



CREDITON TOWN COUNCIL

8 North Street

Credition

Devon

EX17 2BT

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To All Credition Town Councillors

You are hereby summoned to attend a **Meeting of Community & Environment Committee**, which will be held on **Tuesday 25 July 2023 at 19.00, at Old Landscore School, Greenway, Credition.**

This meeting may be livestreamed via Facebook in order to allow Members of the Public to watch the meeting.

The purpose of the meeting is to transact the following business.

Rachel Avery PSLCC
Town Clerk

19 July 2023

Please note that:

- Members of the Press & Public are invited to attend under the Public Bodies (Admission to Meetings) Act 1960. Members of the public will be given the opportunity to address councillors in attendance as part of the agenda
- Under the Openness of Local Government Bodies Regulations 2014, any members of the public or press are allowed to take photographs, film and audio record the proceedings and report on all public sections of the meeting
- Under the Local Government Act (LGA) 1972 Sch 12 10(2)(b), Credition Town Council is unable to make any decision on matters not listed within the agenda
- Credition Town Council will always attempt to record and livestream meetings to Credition Town Council's social media platforms.

AGENDA

1. **Public Question Time:**
 - **To receive questions from members of the public relevant to the work of the council** (a maximum of 30 minutes is allowed for this item; verbal questions should not exceed 3 minutes)
2. **Apologies:**
 - **To receive and accept Town Councillor apologies** (apologies should be made to the Town Clerk)
3. **Declarations of Interest and Requests for Dispensations:**
 - **To receive declarations of personal interest and disclosable pecuniary interests (DPI's) in respect of items on this agenda**
 - **To consider any dispensation requests** (requests should be made to the Town Clerk prior to the meeting)
4. **Order of Business:**
 - **At the discretion of the Chair, to adjust, as necessary, the order of agenda items to accommodate visiting members, officers or members of the public**
5. **Chair's and Clerk's Announcements:**
 - **To receive any announcements which the Chair and Town Clerk may wish to make** (for information only)
6. **Community & Environment Committee Minutes:**
 - **To approve and sign the minutes of the meeting held on Tuesday 30 May 2023, as a correct record** (minutes will be issued with the agenda)
7. **Allotments:**
 - **To receive an update on the newly installed water troughs at Exhibition Road**
 - **To receive an update on the excessive vegetation growing between Barnfield allotment site and Spinning Path Gardens**
 - **To consider the following issues and agree a course of action – Vacant plots, Non-Cultivation Notices and Notices to Quit**
 - **To consider matters raised by the Boniface Allotments Association and allotment tenants and agree any actions**
8. **Litter bins:**
 - **To receive an update on the installation of litter bins on the paths linking Downeshead Lane and Tarka View and agree any actions**
9. **Quantified Tree Risk Assessment:**
 - **To receive the report and consider the quotations therein to carry out a QTRA on all town council sites**

10. Property Inspection

- To receive the property inspection report and consider the recommendations therein
- To receive a report and consider the quotations therein to carry out a structural survey on the war memorial bus shelter
- To receive a report and consider the quotations therein to clean and treat the Jamie Fleming memorial bench
- To receive a report and consider the quotations therein to treat the oak lectern next to the Boniface Statue
- To receive a report and consider the quotations therein to replace the roof tiles on the bandstand
- To receive a report and consider the quotations therein to repair the unstable slabs at the Scout Memorial Garden
- To receive a report and consider the quotations therein to treat the wooden benches, bin, holly planter and noticeboard at the Scout Memorial Garden
- To receive a report and consider the quotations therein to repair the gate at Spinning Path Gardens play area
- To receive a report and consider the quotations therein to pressure wash areas identified in the property inspection
- To receive a report and consider the quotations therein to repaint the handrail at Upper Deck

Reports will be issued prior to the meeting.

11. Peoples Park Wildlife Area

- To discuss future maintenance of the Peoples Park Wildlife Area and agree any actions

12. Date of next meeting:

- To note that the date of the next meeting will be Tuesday 26 September 2023 at 19.00