



**Christmas in Crediton Sub-Committee Minutes
Tuesday, 21 June 2022 at 10.30 at Old Landscore School, Greenway, Crediton**

Present: Cllrs Ross and Brookes-Hocking, Liz Ledsham (Rotary), Alan Quick, Jack Robson and Lisa Blake (Projects Officer) 1 member of the public

- 1. To receive and accept apologies (Please make any apologies known to the Town Clerk)**
Apologies were received and accepted from Cllr Cairney (Proposed by Jack Robson)
- 2. Declarations of Interest – To receive declarations of personal interest and disclosable pecuniary interests (DPI's) in respect of items on this agenda**
There were no declarations of Interest.
- 3. Christmas in Crediton Committee Minutes – To approve and sign as a correct record the minutes of the Christmas in Crediton Sub-Committee Meeting held on 24 May 2022** It was **resolved** to agree and sign, as a correct record, the minutes of the meeting held on 24 May 2022 (Proposed by Liz Ledsham).
- 4. To note that decisions will be made with the climate emergency at the forefront of decision and policy making** This was noted.

A member of the public asked the following questions-

What are the stated aims of the Christmas in Crediton committee? (eg: is it just a non-religious celebration? or is it focused on supporting the Crediton economy?)

Would the full budget be spent this year

Does this have to be something run by the Town Council ,could it not be donw by another community group?

Cllr Brookes-Hocking gave some information in answering these questions but explained there was no Public Question Time within the meeting, that the information being requestesd was not relevant to this particular committee for discussion and offered an additional meeting with the member of the public to discuss these questions.

- 5. To receive an update on the previous action points for Christmas in Crediton 2022**
Action: Projects Officer to look at food stalls, hot chocolate station, candy floss machine. Ask around re food stalls, etc. – look for a sweet treat stall.- ONGOING

6. **To discuss the Christmas Lighting infrastructure options and agree any actions** The options were discussed with the committee. Further information would be obtained from Blachere regarding their quotation and the hire agreement. It was agreed that Cllr Brookes-Hocking and Lisa Blake would liaise. The most popular choice for replacement of the Christmas Trees was the sphere balls from Blachere.

ACTION- Contact Blachere for updated quotation, clarification on Cross street installation and whether the decorations would be same each year in the hire agreement term. Cllr Brookes-Hocking and Lisa Blake to discuss question list for Blachere to confirm and provide updated details at the next meeting.

7. **To discuss the entertainment for the event and agree any actions**

Jack Robson confirmed that Otter Morris will do 2 sets and then to lead the parade. Jack Robson is looking for headliner act and hoping to agree and update for next meeting. The entertainment will start at 2.30pm. School choirs to start the entertainment line up. Entertainment alternatives would be considered at the next meeting.

ACTION- Lisa to contact Kevin Payne to see if he would be interested in doing a Punch and Judy show on the Square

ACTION- Lisa to contact High Street traders regarding their thoughts on a window competition

8. **To discuss the parade route and theme and agree any actions**

The main part of the parade, guides' decorated arches and lanterns, will assemble at the top of Market Street. The Scout cart and Otter Morris will turn round in Market Street and lead the parade down to the square. The theme will be the lanterns and Cllr Ross made the suggestion of Christmas flags- following on from the summer flag project.

ACTION- Lisa and Liz to speak to Charlotte regarding lanterns workshop (Arts Centre available within half term) and how we could make this work for people to do at home also

ACTION- Lisa to contact the Guides about their involvement, lanterns or re doing the arches

ACTION- Lisa to speak to the Three Little Pigs about Father Christmas access

ACTION- Lisa to make enquiries about the free parking dates for the Car Parks

ACTION- Lisa to contact the Police and Fire regarding their presence for the event

9. **To discuss the food and beverage arrangements for 2022 and agree any actions**

Confirmed arrangements - Three Little Pigs, Rotary (provide own gazebo) burgers, hot dogs, tea and coffee.

ACTION- Lisa to confirm with Three Little Pigs whether they require gazebo usage

ACTION- Lisa to speak to Crediton Coffee Company regarding a hot chocolate station

ACTION- Lisa to look into stalls for sweet treats- donuts/crepes etc

10. **To consider ideas for the Christmas competition for 2022 and agree any actions**

Lisa Blake suggested Design a Christmas card competition for the Mayoral e card. After researching other options this seemed to be the most popular competition with generally a good participation rate. Suggested for children Under 12 who either live in Crediton or attend school or nursery in Crediton. It was **resolved** to proceed with this suggestion (Proposed by Cllr Brookes-Hocking)



11. To review the date of the next scheduled meeting (05 July 2022) and agree any actions The date of the next meeting was agreed as 5 July 2022.

12. Close The meeting was closed at 11.41

Signed

A large black rectangular redaction box covers the signature area. A small handwritten mark is visible below the box.

Date: 28/07/22 (Chairman)