



# Credition Town Council

8a North Street

Credition

Devon

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## To All Members of Credition Town Council's Council Affairs and Finance Committee

You are hereby summoned to attend a **Meeting of Credition Town Council**, which will be held on **Tuesday 25 April 2023 at 18.00, at Old Landscore School, Greenway, Credition.**

This meeting may be livestreamed via Facebook in order to allow Members of the Public to watch the meeting.

The purpose of the meeting is to transact the following business.

**Rachel Avery PSLCC**  
**Town Clerk**

20 April 2023

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Please note that:

- Members of the Press & Public are invited to attend under the Public Bodies (Admission to Meetings) Act 1960. Members of the public will be given the opportunity to address councillors in attendance as part of the agenda
- Under the Openness of Local Government Bodies Regulations 2014, any members of the public or press are allowed to take photographs, film and audio record the proceedings and report on all public sections of the meeting
- Under the Local Government Act (LGA) 1972 Sch 12 10(2)(b), Credition Town Council is unable to make any decision on matters not listed within the agenda
- Credition Town Council will always attempt to record and livestream meetings to Credition Town Council's social media platforms.

## AGENDA

1. **Public Question Time - To receive questions from members of the public relevant to the work of the Committee**
2. **To receive and accept apologies** (Please make any apologies known to the Town Clerk)
3. **To note that decisions will be made with the climate emergency at the forefront of decision and policy making**
4. **Declarations of Interest - To receive declarations of personal interest and disclosable pecuniary interests (DPI's) in respect of items on this agenda**
5. **Order of Business - At the discretion of the Chairman, to adjust, as necessary, the order of agenda items to accommodate visiting members, officers, or members of the public**
6. **Chairman's and Clerk's Announcements - To receive any announcements which the Chairman and Clerk may wish to make** (for information only)
7. **Council Affairs Committee Minutes - To approve the minutes of the Council Affairs Committee Meetings held on 11 April 2023, as a correct record**
8. **To consider and approve the grant application received from Crediton Area History and Museum Society** (application to be issued with the agenda)
9. **To receive the Meeting Management Software Report and to approve the recommendation therein** (report to be issued with the agenda)
10. **To receive the Rialtas Finance Package Report and to approve the recommendation therein** (report to be issued with the agenda)
11. **To receive the Councillor Device Report and to approve the recommendation therein** (report to be issued with the agenda)
12. **To receive the Gazebo Rental Report and to approve the recommendation therein** (report to be issued with the agenda)
13. **To note the date of the next meeting – Tuesday 23 May 2023**

### PART TWO

14. **It is recommended that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as it involves the likely disclosure of sensitive and confidential information**
15. **Recruitment of Projects and Events Officer:**
  - **To approve the recruitment pack** (document to be issued with the agenda)
  - **To approve the advert** (document to be issued with the agenda)
  - **To approve the shortlisting criteria** (document to be issued with the agenda)
  - **To agree a timescale for appointment**
16. **To approve the Deputy Town Clerk's contract**