



Crediton Town Council

8A North Street

Crediton

Devon

EX17 2BT

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To All Members of Crediton Town Council's Christmas in Crediton Sub-Committee

You are hereby summoned to attend a **Meeting of Crediton Town Council**, which will be held on **Tuesday, 15 June 2021, at 11.00am at Old Landscore School, Greenway, Crediton**

The purpose of the meeting is to transact the following business.

Rachel Avery PSLCC

Town Clerk

8 June 2021

Please note that:

- Members of the Press & Public are invited to attend under the Public Bodies (Admission to Meetings) Act 1960
- Under the Openness of Local Government Bodies Regulations 2014, any members of the public or press are allowed to take photographs, film and audio record the proceedings and report on all public sections of the meeting
- Under the Local Government Act (LGA) 1972 Sch 12 10(2)(b), Crediton Town Council is unable to make any decision on matters not listed within the agenda
- This meeting is being held in accordance with The Health Protection (Coronavirus, Restrictions) (Steps) (England) Regulations 2021 S.5(2)(a) and therefore attendance will be restricted to ensure Covid-19 regulations are adhered to
- This meeting will be recorded and may be livestreamed to Crediton Town Council' social media platforms.

AGENDA

- 1. To elect a Sub-Committee Chairman for 2021-2022**
- 2. To elect a Sub-Committee Vice-Chairman for 2021-2022**
- 3. To receive and accept apologies. (Please make any apologies known to the Town Clerk).**

- 4. Declarations of Interest – To receive declarations of personal interest and disclosable pecuniary interests (DPI's) in respect of items on this agenda.**
- 5. Christmas in Crediton Committee Minutes – To approve and sign as a correct record the minutes of the Christmas in Crediton Sub-Committee Meeting held on 4 May 2021.**
- 6. To receive an update on the previous action points from the last meeting.**
- 7. To review the budget for the 2021 event.**
- 8. To preview the Christmas in Crediton poster and agree any further actions.**
- 9. To discuss the switch on event and entertainment and agree any actions.**
- 10. To discuss the plans for the re-design on the boards for the base of the Christmas Tree**
- 11. To discuss the fancy dress competition and agree any further actions.**
- 12. To agree the date of the next meeting.**
- 13. Close.**