



Minutes of Crediton Town Council's Council Affairs and Finance Committee held on Tuesday 21 September 2021 at 18.00, at Old Lanscore School, Greenway, Crediton

Present: Cllrs J Harris (Chairman), E Brookes-Hocking, J Cairney and H Zorlu

Apologies: Cllr Huxtable, Letch and Martin

In Attendance: Rachel Avery, Town Clerk

40 To receive and accept apologies

The meeting was opened at 18.04. It was **resolved** to receive and accept apologies from Cllr Huxtable, Letch and Martin. (Proposed by Cllr Harris).

41 Declarations of Interest

Cllr Cairney declared that as members of more than one authority, any views or opinions expressed at this meeting would be provisional and would not prejudice any views expressed at a meeting of another authority.

42 Public Question Time

There were no members of the public present.

43 Order of Business

There were no changes.

44 Chairman's and Clerk's Announcements

There were no announcements.

45 Council Affairs Committee Minutes

It was **resolved** to approve the minutes of the Council Affairs and Finance Committee meeting held on 13 July 2021, as a correct record (Proposed by Cllr Harris).

46 Accounts Due for Payment and Receipts - To examine and agree the accounts due for payment, receipts, and bank transfers for the period 14 July 2021 – 21 September 2021 inclusive and to receive the bank reconciliation

The schedule of payments and receipts had been issued prior to the meeting. It was **resolved** to approve the payments and receipts detailed and to accept the bank reconciliation. (Proposed by Cllr Brookes-Hocking).

SA

47 To approve the following policy:

- **Eye Test and Glasses Policy**

It was **resolved** to approve the policy. (Proposed by Cllr Brookes-Hocking).

48 To allocate appropriate budgets to committees

It was **resolved** that the Town Clerk would provide information on the allocation of budgets, for approval in October. (Proposed by Cllr Harris).

49 To note the complaint to the Monitoring Officer by a member of staff regarding a serving Crediton Town Councillor

The Town Clerk advised that she would be submitting a Code of Conduct complaint is being made against Cllr Vincent. It was **resolved** that the Council Affairs Committee would fully support the complaint, with Cllr Cairney stating that the emails are of a bullying nature and are totally inappropriate, showing a lack of respect to both staff and councillors. (Proposed by Cllr Harris).

50 To agree the date of the next meeting – Tuesday 12 October 2021 at 19.00

The meeting date was noted. The meeting was closed at 18.14.

Signed.....Chairman

Dated.....9-11-21.....