



Credition Town Council

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Credition
Devon
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To All Members of Credition Town Council's Council Affairs and Finance Committee

You are hereby summoned to attend a **Meeting of Credition Town Council**, which will be held on **Tuesday 12 April 2022 at 19.00, at The Bungalow, North Street, Credition.**

This meeting may be livestreamed via Facebook in order to allow Members of the Public to watch the meeting.

Members of the Public are advised to submit questions to the Town Clerk prior to the meeting.

The purpose of the meeting is to transact the following business.

Rachel Avery PSLCC
Town Clerk

07 April 2022

Please note that:

- Members of the Press & Public are invited to attend under the Public Bodies (Admission to Meetings) Act 1960
- Under the Openness of Local Government Bodies Regulations 2014, any members of the public or press are allowed to take photographs, film and audio record the proceedings and report on all public sections of the meeting
- Under the Local Government Act (LGA) 1972 Sch 12 10(2)(b), Credition Town Council is unable to make any decision on matters not listed within the agenda
- Credition Town Council will always attempt to record and livestream meetings to Credition Town Council's social media platforms.

AGENDA

1. **To receive and accept apologies** (please make any apologies known to the Town Clerk)
2. **Declarations of Interest - To receive declarations of personal interest and disclosable pecuniary interests (DPI's) in respect of items on this agenda**
3. **Public Question Time - To receive questions from members of the public relevant to the work of the Committee**
4. **To note that decisions will be made with the climate emergency at the forefront of decision and policy making**
5. **Order of Business - At the discretion of the Chairman, to adjust, as necessary, the order of agenda items to accommodate visiting members, officers, or members of the public**
6. **Chairman's and Clerk's Announcements - To receive any announcements which the Chairman and Clerk may wish to make (for information only)**
7. **Council Affairs Committee Minutes - To approve the minutes of the Council Affairs Committee Meetings held on 24 March 2022, as a correct record**
8. **Accounts Due for Payment and Receipts - To examine and agree the accounts due for payment, receipts, and bank transfers for the period 01 February 2022 – 31 March to receive the bank reconciliation (schedule of payments and receipts will be issued prior to the meeting)**
9. **To receive the report regarding the Queens Jubilee Event schedule and to make any recommendations to Full Council**
10. **To consider and approve the following policies (policies will be issued prior to the meeting):**
 - Absence Management Policy**
 - Dependent Leave Policy**
 - Adverse Weather Policy**
 - Workplace Stress Policy**
 - Annual Leave Policy**
 - Appraisal Policy**
11. **To agree the date of the next meeting – Tuesday 10 May 2022 at 19.00**

PART TWO

12. **It is recommended that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as it involves the likely disclosure of sensitive and confidential information**
13. **To receive the staffing report and consider the recommendations therein**