



To All Credition Town Councillors

You are hereby summoned to attend a meeting of the **Youth Committee**, which will be held on **Thursday, September 25, 2025, at 13:00, at The Bungalow, 8a North Street, Credition, EX17 2BT.**

This meeting may be livestreamed via Facebook in order to allow Members of the Public to watch the meeting.

The purpose of the meeting is to transact the following business.

**Rachel Avery FSLCC**

**Town Clerk**

**Friday, 19 September 2025**

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Please note that:

- Members of the Press & Public are invited to attend under the Public Bodies (Admission to Meetings) Act 1960. Members of the public will be given the opportunity to address councillors in attendance as part of the agenda.
- Under the Openness of Local Government Bodies Regulations 2014, any members of the public or press are allowed to take photographs, film and audio record the proceedings and report on all public sections of the meeting.
- Under the Local Government Act (LGA) 1972 Sch 12 10(2)(b), Credition Town Council is unable to make any decision on matters not listed within the agenda.
- Credition Town Council will always attempt to record and livestream meetings to Credition Town Council's social media platforms.

## **AGENDA**

### **15 / 2025 - Welcome and Introduction**

Opening of meeting by the Chair and member introductions

### **16 / 2025 - Public Question Time**

To receive questions from members of the public relevant to the work of the council (a maximum of 15 minutes is allowed for this item; verbal questions should not exceed 3 minutes)

### **17 / 2025 - Apologies**

To receive and accept Town Councillor apologies (apologies should be made to the Town Clerk)

### **18 / 2025 - Declarations of Interest and Request for Dispensations**

**18.1 / 2025 - To receive declarations of personal interest and disclosable pecuniary interests (DPI's) in respect of items on this agenda**

**18.2 / 2025 - To consider any dispensation requests (requests should be made to the Town Clerk prior to the meeting)**

### **19 / 2025 - Order of Business**

At the discretion of the Chair, to adjust, as necessary, the order of agenda items to accommodate visiting members, officers or members of the public

### **20 / 2025 - Chair's and Clerk's Announcements**

To receive any announcements which the Chair and Town Clerk may wish to make (for information only)

### **21 / 2025 - Youth Committee Minutes**

To approve and sign the minutes of the meeting held on 17 July 2025, as a correct record (minutes will be issued with the agenda)

### **22 / 2025 - Youth Work**

**22.1 / 2025 - Youth activities currently taking place in the Hub and off site**

**22.2 / 2025 - Planned activities for Manor Office to end of March 2026**

### **23 / 2025 - Date of next meeting**

To note the date of the next scheduled meeting as Thursday 13 November 2025 at 14.30

### **24 / 2025 - Part II**

To resolve that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting for the following items as it involves the likely disclosure of sensitive and confidential information

**25 / 2025 - Youth Staffing**

To receive a verbal update from the Lead Youth Worker regarding staffing

**26 / 2025 - Internal safeguarding arrangements**

To receive the report regarding internal safeguarding arrangements, and to consider and approve the recommendations therein

**27 / 2025 - Reports Pack****Attachments – for internal use only**

[2025-07-17 - Youth Committee - Minutes.pdf](#)



**Minutes of the Youth Committee of the Working Groups held on Thursday, July 17, 2025 at 13:00 at The Bungalow, 8 North Street, Credition, EX17 2BT**

**Present:** Cllrs Steve Huxtable, Rachel Backhouse, Vix Frisby, Liz Brookes-Hocking

**Absent:** Cllr Guy Cochran

**In Attendance:** Cath Kelly, Lead Youth Work  
Kai Barkla, Sessional Youth Worker and Admin Support  
2 x work experience students

**Minute Taker:** Rachel Avery, Town Clerk

## MINUTES

**1 / ELECTION OF CHAIR 2025/26**

**2025** **Decision:** It was **resolved** to elect Cllr Brookes-Hocking as Chair. (Proposed by Cllr Huxtable)

**2 / ELECTION OF VICE CHAIR 2025/26**

**2025** No nominations were received for the position of Vice Chair. It was **noted** that this would be added to the agenda for the next meeting.

**3 / WELCOME AND INTRODUCTION**

**2025** All in attendance introduced themselves.

**4 / PUBLIC QUESTION TIME**

**2025** There were no members of the public in attendance.

**5 / APOLOGIES**

**2025** There were no apologies.

**6 / DECLARATIONS OF INTEREST AND REQUEST FOR DISPENSATIONS**

**2025**

**6.1 / TO RECEIVE DECLARATIONS OF PERSONAL INTEREST AND DISCLOSABLE PECUNIARY INTERESTS (DPI'S) IN RESPECT OF ITEMS ON THIS AGENDA**

**2025**

There were no declarations of interest.

**6.2 / TO CONSIDER ANY DISPENSATION REQUESTS (REQUESTS SHOULD BE MADE TO THE TOWN CLERK PRIOR TO THE MEETING)**

**2025**

There were no dispensation requests.

**7 / ORDER OF BUSINESS**

**2025**

There were no changes to the order of business.

## 8 / CHAIR'S AND CLERK'S ANNOUNCEMENTS

2025 There were no announcements.

## 9 / YOUTH SUB-COMMITTEE MINUTES

2025 **Decision:** It was **resolved** to approve the minutes of the meeting held on 13 May 2025. (Proposed by Cllr Huxtable)

## 10 / YOUTH COUNCIL PRESENTATION

2025 Two work experience students presented their plans for the creation of a new Youth Council.

The following questions and comments were made:

- What would a residential consist of? The students said perhaps an away day or one night. Having researched other youth councils, it is commonly done to improve connections and offers support to the members. It would include supporting staff.
- Which public open space may be identified by youth council. The students had spoken to the Deputy Clerk who had suggested the empty play areas at Spinningpath Gardens or Fulda Crescent, or to investigate MDDC-owned areas such as Saxon Close.
- How regularly the meetings would take place and whether Town Council were allowed to attend. It was suggested that they would be monthly with informal weekly meetings and that in the future, town councillors could attend. It was asked whether weekly meets would be too much, but it was suggested that they would be informal and a place where additional research could take place.
- How would the youth council be set up and how interest would be created. Students said posters and social media would be used.
- Would elected members have to live in Crediton? It was stated that members would have to abide by the same prerequisites as town councillors, and that it would be important to ensure those not attending QE have the same opportunities.
- It was asked what budget would be required. It was noted that there is a budget for staffing, and that anything over and above the existing youth budget would go to Full Council for approval.
- It was asked how the Youth Council would be involved in town council grant provision. Students suggested that it would be good for the youth council to be able to comment on applications where relevant.

**Decision:** It was **resolved** to approve the following recommendations made by the work experience students:

- To establish a Youth Council as described
  - To establish a baseline for young people to be involved in the council's decision-making process to support them in learning the role of a councillor, and by attending Grants Committee meetings, with Cllrs Brookes-Hocking and Huxtable offering grant training to election youth councillors
  - To support the work on public open space regeneration
  - To consider and agree a mechanism in which youth council recommendations are considered by Full Council.
- (Proposed by Cllr Brookes-Hocking)

## 11 / DATES OF MEETINGS 2025/26

2025 **Decision:** It was **resolved** that meetings would take place on the second Thursday of September, November, January, March and May. (Proposed by Cllr Backhouse)

**12 / YMCA UPDATE**

**2025** The YMA proposal was received and **noted**.  
It was generally agreed that the requirement to take safeguarding responsibility away from the Town Clerk was important. It was agreed that the Lead Youth Worker would work on plans to manage the safeguarding aspect of youth work.

**13 / DATE OF NEXT MEETING**

**2025** It was **noted** that the date of the next meeting would be Tuesday 09 September 2025 at 14.30.

**14 / REPORTS PACK**

**2025**

Signed .....

Dated.....