



# Crediton Town Council

8A North Street

Crediton

Devon

EX17 2BT

Telephone: 01363 773717

Email: [townclerk@crediton.gov.uk](mailto:townclerk@crediton.gov.uk)

## To All Members of Crediton Town Council's Christmas in Crediton Sub-Committee

You are hereby summoned to attend a **Meeting of Crediton Town Council**, which will be held on **Tuesday, 4 May 2021, at 11.00am.**

This will be a virtual meeting using the Zoom meeting platform. The details for accessing the meeting are:

Join Zoom Meeting

<https://zoom.us/j/94166172535?pwd=ZG1ieUJCbGxTanpiYVNVaWpQNTloZz09>

Meeting ID: 941 6617 2535

Passcode: 150693

Dial by your location

+44 330 088 5830 United Kingdom

+44 203 481 5237 United Kingdom

+44 203 901 7895 United Kingdom

+44 208 080 6592 United Kingdom

+44 131 460 1196 United Kingdom

+44 203 481 5240 United Kingdom

+44 208 080 6591 United Kingdom

The purpose of the meeting is to transact the following business.

**Rachel Avery PSLCC**

**Town Clerk**

27 April 2021

Please note that:

- Members of the Press & Public are invited to attend under the Public Bodies (Admission to Meetings) Act 1960
- Under the Openness of Local Government Bodies Regulations 2014, any members of the public or press are allowed to take photographs, film and audio record the proceedings and report on all public sections of the meeting
- Under the Local Government Act (LGA) 1972 Sch 12 10(2)(b), Crediton Town Council is unable to make any decision on matters not listed within the agenda
- This meeting is being held remotely under the Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020
- This meeting will be recorded and may be livestreamed to Crediton Town Council' social media platforms

## AGENDA

1. To receive and accept apologies. (Please make any apologies known to the Town Clerk).
2. Declarations of Interest – To receive declarations of personal interest and disclosable pecuniary interests (DPI's) in respect of items on this agenda.
3. Christmas in Crediton Committee Minutes – To approve and sign as a correct record the minutes of the Christmas in Crediton Sub-Committee Meeting held on 23 March 2021.
4. To receive an update on the previous action points from the last meeting.
5. To preview the poster for the Christmas in Crediton 2021 event and agree any actions or changes before launching.
6. To discuss the switch on event along with thoughts around any social distancing measures that maybe in place and agree any actions.
7. To discuss the recording/livestreaming of the event for social media platforms and agree any actions.
8. To discuss an entertainment package for the event and agree any actions.
9. To discuss the information received regarding the quotation from St Johns Ambulance and agree any actions.
10. To discuss the lighting prop quotations from Lamps and Tubes and First Christmas and agree any actions (this information will be circulated prior to the meeting).
11. To agree the date of the next meeting.
12. Close.