



Credition Town Council

8a North Street

Credition

Devon

EX17 2BT

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To All Members of Credition Town Council's Council Affairs and Finance Committee

You are hereby summoned to attend a **Meeting of Credition Town Council**, which will be held on **Tuesday 19 October 2021 at 19.00, at Old Landscore School, Greenway, Credition.**

This meeting will be livestreamed via Facebook in order to allow Members of the Public to watch the meeting.

Members of the Public are advised to submit questions to the Town Clerk prior to the meeting.

The purpose of the meeting is to transact the following business.

Rachel Avery PSLCC

Town Clerk

13 October 2021

Please note that:

- Members of the Press & Public are invited to attend under the Public Bodies (Admission to Meetings) Act 1960
- Under the Openness of Local Government Bodies Regulations 2014, any members of the public or press are allowed to take photographs, film and audio record the proceedings and report on all public sections of the meeting
- Under the Local Government Act (LGA) 1972 Sch 12 10(2)(b), Credition Town Council is unable to make any decision on matters not listed within the agenda
- This meeting is being held in accordance with The Health Protection (Coronavirus, Restrictions) (Steps) (England) Regulations 2021 S.5(2)(a) and therefore attendance will be restricted to ensure Covid-19 regulations are adhered to
- This meeting will be recorded and livestreamed to Credition Town Council's social media platforms.

AGENDA

1. **To receive and accept apologies** (please make any apologies known to the Town Clerk)
2. **Declarations of Interest - To receive declarations of personal interest and disclosable pecuniary interests (DPI's) in respect of items on this agenda**
3. **Public Question Time - To receive questions from members of the public relevant to the work of the Committee**
4. **Order of Business - At the discretion of the Chairman, to adjust, as necessary, the order of agenda items to accommodate visiting members, officers, or members of the public**
5. **Chairman's and Clerk's Announcements - To receive any announcements which the Chairman and Clerk may wish to make** (for information only)
6. **Council Affairs Committee Minutes - To approve the minutes of the Council Affairs Committee Meetings held on 21 September 2021, as a correct record**
7. **Accounts Due for Payment and Receipts - To examine and agree the accounts due for payment, receipts, and bank transfers for the period 22 September 2021 – 19 October 2021 inclusive and to receive the bank reconciliation** (schedule of payments and receipts will be issued prior to the meeting)
8. **To approve the following policy:**
 - **Communications & Media Policy**
 - **Data Protection Policy**
 - **Scheme of Delegation**
 - **FOI Model Publication Scheme**
 - **Co-option Policy**
 - **Protocol on Member/Officer Relations**
 - **Social Media & Electronic Communication**
 - **Equal Opportunities**
 - **Safeguarding Policy**
9. **To allocate appropriate budgets to committees** (additional documentation will be issued prior to the meeting)
10. **To receive the half yearly accounts** (additional documentation will be issued prior to the meeting)
11. **To agree the date of the next meeting – Tuesday 09 November 2021 at 19.00**