



# Credon Town Council

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## To All Members of Credon Town Council's Council Affairs and Finance Committee

You are hereby summoned to attend a **Meeting of Credon Town Council**, which will be held on **Tuesday 8 February 2022 at 19.00, at The Bungalow, North Street, Credon.**

This meeting may be livestreamed via Facebook in order to allow Members of the Public to watch the meeting.

Members of the Public are advised to submit questions to the Town Clerk prior to the meeting.

The purpose of the meeting is to transact the following business.

**Rachel Avery PSLCC**  
**Town Clerk**

3 February 2022

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Please note that:

- Members of the Press & Public are invited to attend under the Public Bodies (Admission to Meetings) Act 1960
- Under the Openness of Local Government Bodies Regulations 2014, any members of the public or press are allowed to take photographs, film and audio record the proceedings and report on all public sections of the meeting
- Under the Local Government Act (LGA) 1972 Sch 12 10(2)(b), Credon Town Council is unable to make any decision on matters not listed within the agenda
- Credon Town Council will always attempt to record and livestream meetings to Credon Town Council's social media platforms.

## AGENDA

1. **To receive and accept apologies** (please make any apologies known to the Town Clerk)
2. **Declarations of Interest - To receive declarations of personal interest and disclosable pecuniary interests (DPI's) in respect of items on this agenda**
3. **Public Question Time - To receive questions from members of the public relevant to the work of the Committee**
4. **To note that decisions will be made with the climate emergency at the forefront of decision and policy making**
5. **Order of Business - At the discretion of the Chairman, to adjust, as necessary, the order of agenda items to accommodate visiting members, officers, or members of the public**
6. **Chairman's and Clerk's Announcements - To receive any announcements which the Chairman and Clerk may wish to make (for information only)**
7. **Council Affairs Committee Minutes - To approve the minutes of the Council Affairs Committee Meetings held on 25 January 2022, as a correct record**
8. **To receive an update report on Youth Work and agree any further actions**
9. **Accounts Due for Payment and Receipts - To examine and agree the accounts due for payment, receipts, and bank transfers for the period 15 December 2021 – 8 February 2022 inclusive and to receive the bank reconciliation** (schedule of payments and receipts will be issued prior to the meeting)
10. **To consider and approve the following policies** (policies will be issued prior to the meeting):
  - Absence Management Policy
  - Communications & Media Policy
  - Community Grants Policy
  - Co-option Policy
  - Data Protection Privacy Policy
  - Equal Opportunities Policy
  - FOI
  - Health & Safety Policy
  - Member Officer Protocol
  - Safeguarding Children and Young People Policy
  - Scheme of Delegation
  - Social Media & Electronic Communication Policy
  - Whistleblowing Policy
  - Members Code of Conduct
11. **To receive a report on Councillor and Mayoral Allowances and to approve the recommendations therein**
12. **To agree the date of the next meeting – Tuesday 08 February 2022 at 19.00**