



**Christmas in Crediton Sub-Committee Minutes**  
**Tuesday, 24 May 2022 at 10.30 at Old Landscore School, Greenway, Crediton**

**Present: Cllrs Ross, Brookes-Hocking and Huxtable, Liz Ledsham (Rotary), Alan Quick and Lisa Blake (Projects Officer)**

**1. To receive and accept apologies (Please make any apologies known to the Town Clerk)**

There were no apologies received before the meeting, Jack sent apologies after the meeting that his previous meeting had overrun.

**2. Declarations of Interest – To receive declarations of personal interest and disclosable pecuniary interests (DPI's) in respect of items on this agenda**

Cllr Cairney declared that as a member of more than one authority, any views or opinions expressed at the meeting would be provisional and would not prejudice any views expressed at a meeting of another authority.

**3. Christmas in Crediton Committee Minutes – To approve and sign as a correct record the minutes of the Christmas in Crediton Sub-Committee Meeting held on 26 April 2022** It was **resolved** to agree and sign, as a correct record, the minutes of the meeting held on 26 April 2022 (Proposed by Alan Quick).

**4. To note that decisions will be made with the climate emergency at the forefront of decision and policy making** This was noted.

**5. To receive an update on the previous action points for Christmas in Crediton 2022**

**Action: Projects Officer to research into the idea of a Lantern Parade including how these could be made, which local community groups would like to be involved, workshops for community to become involved in the making and speaking to local artists regarding the making of them- Lisa had contacted Charlotte Turner local artist who has confirmed that she would be happy to be involved.**

**Action: Projects Officer to look at food stalls, hot chocolate station, candy floss machine. Ask around re food stalls, etc. - ONGING**

**Action: Projects Officer to contact Festive Lighting to resolve outstanding queries about fixings, locations and catenary wire testing- COMPLETED**

**6. To discuss the Christmas Lighting infrastructure options and agree any actions. The additional information requested had been answered below-**

What are the fixing methods for the icicles and who is responsible for these to be installed and the maintenance? **The fixings that the installer has used in the past is a small eye fixing that does not require any testing as it is only to support the lightweight string products, sample picture shown below.**



Confirmation of where the icicle lights start and finish in the High Street. **Suggested locations would be from Searle St down to Market St and on the other side of the road from Betfred down to the cross street by Market St, there is a gap on each side of the road, and we would say 4no power supplies would be required.**

Is the maintenance of the lights included within the price, what would happen if they stopped working when in place? **If any product fails when on hire, we will supply replacements or repair, but this does not include the labour to install and remove the items.**

Does this include installation of the catenary or catenary wire testing? **If this is for the icicles no wires will be required as the above eyes would be installed 1m apart and the icicles are cable tied to the eyes, from experience the hardest part of this installation is permission from the property owners to install the fixing, this would be the responsibility of the Town Council to obtain.**

Servicing and storage is this included also? **All products on hire include Delivery and collection to your chosen locations, storage each year of the products and all products will be tested ready for dispatch the next festive season.** It was felt that the icicle lights would not be a suitable option for the town given the fixings and permissions required along with the short area in which they covered and the layout of the High Street and that alternatives should be looked into. It was requested for the following information to be obtained and presented for the next meeting:

**Action: Enquire about the option of spheres for the existing brackets.**

**If the cross street lighting failed what would happen ie would labour/contractor for the repair/replacement be included (cherry picker).**

**A comparison from contractors for alternatives for the existing brackets**

**A comparison from contractors for cross streets options**

**Enquire about light matrix options within the town**

7. **To discuss the 2022 event and agree any actions** The date for the event was confirmed as Saturday 26 November 2022. The parade route is still to be decided in order to maximise the space. The Scouts had confirmed that they would like to be involved using their Scout Cart again.

**Action: Projects Officer to research into Christmas Competition ideas instead of the Fancy Dress competition**

**Action: Projects Officer to speak to Charlotte Turner about the idea of Lantern Workshops on the day of the event in the square.**

**Action: Projects Officer to contact local schools and nurseries regarding the lantern making to see if they would like to be involved.**

- 8. **To review the date of the next scheduled meeting (07 June 2022) and agree any actions** It was **agreed** to amend the next meeting date to 21<sup>st</sup> June at 10.30am.
  
- 9. **Close The meeting closed at 11.41am**

Signed .....

Date:..... (Chairman)