



To All Credition Town Councillors

You are hereby summoned to attend a **Meeting of the Christmas in Credition Sub-Committee**, which will be held on **Tuesday 04 July 2023 at 10.30, at The Bungalow, 8 North Street, Credition**

This meeting may be livestreamed via Facebook in order to allow Members of the Public to watch the meeting.

The purpose of the meeting is to transact the following business.

**Rachel Avery PSLCC**  
**Town Clerk**

28 June 2023

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Please note that:

- Members of the Press & Public are invited to attend under the Public Bodies (Admission to Meetings) Act 1960. Members of the public will be given the opportunity to address councillors in attendance as part of the agenda
- Under the Openness of Local Government Bodies Regulations 2014, any members of the public or press are allowed to take photographs, film and audio record the proceedings and report on all public sections of the meeting
- Under the Local Government Act (LGA) 1972 Sch 12 10(2)(b), Credition Town Council is unable to make any decision on matters not listed within the agenda
- Credition Town Council will always attempt to record and livestream meetings to Credition Town Council's social media platforms.

## AGENDA

- 1. Election of Chair for 2023/24:**
  - To seek nominations and elect the Chair for the ensuing year
- 2. Election of Deputy Chair for 2023/24:**
  - To elect the Deputy Chair for the ensuing year
- 3. Apologies:**
  - To receive and accept apologies (apologies should be made to the Town Clerk)
- 4. Declarations of Interest and Requests for Dispensations:**
  - To receive declarations of personal interest and disclosable pecuniary interests (DPI's) in respect of items on this agenda
  - To consider any dispensation requests (requests should be made to the Town Clerk prior to the meeting)
- 5. Christmas in Crediton Sub-Committee Minutes:**
  - To approve and sign the minutes of the meeting held on Tuesday 02 May 2023, as a correct record (minutes will be issued with the agenda)
- 6. Climate Emergency:**
  - To note that decisions will be made with the climate emergency at the forefront of decision and policy making
- 7. Action points from the previous meeting:**
  - To discuss the idea of a choir competition
  - To consider the Christmas themed hunt for children/families (draft idea will be issued with the agenda)
  - To discuss feedback from nurseries and primary schools regarding last year's event (feedback will be issued with the agenda)
  - To consider the quotation received to develop the lantern procession for this year's event, for approval by Planning & Town Strategy Committee (quotation will be issued with the agenda)
  - To discuss the involvement of Crediton Youth Service in the 2023 event
  - To discuss using light projections on the Town Square
  - To discuss putting rope lighting on the railings at Union Terrace
  - To receive an update on the sponsorship leaflet
  - To receive an update on using solar-powered uplighting for the tree at East Street

**8. Lighting infrastructure:**

- To consider the quotation received to purchase an additional illuminated sphere for St Lawrence Green, for approval by Planning & Town Strategy Committee
- To receive the report and consider the quotations therein to purchase new lighting infrastructure suitable for the high street brackets, for approval by Planning & Town Strategy Committee

**9. Consultation feedback:**

- To receive feedback from the consultation questionnaire published in May and agree any actions for the 2023 event

**10. Event formalities:**

- To consider the quotation received to hire 20 radios for the event, for approval by Planning & Town Strategy Committee
- To receive the report and consider the quotations therein for first aid cover, for approval by Planning & Town Strategy Committee

**11. To note the date of the next meeting – 05 September 2023 at 10.30**