



Credition Town Council

8a North Street

Credition

Devon

EX17 2BT

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To All Members of Credition Town Council's Council Affairs and Finance Committee

You are hereby summoned to attend a **Meeting of Credition Town Council**, which will be held on **Tuesday 10 January 2023 at 19.00, at The Bungalow, 8a North Street, Credition.**

This meeting may be livestreamed via Facebook in order to allow Members of the Public to watch the meeting.

The purpose of the meeting is to transact the following business.

Rachel Avery PSLCC

Town Clerk

05 January 2023

Please note that:

- Members of the Press & Public are invited to attend under the Public Bodies (Admission to Meetings) Act 1960. Members of the public will be given the opportunity to address councillors in attendance as part of the agenda
- Under the Openness of Local Government Bodies Regulations 2014, any members of the public or press are allowed to take photographs, film and audio record the proceedings and report on all public sections of the meeting
- Under the Local Government Act (LGA) 1972 Sch 12 10(2)(b), Credition Town Council is unable to make any decision on matters not listed within the agenda
- Credition Town Council will always attempt to record and livestream meetings to Credition Town Council's social media platforms.

AGENDA

1. **Public Question Time - To receive questions from members of the public relevant to the work of the Committee**
2. **To receive and accept apologies** (Please make any apologies known to the Town Clerk)
3. **To note that decisions will be made with the climate emergency at the forefront of decision and policy making**
4. **Declarations of Interest - To receive declarations of personal interest and disclosable pecuniary interests (DPI's) in respect of items on this agenda**
5. **Order of Business - At the discretion of the Chairman, to adjust, as necessary, the order of agenda items to accommodate visiting members, officers, or members of the public**
6. **Chairman's and Clerk's Announcements - To receive any announcements which the Chairman and Clerk may wish to make** (for information only)
7. **Council Affairs Committee Minutes - To approve the minutes of the Council Affairs Committee Meetings held on 13 December 2022, as a correct record**
8. **Accounts Due for Payment and Receipts - To examine and agree the accounts for payment, receipts, and bank transfers for the period 01 December 2022 – 31 December 2022 and to receive the bank reconciliation** (documents will be issued prior to meeting)
9. **To consider and approve the following policies** (document will be issued prior to the meeting):
 - Eye Test Policy**
 - Disciplinary Procedure**
 - Grievance Procedure**
 - Maternity, Adoption and Paternity**
 - Motion Request**
10. **To discuss the 2023/24 budget, for approval by Full Council**
11. **To consider amending policies and documents to gender neutral terms** (Agenda item requested by Cllr Huxtable)
12. **To agree the date of the next meeting – Tuesday 14 February 2023 at 19.00**