



**Minutes of the Crediton Town Council Meeting, held on  
Tuesday, 22<sup>nd</sup> September 2015, at 7pm, at the Council Chamber, Market Street, Crediton**

**Present:** Cllrs Mr F Letch, Miss J Harris, Mr M Szabo, Mr A Wyer, Mrs L Brookes-Hocking, Miss J Walters, Mrs H Sansom, Mrs A Hughes and Mr D Webb

**In Attendance:** Mrs Clare Dalley, Town Clerk  
2 members of the press  
2 member of the public

**1509/105 To receive and accept apologies**

It was **resolved** to receive and accept apologies from Cllrs Mr J Downes, Mr N Way and Mr W Dixon. (Proposed by Cllr Szabo)

**1509/106 Declarations of Interest**

Cllr Letch declared that as a member of more than one authority, that any views or opinions expressed at this meeting would be provisional and would not prejudice any views expressed at a meeting of another authority.

Cllr Szabo declared a disclosable pecuniary interest in agenda item 16 'To consider the Council paying Cllr Szabo's ticket and travel expenses to attend the It's Your Neighbourhood Award ceremony being held on Thursday, 24 September 2015, at Dartmouth Naval College' as he had a financial interest in the matter.

**1509/107 Public Question Time**

Mr Robert Nicholls congratulated Crediton on reaching page 22 of the Times newspaper for being one of the best places in the UK to live. He spoke to Councillors about his proposal for the creation of Crediton Woods and circulated an information sheet to all Councillors. Mr Nicholls asked the Council two questions, which were as follows:

- 1) Is the Council in favour of the creation of Crediton Woods
- 2) Would the Council be able to start the process.

Cllr Letch asked Councillors for their views and the answer was yes to both questions.

**1509/108 Order of Business**

There were no changes to the order of business.

**1509/109 Chairman's and Clerk's Announcements**

The Chairman announced that since the last meeting he had attended:

- 4 Mayor's Surgeries on the Town Square
- 100<sup>th</sup> Anniversary of Upper Deck
- the consecration of the Bishop of Crediton at Canterbury Cathedral
- the installation of the Bishop of Crediton at Exeter Cathedral
- Exeter's Royal Albert Memorial Museum & Art Gallery for an exhibition of the rugby world cup photographs

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- the Floral Crediton Awards Presentation
- the Future of Crediton Hospital Public Meeting

**1509/110** **Town Council Minutes** – To approve and sign the minutes of the Crediton Town Council meeting held on Tuesday, 21<sup>st</sup> July 2015, as a correct record. Copies had been circulated with the agenda.

It was **resolved** to approve and sign the minutes of the Town Council meeting held on 21<sup>st</sup> July 2015, as a correct record. (Proposed by Cllr Sansom)

**1509/111** **Matters Arising - At the direction of the Chairman, to report on matters arising from the minutes of the Town Council Meeting held on 21<sup>st</sup> July 2015, for information only.**  
There were no matters arising.

**1509/112** **To receive, and to ratify the decisions therein, the minutes of the**

• **Grants Committee meeting held on 28th July 2015**

It was **resolved** to receive and to ratify the decisions therein, the minutes of the Grants Committee meeting held on 28th July 2015. (Proposed by Cllr Harris)

• **Property & Allotments Committee meeting held on 1st September 2015**

It was **resolved** to receive and to ratify the decisions therein, the minutes of the Property & Allotments Committee meeting held on 1st September 2015. (Proposed by Cllr Harris)

• **Christmas in Crediton Committee meeting held on 8th September 2015**

It was **resolved** to receive and to ratify the decisions therein, the minutes of the Christmas in Crediton Committee meeting held on 8th September 2015. (Proposed by Cllr Brookes-Hocking)

• **Policy & Forward Planning Committee meeting held on 8th September 2015.**

It was **resolved** to receive and to ratify the decisions therein, the minutes of the Policy & Forward Planning Committee meeting held on 8th September 2015. (Proposed by Cllr Hughes)

**1509/113** **Mid Devon District Council – Planning Applications**

Mid Devon District Council, the determining Authority, has asked for comments from this Town Council on the following planning applications:

Reference: [15/01349/FULL](#)

Proposal: Conversion of one dwelling into two dwellings and alterations to include erection of porch, scullery and staircases, replacement of single storey rear extension and alterations to access.

Location: Penton, Penton Lane, Crediton, EX17 1ED

Applicant: Mr R Grantham, Penton, Penton Lane, Crediton, EX17 1ED

It was **resolved** to recommend NO OBJECTION. (Proposed by Cllr Brookes-Hocking)

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Reference: [15/01351/LBC](#)  
 Proposal: Listed Building Consent for conversion of one dwelling into two dwellings and alterations to include erection of porch, scullery and staircases, replacement of single storey rear extension and alterations to access.  
 Location: Penton, Penton Lane, Crediton, EX17 1ED  
 Applicant: Mr R Grantham, Penton, Penton Lane, Crediton, EX17 1ED

It was **resolved** to recommend NO OBJECTION. (Proposed by Cllr Brookes-Hocking)

Reference: [15/01356/FULL](#)  
 Proposal: Erection of two storey extension, entrance lobby and installation of dormer window to rear elevation  
 Location: Roydon, Alexandra Road, Crediton, EX17 2DZ  
 Applicant: Mr Adam Box, Roydon, Alexandra Road, Crediton, EX17 2DZ

It was **resolved** to recommend NO OBJECTION. (Proposed by Cllr Szabo)

Reference: [15/01372/FULL](#)  
 Proposal: Erection of a dwelling (Plot 10)  
 Location: Former Devon County Council (Plot 10), Newcombes Resource Centre, Newcombes, Crediton, EX17 2AB  
 Applicant: Jenner Homes, Rollestone House, Pennsylvania Road, Exeter, EX4 5BJ

It was **resolved** to recommend NO OBJECTION. (Proposed by Cllr Harris)

Reference: [15/01194/MFUL](#)  
 Proposal: Erection of a solar farm 4.9MW, landscaping and associated infrastructure, access and underground cables  
 Location: Land at NGR 285528 98874 (Dunscombe), Newton St Cyres, Devon  
 Agent: Mr P Grubb, Savills Smith Gore, York House, Blackbrook Business Park, Taunton

Cllr Brookes-Hocking suggested that it would be good to discuss this application with the parish concerned. Solar is regarded as a good renewable energy source; however, if it's on your door step do you think it's a good idea? It was **resolved** to make no comment to the planning authority and for Cllr Letch to liaise with the Chairman of the Parish Council where the development is proposed. (Proposed by Cllr Brookes-Hocking)

Reference: [15/01452/CAT](#)  
 Proposal: Application to fell 7 no Holy Oak trees within a Conservation Area  
 Location: 3 Taw Vale Terrace, Crediton, Devon  
 Applicant: Mrs I Davies, 3 Taw Vale Terrace, Station Road, Crediton, EX17 3BU

It was **resolved** to recommend NO OBJECTION. (Proposed by Cllr Letch)

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#### Mid Devon District Council – Planning Decisions

It was **resolved** to note that Mid Devon District Council, the determining Authority, has APPROVED the following applications with conditions as filed (Proposed by Cllr Harris):



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- Reference:** 15/00843/FULL  
**Proposal:** Conversion of existing garage into self-contained annexe with extensions to rear and side  
**Location:** Fordors Down, CREDITON, EX17 3DB  
**Applicant:** Mr and Mrs S Chivers, Fordors Down, CREDITON, EX17 3DB
- Reference:** 15/00847/CAT  
**Proposal:** Notification of intention to fell 1 Ash and 1 Scots Pine within the Conservation Area  
**Location:** Wreylands, 2 The Maltings, CREDITON, EX17 1HT  
**Applicant:** Mr P Crossman, 2 The Maltings, Penton Lane, CREDITON, EX17 1HT
- Reference:** 15/00957/FULL  
**Proposal:** Erection of rear and side extensions (Revised Scheme)  
**Location:** 5 Salmon Hutch, Uton, CREDITON, EX17 3QN  
**Applicant:** C A Ridgewell, 5 Salmon Hutch, Uton, CREDITON, EX17 3QN
- Reference:** 15/01031/FULL  
**Proposal:** Erection of first floor extension  
**Location:** 24 Cromwells Meadow, CREDITON, EX17 1JZ  
**Applicant:** Mr S Turner, 24 Cromwells Meadow, CREDITON, EX17 1JZ
- Reference:** 15/01029/LBC  
**Proposal:** Listed Building Consent for works to existing ancillary curtilage outbuilding  
**Location:** Fairpark, Exeter Road, CREDITON, EX17 3BJ  
**Applicant:** Mr R Cattell, Fairpark, Exeter Road, CREDITON, EX17 3BJ
- Reference:** 15/00730/FULL  
**Proposal:** Formation of new vehicular access  
**Location:** Land at NGR 284533 99710 (Downes Home Farm) CREDITON, Devon  
**Applicant:** The Trustees of The Downes Estate Settlement, C/o Mr S Talling, Smiths Gore, York House, Blackbrook Business Park, Taunton, TA1 2PX
- Reference:** 15/01127/CAT  
**Proposal:** Notification of intention to fell 1 Norway Spruce within the Conservation Area  
**Location:** 62 High Street, CREDITON, EX17 3JX  
**Applicant:** Mrs C Whitehead, 62 High Street, CREDITON, EX17 3JX
- Reference:** 15/01162/CAT  
**Proposal:** Notification of intention to crown reduce 1 Cherry tree within the Conservation Area by 1-2m and to thin crown  
**Location:** Claremont, Searle Street, CREDITON, EX17 2DB  
**Applicant:** Ms D Bradbury, Claremont, Searle Street, CREDITON, EX17 2DB

- Reference: 15/00571/FULL  
 Proposal: Retention of a lean-to carport/canopy  
 Location: G's Valets, Exeter Road, Crediton, EX17 3BN  
 Applicant: Mr Graham Atkinson, G's Valets, Exeter Road, Crediton, EX17 3BN
- Reference: 15/01082/LBC  
 Proposal: Listed Building Consent to replace french doors, casement window and alterations to existing internal shutters  
 Location: Penton, Penton Lane, Crediton, EX17 1ED  
 Applicant: Mr R Grantham, Penton, Penton Lane, Crediton, EX17 1ED
- Reference: 15/01203/FULL  
 Proposal: Erection of an agricultural building for storage of straw (670 sq. m)  
 Location: Land and Buildings at NGR 284778 101606 (Merrifield Farm) Crediton Devon  
 Applicant: Mr P Coleman, Creedy Carver Ltd, Merrifield Farm, Upton Hellions, Crediton, EX17 4AF
- Reference: 15/01050/FULL  
 Proposal: Alterations to existing access and extension to parking and display area, including change of use of residential garden (part)  
 Location: Trewatha 1 Commercial Road Lords Meadow Industrial Estate Crediton Devon EX17 1ER  
 Applicant: Mr J Webber, Edwin Tucker & Sons Ltd, Commercial Road, Lords Meadow Industrial Estate, Crediton, EX17 1ER

It was **resolved** to note that the following application has been WITHDRAWN (Proposed by Cllr Harris):

- Reference: 15/01120/OUT  
 Proposal: Outline for the erection of 4 dwellings (Revised Scheme)  
 Location: Orchard Cottage, St Lawrences Green, Crediton, EX17 2BE  
 Applicant: Mr Roland Ash, Orchard Cottage, St Lawrence Green, Crediton, EX17 2BE

- 1509/115** **Accounts Due for Payment and Receipts – To examine and agree the accounts due for payment and receipts for the period 22nd July 2015 to 22nd September 2015 inclusive and to receive the bank reconciliation.** The schedules of payments and receipts were issued prior to the meeting. It was **resolved** to approve the payments totaling £15,053.48, receipts totaling £2,020.05 and accept the bank reconciliation, copies of which are attached to these minutes as Appendix One. (Proposed by Cllr Harris)
- 1509/116** **To receive a list of outstanding debts owed to Crediton Town Council.** The documentation relating to this item had been issued prior to the meeting. It was **resolved** to note the outstanding debts of £26.13, a copy of which is attached to these minutes as Appendix Two. (Proposed by Cllr Letch)
- 1509/117** **Budget Review – To review the budget for the year to date.** The Clerk circulated the budget sheet. It was **resolved** to note the budget sheet and the information contained

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therein, with thanks to the Council staff. A copy of the budget sheet is attached as Appendix Three. (Proposed by Cllr Letch)

**1509/118 To receive a report from the Council's internal control checkers, following the monthly random inspection and agree any actions.**

A copy of the report had been issued prior to the meeting. It was **resolved** to note the report with no further actions. (Proposed by Cllr Letch) As it is half way through the financial year it was **resolved** for Cllr Harris to complete a more detailed audit check. (Proposed by Cllr Letch)

**1509/119 To consider an application for £1,000 grant funding for the financial year 2015-2016 from Crediton Age Concern.** Town Councillors' attention has been drawn to the minutes of the Grants Committee meeting held on 28<sup>th</sup> July 2015. A copy of the application had been issued with the agenda.

It was **resolved** to approve Crediton Age Concern's application and grant fund £1,000 for the financial year 2015-2016, with the money being allocated from the Council's general fund. (Proposed by Cllr Brookes-Hocking)

Cllr Szabo left the meeting 19.36

**1509/120 To consider the Council paying Cllr Szabo's ticket and travel expenses to attend the It's Your Neighbourhood Award ceremony being held on Thursday, 24 September 2015, at Dartmouth Naval College.** A copy of the request had been issued with the agenda.

It was **resolved** to pay Cllr Szabo's ticket and travel expenses to attend the It's Your Neighbourhood Award ceremony being held on Thursday, 24 September 2015, at Dartmouth Naval College. (Proposed Cllr Harris)

Cllr Szabo returned to the meeting 19.38

The Council expressed its thanks to Councillor Szabo for all his hard work in the It's Your Neighbourhood competition and the positive impact it has on Crediton.

**1509/121 To consider a request from Evans Newsagents for the Council to support it in becoming the official Information Centre for Crediton and to grant permission to use the Crediton logo, which is trademarked to the Town Council.** A copy of the request containing further detailed information had been issued with the agenda.

Councillors queried how Crediton Community Bookshop felt about the request, as it is currently the town's tourist information point. The Clerk confirmed that that the Bookshop had been in contact with Evans Newsagents to discuss the matter further. It was recognised that historically tourist information centres have been housed within the voluntary and statutory sector, however, several Councillors had no objection to it being housed within a shop. It was also recognised that the Newsagents are open seven days a week and for longer hours.

It was **resolved** to consider the matter further once the Bookshop and Evans Newsagents have talked to each other. (Proposed by Cllr Harris)

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**1509/122** To consider a request for the Town Council to support and facilitate the creation of **Crediton Woods**. A copy of the request containing further detailed information had been issued with the agenda.  
It was **resolved** to support the creation of Crediton Woods and for the Town Council to facilitate the process. (Proposed by Cllr Harris)

**1509/123** To consider a request from Mrs Margaret Haydon for the erection of a small memorial plaque to be located at **Upper Deck** in memory of her husband **Mr Charlie Haydon**. A copy of the letter detailing the request had been issued with the agenda.  
It was **resolved**, with pleasure, to approve Mrs Haydon's request for the erection of a small memorial plaque to be located at Upper Deck in memory of her husband Mr Charlie Haydon. (Proposed by Cllr Brookes-Hocking).

**1509/124** To consider **1<sup>st</sup> Crediton Scouts' memorial for Samuel Crocker** to be located at **Peoples Park Scout Memorial Garden**. Further information relating to this item has been issued when received.  
It was **resolved** to approve the request from Crediton Scouts to erect a totem pole between 6-8ft high at Peoples Park Scout Memorial Garden in memory of Samuel Crocker. (Proposed by Cllr Letch) It was further **resolved** that the Town Council would contribute towards the memorial by taking on the responsibility for the installation and the costs associated with this. (Proposed by Cllr Wyer)

**1509/125** To consider a request from **Crediton Bowls Club** for the Town Council to provide a **letter of support for the installation of an automatic watering system to the green**. (A copy of the request containing further detailed information had been issued with the agenda.  
It was **resolved** to approve Crediton Bowls Club request and for the Town Council to provide a letter of support for the installation of an automatic watering system on the green. (Proposed by Cllr Harris)

**1509/126** To discuss the outcomes of the **Crediton Hospital Public Meeting held on Wednesday 16<sup>th</sup> September 2015** and agree any actions.  
Cllr Letch provided an update on the meeting and advised that copies of all the letters he had received supporting the community hospital and its beds had been forwarded to Dr Christopher Maycock. Dr Maycock, together with Claire Wright a Devon County Councillor, will shortly be meeting with Mr Richard Stein a Barrister with experience of community hospital bed closures.

The Clerk advised that Dr Tucker's presentation together with a suggested list of how members of the public can engage in the process had been uploaded to the Council website. The notes were still being typed and would be uploaded shortly. She confirmed she would continue to represent the views of the community at the Crediton Hospital Stakeholder meetings and fight to retain the beds.

It was **resolved** for the Clerk to find out who sits on the new Devon Clinical Commissioning Group. (Proposed by Cllr Brookes-Hocking)

**1509/127** To consider the changes to Crediton bus services which come into effect on 20<sup>th</sup> September 2015 and agree any actions that may be required. The e-mail from Devon County Council detailing the changes had been issued with the agenda. Councillors felt that the changes were not as bad as they could have been and at least the town bus had been retained for two days a week. Cllr Letch has received complaints that there is 2 hours between each bus, which is quite long when you are popping in to town for only a few things. He had also received requests for 3 buses so there is an afternoon bus, which would enable people to visit Exeter, which they can't do at the moment, as there is no town bus to take them home.

It was **resolved** to ask Devon County Council for 3 buses instead of 2, with the third bus running in the afternoon at around 3 pm. (Proposed by Cllr Letch)

It was further **resolved** for the Council to open talks with Crediton Community Transport to explore a way of combining their services with public transport. (Proposed by Cllr Brookes-Hocking)

**1509/128** To consider Mid Devon District Council's grass cutting consultation and agree a course of action. The paperwork relating to this item had been issued with the agenda. The consultation was discussed and it was agreed that the highway grass verges within Crediton needed to be maintained. It was noted that the cost per cut in Crediton is £545.69. It is anticipated that Mid Devon District Council will receive funding from Devon County Council for two cuts in the financial year 2016-2017.

It was **resolved** as follows:

- for the highway grass verges in Crediton to be cut eight times per year with Crediton Town Council paying for six of these cuts.
- for Crediton Town Council to pay Mid Devon District Council to cut the grass verges owned by Devon County Council
- the cost of the six cuts, which totals £3,324.14 to be included within the Town Councils 2016-2017 budget. (Proposed by Cllr Letch)

**1509/129** To consider correspondence received from Mid Devon District Council regarding the future of public conveniences in Crediton and agree a course of action. A copy of an e-mail from the District Council had been issued with the agenda. Councillors acknowledged that the public toilets are appreciated by every citizen of all ages and are an extremely important asset. The Town Council did not agree with Mid Devon District Council's terms and conditions regarding the transfer/purchase of Newcombes Meadow and St Lawrence Green toilet buildings and so it was **resolved** not to pursue this any further. (Proposed by Cllr Harris)

It was **resolved** to pay Mid Devon District Council 100% of the costs to keep Newcombes Meadow and Market Street toilets open all year round, at an approximate cost of £12,000. These costs are to be included within the Town Councils 2016-2017 budget. (Proposed by Cllr Harris)

**1509/130** To consider the Town Council's position regarding the future of Crediton Town Square.

The Clerk advised that after the District Council elections she had submitted a

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formal request to Mid Devon District Council asking it to re-consider its position regarding Crediton Town Square and to transfer the freehold to Crediton Town Council. At the same time she had complained about the extremely poor maintenance of the Square. The reply received had been that Mid Devon District Council's position remains the same and it would only agree to enter into a lease agreement with the Town Council. The District Council also advised that it would be implementing a plan to review the condition of the surface.

Councillors agreed that the Town Square surface was deteriorating and Mid Devon District Council were not maintaining it. It was **resolved** for the Town Clerk to put pressure on the District Council to maintain the surface and to submit a Freedom of Information Act request for full details of the expenditure incurred on Crediton Town Square over the last three years.

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**To consider the future of Crediton play areas, including:**

- **the proposed closure of Greenway, Fulda Crescent, Spinning Path Gardens and Beech Park;**
- **making a financial contribution towards Crediton play areas in the financial year 2016-2017;**
- **whether the Town Council wishes to lease any play areas from Mid Devon District Council.**

Further information regarding Crediton play areas had been issued with the agenda. Cllr Letch advised that the consultation had not yet finished and all feedback and comments will go to Mr Adrian Cook, the Officer at Mid Devon District Councillor leading the consultation on play areas, with recommendations being made to the District Council's Committee on 24th November 2015.

The Clerk advised that she had met with Mr Cook and he had advised that Crediton currently had an over provision of play areas. Three out of the four play areas listed for closure did not contain any play equipment. They had also discussed the District Council's policy of the managed decline of play areas, this is due to budgetary restrictions. If the play areas closed they would become public open spaces. This would mean the grass would be cut approximately once per year. If the Town Council wished to take over any play areas it could do so on a 25 year lease, the District Council will not transfer the freehold.

The Clerk expressed concern that when the areas became public open spaces they may be under threat of being sold in the future, and during the consultation a couple of people had offered to purchase Fulda Crescent and Beech Park.

The Wildlife Area Committee had discussed the issue at its meeting that afternoon and it felt there was a need to protect Crediton's public open spaces to prevent them being sold and developed upon. It had resolved to recommend to the full council that Fulda Crescent, Greenways and Spinningpath Gardens are taken over by the Town Council as public open spaces and that Beech Park is taken over by the Town Council as a play area.

Cllr Wyer agreed with the recommendations regarding Fulda Crescent, Greenways and Spinningpath Gardens. However, he queried why Beech Park, which contained play



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equipment, was under threat of closure when Queen Elizabeth Drive (2) contained no equipment and was more expensive to maintain.

It was **resolved** for the Town Council to lease Fulda Crescent, Greenways and Spinningpath Gardens as public open spaces from Mid Devon District Council and for the Clerk to discuss the reasoning of the proposed closure of Beech Park further with Mr Cook. (Proposed by Cllr Harris)

**1509/132 Councillor Reports - To receive the following reports, and at the discretion of the Chairman, to receive reports from Councillors (Town, District, and County) and representatives of the Council - strictly for information only.**

Cllr Webb reported he had attended the Crediton Traders Association meeting and the recent Chamber of Commerce AGM, where the existing officers had stepped down and a new Committee had been appointed.

Cllr Sansom reported that in conjunction with the Town Clerk she had been busy tidying the town by removing old event posters and inappropriate fly posting. She has also been erecting fixing points to telegraph poles in the town, which will enable people to erect posters in a sensible way and not leave behind sticky residue, staples or drawing pins, thus improving the look of the town.

Cllr Brookes-Hocking reported:

- The Devon Association of Local Councils AGM will be on Thursday 15<sup>th</sup> October 2015. She will be attending and would encourage other Councillors to join her. The Clerk confirmed she would circulate the agenda.
- She will be attending the Devon Association of Local Councils General Purposes Committee on 24<sup>th</sup> September 2015, where they will be considering a 'Discussion Paper on Devolution' and a paper 'Devolution Deals: The Role of Neighbourhoods'. The government is keen to devolve further powers to parish and town councils as well as smaller neighbourhood groups. The Chair of the National Association of Local Councils is Ken Browse who is from Halberton in Mid Devon. NALC are campaigning really hard for the parish and town council sector to take on more responsibility, this combined with the cuts to larger authorities means there will soon be legislation affecting us.

Cllr Harris reported that she and Cllr Wyr had been attending the Crediton United Charities meetings, which they were both appointed to. Unfortunately, no further information can be given due to the confidential nature of the business transacted.

Cllr Letch reported he had attended the Twinning Association meeting and things were going well. They are looking forward to receiving their invitation to visit Avranches in 2016.

**1509/133 Correspondence and Matters To Note - To receive Council correspondence and matters to note.** Copies of the correspondence and matters to note had been issued with the agenda.



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**Correspondence**

1. MDDC - High Street Innovation Fund
2. N,E&W Devon CCG - Briefing note
3. Crediton Children's Centre - Press release
4. Centurion Traffic - Full Road Closure Castle Hill
5. J Binks - Petition for better broadband and mobile signal in Devon
6. N. Devon Healthcare Trust - Update on Success Regime in Devon
7. MDDC - Agenda for Managing the Environ PDG
8. DCC - Temporary Traffic Notice, Fordton Cross to Station Cross
9. DCC - Temporary Traffic Order, Crediton Link Road
10. MDDC - Gambling Consultation
11. Mr R Ward - Crediton Hospital
12. Temporary Traffic Notice - Stonypark Lane
13. Community Safety - Mid Devon Service Providers
14. DCC - Bus Service Changes
15. DCC - Temporary Traffic Notice - A377 Downes Bridge
16. SWH - Footway closure Stoneypark
17. Turning Tides - Invite to training event
18. N,E&W Devon CCG - New clinics and services launching at Crediton Hospital
19. Rural Services Network - Sounding Board Questionnaire
20. DCC - Temporary Traffic Notice, Jockey Hill Belle Parade
21. Petition for safe crossing point
22. K.Payne - Town Crier
23. N. Devon Healthcare NHS Trust - Consultation Launch.
24. RD&E - Letter response
25. Unite Carers - Thank you re Grant
26. MDDC - NW Cullompton masterplanning - 2nd consultation
27. R Preater-Gillard - Letter to A.Cook MDDC re Play Areas
28. RD&E - Letter to Cllr Dixon
29. Ms Wardman - NHS con not consultation
30. Temporary Traffic Notice - Jockey Hill, Bell Parade
31. NHS N,E&W Devon CCG - Outcome of Monitor Investigation
32. DCC - Devon Minerals Plan Consultation
33. DCC - Changes to Neighbourhood Highway Group
34. MDDC - design of the Town Square
35. SWH - Night Road Closure, Exhibition Rd
36. Mr D Cann - Crediton to Tiverton road closure
37. Ms J Hole - Footpath repairs
38. DCC - Temporary Traffic Notice A396 Exeter Road, Devon

**Matters to note**

1. MDDC - Press Release, Mid Devon Show
2. DCLG - Press Release, Enterprise Zones
3. Sight care - All eyes on the high street in Devon this July
4. DCC - Parish Paths Partnership Newsletter July 2015
5. Mid Devon Show - Confirmation of Road Closure
6. DCC - Community News Roundup July 2015
7. Exeter's Great West Run
8. VOYC - Monthly update

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9. *Neighbourhood Friends - New resource centre for Crediton*
10. *DALC - August 2015 Newsletter*
11. *Sustainable Crediton - August Newsletter*
12. *Devon Senior Voice - Dementia Awareness Day*
13. *Paul Vincent - Summer Lunchtime Recitals*
14. *Healthwatch Devon - August ebulletin*
15. *Senior Siren - Latest Magazine*
16. *CTC - Public Meeting*
17. *P Vincent - Summer Lunchtime Recitals*
18. *Tong Hogg - Monthly Report*
19. *MDDC - Press Release, Recycling Roadshows*
20. *Pensions Line - July 2015*
21. *Pensions Line Special - August 2015*
22. *NHS - Blood donation*
23. *DCC - Community News Roundup August 2015*
24. *P Vincent - Alex Wilson Lunchtime Jazz*
25. *Devon Communities Together - News & Events*
26. *Sustainable Crediton - Newsletter issue 62*
27. *Healthwatch Devon - August ebulletin*
28. *MDDC – Summons & Agenda*
29. *Action for Children - Volunteer Newsletter*
30. *CAHMS - Newsletter & Invitation*
31. *DALC - September Newsletter*
32. *MDDC - Committee Reports*
33. *NHS - Crediton Steering Group Newsletter Aug 2015*
34. *MDDC - Technical problem with online planning service*
35. *OPCC - Police volunteer roles*
36. *L Strand, Methodist Church – Ceilidh*
37. *Peninsula Pensions - Pensions Line Special*
38. *Devon Highways - Parish & Town Council Conference*
39. *Tiverton Museum – Events*
40. *Crediton Stakeholder Steering Group - Agenda & Minutes*
41. *Crediton Hospital - Steering Group Notes 9th Sept 2015*

It was **resolved** to note the correspondence and matters to note. (Proposed by Cllr Harris)

**1509/134 Business brought forward**

Cllr Szabo advised:

- Devon County Council had completed a tree survey at Crediton railway station car park and subsequently felled three trees. They had also engaged the services of community payback to clear weeds and vegetation in and around the railway car park. This work should be completed in the next few months.
- The Jockey Hill fingerpost had been completed and looked fantastic. It is now waiting for the Clerk's office to arrange for its re-erection at the top of Jockey Hill.



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- The crown raising work to the trees in Peoples Park had been completed and a photograph had been taken by the Courier.
- He has requested the Policy & Forward Planning Committee consider having a road narrows sign installed to the lamp post near the junction of Alexandra Rd and Okefield Rd, and to consider making two passing lanes on Peoples Park Road to keep the traffic flowing.
- He had advised the Clerk there is overgrown vegetation growing into Higher Road that needs to be cut back. This is near the junction of Jockey Hill and Higher Road.

Cllr Wyer reported that the grass had been cut at the cemetery and in doing so they had cut the flowers that were on graves. He had received complaints and people were complaining via social media.

Cllr Webb advised that Mr Garth Vaughan was undertaking a portrait project at the Old Town Hall and would like to take photographs of the Councillors.

Cllr Sanson advised there is a tree on the Town Square that requires pruning as it is touching the fingerpost.

Cllr Walters advised the light at the Zebra crossing by the Church requires attention and the lines require re-whitening.

Cllr Hughes:

- Asked for a proper community noticeboard in the Town Square that community groups could use.
- Requested a litter bin at the bus stop at Wellparks as people are littering it and it look disgusting. Also no-one appears to be cleaning it. Cllr Walters added that the bin opposite the Shell garage also needs attention.

## PART TWO

**1509/135** It was resolved that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as it involves the likely disclosure of sensitive and confidential information. (Proposed by Cllr Letch)

**1509/136** To receive an update from Cllr Letch and the Clerk regarding the land at Stonypark and agree any actions required.  
Due to the confidential nature of this item no further information can be disclosed.

**1509/137** Close  
The meeting closed at 9.11 pm.

Signed.....



Date: 20/10/15

Initials.....

21 September 2015 (2015-2016)

**Crediton Town Council  
PAYMENTS LIST**

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
119	Bandstand Electricity	29/07/2015	Lloyds TSB curren	direct debit	Bandstand Electricity	EDF Energy	L	23.81	1.19	25.00
120	Postage	03/08/2015	Lloyds TSB curren	004194	Postage - Stamps	Post Office Ltd	Z	54.00	0.00	54.00
121	Street Furniture & Smal	18/08/2015	Lloyds TSB curren	004197	Memorial Bench - Jamie I	Clare Dalley (Corido)	S	258.75	51.75	310.50
122	General Fund	18/08/2015	Lloyds TSB curren	004197	Town Crier Livery	Clare Dalley (Merlins Me	S	132.32	26.46	158.78
123	Stationery	18/08/2015	Lloyds TSB curren	004199	Stationery	Devon Commercial Stati	S	2.25	0.45	2.70
124	People's Park - Grass Cu	18/08/2015	Lloyds TSB curren	004200	Peoples Park - Grass Cutl	Hooper Services	S	380.00	76.00	456.00
125	Photocopier/Printing Ch	18/08/2015	Lloyds TSB curren	004201	Printing Charges	Concorde	S	57.78	11.56	69.34
126	Allotment Reserve	18/08/2015	Lloyds TSB curren	004202	Exhibition Road - Hedge	Urban and Rural Tree S	S	540.00	108.00	648.00
127	IT Support	18/08/2015	Lloyds TSB curren	004203	IT Support	Mid Devon District Coun	S	180.00	36.00	216.00
128	Stationery	18/08/2015	Lloyds TSB curren	004204	Stationery	Devon Commercial Stati	S	34.87	6.97	41.84
129	Staff Salaries	18/08/2015	Lloyds TSB curren	004205	Salaries - July	Mid Devon District Coun	E	3,593.50	0.00	3,593.50
130	Advertising	18/08/2015	Lloyds TSB curren	004206	Advert - Grants	Crediton Country Courie	S	100.00	20.00	120.00
131	Stationery	18/08/2015	Lloyds TSB curren	004207	Stationery	Viking	S	96.96	19.39	116.35
132	War Memorial (Pointing	18/08/2015	Lloyds TSB curren	004208	War Memorial & Bus Shel	R J Brooks & Son Ltd	S	1,106.25	221.25	1,327.50
133	Floral Crediton Signs	18/08/2015	Lloyds TSB curren	004209	Signs for Flower towers	Touchwood Signs Ltd	S	35.00	7.00	42.00
134	Election Expenses	18/08/2015	Lloyds TSB curren	004210	Election Expenses	Mid Devon District Coun	Z	234.70	0.00	234.70
135	Councillor/Clerk Expens	18/08/2015	Lloyds TSB curren	004211	Councillor Expenses	Mr Frank Letch	E	31.55	0.00	31.55
136	PAYE/National Insuranc	18/08/2015	Lloyds TSB curren	004205	PAYE/National Insurance	Mid Devon District Coun	E	184.94	0.00	184.94
137	Pension Contributions	18/08/2015	Lloyds TSB curren	004205	Pension Contributions	Mid Devon District Coun	E	747.45	0.00	747.45
138	Payroll Administration	18/08/2015	Lloyds TSB curren	004205	Payroll Administration	Mid Devon District Coun	S	10.00	2.00	12.00
139	Councillor Allowances	18/08/2015	Lloyds TSB curren	004205	Councillor Allowances	Mid Devon District Coun	E	27.98	0.00	27.98
140	Street Furniture & Smal	22/09/2015	Lloyds TSB curren	004213	Memorial Bench Fixing -	F J Stevens & Son	S	33.00	6.60	39.60
141	Staff Salaries	22/09/2015	Lloyds TSB curren	004214	Salaries - August	Mid Devon District Coun	E	3,593.50	0.00	3,593.50
142	PAYE/National Insuranc	22/09/2015	Lloyds TSB curren	004214	PAYE/National Insurance	Mid Devon District Coun	E	184.94	0.00	184.94
143	Pension Contributions	22/09/2015	Lloyds TSB curren	004214	Pension Contributions	Mid Devon District Coun	E	747.45	0.00	747.45
144	Payroll Administration	22/09/2015	Lloyds TSB curren	004214	Payroll Administration	Mid Devon District Coun	S	10.00	2.00	12.00
145	People's Park Maintenanc	22/09/2015	Lloyds TSB curren	004215	Woodchip to Peoples Parl	Hooper Services	S	120.00	24.00	144.00
146	People's Park - Grass Cu	22/09/2015	Lloyds TSB curren	004215	Grass Cutting - People's P	Hooper Services	S	190.00	38.00	228.00
147	Stationery	22/09/2015	Lloyds TSB curren	004216	Stationery	Devon Commercial Stati	S	16.61	3.32	19.93
148	Upper Deck Maintenanc	22/09/2015	Lloyds TSB curren	004217	Upper Deck - Anniversary	F J Stevens & Son	S	170.00	34.00	204.00
149	Floral Crediton photogra	22/09/2015	Lloyds TSB curren	004218	Floral Crediton photograp	Crediton Country Courie	E	86.00	0.00	86.00
150	Grants to other Groups/	10/08/2015	Lloyds TSB curren	004195	Grant Funding	Crediton Congregational	E	35.00	0.00	35.00
151	Grants to other Groups/	10/08/2015	Lloyds TSB curren	004196	Grant Funding	Unite Carers in Mid Dev	E	305.00	0.00	305.00
152	Grants	10/08/2015	Lloyds TSB curren	004195	Grant Funding	Crediton Congregational	E	215.00	0.00	215.00
153	Stationery	18/08/2015	Lloyds TSB curren	004198	Stationery	Printed Paper Products I	S	50.80	10.16	60.96
154	Professional Fees	22/09/2015	Lloyds TSB curren	004219	Professional Fees - Dr He	Helen Tucker	E	272.00	0.00	272.00

**Crediton Town Council**  
**PAYMENTS LIST**

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
155 Photocopier/Printing Ch	22/09/2015		Lloyds TSB curren	004220	Printing Charges	Concorde	S	58.19	11.64	69.83
156 Stationery	22/09/2015		Lloyds TSB curren	004221	Stationery	Adams Home Hardware	S	23.13	4.62	27.75
157 IT Support	22/09/2015		Lloyds TSB curren	004222	IT Support	Mid Devon District Coun	S	180.00	36.00	216.00
158 Floral Crediton Plants	22/09/2015		Lloyds TSB curren	004223	Plants for Town Square	Mr Bert Jewell (F J Jack)	S	42.20	8.44	50.64
159 Bus Shelter Cleaning	22/09/2015		Lloyds TSB curren	004224	Bus Shelter Cleaning	David Whyte Cleaning S	E	102.00	0.00	102.00
160 Postage	23/07/2015		Petty Cash	petty cash	Postage - Stamps	Post Office Ltd	Z	12.96	0.00	12.96
161 Other	18/08/2015		Petty Cash	pettey cash	Plaque unveiling Fabric	In Stitches	E	1.70	0.00	1.70
162 Floral Crediton Awards I	01/09/2015		Petty Cash	petty cash	Refreshments - Floral Cre	Tescos	S	4.24	0.85	5.09
<b>Total</b>								<b>14,285.83</b>	<b>767.65</b>	<b>15,053.48</b>

**Crediton Town Council**  
**RECEIPTS LIST**

Voucher Code	Date	Minute	Bank	Receipt No	Description	Customer	VAT Type	Net	VAT	Total
35 VAT Repayment	29/07/2015		Lloyds TSB curren	bacs	VAT Repayment	HMRC	R	0.00	1,747.77	1,747.77
36 Exhibition Rd - Allotmer	04/08/2015		Lloyds TSB curren	cash	Exhibition Road - Allotme	Mr Darren Pooley	E	5.22	0.00	5.22
37 Boniface Allot Ass. Mem	04/08/2015		Lloyds TSB curren	cash	Boniface Allot Ass - Meml	Mr Darren Pooley	E	0.84	0.00	0.84
38 Exhibition Rd - Allotmer	29/07/2015		Lloyds TSB curren	cash	Exhibition Road - Allotme	Ms Kathleen Camp	E	5.01	0.00	5.01
39 Boniface Allot Ass. Mem	29/07/2015		Lloyds TSB curren	cash	Boniface Allot Ass - Meml	Ms Kathleen Camp	E	0.81	0.00	0.81
40 Street Furniture & Smal	13/08/2015		Lloyds TSB curren	cash	Donations - Jamie Flemin	Fleming Family and Frie	E	150.00	0.00	150.00
41 Interest on bank accour	10/08/2015		Lloyds TSB reserv	bacs	Bank Interest	Lloyds Bank	E	2.19	0.00	2.19
42 Interest on bank accour	10/08/2015		Lloyds TSB precep	bacs	Bank Interest	Lloyds Bank	E	3.57	0.00	3.57
43 Interest on bank accour	09/09/2015		Lloyds TSB precep	bacs	Bank Interest	Lloyds Bank	E	2.58	0.00	2.58
44 Interest on bank accour	09/09/2015		Lloyds TSB reserv	bacs	Bank Interest	Lloyds Bank	E	2.06	0.00	2.06
45 Christmas Lights	09/09/2015		Lloyds TSB curren	cheque	Christmas lights donation	Olivers Bakery	E	100.00	0.00	100.00
<b>Total</b>								<b>272.28</b>	<b>1,747.77</b>	<b>2,020.05</b>



## Crediton Town Council

Bank Reconciliation at 22/09/2015		
	Cash in Hand 01/04/2015	
		130,567.48
	<b>ADD</b>	
	Receipts 01/04/2015 - 22/09/2015	89,693.38
		220,260.86
	<b>SUBTRACT</b>	
	Payments 01/04/2015 - 22/09/2015	74,592.02
<b>A</b>	<b>Cash in Hand 22/09/2015</b> (per Cash Book)	<b>145,668.84</b>
	Cash in hand per Bank Statements	
	Cash 21/09/2015	0.00
	Lloyds TSB current a/c 034522 21/09/2015	38,727.92
	Lloyds TSB precept a/c 034525 21/09/2015	62,767.99
	Lloyds TSB reserve a/c 067835 21/09/2015	50,033.13
	Petty Cash 21/09/2015	37.44
		<b>151,566.48</b>
	Less unrepresented cheques As attached	5,997.64
		145,568.84
	Plus unrepresented receipts As attached	100.00
<b>B</b>	<b>Adjusted Bank Balance</b>	<b>145,668.84</b>
	<b>A = B Checks out OK</b>	

FR



**Mrs C. Dalley**

## Your accounts

Last login: 17 September 15 (01:41 PM)

Crediton Town Co..

▶ Business Account £38,727.92  
30-93-14, 03452274

▶ BUS BANK INSTANT £50,033.13  
30-93-14, 06783514

▶ BUS BANK INSTANT £62,767.99  
30-93-14, 03452509

*FD*

Outstanding Debts as at 21st September 2015

Invoice Date	Invoice Number	Amount	In relation to
Apr-15			
Barnfield		£26.13	
<b>TOTAL AMOUNT OUTSTANDING</b>		<b>£26.13</b>	

7

Year To Date Budget 2015-2016

EXPENDITURE	Budget	April	May	June	July	August	Sept	%Budget	Remaining	Total Spend
Administration	10,548	307.81	705.01	418.00	952.45	574.89	617.51	33.9	6,972.33	3,575.67
Council & Councillors	9,640	905.49	973.56	252.89	1,342.50	179.53		37.9	5,986.03	3,653.97
Property & Parks	25,659	4,982.20	574.69	738.60	1,330.84	456.00	678.00	34.1	16,898.67	8,760.33
Insurance	2,500	-	1,712.54					68.5	787.46	1,712.54
Parish Paths (P3)	250	-	-					-	250.00	-
Grants	15,000	14,660.00	-			340.00		100.0	0.00	15,000.00
Amenities	12,150	-	-	680.08		42.00	141.73	7.1	11,286.19	863.81
Localism Projects	15,000	-	-	5,000.00				33.3	10,000.00	5,000.00
<b>Sub Total</b>	<b>90,747</b>	<b>20,856</b>	<b>3,966</b>	<b>7,090</b>	<b>3,626</b>	<b>1,592</b>	<b>1,437</b>	<b>42.5</b>	<b>52,180.68</b>	<b>38,566.32</b>

Salaries/PAYE/NI	Budget							%Budget	Balance	Total Spend
Salaries	46,690	-	3,639.88	3,593.50	3,593.50	3,593.50	3,593.50			18,013.88
PAYE/NI	4,856	-	189.76	184.94	184.94	184.94	184.94			929.52
Pension Payments	9,805	-	757.10	747.45	747.45	747.45	747.45			3,746.90
<b>Sub Total</b>	<b>61,351</b>	<b>-</b>	<b>4,586.74</b>	<b>4,525.89</b>	<b>4,525.89</b>	<b>4,525.89</b>	<b>4,525.89</b>	<b>37.0</b>	<b>38,660.70</b>	<b>22,690.30</b>

<b>Budget Spend</b>	<b>152,098.00</b>	<b>20,855.50</b>	<b>8,552.54</b>	<b>11,615.46</b>	<b>8,151.68</b>	<b>6,118.31</b>	<b>5,963.13</b>	<b>40.3</b>	<b>90,841.38</b>	<b>61,256.62</b>
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Ear Marked Reserves/Project Funds										
TAP Fund Grants	0		-		1,000.00				-1,000.00	1,000.00
Wildlife Garden	597		-	192.00	23.72			36.1	381.71	215.72
Neighbourhood Plan	4,666		2,100.00					45.0	2,565.62	2,100.00
Grants	715	500.00	-			215.00		100.0	0.00	715.00
Allotments	2,876			840.00	552.00	648.00		70.9	836.00	2,040.00
Street Furniture & Small Works	1,827				1,192.80	310.50	39.60	84.4	284.10	1,542.90
Upper Deck	1,805				78.00			4.3	1,727.00	78.00
General Fund	30,450					158.78				
War Memorial - Pointing	1,500					1,327.50				
Election Expenses	4,732					234.70				
<b>Sub Total</b>	<b>5,978</b>	<b>500.00</b>	<b>2,100.00</b>	<b>1,032.00</b>	<b>2,846.52</b>	<b>2,894.48</b>	<b>39.60</b>			<b>9,412.60</b>

Creditors from 2014-2015 now paid										
BT - Telephone Charges	97	97.10	-							97.10
MDDC- Printing Charges	226	225.70	-							225.70
3 Tier Floral Planters		-	-	3,600.00						3,600.00
Grant		-	-							-
		-	-							-

		-	-							-
<b>Sub Total</b>	<b>323</b>	<b>322.80</b>	<b>-</b>	<b>3,600.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>3,922.80</b>

<b>Total Spend inc reserves</b>	<b>158,398.85</b>	<b>21,678.30</b>	<b>10,652.54</b>	<b>16,247.46</b>	<b>10,998.20</b>	<b>9,012.79</b>	<b>6,002.73</b>	<b>-</b>	<b>83,806.83</b>	<b>74,592.02</b>
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<b>INCOME</b>	<b>Budget</b>	<b>April</b>	<b>May</b>	<b>June</b>	<b>July</b>	<b>August</b>	<b>Sept</b>	<b>%Budget</b>	<b>Balance</b>	<b>Total Income</b>
Administration	50	5.77	7.91	6.43	6.65	5.76	4.64	74.3	12.84	37.16
Council & Councillors	0		-					#DIV/0!	0.00	-
Property & Parks	4,334	24.33	222.12	4.81	161.18	6.06		9.7	3,915.50	418.50
Insurance	0		-					#DIV/0!	0.00	-
Parish Paths (P3)	250	3,000.00	-					1,200.0	<del>-2,750.00</del>	3,000.00
Grants	0		-					#DIV/0!	0.00	-
Amenities	0		-	150.00			100.00	#DIV/0!	-250.00	250.00
VAT Repayment	5,000		2,141.21		1,747.77			77.8	1,111.02	3,888.98
Sponsorship	600		-					-	600.00	-
Precept	154,732	77,366.25	-					50.0	77,366.24	77,366.25
Council Tax Support Grant	7,132	3,582.49	-					50.2	3,549.51	3,582.49
TAP Fund Grants	0		-		1,000.00			#DIV/0!	-1,000.00	1,000.00
Neighbourhood Plan	0		-					#DIV/0!	0.00	-
Peoples Park Wildlife Garden	0									
Earmarked - J Fleming bench	0					150.00				
<b>Sub Total</b>	<b>172,098</b>	<b>83,978.84</b>	<b>2,371.24</b>	<b>161.24</b>	<b>2,915.60</b>	<b>161.82</b>	<b>104.64</b>	<b>52.1</b>	<b>82,405.11</b>	<b>89,693.38</b>
<b>Total Income</b>	<b>£172,098</b>	<b>£83,978.84</b>	<b>£2,371.24</b>	<b>£161</b>	<b>£2,916</b>	<b>£162</b>	<b>£105</b>	<b>52.1</b>	<b>£82,405.11</b>	<b>£89,693.38</b>