



Minutes of Crediton Town Council's Amenities & The Built Environment Committee Meeting held on Tuesday 25 May 2021, at 19.00 at Old Landscore School, Greenway, Crediton.

Present: Cllrs J Harris, G Cochran, H Zorlu, J Cairney, S Huxtable and M Szabo

Apologies: Cllrs J Ross and L Martin

In Attendance: Rachel Avery, Town Clerk
Emily Armitage, Administrative Assistant
Dr Penni Tearle, Chair of Boniface Allotment Association

1 To elect a Committee Chairman for the year 2021-22

It was **resolved** to elect Cllr Harris as Committee Chairman for 2021-22 (Proposed by Cllr Szabo)

2 To elect a Committee Deputy Chairman for the year 2021-22

It was **resolved** to elect Cllr Cochran as Deputy Chairman for 2021-22 (Proposed by Cllr Harris)

3 To receive and accept apologies

It was **resolved** to receive and accept apologies from Cllrs Ross and Martin. (Proposed by Cllr Harris).

4 Declarations of Interest

Cllr Cairney declared that as a member of more than one authority, that any views or opinions expressed at the meeting would be provisional and would not prejudice any views expressed at a meeting of another authority.

5 Public Question Time

No members of the public wished to speak.

6 Order of Business

There were no changes to the order of business.

7 Chairman's and Clerk's Announcements

There were no announcements.

8 Committee Meeting Minutes - To approve and sign as a correct record the minutes of the Assets & Amenities Committee meeting held on 23 March 2021

It was **resolved** to approve the minutes of the Assets & Amenities Committee meeting held on 23 March 2021 as a correct record. (Proposed by Cllr Zorlu).

9 Allotments

a) To consider the following issues and agree a course of action:

Vacant plots, Non-cultivation Notices and Notices To Quit

The Administrative Assistant reported that a total of 6 non-cultivation notices had been issued since the last meeting and 0 notices to quit. There are currently no vacant plots.

b) To consider a request to ban the use of carpet on allotments

Further information had been issued with the agenda. Several new plot holders had reported finding layers of old carpet in the ground bound by weeds, making the carpet hard to remove. Cllr Cochran suggested that the carpet should be moved around, but this would require enforcement. Chemicals in the carpet which may not be biodegradable and impossible to breakdown could disrupt the soil and thus any living specimens. It was **resolved** that the ban of carpets be approved. (Proposed by Cllr Cairney).

c) To consider matters raised by the Boniface Allotments Association and allotment tenants and agree any actions

There were no other matters.

10 To receive an update on the following:**• Installation of bench by Hillbrow Care Home**

The Town Clerk confirmed that Eddie Sherwood had been instructed to install the bench.

• Fingerpost at Jockey Hill

The Town Clerk confirmed that the refurbishment work had been completed and Devon County Council have been contacted to arrange collection and installation.

11 To receive an update on the 2021 Floral Crediton Competition

The Administrative Assistant advised that entry forms had been distributed to Tuckers, the library and were available to collect from the office. A poster had been displayed in the office window and at the noticeboard on Searle Street and advertised on the council website and social media. The Town Clerk had approved an advert in the Crediton Courier. Cllr Szabo offered to take some entry forms to Homeleigh Garden Centre.

12 To receive an update on the 2021 Britain in Bloom In Your Neighbourhood and Pennant Award Competitions

Cllr Szabo informed the committee that the event is going ahead in July but the date is to be confirmed. 24 entries had been received with two more possible. There was a suggestion that Sandford Orchards may be approached to enter.

13 To discuss purchasing 4 tickets for the Britain in Bloom presentation awards on 7 October 2021 and agree any actions

This item had been requested by Cllr Szabo. It was **resolved** to purchase 4 tickets at a cost of £20.00 each. (Proposed by Cllr Szabo).

14 To discuss cleaning the graffiti off the toilet block and agree any actions

This item had been requested by Cllr Szabo. Cllr Szabo advised it is not necessary to attempt to clean the graffiti, but to wait until CCTV has been installed. It was **noted** that the Town Clerk would speak to the youth worker about the agreed graffiti project. It was **resolved** to approve the removal of the graffiti at a cost of no more than £200.00 if required. (Proposed by Cllr Cairney).

15 To note the date of the next meeting – 27 July 2021

The date of the next meeting was noted.

16 Close.

The meeting closed at 19.19.

Signed
Chairman

Dated.....