



**Christmas in Crediton Sub-Committee Minutes  
Tuesday, 02 May 2023 at 10.30 at The Bungalow, 8 North Street, Crediton**

**Present:** Cllr Brookes-Hocking, Cllr Ross, Paul Fallon, Alan Quick and Emma Anderson (Deputy Clerk)

**Absent:** Cllr Cairney and Jack Robson

**28. To receive and accept apologies**  
None

**29. Declarations of Interest – To receive declarations of personal interest and disclosable pecuniary interests (DPI's) in respect of items on this agenda**  
None declared

**30. Christmas in Crediton Committee Minutes – To approve and sign as a correct record the minutes of the Christmas in Crediton Sub-Committee Meeting held on 7 February 2023**  
It was **resolved** to agree and sign, as a correct record, the minutes of the meeting held on 7 February 2023 (Proposed by Cllr Ross)

**31. To note that decisions will be made with the climate emergency at the forefront of decision and policy making**  
This was noted.

**32. To receive an update on the action points from the previous meeting**  
**ACTION: Committee members to bring forward ideas that would appeal to families/young children at the next meeting**

COMPLETE. Members discussed possible ideas including the following:

- Choir competition - including primary schools from surrounding villages. Each school sings one song and then they join for a group song to finish.
- Christmas-themed hunt on Town Square – finding hidden numbers/Christmas characters before switch-on. Winner could be drawn from a hat and switch on lights.

**ACTION: Paul to approach primary schools outside of town with the idea of a choir competition**

**ACTION: Deputy Clerk to draft an idea for a Christmas hunt for families/young children to take part in between entertainment**

**ACTION: Deputy Clerk to contact nurseries and primary schools for further feedback regarding last year's event and ideas for families/young children**

**ACTION: Deputy Clerk to contact Charlotte Turner to discuss developing the lantern procession this year**

**ACTION: Cllr Ross to contact Crediton Chamber of Commerce**

COMPLETE. Chamber of Commerce do not appear to be actively meeting.

**ACTION: Assistant Clerk to invite Jo & Ian to the next meeting to discuss lighting ideas for 2023**

COMPLETE. Town Clerk and Projects Officer met with Jo and Ian to discuss lighting for 2023.

**ACTION: Assistant Clerk to speak to Cath about Youth Club having a stall at the 2023 event**

ONGOING. Due to be discussed with young people to find out if they would be interested in taking part.

**ACTION: Deputy Clerk to follow up on discussions with Youth Club**

**33. To discuss the lighting infrastructure and agree any actions**

Deputy Clerk reported back on the meeting with Jo and Ian, which included the following:

- Star illuminations will be repaired with existing rope lighting
- 1 new sphere is required for St Lawrence Green
- Quotations are being obtained for new lighting in the high street brackets, to replace the trees that are not fit for purpose

**ACTION: Quotes to be obtained for 1 x illuminated sphere for St Lawrence Green**

**ACTION: Quotes to be obtained for new lighting to add to the brackets on the High Street**

Members discussed the idea of projecting moving Christmas graphics on the Three Little Pigs before Father Christmas appears.

**ACTION: Deputy Clerk to discuss using light projections with Jo and Ian.**

Paul queried hanging rope lighting on the Union Terrace railings.

**ACTION: Deputy Clerk to establish ownership of the Union Terrace railings.**

**34. To consider and agree a consultation questionnaire for the 2023 event**

The questionnaire was approved for circulation.

**ACTION: Deputy Clerk to publish questionnaire w/c 15 May 2023**

**35. To discuss the reimplementation of charging the High Street businesses for a lighting decoration**

Members agreed not to charge high street businesses for a lighting decoration due to the current economic climate and the practicality of only issuing a decoration to those who have paid. Members considered promoting the opportunity for local businesses to sponsor the event in return for varying levels of publicity i.e. social media acknowledgement or logos on the marketing materials.

**ACTION: Deputy Clerk to devise a sponsorship leaflet for the next meeting.**

**ACTION: Traders list to be obtained for Lords Meadow industrial estate.**

**36. To discuss the decoration options for the tree at East Street/Charlotte Street junction and agree any actions**

It was agreed to investigate uplighting the tree from the ground (preferably solar-powered lights) as well as using Christmas projector lights.

**ACTION: Obtain quotations for solar-powered uplighting for the tree at East Street and projector lights.**

**37. To note the date of the next meeting – 06 June at 10.30**

The date of the next meeting was noted. The meeting closed at 11.40

Signed .....

Date:..... (Chairman)