



**Christmas in Crediton Sub-Committee Minutes**  
**Tuesday, 23 March 2021 at 11.00 held via Zoom**

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**Present:** Cllr Liz Brookes-Hocking, Cllr Louise Martin, Paul Fallon, Alan Quick, Jack Robson, Steph Jones and Lisa Blake (Projects Officer)

**80. To receive and accept apologies**

The meeting was opened at 11.00. There were no apologies.

**81. Declarations of Interest**

There were no declarations of interest.

**82. Christmas in Crediton Sub-Committee Minutes**

It was **resolved** to agree and sign, as a correct record, the minutes of the meeting held on 9<sup>th</sup> February 2021. (Proposed by Jack Robson).

**83. To receive an update on the action points from the last meeting.**

-Rachel to circulate Christmas Budget- Lisa to follow up with Rachel and circulate to Councillors when possible- ONGOING.

-Lisa to schedule and confirm with Paul and Jo a date for the removal of the Christmas trees and stars- COMPLETED. It was noted to express thanks to Rotary for their help on the removal in difficult times.

-Lisa to contact Tesco Express, High Street regarding the addition of Christmas Trees to the building- no response to email, Lisa to visit the store to arrange to speak to the Manager- ONGOING.

-Jack to contact Bindy Saywood regarding the idea of a Craft market for the Christmas event- ONGOING

- Lisa to research and contact Princesshay Exeter regarding their Christmas lighting photo fixtures- received product brochure, awaiting quotation, will then circulate information to discuss at next meeting.

-Rachel to liaise with MDDC and DCC regarding the tree at the East St/Charlotte St junction- Lisa to update- ONGOING.

-Lisa to discuss with Jo any thoughts on enhancing the lighting plan along with a meeting with the interested electrician- General replacements maybe required. Meeting with Ian Rogers who is going to work with Jo this year in helping with the electrical works. COMPLETED.

-Lisa to start contacting local High Street business's on their involvement and the ideas for Christmas 2021- ONGOING.

**84. To discuss the quotation from Lamps and Tubes for the catenary wire testing the cross streets and agree any actions.**

It was **RESOLVED** to accept and proceed with the quotation from Lamps and Tubes (quotation number E4983/21) at a cost of £1995 plus VAT for the testing of the catenary wire and the installation and removal of the cross street decorations (Proposed by Cllr Brookes-Hocking).

- 85. To receive an update on the electrical testing and fitting of the Christmas lights for 2021.**  
The Projects Officer advised that the new electrician- Ian would be working alongside Jo this year, Jo mainly undertaking repairs and Ian doing the connections in the High Street etc. Paul Fallon from Rotary advised that he would speak to the other members to see if they would be able to put the trees and stars up this year but alternative groups or contractors may have to be considered, Paul advised that he would inform the committee of the decision as soon as possible. The idea of solar lighting was also raised as a more carbon neutral option going forward. Lisa to discuss this option with Rachel and refer to Jo and Ian on thoughts around this.
- 86. To consider any entertainment or booking for the event and agree any actions.**  
Cllr Brookes-Hocking suggested that we should have the Land Train from 2pm to help with reducing queues if social distancing was still required and allowing additional time for cleaning and disinfecting if this was still a requirement also. It was RESOLVED that bookings should be made for the Land Train, 2 way radios and St Johns Ambulance, in the preparation that the event would be able to go ahead. It was agreed that this would be kept under review in line with guidelines nearer the time. (Proposed by Cllr Martin). Jack will contact bands for potential bookings. It was agreed that any entertainment and for the event an increased number of marshalls would be required. Members agreed that even without restrictions, live streaming of the Switch-on means that some people who cannot attend in person can be included and could possibly become part of the event in any case  
[Action: Jack to contact local bands for entertainment on the day.](#)  
[Action: Lisa to book the Landtrain, St Johns Ambulance and the 2 way radios.](#)
- 87. To agree the date of the next meeting.**  
The next meeting was agreed for Wednesday 21 April 2021 at 11am via Zoom.
- 88. Close**  
The meeting closed at 11.55

Signed .....

Date:..... (Chairman)