - falconer show
						349	0	-450.00	Boniface Bash - falconer show
						6000	130	450.00	Boniface Bash - falconer show
14/06/2024	Mid Devon District Council	BACS #216	940.00			4120	130	470.00	Food Festival - bins
						4120	130	470.00	Boniface Bash - bins
						349	0	-470.00	Boniface Bash - bins
						6000	130	470.00	Boniface Bash - bins
19/06/2024	Amazon Business EU S.a.r.l	CARD #217	1.66		0.28	4115	120	1.38	Office supplies - cleaning
19/06/2024	Tesco	CARD #218	19.66			4720	410	19.66	Youth - refreshments
21/06/2024	Glen Hawkins	BACS #219	125.00			4470	300	125.00	Bracket inspection
21/06/2024	Mrs R Avery	BACS #220	22.10			4130	130	22.10	Expenses
21/06/2024	Adams	BACS #221	44.64		7.44	4020	365	8.89	Maintenance contract-supplies
						4115	120	2.74	Office - supplies
						4085	120	6.41	Office - stationery
						4110	120	19.16	Padlock
21/06/2024	Dowrich Farms	BACS #222	50.00		8.33	4120	130	41.67	Boniface Bash - xmas tree
						349	0	-41.67	Boniface Bash - xmas tree
						6000	130	41.67	Boniface Bash - xmas tree
21/06/2024	Mr J E Fry	BACS #223	140.00			4120	130	140.00	Food Festival - Gazebo up/down
21/06/2024	Crediton Arts Centre	BACS #224	150.00			4120	130	30.00	Boniface Bash - PA system
						349	0	-30.00	Boniface Bash - PA system
						6000	130	30.00	Boniface Bash - PA system
						4120	130	120.00	Food Festival - PA system
21/06/2024	Mr J E Fry	BACS #225	200.00			4120	130	200.00	Boniface Bash - Gazebo up/down
						349	0	-200.00	Boniface Bash - Gazebo up/down
						6000	130	200.00	Boniface Bash - Gazebo up/down
21/06/2024	Mr I R Chattington (BetterLNT)	BACS #226	200.00			4120	130	200.00	Boniface Bash - performance
						349	0	-200.00	Boniface Bash - performance

Continued on Page 21

## Payments for Month 3

## Nominal Ledger

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
						6000	130	200.00	Boniface Bash - performance
21/06/2024	P Ward (Skaper)	BACS #227	250.00			4120	130	250.00	Boniface Bash - performance
						349	0	-250.00	Boniface Bash - performance
						6000	130	250.00	Boniface Bash - performance
21/06/2024	DTR Garden Services	BACS #228	450.00			4250	410	450.00	Grass verge cutting
21/06/2024	R Pudner (Entertainingly Diff)	BACS #229	575.00			4120	130	575.00	Boniface Bash - performers
						349	0	-575.00	Boniface Bash - performers
						6000	130	575.00	Boniface Bash - performers
21/06/2024	Taw & Torridge Coaches Ltd	BACS #230	600.00			4720	410	600.00	Youth - Woodlands coach
21/06/2024	Auditing Solutions	BACS #231	600.00		100.00	4080	120	500.00	End of year - Internal audit
21/06/2024	Baobab	BACS #232	750.00			4120	130	750.00	Boniface civic dinner - food
						349	0	-750.00	Boniface civic dinner - food
						6000	130	750.00	Boniface civic dinner - food
21/06/2024	Medicare Southwest	BACS #233	750.00			4120	130	200.00	Boniface Bash - first aid
						349	0	-200.00	Boniface Bash - first aid
						6000	130	200.00	Boniface Bash - first aid
						4120	130	350.00	Food Festival - first aid
						4170	130	200.00	D-Day 80 - first aid
21/06/2024	DALC	BACS #234	1,543.96		164.96	4185	130	1,379.00	Membership fees
21/06/2024	Wage payments	BACS #235	10,466.21			4000	110	7,506.11	Salaries - June
						4005	110	2,960.10	Salaries - June
21/06/2024	HMRC	BACS #236	2,513.57			4030	110	2,262.89	NI/PAYE - June
						4010	110	250.68	NI/PAYE - June
21/06/2024	Peninsula Pensions	BACS #237	3,351.79			4040	110	2,596.06	Pensions - June
						4015	110	755.73	Pensions - June
24/06/2024	Amazon Business EU S.a.r.l	CARD #238	11.74		1.96	4085	120	9.78	Stationery - notebooks
24/06/2024	Amazon Business EU S.a.r.l	CARD #239	33.82		5.65	4085	120	22.05	Office - stationery
						4115	120	6.12	Office supplies - toilet roll
24/06/2024	British Gas	DD #240	7.09		0.34	4290	250	6.75	Standing charge - front office
24/06/2024	Everflow	DD #241	43.08			4235	250	15.34	Water - Council Offices
						4235	340	27.74	Water - Newcombes toilet
26/06/2024	Morrisons	CARD #242	19.24			4720	410	19.24	Youth - refreshments
26/06/2024	Concorde	DD #243	25.17		4.20	4060	120	20.97	Printing charges
27/06/2024	Churchill Support Services	CARD #244	52.80		8.80	4120	130	44.00	Food Festival - night security
27/06/2024	Valda Energy	DD #245	301.65		14.37	4290	340	8.40	Electricity - Newcombes toilet
						4290	250	105.34	Gas - Bungalow
						4290	250	45.41	Electricity - Bungalow
						4290	350	128.13	Electricity - various
27/06/2024	Holly Morwena Music	BACS #246	80.00			4120	130	80.00	Food Festival - performance
27/06/2024	Post Office	CARD #247	3.05			4065	120	3.05	Postage
28/06/2024	Concorde	DD #248	178.37		29.73	4075	120	148.64	Telephone charges
28/06/2024	C Kelly	BACS #249	41.10			4130	130	41.10	Expenses
28/06/2024	J Davey	BACS #250	8.00			4130	130	8.00	Expenses

Payments for Month 3				Nominal Ledger					
<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
28/06/2024	J D Ward	BACS #251	126.00		21.00	4170	130	105.00	D-Day 80 - gas safety test
28/06/2024	J D Ward	BACS #252	132.00		22.00	4120	130	110.00	Civic dinner - power & light
						349	0	-110.00	Civic dinner - power & light
						6000	130	110.00	Civic dinner - power & light
28/06/2024	Crediton Farmers Market	BACS #253	150.00			4120	130	150.00	Boniface bash - gazebos
						349	0	-150.00	Boniface bash - gazebos
						6000	130	150.00	Boniface bash - gazebos
28/06/2024	J D Ward	BACS #254	180.00		30.00	4470	300	150.00	Bracket inspection
28/06/2024	Otter Morris	BACS #255	350.00			4120	130	350.00	Boniface Bash - performance
						349	0	-350.00	Boniface Bash - performance
						6000	130	350.00	Boniface Bash - performance
28/06/2024	J D Ward	BACS #256	390.00		65.00	4120	130	325.00	Boniface Bash - electricity
						349	0	-325.00	Boniface Bash - electricity
						6000	130	325.00	Boniface Bash - electricity
28/06/2024	J D Ward	BACS #257	444.00		74.00	4120	130	370.00	Food Festival - electricity
28/06/2024	Bang Bang Boxing CIC	BACS #258	1,250.00			4750	420	1,250.00	Grant funding 24/25
28/06/2024	CPRE	BACS #259	36.00			4185	130	36.00	Membership
Total Payments for Month			39,019.67	0.00	1,487.83			37,531.84	
Balance Carried Fwd			312,087.62						
Cashbook Totals			351,107.29	0.00	1,487.83			349,619.46	

Receipts for Month 3

Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
Balance Brought Fwd :		93,726.10					93,726.10	
Banked 30/06/2024		1,034.28						
C&C #1	Cambridge and Counties Bank	1,034.28			1090	120	339.72	Interest on 30/04/24
					1090	120	352.33	Interest on 31/05/24
					1090	120	342.23	Interest on 30/06/24
Total Receipts for Month		1,034.28	0.00	0.00			1,034.28	
Cashbook Totals		94,760.38	0.00	0.00			94,760.38	



Payments for Month 3				Nominal Ledger					
<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
			0.00						
	<b>Total Payments for Month</b>		0.00	0.00	0.00			0.00	
	<b>Balance Carried Fwd</b>		94,760.38						
	<b>Cashbook Totals</b>		94,760.38	0.00	0.00			94,760.38	

Receipts for Month 3				Nominal Ledger Analysis				
<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
Balance Brought Fwd :		87,127.56					87,127.56	
	Banked	0.00						
			0.00				0.00	
Total Receipts for Month		0.00	0.00	0.00			0.00	
Cashbook Totals		87,127.56	0.00	0.00			87,127.56	

Payments for Month 3				Nominal Ledger					
<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
			0.00						
	<b>Total Payments for Month</b>		0.00	0.00	0.00			0.00	
	<b>Balance Carried Fwd</b>		87,127.56						
	<b>Cashbook Totals</b>		87,127.56	0.00	0.00			87,127.56	

Receipts for Month    3				Nominal Ledger Analysis				
<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
Balance Brought Fwd :		88,010.76					88,010.76	
Banked 14/06/2024		2,343.14						
UTB #1	United Trust Bank	2,343.14			1090	120	2,343.14	Interest on account
Total Receipts for Month		2,343.14	0.00	0.00			2,343.14	
Cashbook Totals		90,353.90	0.00	0.00			90,353.90	

Payments for Month 3				Nominal Ledger			
<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u> <u>Centre</u>	<u>£ Amount</u> <u>Transaction Detail</u>
14/06/2024	Co-Operative 9217	TRF 1	90,353.90			200	90,353.90 Closure of UTB account
Total Payments for Month			90,353.90	0.00	0.00		90,353.90
Balance Carried Fwd			0.00				
Cashbook Totals			90,353.90	0.00	0.00		90,353.90

Receipts for Month 3				Nominal Ledger Analysis				
<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
Balance Brought Fwd :		263,419.33					263,419.33	
Banked	04/06/2024	1,165.82						
CCLA #3	CCLA	1,165.82			1090	120	1,165.82	Interest on account
Total Receipts for Month		1,165.82	0.00	0.00			1,165.82	
Cashbook Totals		264,585.15	0.00	0.00			264,585.15	

Payments for Month 3				Nominal Ledger					
<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
			0.00						
	<b>Total Payments for Month</b>		0.00	0.00	0.00			0.00	
	<b>Balance Carried Fwd</b>		264,585.15						
	<b>Cashbook Totals</b>		264,585.15	0.00	0.00			264,585.15	

Bank Reconciliation Statement as at 30/06/2024  
for Cashbook 1 - Co-Operative 9217

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page</u>	<u>Balances</u>
Co-Operative Current 15006951	30/06/2024	260	312,087.62
			<u>312,087.62</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			312,087.62
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			312,087.62
		<b>Balance per Cash Book is :-</b>	<b>312,087.62</b>
		<b>Difference is :-</b>	<b>0.00</b>

**Signatory 1:**

Name ..... Signed ..... Date .....

**Signatory 2:**

Name ..... Signed ..... Date .....



Bank Reconciliation Statement as at 30/06/2024  
for Cashbook 2 - Cambridge & Counties 6951

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page</u>	<u>Balances</u>
Cambridge & Counties 15006951	30/06/2024	8	94,760.38
			<u>94,760.38</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			94,760.38
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			94,760.38
		<b>Balance per Cash Book is :-</b>	<b>94,760.38</b>
		<b>Difference is :-</b>	<b>0.00</b>

**Signatory 1:**

Name ..... Signed ..... Date .....

**Signatory 2:**

Name ..... Signed ..... Date .....

**Bank Reconciliation Statement as at 30/06/2024  
for Cashbook 3 - Nationwide Account 7276**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page</u>	<u>Balances</u>
Nationwide Account 90097276	30/06/2024	19	87,127.56
			<u>87,127.56</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			87,127.56
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			87,127.56
		<b>Balance per Cash Book is :-</b>	<b>87,127.56</b>
		<b>Difference is :-</b>	<b>0.00</b>

**Signatory 1:**

Name ..... Signed ..... Date .....

**Signatory 2:**

Name ..... Signed ..... Date .....

Bank Reconciliation Statement as at 30/06/2024  
for Cashbook 5 - United Trust Bank 6692

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page</u>	<u>Balances</u>
United Trust Bank	30/06/2024	7	0.00
			<hr/> 0.00
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<hr/> 0.00
			0.00
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<hr/> 0.00
			0.00
		Balance per Cash Book is :-	0.00
		Difference is :-	0.00

Signatory 1:

Name ..... Signed ..... Date .....

Signatory 2:

Name ..... Signed ..... Date .....

Bank Reconciliation Statement as at 30/06/2024  
for Cashbook 7 - CCLA

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page</u>	<u>Balances</u>
CCLA	30/06/2024		264,585.15
			<u>264,585.15</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			264,585.15
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			264,585.15
		<b>Balance per Cash Book is :-</b>	<b>264,585.15</b>
		<b>Difference is :-</b>	<b>0.00</b>

**Signatory 1:**

Name ..... Signed ..... Date .....

**Signatory 2:**

Name ..... Signed ..... Date .....

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## Crediton Town Council

### Bank - Cash and Investment Reconciliation as at 30 June 2024

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#### Confirmed Bank & Investment Balances

##### Bank Statement Balances

30/06/2024	Co-Operative Current 15006951	312,087.62
30/06/2024	Cambridge & Counties 15006951	94,760.38
30/06/2024	Nationwide Account 90097276	87,127.56
30/06/2024	United Trust Bank	0.00
30/06/2024	CCLA	264,585.15

**758,560.71**

##### Receipts not on Bank Statement

**0.00**

##### **Closing Balance**

**758,560.71**

##### All Cash & Bank Accounts

1	Co-Operative C/Account 9217	312,087.62
2	Cambridge & Counties 6951	94,760.38
3	Nationwide Account 7276	87,127.56
5	United Trust Bank 6692	0.00
7	CCLA	264,585.15

Other Cash & Bank Balances 0.00

##### **Total Cash & Bank Balances**

**758,560.71**



	<i>Earmarked Reserves</i>	Balance as 1st April 2024	April	May	June	July
320	EMR - Elections	£5,000.00				
321	EMR - Citizen Badges	£500.00				
322	EMR - St.Furniture/Small Work	£5,155.26				
323	EMR - Economic Development	£10,000.00				
324	EMR - P3 Parish Paths	£596.86			664.69	
325	EMR - Floral Crediton	£2,344.00				
326	EMR - Town Clock	£1,000.00				
327	EMR - Upper Deck	£960.00				
328	EMR - Premises	£5,950.00				
329	EMR - CCTV	£4,000.00				
330	EMR - Boniface Statue	£2,280.00				
331	EMR - War Memorial	£2,994.00				
332	EMR - Band Stand	£600.00				
333	EMR - Mayors Chain	£1,000.00				
334	EMR - Allotments	£1,387.00				
335	EMR - Neighbourhood Planning	£3,749.00				
336	EMR - Localism Projects	£30,000.00				
337	EMR - General Legal/Prof Fees	£6,821.00				
338	EMR - Council Building Fund	£110,000.00				
339	EMR - IT Equipment/Support	£5,979.01				
340	EMR - Staffing Costs	£15,000.00				
341	EMR - Newcombes Meadow Money	£6,732.00				
342	EMR - Tree Works	£3,000.00				
343	EMR - FP19 - Repairs	£51.00				
344	EMR - OLS Project	£14,000.00				
345	EMR - Christmas in Crediton	£9,830.00				
346	EMR - Grants	£5,000.00				
347	EMR - Civilian Flag Bearer	£356.80				
348	EMR - Salt Spreader	£165.00				
349	EMR - St Boniface/Devon Day	£659.00		1225.93	460.62	
351	EMR - DCC Feasibility study	£190.00				
352	EMR - PP Wildlife Area	£130.00				
353	EMR - Defibrillator Project	-				
354	EMR - Xmas Lights Ren/Repairs	£708.20				
356	EMR - Incredible Edibles TS	-				
357	EMR - Allotment Access Project	£877.56				
358	EMR - Traffic & Urban Realm FS	-				
359	EMR - Diversity Festival	£750.00				
360	EMR - P3 Tinpot Handrail	£713.00				
361	EMR - Tinpot Lane	£350.00				

362	EMR - Benches	£4,652.00				
363	EMR - Fingerpost	£141.52				
364	EMR - Project Initiation Fund	£9,000.00				
367	EMR - LA Services	£20,000.00				
		<b>£292,622.21</b>				





[illegible]

\*£2,000 grant awarded but not received



## Grant Application Form 2024-25

The information provided on this form will be treated as confidential and used for grant related purposes only. Processing, whether by computer or otherwise, will take place in accordance with the Data Protection Act 2018 and the General Data Protection Regulation. By completing this form, you will be providing the Council with your consent to this use.

### ►Name of Organisation:

Credition and District Netball League

### ►Contact Details:

Title (Mr/Mrs/Miss/Ms/Other): Mrs

First Names: Claire

Last Name: Carpenter

Position in Organisation: Treasurer

Address: [REDACTED]

Postcode: [REDACTED]

Telephone Number: [REDACTED]

Email Address: [REDACTED]

Are you or any members of your organisation related to any elected member or employee of the Council? If so, please give details.

NA

### ►Purpose/Aims of Organisation:

Whilst following the core values of England Netball, including the Duty of Care and Code of Conduct guideline, we aim to provide a friendly netball league for all levels of ability and to provide a realistic vision of activity and exercise to local women.

Following on from the recent popularity of netball, our aim is to allow our league to expand in growth and for individuals to ignite their passion for this sport. Not only does this help build a community but also a sense of belonging, practising mental wellbeing care and being active, are all extra benefits and a must for

### ►Size of Organisation/Number of Members:



# CREDITON TOWN COUNCIL

8 North Street

Credition

Devon

EX17 2BT

Telephone: 01363 773717

Email: [reception@credition.gov.uk](mailto:reception@credition.gov.uk)

Currently we are a small committee consisting of a Chair, Secretary, Treasurer and umpire leader.

League wise, we have ten teams of whom have at least seven members per team, two of these teams joined the league last year.

**►Purpose for which the Grant is required:** Please include details on who will benefit from the project or scheme requiring funding.

Further to the recent set up of the local 'Back to Netball' programme and the 'Junior Netball club', which are all running within our local town of Credition, a new focus and fundraiser incentive has been prompted. We envisage that the league will grow substantially over the next few years and we need to ensure that we have a sound infrastructure in place, to allow for the expansion of the league as it naturally develops.

We as a league would like to be able to give teams some start up equipment, such a match ball when entering the league, however a major issue we are currently faced with, is the size of our umpiring team, which has started to decrease in numbers (due to retirement and other commitments). Unfortunately, without the umpires the games can't be played and the league would have to fold. To prevent this from happening, we need to be proactive and would like to concentrate on expanding our umpire team accordingly, via our fundraiser incentive.

Credition and District Netball League are hoping to obtain some funding to allow eight to ten of our players, to attend the relevant courses to attain the appropriate umpiring qualifications. We very much hope that this may be something you may be able to help and support us with.

**►Total cost of the project or scheme requiring funding:**

Please see below the costs involved:

INTO Officiating Award: £45.00

[England Netball | Into Officiating Course](#)

C Award: £50

[England Netball | C Award Umpire Course](#)

£95 per person to become qualified in umpiring.

<https://www.gilbert-netball.com/collections/match-netballs/products/blaze-match-netball?variant=31000831000654>

Match balls can vary in price, ordinarily we pay £20 for them however I have found this deal online.





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## ►Amount of Grant applied for:

£300

**►Annual Budget:** Please include details on any anticipated income (including grants applied for and sources of other funding) and any proposed expenditure. Please attach a copy of the organisation's most recent set of accounts or business plan if available.

We have received communication from East Devon County Netball Association, that they will consider requests from candidates whom have recently qualified, a full reimbursement of their fees.

## ►Account of Activities over the Previous Year:

The Credition and District Netball League, is a small local league which has been running since the 80s. Currently it consists of ten teams, two of which signed up this season, which is wonderful to see, as this proves that with 'This Girl Can' campaigns and the recent media coverage of The England Roses Netball team, netball is becoming a fast-growing sport, enjoyed by many.

Along with word of mouth, the above mentioned our to increase in size and to encourage woman to become more active, has been successful.

## ►Account of Plans for Forthcoming Year:

To provide a sound infrastructure, allowing for the expansion of the league as it naturally develops.

Not to discriminate and allow all women to feel included regardless of age, background or ability.

**►Previous Applications:** Please provide details of any previous financial assistance provided by the Council to include dates, details of any schemes or projects and the amount received from the Council.



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► Does your service/project involve work with children, young people under the age of 18 or vulnerable adults?

Yes ☐ YES No ☐

If yes, as a minimum we expect you to:

- have safeguarding policies in place that are appropriate to your organisation's work and the project you are asking us to fund
- review your safeguarding policies at least every year
- complete a rigorous recruitment and selection process for staff and volunteers who work with children, young people or vulnerable adults, including checking criminal records and taking up references
- check criminal records at least every three years
- follow statutory or best practice guidance on appropriate ratios of staff or volunteers to children, young people or vulnerable adults
- provide child protection and health and safety training or guidance for staff and volunteers
- carry out a risk assessment, if appropriate
- secure extra insurance cover, if appropriate.

Does your organisation meet these requirements? Yes ☐ YES No ☐

► **Additional Information:** Please provide any additional information you may consider relevant or helpful to the Council when considering this application.

► **Declaration:**



# CREDITON TOWN COUNCIL

8 North Street  
Credition  
Devon  
EX17 2BT  
Telephone: 01363 773717  
Email: [reception@crediton.gov.uk](mailto:reception@crediton.gov.uk)

I declare that to the best of my knowledge and belief, all particulars and information provided in this document are correct and complete.

I understand that any false declaration or misleading information or any significant omission may result in the rejection of the application or repayment of any grant aid subsequently provided.

Signed



Date

8/7/24

\* Due to the Town Council declaring a climate emergency in 2019, we will no longer be making payments by cheque. Therefore, please could you provide your details below.

Account name	Account number	Sort code

This form must be returned to Credition Town Council, 8 North Street, Credition, Devon, EX17 2BT, no later than 30 September 2023.

Your application must be accompanied by a copy of your most recent published financial accounts.

Grant Aid applications for the financial year 2024/25 will be payable in April/May 2024.





**Crediton and District Netball League Accounts**  
**Year ended 31 July 2024**  
**Income and Expenses**

	<u>2024</u>	<u>2023</u>
	£	£
Opening balance (current a/c) £1,671.30	1,685.71	1,711.79
Opening balance (reserve a/c) £14.41		
<b>Income</b>		
Entry fees:		
Winter	1,840.00	1,520.00
Interim	0.00	640.00
Summer	565.00	520.00
Fines	0.00	0.00
Mixed Tournament	0.00	347.00
Fundraising	0.00	0.00
Re-imbursed courts fees	0.00	0.00
	<u>2,405.00</u>	<u>3,027.00</u>
<b>Other income</b>		
Bank interest	0.24	0.00
	<u>0.24</u>	<u>0.00</u>
<b>Gross Total Income</b>	<u><b>2,405.24</b></u>	<u><b>3,027.00</b></u>
<b>Expenditure</b>		
Court Hire:		
Winter	1,679.02	1,278.96
Interim	0.00	515.31
Summer	442.58	515.31
First aid equipment	0.00	20.40
Match Balls	213.40	263.52
Tournament awards	0.00	100.00
Room hire	0.00	0.00
Umpires	0.00	26.99
Gifts	80.00	
Charity		347.00
	<u>2,415.00</u>	<u>3,067.49</u>
<b>Other Expenses</b>		
Bank charges	0.00	0.00
	<u>0.00</u>	<u>0.00</u>
<b>Gross Total Expenditure</b>	<u><b>2,415.00</b></u>	<u><b>3,067.49</b></u>
Net Profit	<b>-9.76</b>	<b>-40.49</b>
Bank Balance as per year end (current)	1,661.30	1,671.30
Bank Balance as per year end (reserve)	14.65	
Closing Bank Balance and Net Profit	1,675.95	1,671.30
Difference	0.00	0.00



# CREDITON TOWN COUNCIL

## Land Use Framework and associated costs

**Report by:** Town Clerk  
**To:** Community Committee  
**Date:** For consideration on 02 July 2024

### **Recommendation**

To consider the report regarding the release of Earmarked Reserves to investigate land use for future developments sites in CREDITON.

#### **1. Purpose**

- 1.1 This report sets out proposals to release Earmarked Reserves, for approval by Full Council, to investigate land use for future development sites in CREDITON.

#### **2. Background**

- 2.1 A Cop CREDITON/CREDITON Town Council-supported Community Conversation took place on Saturday 23 March; topics included open spaces, energy, employment, housing and biodiversity.
- 2.2 Whilst development was discussed broadly, a site of interest is south of Barnfield, which was cited in the Greater Exeter Strategic (GESp) Plan (no longer being progressed) and is likely to come forward as part of the HELA process for the Mid Devon Local Plan.
- 2.3 CREDITON Town Council's Neighbourhood Plan, made in September 2022, will be due for review in the next 12 months, and highlights the need for appropriate land use.

#### **3. Proposals**

- 3.1 The Community Committee are requested to consider, for approval by Full Council, the release up to £5,000 from Earmarked Reserves to support the investigation of land use by appointing relevant professionals to undertake surveys and visioning work for the land south of Barnfield, to support the update of the Neighbourhood Plan and to actively respond to forthcoming consultations relating to any proposals.

#### **4. Financial Implications**

- 4.1 £5,000 would be allocated from the Localism Earmarked Reserve (totalling £30,000 as at 26/6/2024).

#### **5. Climate Implications**

- 5.1 Any investigations would support the sustainability statement of the CREDITON Neighbourhood Plan (Policy E3 (p.37) and Appendix 2 – Sustainability Statement (p.58)).
- 5.2 Any investigations would support CREDITON Town Council's commitment to the climate and to positively influence land development.

#### **6. Conclusion**

- 6.1 Investment in professional support will provide CREDITON Town Council with robust evidence to support consultations in the future.



## Parish Paths EMR report

**Report by:** Deputy Clerk  
**To:** Oversight Committee  
**Date:** For consideration on 16 July 2024

### **Recommendation**

The Oversight Committee is recommended to consider merging the four Ear Marked Reserves (EMRs) relating to Parish Paths.

#### **1. Purpose**

- 1.1 This report provides information relating to the four Ear Marked Reserves (EMRs) held by the Town Council for spending on Parish Paths.

#### **2. Background**

- 2.1 Crediton Town Council has received project grants from Devon County Council Public Rights of Way in previous years relating to specific footpath projects including FP19 repairs, FP29 handrail, FP2 Tinpot resurfacing.
- 2.2 These projects have now been undertaken and funds remain in the EMR due to the projects coming in under budget.
- 2.3 The resurfacing to FP2 did not take place due to issues between DCC and the landowners. DCC agreed to pursue this themselves.
- 2.4 The remaining funds have now been released into the general Parish Paths fund, as recommended by DCC, in order to contribute towards the general maintenance of the footpaths.

#### **3. Proposals**

- 3.1 To transfer the remaining balances from the following EMRs to the P3 Parish Paths EMR to reflect the release of funds for spending on general footpath maintenance:
  - *FP19 - repairs*: £51.00
  - *P3 Tinpot Handrail*: £713.00 (this refers to the handrail on FP29 near St Saviours Way)
  - *Tinpot Lane*: £350.00Total to move: £1,114.00
- 3.2 The project EMRs will then be removed, leaving the fund for Parish Paths under one heading.

#### **4. Financial Implications**

- 4.1. The remaining balance for P3 Parish Paths remains unchanged.
- 4.2. The P3 Parish Paths EMR balance is -£67.83 due to the balances being split across 4 EMRs. Following the transfer from project EMRs, the balance of £1,046.17 will be shown clearly under one heading.

#### **5. Climate Implications**

- 5.1 There are no climate implications.

#### **6. Conclusion**

- 6.1. CTC has a duty to ensure transparency and clear financial reporting.



# CREDITON TOWN COUNCIL

## Internal Audit Services Appointment Report

Report by: Town Clerk  
To: Oversight Committee  
Date: For consideration on 16 July 2024

### Recommendation

The Oversight Committee is recommended to consider the quotes for Internal Audit Services for 2024/25.

#### 1. Purpose

1.1 This report provides quotes for the procurement of an Internal Auditor for 2024/25.

#### 2. Background

2.1 Credition Town Council undertakes a rigorous internal audit process, commissioning an interim and final audit, comprising of two visits per year.

#### 3. Proposals

3.1 To review the below quotes and approve an Internal Auditor.

#### 4. Financial Implications

4.1. The following quotes have been obtained for consideration:

Internal Auditor	Details	Cost
A	1 x interim audit 1 x end of year audit (performed by a combination of remote, interim, electronic data transfer audits and possibly <b>one</b> onsite visit)	£900 (awaiting confirmation of whether VAT is included)
B	1 x interim audit (face to face) 1 x end of year audit (face to face)	£790.00 + VAT
C	1 x interim audit (face to face) 1 x end of year audit (face to face)	Awaited

#### 5. Climate Implications

5.1 The internal auditor generally provides the service face-to-face, therefore drives to the town.

#### 6. Conclusion

6.1. CTC has a duty to appoint an internal auditor as part of the Joint Panel on Accounting and Governance Requirements<sup>1</sup>.

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<sup>1</sup>The authority needs to appoint an independent and competent person to undertake an effective internal audit to evaluate the effectiveness of its risk management, control and governance processes considering internal auditing guidance for smaller authorities (2024:13)



# CREDITON TOWN COUNCIL

## Credition Food & Drink Festival Report

**Report by:** Projects and Events Officer  
**To:** Planning & Town Strategy Committee  
**Date:** For consideration on 2 July 2024

### **Recommendation**

The Planning and Town Strategy Committee is recommended to consider the report below in relation to Credition Food & Drink Festival 2024.

#### **1. Purpose**

- 1.1 This report provides information about Credition Food & Drink Festival 2024 and plans for the event in 2025.

#### **2. Background**

- 1.1 Credition Town Council had agreed to become lead organiser of Credition Food & Drink Festival, responsible for administration of event and the running of the day, with support from remaining committee members.
- 1.2 The Projects & Events Officer held regular committee meetings. The officer appreciates the practical and online support received in the week running up to the event, but does not feel that the committee contributed significantly during the rest of the planning or on the day itself. Marshalling was provided by councillors and Lions. The committee provided no stewarding.
- 1.3 Committee meetings took up the officer's time and the committee objected to some decisions made by the officer, causing her more workload (e.g. saying no to a DJ and causing her to have to find multiple musical acts).
- 1.4 Merchandise was available on the information stall but was 'cash only'. A card reader would have increased sales.
- 1.5 Pitches sold out and no more stalls would fit in the space.
- 1.6 Pitch fees are very low compared to similar events. The officer changed the fees so that hot food vendors paid more but the fee was still too low; a raise was blocked by a committee member. There is currently no lower rate for small/local/start-up businesses.
- 1.7 Credition Town Council's visibility was low. A banner on the information stall would have been positive PR for the council.
- 1.8 Holding the event the day before the Big Boniface Bash meant that there were few Lions available as marshals, plus councillor and staff availability was stretched. Next summer, VE Day should be in May, The Big Boniface Bash in June, and The Food Festival in July. The Projects and Events Officer is investigating dates that do not clash with other local events.
- 1.9 The website costs £158/year.
- 1.10 Feedback was very positive and, anecdotally, the event was the busiest yet: "such a great vibe and so many people - it made me proud of Credition!" - James Gregory
- 1.11 Six out of twelve councillors volunteered on the day.

#### **3. Proposals**

- 3.1 To agree to repeat the event in 2025.
- 3.2 To change the date.
- 3.3 To change the pricing structure for stallholders.
- 3.4 To change the committee structure.
- 3.5 To change the name to 'Crediton Food Festival'
- 3.6 To purchase a CTC banner and a CTC branded 'information' banner
- 3.7 To investigate more options for volunteers / marshals.
- 3.8 To close the website
- 3.9 To consider lengthening the event into the evening.

#### 4. Financial Implications

4.1 The budget for the event is included below.

<u>Crediton Food &amp; Drink Festival 2024 - 8th June</u>			
<u>INCOME</u>		<u>EXPENDITURE</u>	
CTC	£1,000	First Aid	£350 Invoice received
Peck & Strong	£500	Bins	£470 Paid
Ashgrove	£2,500 Paid	PPRS Licence	13.1 Paid
Chamber of Commerce		PA	120 Invoice received
Stallholders	£2,385 Paid		
Merchandise	£173 Paid		
<b>TOTAL</b>	<b>£6,558</b>	TTRO	£240 Paid
		Sandford Sings	£100
		Anne Stobart	£60
		Holly Morwenna	£80 Invoice received
		Seraph (3 x £20)	£60 1 £20 Invoice received
		Sasha Moyes	£80 Paid
		James and Hayley	£25
		Marquee & Bar	£1,108 vat
		Electrician	
		Website hosting	£158
		Willow arches	£300
		Bales	£215 and delivery
		Hessian	£49
		Banner stickers	£90
		TTTP kids' trail	£430 Paid
		BSL donation	£50
		Posters	£27 Paid
		Advertising in Courier 23/5	£172 Paid
		Advertising in Courier 30/5	£116 Paid
		Advertising in Kirton Quarterly	£80 Paid
		Overnight security	£264 Paid
		Gazebos	£140 Invoice received
		Merchandise	£254
		<b>TOTAL</b>	<b>£5,051</b>

4.2 Crediton Food & Drink Festival's own bank account contains £2932.54

#### 5. Climate Implications

5.1 There are no climate implications.

#### 6. Conclusion

6.1 The Food Festival was a popular and financially viable event.



## The Big Boniface Bash Report

**Report by:** Projects and Events Officer  
**To:** Planning & Town Strategy Committee  
**Date:** For consideration on 2 July 2024

### **Recommendation**

The Planning and Town Strategy Committee is recommended to consider the report below in relation to The Big Boniface Bash.

#### **1. Purpose**

1.1 This report provides information about The Big Boniface Bash 2024 and plans for the event in 2025.

#### **2. Background**

1.1 Crediton Town Council had agreed to organise a Boniface Day related event.

1.2 'Clickers' were used on the entrances to Newcombes Meadow and counted 2153 visitors.

1.3 There was live music in the bandstand; craft, information and food stalls; free children's activities, a fancy dress parade.

1.4 Verbal and online feedback has been positive. A message sent to CTC website:

*I am from the USA and visiting family members who live in Crediton. We recently attended the Saint Boniface Day with other family members. I just wanted to give you kudos for such a wonderful family community day. The activities - falconry, Morris dancing, sword demonstration, crafts, fun games, jester activities etc were thoroughly entertaining and fun and it was super that they were free. Stalls and food were great and good value. I was extremely impressed. Thanks. – Joanne Reszka*

1.5 Sound for the bandstand was provided by ProSoundSW and was excellent.

1.6 Food stallholders sold out; more food stalls should be booked next year. Food stalls can be charged significantly more (£25 + £20 electricity supplement in 2024).

1.7 Festival-goer stalls were more popular than rustic, artisan stalls. There is room in the park for at least double the stalls.

1.8 Crediton Town Council's visibility was low. A banner on the information stall would have been positive PR for the council.

1.9 The Boniface story was available at the Parish Church stall and on the fabric panels. Next year it should be more prominent, perhaps near the Boniface statue.

1.10 There was little support from The Boniface Link. To suitably host future European visitors we should look to outsource or work in partnership with another town group.

1.11 Holding the event the day after the Food Festival meant that there were no Lions available as marshals, plus councillor and staff availability was stretched. Next summer, VE Day should be in May, The Big Boniface Bash in June, and The Food Festival in July. The Projects and Events Officer is investigating dates that do not clash with other local events.

1.12 Six out of twelve councillors volunteered on the day.

1.13 Support in the planning and execution came from The Heart Project and was a true collaboration. Their volunteers were invaluable throughout the day.



### 3. Proposals

3.1 To agree to repeat the event in summer 2025.

### 4. Financial Implications

4.1 The budget for the event is included below.

<b>Big Boniface Bash 2024 - 9th June</b>					
<b>INCOME</b>			<b>EXPENDITURE</b>		
LYTC	£5,000	Paid			
The Heart Project	£2,000		First Aid	£200	Invoice received
CTC	£1,000	EMR	Bins	£470	Invoice received
Locality Grant	£500	Paid	PPRS Licence	45.85	Paid
Stallholder fees:			Toilet hire	384	
Jade Hatt	£45	Paid	TENS licence	21	
Caroliene Taverner	£25	Paid	Boniface Buns	£225	Paid
Sue Pym	£25	Paid	Radios	£92	Paid
TTTP	£45	Paid	PA and security on day	£617	Paid
Floribows	£25	Paid	The Upper Hand	£180	Paid
Crediton Parish Church	£25	Paid	Chris Ostler	£150	Paid
Tunza Rustic Crafts	£25	Paid	Better Luck Next Time	£200	Invoice received
Spoon Rings and Trinkets	£25	Paid	Otter Morris	£400	
Justine's Kitchen	£45	Paid	Security	£220	Paid
Ice Cream Van	£45	Paid	Skaper	£250	Invoice received
Rotary	£45	Paid	Christmas tree	£42	
Studio4art	£25	Paid	Seaside selfie board	£81	Paid
BBB profits (ice cream van)	£40	Paid	Face painter	£145	
<b>TOTAL</b>	<b>£8,940</b>		PA	£30	Invoice received
			Rob Pudner & stiltwalker	£575	Invoice received
			Marquee and bar	£1,485	Paid
			Electrician		
			Kids craft	£42	
			Decoration	£73	
			Banners	£315	Paid
			Posters	£27	Paid
			Advertising in courier 23/5	£172	Paid
			Advertising in courier 30/5	£116	Paid
			Laminated song lyrics	£30	Paid
			Boniface civic dinner meals	£750	Invoice received
			Boniface civic drinks	£127	
			Kirton Quarterly ad	£80	Paid
			Boniface civic musicians	£220	Paid
			Falconry	£450	Paid
			Supplies/ribbon/flags/bunting	£109	Paid
			Bales	£80	Paid
			Gazebos	£200	Invoice received
			<b>TOTAL</b>	<b>£8,604</b>	

### 5. Climate Implications

5.1 There are no climate implications.

### 6. Conclusion

6.1 The Big Boniface Bash was a popular and financially viable event.



**CREDITON  
TOWN COUNCIL**



## **Strategic Plan 2024-2027**



**01363 773717**

**[reception@crediton.gov.uk](mailto:reception@crediton.gov.uk)**

**[www.crediton.gov.uk](http://www.crediton.gov.uk)**

# Foreword

Crediton Town Council (CTC) created Crediton Youth Service (CYS) in 2021, supporting young people aged 10-18.

We are setting out clear objectives for 2024 to 2027. We want to create strong and meaningful networks to enable young people to enjoy their town, thrive during their formative years and become well-rounded, active members of our community.

This youth strategy is the first for CTC, firmly demonstrating that young people are of importance to Crediton and we value them.

Essential to this strategy is a continued and evolving network of statutory and voluntary organisations, with these stakeholders working together to support, guide and develop our young people into adulthood.





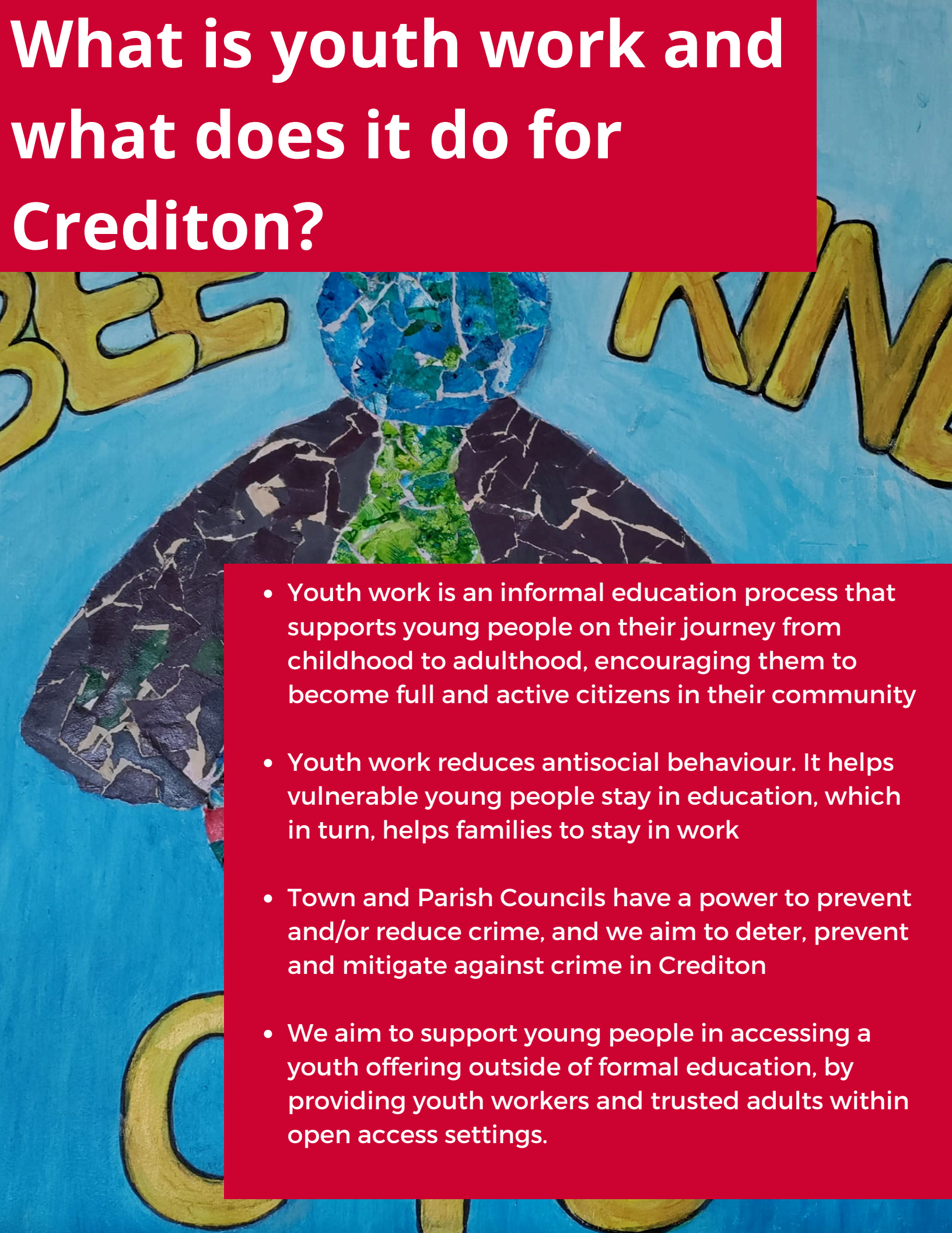
# Background



- Crediton is Mid Devon's third largest town with a population of 8,100 (Census 2021)
- There are an estimated 891 young people in Crediton, approximately 11% of the town's population
- National disinvestment in youth services provided by Local Authorities has seen a decline in provision in Crediton, with the voluntary, community and social enterprise sector filling 'gaps' where possible
- Crediton Town Council created a youth service in 2021, seeking a non-secular, open access provision for young people in the town
- Engagement with young people is integral in the development of services, and within the wider town.



# What is youth work and what does it do for Crediton?

- 
- Youth work is an informal education process that supports young people on their journey from childhood to adulthood, encouraging them to become full and active citizens in their community
  - Youth work reduces antisocial behaviour. It helps vulnerable young people stay in education, which in turn, helps families to stay in work
  - Town and Parish Councils have a power to prevent and/or reduce crime, and we aim to deter, prevent and mitigate against crime in Crediton
  - We aim to support young people in accessing a youth offering outside of formal education, by providing youth workers and trusted adults within open access settings.



# What do youth workers do?



## Youth workers:

- Build relationships with young people
- Support young people to take responsibility for their actions
- Encourage young people to give back to the community and become active citizens through reparations and volunteering
- Encourage young people to recognise their choices, to be aspirational and to have hope for their future
- Work with parents, families and other statutory and voluntary providers for the benefit of young people and the community.

# Youth Survey - December 2023

**We undertook a youth survey to understand more about what people thought of the current youth provision in Crediton and where there were gaps.**

**Of 162 responses, 49% were young people between the ages of 10-18 and 52% of respondents lived in Crediton.**

## What is being done well?

Good range of sports clubs (football, rugby, cricket)

Good range of organised 'uniformed' groups (scouts, guides)

Good range of art, theatre and music groups

Range of youth services such as church-based youth clubs and CYS

Welcoming cafes for young people in the town

## Where are the gaps?

Specialist provision such as LGBTQIA+, SEN, young carers, female only groups and youth cafe

Access to live music

Youth day trips in school holidays

Youth Festival

Job opportunities and work experience



# CYS response to Youth Survey

You said....so we are  
doing...



You said there needs to be more provision for young people with SEN

We are starting a QUIET CLUB, a tailored youth club session for SEN, neuro-diverse and those who want a quieter space

You said there are not enough female-only spaces for young people

We are starting a new GIRLS CLUB, which will be fun, creative and boost confidence

You said you needed more information and advice as parents and carers

We are preparing this and bringing together resources. Keep an eye on our website and socials for information

You raised concerns over the skate park and public open spaces

We are working with Mid Devon District Council to ensure your thoughts are heard

You said there needed to be more volunteering and employment opportunities for young people

CYS employs peer mentors and offers volunteering, but we are working with partners to identify more opportunity

# The look of youth work delivery in Crediton - 2021 - 2024

CYS reaches approximately 500 different young people per year, who fall into 3 different categories:

- Intensive reach
- Regular contacts – youth club/detached/projects run by CYS
- Occasional contacts - one off events such as Celebration of Youth and Christmas In Crediton).

CYS has provided:

- Senior Youth Club sessions
- Outdoor Youth Club
- Quiet club / art club
- Detached Youth Work
- Intervention work
- School outreach
- Project work
- Partnership working
- Safeguarding.



# Objectives

CYS encourages the involvement of young people from all sections of the community, offering an equal opportunity to join in with youth provision and town activities regardless of gender, religious and ethnic background, disability, or sexual preference (or any other factor that may result in discrimination and prejudice).

Our objectives are:



1) To provide youth activities, projects and opportunities in Crediton

2) To foster and develop increased learning and development opportunities for young people by encouraging and supporting them to contribute, steer initiatives and lead their own youth-led projects




3) To work in partnership with the wider community, health and education organisations and other relevant groups that align with our aims and objectives

4) To generate a sense of responsibility and ownership in young people through social action and to develop their citizenship and involvement in their communities



# Objective 1

*To provide youth activities, projects and opportunities in Crediton*

- 
- A young man with dark hair, wearing a dark blue and white patterned long-sleeved shirt, is captured in a side profile, focused on playing table tennis. He is holding a red paddle and is in the middle of a stroke, with his arm extended towards the table. The table is blue with white lines. In the background, there is a light-colored stone wall and some greenery. The scene is outdoors, and the lighting suggests it might be late afternoon or early morning.
- We will diversify our reach to young people through a flexible programme of activities and projects
  - We will actively encourage young people (and adults) to become involved in the delivery of youth work
  - We will enable the Lead Youth Worker to improve structures, systems, access to funding and investigate alternative delivery models.



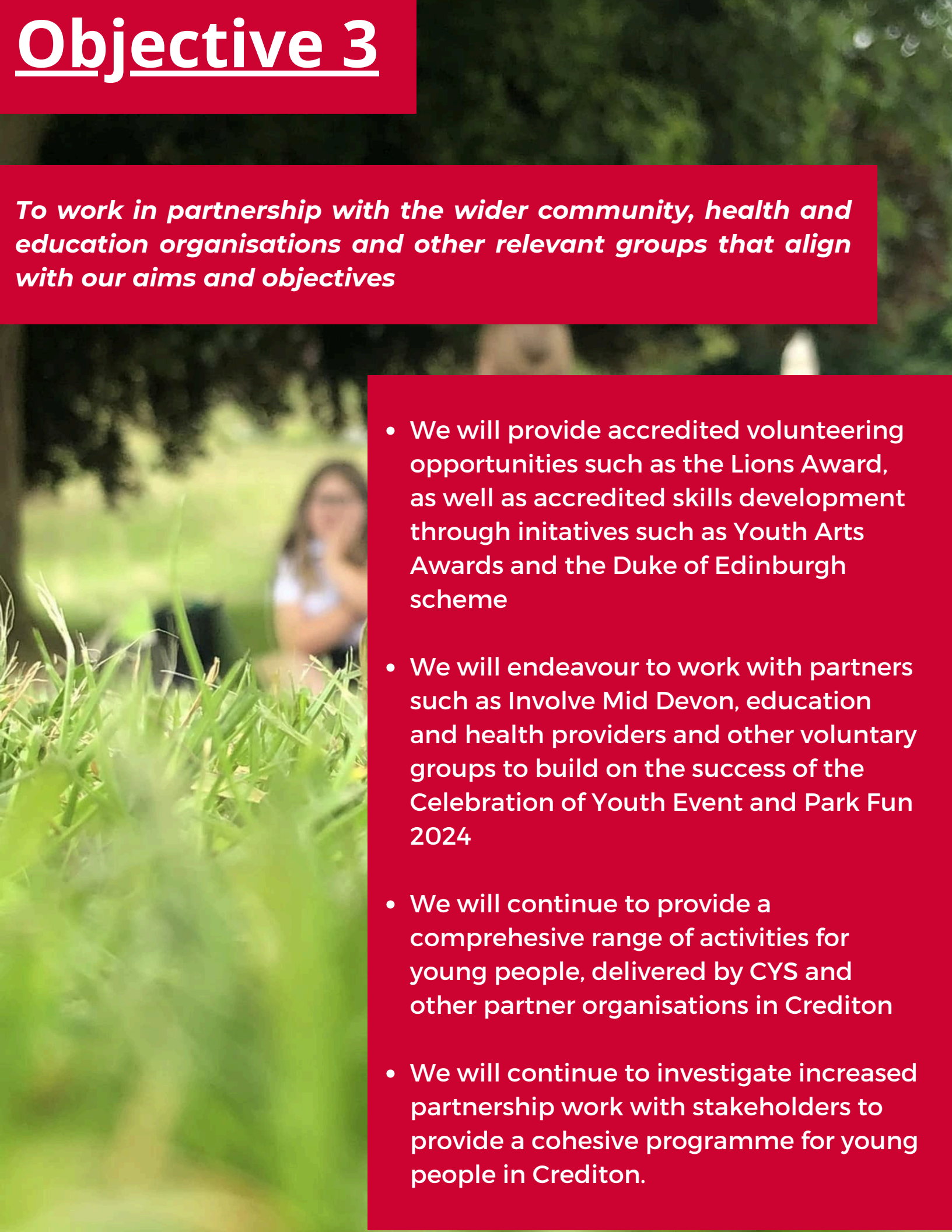
# Objective 2

*To foster and develop increased learning and development opportunities for young people by encouraging and supporting them to contribute, steer initiatives and lead their own youth-led projects*



- We will aim to provide opportunities for volunteering, work experience and internships to support employability and increase life skills
- We will deliver specialist provision such as our existing Outdoor Club, Quiet Club and development of project nights. These will be led by the needs and interests of young people, to incorporate a range of life skills, as well as boosting confidence and self-esteem.





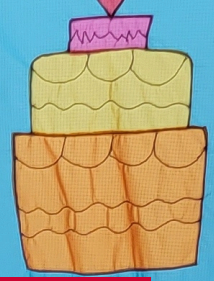
# Objective 3

*To work in partnership with the wider community, health and education organisations and other relevant groups that align with our aims and objectives*

- We will provide accredited volunteering opportunities such as the Lions Award, as well as accredited skills development through initiatives such as Youth Arts Awards and the Duke of Edinburgh scheme
- We will endeavour to work with partners such as Involve Mid Devon, education and health providers and other voluntary groups to build on the success of the Celebration of Youth Event and Park Fun 2024
- We will continue to provide a comprehensive range of activities for young people, delivered by CYS and other partner organisations in Crediton
- We will continue to investigate increased partnership work with stakeholders to provide a cohesive programme for young people in Crediton.



# Objective 4



*To generate a sense of responsibility and ownership in young people through social action and to develop their citizenship and involvement in their communities*



- We will continue to actively participate in community events such as Christmas in Crediton and the Big Green Fair
- We will work with young people in Crediton, identified by either CTC or other stakeholders, to work on initiatives that are important to them and have a positive impact on the wider community
- To support and advocate for young people in Crediton, when communicating with stakeholders
- We will investigate the creation of a youth council.

# Measuring our progress

Using the National Youth Work Curriculum as a framework, our youth workers to identify how their interventions and activities can be used to support the personal, social and political development of young people.



Image: Four cornerstones of youth work (National Youth Agency)

We will use qualitative and quantitative data to measure the success of our objectives.

An Action Plan will be published to set goals for each council year (May - April).

CYS will continue to contribute reports and information through existing CTC communications, such as the Annual Report.

CTC's Youth Service Sub-Committee and Oversight Committee will undertake regular reviews, usually termly, to assess delivery outputs against the Action Plan.