



CREDITON TOWN COUNCIL

8 North Street

Credition

Devon

EX17 2BT

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To All Credition Town Councillors

You are hereby summoned to attend a **Meeting of Community & Environment Committee**, which will be held on **Tuesday 30 May 2023 at 19.00**, at **Old Landscore School, Greenway, Credition**.

This meeting may be livestreamed via Facebook in order to allow Members of the Public to watch the meeting.

The purpose of the meeting is to transact the following business.

Rachel Avery PSLCC
Town Clerk

24 May 2023

Please note that:

- Members of the Press & Public are invited to attend under the Public Bodies (Admission to Meetings) Act 1960. Members of the public will be given the opportunity to address councillors in attendance as part of the agenda
- Under the Openness of Local Government Bodies Regulations 2014, any members of the public or press are allowed to take photographs, film and audio record the proceedings and report on all public sections of the meeting
- Under the Local Government Act (LGA) 1972 Sch 12 10(2)(b), Credition Town Council is unable to make any decision on matters not listed within the agenda
- Credition Town Council will always attempt to record and livestream meetings to Credition Town Council's social media platforms.

AGENDA

1. **Election of Chair for 2023/24:**
 - **To seek nominations and elect the Chair for the ensuing year**
2. **Election of Deputy Chair for 2023/24:**
 - **To elect the Deputy Chair for the ensuing year**
3. **Public Question Time:**
 - **To receive questions from members of the public relevant to the work of the council** (a maximum of 30 minutes is allowed for this item; verbal questions should not exceed 3 minutes)
4. **Apologies:**
 - **To receive and accept Town Councillor apologies** (apologies should be made to the Town Clerk)
5. **Declarations of Interest and Requests for Dispensations:**
 - **To receive declarations of personal interest and disclosable pecuniary interests (DPI's) in respect of items on this agenda**
 - **To consider any dispensation requests** (requests should be made to the Town Clerk prior to the meeting)
6. **Order of Business:**
 - **At the discretion of the Chair, to adjust, as necessary, the order of agenda items to accommodate visiting members, officers or members of the public**
7. **Chair's and Clerk's Announcements:**
 - **To receive any announcements which the Chair and Town Clerk may wish to make** (for information only)
8. **Community & Environment Committee Minutes:**
 - **To approve and sign the minutes of the meeting held on Tuesday 25 April 2023, as a correct record** (minutes will be issued with the agenda)
9. **Allotments:**
 - **To receive an update on the installation of water troughs at Exhibition Road**
 - **To discuss the vegetation growing on the boundary of Barnfield allotment site and Spinning Path Gardens** (photos to be issued prior to the meeting)
 - **To receive a report and consider the quotations therein to purchase new plot numbers for Barnfield and Exhibition Road**
 - **To consider the following issues and agree a course of action – Vacant plots, Non-Cultivation Notices and Notices to Quit**
 - **To consider matters raised by the Boniface Allotments Association and allotment tenants and agree any actions**

- 10. Litter bins:**
 - To receive an update on the installation of litter bins on the paths linking Downeshead Lane and Tarka View and agree any actions
- 11. Benches:**
 - To receive an update on the bench installed behind the flats at Alexander Court
- 12. Howards Court retaining wall:**
 - To receive an update on the retaining wall at Howards Court
- 13. Quantified Tree Risk Assessment:**
 - To receive the report and consider the quotations therein to carry out a QTRA on all town council sites
- 14. Crediton Town Guide**
 - To receive the report and consider the recommendations therein to publish a Crediton Town Guide for 2023-25
- 15. Date of next meeting:**
 - To note that the date of the next meeting will be Tuesday 25 July 2023 at 19.00