



Credon Town Council

8A North Street

Credon

Devon

EX17 2BT

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To All Members of Credon Town Council's Christmas in Credon Sub-Committee

You are hereby summoned to attend a **Meeting of Credon Town Council**, which will be held on **Tuesday, 3 August 2021, at 10.30am at Old Landscore School, Greenway, Credon**

The purpose of the meeting is to transact the following business.

Rachel Avery PSLCC

Town Clerk

27 July 2021

Please note that:

- Members of the Press & Public are invited to attend under the Public Bodies (Admission to Meetings) Act 1960
- Under the Openness of Local Government Bodies Regulations 2014, any members of the public or press are allowed to take photographs, film and audio record the proceedings and report on all public sections of the meeting
- Under the Local Government Act (LGA) 1972 Sch 12 10(2)(b), Credon Town Council is unable to make any decision on matters not listed within the agenda
- This meeting is being held in accordance with The Health Protection (Coronavirus, Restrictions) (Steps) (England) Regulations 2021 S.5(2)(a) and therefore attendance will be restricted to ensure Covid-19 regulations are adhered to
- This meeting will be recorded and may be livestreamed to Credon Town Council' social media platforms.

AGENDA

1. To receive and accept apologies. (Please make any apologies known to the Town Clerk).
2. Declarations of Interest – To receive declarations of personal interest and disclosable pecuniary interests (DPI's) in respect of items on this agenda
3. Christmas in Crediton Committee Minutes – To approve and sign as a correct record the minutes of the Christmas in Crediton Sub-Committee Meeting held on 15 June 2021.
4. To receive an update on the previous action points from the last meeting
5. To discuss the Town Square Christmas tree and associated arrangements and agree any actions
6. To discuss the road closure for the event and agree any actions
7. To discuss the lighting plan for the town, including the option of additional lighting in the town square trees and agree any actions
8. To discuss the town square entertainment, arrangements for MC, tannoy system, marshalling for the event, fire service attendance, confirm the switch on time and discuss the stalls for the evening
9. To discuss the publicity and promotion of the event, whether date strap banners are required
10. To discuss the fancy dress competition, the arrangements and prizes and agree any actions
11. To discuss the High Street competition and agree any actions
12. To discuss the idea of a Christmas advertising/event booklet and agree any actions
13. To note the date of the next meeting- Tuesday 21 September
14. Close.