



**Christmas in Crediton Sub-Committee Minutes
Monday, 20th July 2020 at 10.00am Held via Zoom**

Page 3

Present: Liz Brookes-Hocking, John Ross, Stephanie Jones, Alan Quick, Lisa Blake (Special Projects Officer) and Rachel Avery (Town Clerk)

Apologies: Louise Martin and Jack Robson

9. To receive and accept apologies

It was **resolved** to receive and accept apologies from Jack Robson.

10. Declarations of Interest

None declared.

11. Christmas in Crediton Sub-Committee Minutes – To approve and sign as a correct record the minutes of the Christmas in Crediton meeting held on 8th July. It was **resolved** to agree and sign, as a correct record, the minutes of the meeting held on 8th July 2020.

12. To discuss plans for Christmas lighting

Lisa had contacted Jo Ward regarding the lighting, and a response is awaited.

Lisa had contacted Paul Fallon, who had confirmed that the Rotary Club would be willing install the Christmas trees as usual. He had expressed an interest in attending these meetings, and the minutes would be sent to him directly.

Lisa had contacted Lamps and Tubes, who would email this week with an updated quote. The three main lighting rigs in the High Street were discussed. As a matter of urgency, the owner of the Natwest building would need to be contacted to ensure that lighting on the building could proceed. The three buildings with lighting rigs should be contacted to remind them of when the lights would be installed and switched on.

Action: Lisa to find out who owns Natwest and to ensure that the building can be used for lighting.

Action: Lisa to contact businesses with lighting rigs attached to buildings.

Liz expressed disappointment that Tesco had not installed brackets to the shop for trees.

Action: Lisa to contact Andrew Drayton.

Concerns were raised that if some shops had not reopened by Christmas, there may be an issue with electricity supply and tree arrangements.

Agreed: Survey of High Street to be undertaken in September.

Action: Rachel/Lisa to undertake survey.

13. To discuss communication with businesses, schools and other organisations regarding Christmas in Crediton 2020.

The agreed letter had been delivered to the High Street. Some businesses were not open or very busy, so an additional delivery will take place.

Lisa had found an email from Crediton Dairy, dated March 2020, stating that they would be willing to continue to sponsor the event.

Agreed: Courtesy email to be sent to all sponsors – Crediton Dairy, Hedgerow Print and Create Storage. Courtesy email to be sent to The Green House, who provide electricity for the tree in the Square.

Action: Lisa to email sponsors and The Green House.

Steph had emailed the schools, with a positive response so far from Sandford Primary School. It was accepted that this school year had been very difficult, but she hoped that schools would be in contact after the summer holidays to discuss involvement. Steph had spoken to the Scouts, who are not currently meeting. Regulations on meeting are changing rapidly, and they would like to be involved.

14. To discuss other plans considered at the meeting held on 8th July 2020

Consideration would need to be given to the way in which events would be released on virtual platforms.

Action: Rachel to investigate.

Steph had circulated the poem that she had written to launch the hat design competition. It was agreed that the competition should be a 2d design, but people would be encouraged to turn their designs into a real hat. Making large 2d hats would be a good activity for schools and groups, and these could be displayed in shop windows.

Agreed: Competition to be launched just before October half term with a video release of the poem.

Action: Steph to investigate and arrange.

School choirs could still be involved by creating videos. The video could be edited to include all schools singing the same song.

Action: Steph to investigate and discuss with schools.

Old Landscore School was offered as a base, if required for events or storage.

15. To agree the date of the next meeting.

Agreed: Monday 14th September 2020 at 2.00pm.

16. Close

The meeting closed at 10.48am.

Signed

Date:..... (Chairman)