



Credition Town Council

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Credition
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To All Members of Credition Town Council's Council Affairs and Finance Committee

You are hereby summoned to attend a **Meeting of Credition Town Council**, which will be held on **Tuesday 11 April 2023 at 19.00, at The Bungalow, 8a North Street, Credition.**

This meeting may be livestreamed via Facebook in order to allow Members of the Public to watch the meeting.

The purpose of the meeting is to transact the following business.

Rachel Avery PSLCC
Town Clerk

03 April 2023

Please note that:

- Members of the Press & Public are invited to attend under the Public Bodies (Admission to Meetings) Act 1960. Members of the public will be given the opportunity to address councillors in attendance as part of the agenda
- Under the Openness of Local Government Bodies Regulations 2014, any members of the public or press are allowed to take photographs, film and audio record the proceedings and report on all public sections of the meeting
- Under the Local Government Act (LGA) 1972 Sch 12 10(2)(b), Credition Town Council is unable to make any decision on matters not listed within the agenda
- Credition Town Council will always attempt to record and livestream meetings to Credition Town Council's social media platforms.

AGENDA

1. **Public Question Time - To receive questions from members of the public relevant to the work of the Committee**
2. **To receive and accept apologies** (Please make any apologies known to the Town Clerk)
3. **To note that decisions will be made with the climate emergency at the forefront of decision and policy making**
4. **Declarations of Interest - To receive declarations of personal interest and disclosable pecuniary interests (DPI's) in respect of items on this agenda**
5. **Order of Business - At the discretion of the Chairman, to adjust, as necessary, the order of agenda items to accommodate visiting members, officers, or members of the public**
6. **Chairman's and Clerk's Announcements - To receive any announcements which the Chairman and Clerk may wish to make** (for information only)
7. **Council Affairs Committee Minutes - To approve the minutes of the Council Affairs Committee Meetings held on 14 March 2023, as a correct record**
8. **Finance** (reports to be issued with the agenda):
 - **To receive and approve transactions between 01 March 2023 – 31 March 2023**
 - **To receive and approve the bank reconciliation to 31 March 2023**
 - **To note bank account balances to 31 March 2023**
9. **To receive information regarding the End of Year accounting process and Annual Governance and Accountability Return**
10. **To receive and agree the amended Room Hire Conditions** (documents to be issued with the agenda)
11. **To receive an update on the Twinners' Mayoral Reception**
12. **To agree the date of the next meeting – Tuesday 23 May 2023**

PART TWO

13. **It is recommended that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as it involves the likely disclosure of sensitive and confidential information**
14. **To receive the resignation of the Projects and Services Officer and agree a course of action** (report to be issued with the agenda)
15. **To approve the Deputy Town Clerk's job description and contract**