



## Minutes of Crediton Town Council's Assets & Amenities Committee Meeting held on Tuesday, 5<sup>th</sup> January 2021, at 7.00 pm, via Zoom

**Present:** Cllrs Miss J Harris, Mr F Letch, Mr J Ross, Mr M Szabo, Mrs L Martin, Mr G Cochran, and Mr J Cairney (part meeting)

**In Attendance:** Cllr Mr S Huxtable  
Mrs Emma Anderson, Assistant Clerk  
Dr Penni Tearle, Chair of Boniface Allotment Association  
Mrs Denise Ross, Sustainable Crediton

### 74 To receive and accept apologies

It was **resolved** to receive and accept apologies from Cllr Hannah Zorlu. (Proposed by Cllr Letch)

### 75 Declarations of Interest

Cllrs Letch declared that as a member of more than one authority, that any views or opinions expressed at the meeting would be provisional and would not prejudice any views expressed at a meeting of another authority

### 76 To note the Virtual Meeting Policy

It was **resolved** to note the Virtual Meeting Policy. (Proposed by Cllr Harris)

### 77 Public Question Time

There were no questions.

### 78 Order of Business

There were no changes.

### 79 Chairman's and Clerk's Announcements

There were no announcements.

**80 Committee Meeting Minutes** - To approve and sign as a correct record the minutes of the Assets & Amenities Committee meeting held on 10<sup>th</sup> November 2020. It was **resolved** to approve the minutes of the Assets & Amenities Committee meeting held on 10<sup>th</sup> November 2020 as a correct record. (Proposed by Cllr Letch).

### 81 Allotments

#### a) To consider the following issues and agree a course of action:

- **Vacant plots, Non-cultivation Notices and Notices To Quit.**

Following the December inspection, 2 Non-cultivation Notices and 1 Notice to Quit had been issued. There is one vacant plot at Barnfield but this will soon be allocated.

- b) **To consider matters raised by the Boniface Allotments Association and allotment tenants and agree any actions.** None raised.

Dr Tearle left the meeting at 7.05 pm

**82 To receive an update on the following:**

- **Stone troughs to be located by the War Memorial**  
The troughs have been ordered and the Assistant Clerk is awaiting delivery information.
- **Repairs to the cob wall at Peoples Park**  
The repairs have been completed. Cllr Letch confirmed he would inspect the work and report back.
- **Priority Code 2 tree works**  
The works are due to be carried out this Friday, 8<sup>th</sup> January.
- **Fingerpost at Jockey Hill**  
Following the removal of the fingerpost, it has been advised that the oak post needs replacing as well as the two of the missing fingers. It was **resolved** to cover the cost of the materials required at a total of £242.88 including VAT, with the money being allocated from the Council's street furniture budget. (Proposed by Cllr Harris) It is hoped that some funding may be available from the DCC Locality Budget to cover a proportion of the cost.

Cllr Jim Cairney joined the meeting at 7.10 pm and declared that as a member of more than one authority, that any views or opinions expressed at the meeting would be provisional and would not prejudice any views expressed at a meeting of another authority

- 83 To consider quotations received to repoint the slabs surrounding the St Boniface Statue and agree a course of action.** A copy of the report had been issued with the agenda.  
As another quotation is due to be received it was agreed to defer this item and include it on the next Full Council meeting agenda in January.
- 84 To consider a quotation received to apply a protective sealant to the St Boniface Statue to help protect against graffiti and agree a course of action.** A copy of the report had been issued with the agenda.  
Members discussed the possible issue of water getting trapped within the statue as well as how long the sealant will last. Cllr Letch suggested that a small amount of stone could be left exposed at the bottom of the statue to allow water to escape. It was **resolved** to instruct Andrew Coxall Conservation to apply an anti-graffiti coating to the St Boniface Statue at a cost of £620, subject to gaining advice on the queries above, with the money being allocated from the Council's small works/various budget. (Proposed by Cllr Letch)
- 85 To consider quotations to install a bench next to the bus stop by Hillbrow Residential Care Home and agree a course of action.** A copy of the report had been issued with the agenda.  
It was **resolved** to instruct EAG Sherwood to construct and install a bench at a cost of £297, with the money being allocated from the Council's street furniture budget. (Proposed by Cllr Letch)  
The Assistant Clerk agreed to look into what would be required for the installation.
- 86 To consider quotations for the supply of Crediton's floral displays for 2021 and agree a course of action.** A copy of the report had been issued with the agenda.

It was **resolved** for Taunton Deane Borough Council to supply Crediton's floral displays for 2021 at a cost of £957. (Proposed by Cllr Szabo)

- 87 To consider quotations for the watering of Crediton's floral displays for 2021 and agree a course of action.** A copy of the report had been issued prior to the meeting. As another quotation is due to be received it was agreed to defer this item to the next Assets & Amenities Committee meeting being held in March.
- 88 To consider quotations for the maintenance of the Peoples Park Scout Memorial Garden from 1<sup>st</sup> April 2021 to 31<sup>st</sup> March 2022 and agree a course of action.** A copy of the report had been issued with the agenda. It was **resolved** to instruct Mike Turnbull to carry out the maintenance of the Peoples Park Scout Memorial Garden from 1<sup>st</sup> April 2021 to 31<sup>st</sup> March 2022 at a cost of £1,200. (Proposed by Cllr Szabo)
- 89 To consider a quotation received to clean the bus shelters in the town from 1<sup>st</sup> April 2021 to 31<sup>st</sup> March 2022 and agree a course of action.** A copy of the report had been issued with the agenda. It was **resolved** to instruct Mid Devon Cleaning to clean the bus shelters in the town from 1<sup>st</sup> April 2021 to 31<sup>st</sup> March 2022 at a cost of £480 (£80 per month on a bi-monthly basis). (Proposed by Cllr Letch). The Assistant Clerk advised members that during lockdown Mid Devon Cleaning will be cleaning and sanitizing the shelters weekly, at no extra cost.
- 90 To consider quotations received for the highway grass verge cutting contract for 2021-2022 and agree a course of action.** A copy of the report had been issued with the agenda. It was **resolved** to instruct Countrywide Grounds Maintenance to carry out the highway grass verge cutting for 2021-2022 at a cost of £4,240 + VAT (8 cuts at £530 per cut). (Proposed by Cllr Szabo, Cllr Letch abstained). Cllr Ross requested that the height of the cut be increased. The Assistant Clerk agreed to look at the highway regulations and report back to the Committee.
- 91 To receive an update on the summer bedding in St Lawrence Green and Newcombes Meadow and agree any actions required.**  
The Assistant Clerk confirmed the following:
- St Lawrence Green will be maintained by the St Lawrence Group, under the umbrella of Sustainable Crediton
  - The rose bed and wildflower bed in Newcombes Meadow will be maintained by Sustainable Crediton (in liaison with MDDC)
  - The flower beds near the St Boniface Statue will be maintained by Mr Bert Jewell
  - The Union Road flower bed and flower bed at the junction of East Street/Charlotte Street will be maintained by Mr Bert Jewell. Mr Jewell confirmed that Graphic has kindly agreed to provide £200 of sponsorship towards the maintenance of the East St/Charlotte St bed. A sign will be produced to acknowledge this support and thank Graphic.

Mrs Ross advised she has been liaising with MDDC to confirm the formal arrangements and ensure a contract is in place for maintaining MDDC owned land.

**92 To discuss alternatives to the current weed spraying regime in the town and agree a course of action.**

The Assistant Clerk advised that the research into alternatives had been unsuccessful. Members agreed it could be beneficial to put a small piece in the next newsletter, as well as the Courier, encouraging residents to look after the area outside their home. This may contribute to reducing the number of weeds in the town.

Cllr Cairney advised that MDDC's weed team would be returning and Crediton would benefit from utilising this.

**93 To consider entering the 2021 Britain in Bloom IYN and Pennant Award Competitions and agree a course of action.**

Cllr Szabo explained that due to the 2020 competition being cancelled, the entries have automatically rolled into 2021 therefore Crediton has 24 entries in Britain in Bloom IYN and has entered the Pennant Competition once again. It was **resolved** to proceed with entering the 2021 competitions. (Proposed by Cllr Letch) Cllr Szabo was thanked for his work.

**94 Clerk's Report**

Nothing to report.

**95 Close.**

The meeting closed at 7.43 pm

Signed .....  
Chairman

Dated.....