



Credition Town Council

8A North Street

Credition

Devon

EX17 2BT

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To All Members of Credition Town Council's Christmas in Credition Sub-Committee

You are hereby summoned to attend a **Meeting of Credition Town Council**, which will be held on **Tuesday, 16 November 2021, at 10.30am at Old Landscore School, Greenway, Credition**

The purpose of the meeting is to transact the following business.

Rachel Avery PSLCC
Town Clerk

10 November 2021

Please note that:

- Members of the Press & Public are invited to attend under the Public Bodies (Admission to Meetings) Act 1960
- Under the Openness of Local Government Bodies Regulations 2014, any members of the public or press are allowed to take photographs, film and audio record the proceedings and report on all public sections of the meeting
- Under the Local Government Act (LGA) 1972 Sch 12 10(2)(b), Credition Town Council is unable to make any decision on matters not listed within the agenda
- This meeting is being held in accordance with The Health Protection (Coronavirus, Restrictions) (Steps) (England) Regulations 2021 S.5(2)(a) and therefore attendance will be restricted to ensure Covid-19 regulations are adhered to

AGENDA

1. **To receive and accept apologies (Please make any apologies known to the Town Clerk)**
2. **Declarations of Interest – To receive declarations of personal interest and disclosable pecuniary interests (DPI's) in respect of items on this agenda**
3. **Christmas in Crediton Committee Minutes – To approve and sign as a correct record the minutes of the Christmas in Crediton Sub-Committee Meeting held on 2 November 2021**
4. **To receive an update on the previous action points from the last meeting**
5. **To note possible changes to the schedule relating to the COVID 19 pandemic**
6. **To consider the request received from Crediton Coffee Company to erect a gazebo over their designated seating area on the Town Square and have a table selling hot chocolate and agree any actions**
7. **To finalise the plans for the event being held on 27 November including:**
 - **The town square event**
 - **The parade**
 - **The fancy dress competition**
 - **Lights and lighting infrastructure**
 - **Marketing the event**
 - **Road closures and traffic management**
 - **The Superhero Hunt**
 - **Volunteers**
 - **Any other plans and ideas not covered above**
8. **To note the date of the next scheduled meeting 15 February 2022**