



Christmas in Crediton Sub-Committee Minutes
Tuesday, 27th October 2020 at 11.00 am held via Zoom

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Present: Liz Brookes-Hocking, Jim Cairney, Stephanie Jones, Alan Quick, Jack Robson, Lisa Blake (Special Projects Officer) and Rachel Avery (Town Clerk)

Apologies: Louise Martin

43. To receive and accept apologies

The meeting was opened at 11.00 am. It was **resolved** to receive and accept apologies from Louise Martin.

44. Declarations of Interest

Cllr Cairney declared that as a member of more than one authority, that any views or opinions expressed at the meeting would be provisional and would not prejudice any views expressed at a meeting of another authority.

45. Christmas in Crediton Sub-Committee Minutes. It was resolved to agree and sign, as a correct record, the minutes of the meeting held on 13th October 2020. (Proposed by Cllr Brookes-Hocking).

46. Christmas lighting

- **To receive an update**

It was noted that the lights had been installed, and there had been no issues. The guttering, as discussed at the last meeting, had been fixed by the lighting contractor.

There was discussion regarding the trees on the High Street and the tree and lights in the Town Square.

Action: Rachel to contact Paul regarding the trees.

Action: Jo Ward to be asked to switch lighting off in Square until the switch on.

Action: Rachel/Lisa to arrange cherry picker for large tree in Town Square.

47. To discuss and agree any actions regarding participation of businesses, schools and other organisations.

Steph advised that she would not be using the Tesco Community board due to the Covid restrictions in store. Rachel suggested that the Town Council Office window could be used. Carter Geering had been approached regarding the schools' use of two empty shop windows.

Action: Rachel to confirm the arrangements and report to committee.

It was agreed that the Town and Country Store should be decorated on Wednesday 18th November by Lisa/Steph.

Action: Rachel to confirm access with Mole Avon.

48. Christmas puppet show update.

It was noted that the risk assessment and budget proposal were being worked on.

Action: Jack to speak to Peter Hamilton. Budget proposal to be sent to Rachel by Monday 2nd November.

It was hoped that the Art Centre would be able to provide additional music events through the day.

49. To consider the Scouts' cart proposal.

Steph outlined the proposals for the Scouts' food collection cart (in aid of the Food Bank), which included a period of 10 minutes outside the Co-op and then collections at Morrisons and Tesco.

The cart would be decorated and then quarantined for 72 hours before the food is touched.

Agreed: That the sub-committee supports the proposal and would like it to form part of the event, but that the proposals to stand outside the Co-op be reconsidered given the size of the pavement and difficulties with social distancing.

Action: Steph to contact the Scouts, and suggest using Tesco in the High Street as there is a loading bay or requesting permission to use the pavement outside the Antiques shop.

50. To review the finances for the 2020 Christmas in Crediton project.

Action: Rachel to circulate finances as soon as possible.

51. To agree the date of the next meeting.

Agreed: Tuesday 10th November 2020 at 11.00 am.

52. Close

The meeting closed at 11.42 am.

Signed

Date:..... (Chairman)