



Minutes of Crediton Town Council's Policy & Forward Planning Committee, held on Tuesday, 7th March 2017, at 6.00 pm, at the Council Offices, Market Street, Crediton

Present: Cllrs Mrs L Brookes-Hocking, (Committee Chairman) Mr F Letch, Mrs H Sansom, Miss J Harris, Mr D Webb and Mr A Wyer

In Attendance: Mrs Emma Anderson, Assistant Clerk

123. To receive and accept apologies

There were no apologies.

124. Declarations of Interest

Cllr Wyer declared a personal interest in agenda item 11 as he is employed by Dynamic Links.

Cllr Letch declared that as a member of more than one authority, that any views or opinions expressed at this meeting would be provisional and would not prejudice any views expressed at a meeting of another authority.

125. Public Question Time

There were no members of the public present.

126. Order of Business

There were no changes to the order of business.

127. Chairman's and Clerk's Announcements

Cllr Brookes-Hocking brought the following consultations to the attention of the Committee:

- Greater Exeter Strategic Plan Consultation. Cllr Brookes-Hocking encouraged members to attend the public exhibition being held in Tiverton on 15th March or Exeter on 16th March.
- Driving productivity in the Heart of the South West Consultation Paper.

It was agreed for both consultation documents to be circulated to all Councillors and for both to be included as an agenda item at the next Policy & Forward Planning Committee meeting.

- 128. Policy & Forward Planning Committee Minutes – To approve and sign the minutes of the Policy & Forward Planning Committee Meeting held on 7th February 2017, as a correct record.** It was resolved to approve the minutes of the Policy & Forward Planning Committee Meeting held on 7th February 2017, as a correct record and they were duly signed by Cllr Brookes-Hocking. (Proposed by Cllr Harris).

129. Matters Arising

There were no matters arising.

130. **To receive an update on the road widening scheme at Marsh Lane and the Town Council's request for the installation of a safe crossing place between the junction of Hawkins Way and the Leisure Centre.** The Assistant Clerk advised members that no further correspondence has been received from James Anstee. Moving forward, members agreed that it will be necessary to obtain written statements from residents/businesses relating to the idea of implementing a left turn only system at Hawkins Way in order to establish whether this option is viable. Due to the likelihood of objection, the Committee agreed to reconsider the six options sent by Mr Anstee at the next meeting.
131. **To receive an update on the progress of Crediton Neighbourhood Plan.** Cllr Brookes-Hocking advised that the plan is progressing slowly.
132. **To receive an update on the proposed installation of a defibrillator on the Council Office building and agree any further actions required.** Funding applications for both TAP Funding and Locality Funding were submitted in January and we are now awaiting the official decision. The Assistant Clerk received confirmation from Paul Dadson, Conservation Officer at MDDC, that the Council must apply for Listed Building Consent through submitting a planning application as the Council building is Grade II listed. This is currently being completed and will be submitted in due course.
133. **To consider quotations received for the purchase of an 8 x 20ft storage container, which could be sited at Dynamic Links, Lords Meadow Industrial Estate and used as a Town Council storage facility.** Copies of the quotations received had been issued prior to the meeting.

Cllr Wyer declared a personal interest as he is employed by Dynamic Links.

The Assistant Clerk confirmed that Dynamic Links have offered to supply an area of space on their site to be used to hold a Town Council storage facility. Dynamic Links would charge the same rate as the garage that the Council currently rents from Mid Devon District Council, which will be £10.92 per week from April 2017.

It was **resolved** to rent the space at Dynamic Links for £10.92 per week. (Proposed by Cllr Letch, Cllr Wyer abstained).

It was further **resolved** to purchase a new storage container from Cleveland Containers for a total cost of £1,890 + VAT, with the money being allocated from the Council's general fund. (Proposed by Cllr Letch)

It was agreed for the Town Clerk to draw up a suitable written agreement between the Town Council and Dynamic Links, with payment terms being defined, before purchasing the storage container.

134. **To review the Committee's aims and objectives as detailed within the Council's Action Plan.** A copy of the Council's action plan had been issued with the agenda. It was **resolved** to note the Committee's aims and objectives as detailed within the Council's Action Plan. (Proposed by Cllr Letch)

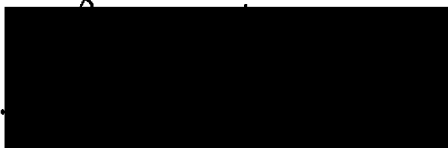
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- 135. To discuss this Committee's future aims and objectives in order for them to be included in Crediton Town Council's 5 Year Strategic Plan. No further aims and objectives were discussed.
- 136. To consider the merits of introducing 20mph signage in parts of the Town. This item had been requested by Cllr Downes. Cllr Downes was not present at the meeting, however the Committee discussed the item and agreed that 20mph signage would not be effective in the Town as it will not change driver behaviour.

PART TWO

- 137. It was resolved that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as it involves the likely disclosure of sensitive and confidential information (Proposed by Cllr Brookes-Hocking).
- 138. To discuss the ongoing negotiations with Mid Devon District Council regarding the Council Office building and Town Square and agree any further actions. The Assistant Clerk advised that there is no further information to report. Mr Andrew Busby, Estates Manager for Mid Devon District Council (MDDC), has confirmed that he and Mr Nick Sanderson, Head of MDDC Housing and Property Services, will be discussing the actions from the meeting held on 30th January 2017 this week. Due to the confidential nature of this item no further information can be disclosed at this time.
- 139. Close.
The meeting closed at 7.01 pm.

Signed..



Date:.....04/04/2017.....(Chairman)