



**Christmas in Crediton Sub-Committee Minutes  
Wednesday, 6 July 2022 at 10.30 at Old Landscore School, Greenway, Crediton**

**Present: Cllrs Ross, Alan Quick, Jack Robson and Lisa Blake (Projects Officer), 2 work experience students**

- 1. To receive and accept apologies (Please make any apologies known to the Town Clerk)**  
Apologies were received and accepted from Cllr Cairney and Paul Fallon (Proposed by Jack Robson). Cllr Brookes-Hocking apologised after the meeting for not being able to attend.
- 2. Declarations of Interest – To receive declarations of personal interest and disclosable pecuniary interests (DPI’s) in respect of items on this agenda**  
There were no declarations of Interest.
- 3. Christmas in Crediton Committee Minutes – To approve and sign as a correct record the minutes of the Christmas in Crediton Sub-Committee Meeting held on 21 June 2022**  
It was **resolved** to agree and sign, as a correct record, the minutes of the meeting held on 21 June 2022 (Proposed by Alan Quicke).
- 4. To note that decisions will be made with the climate emergency at the forefront of decision and policy making**  
This was noted.
- 5. To receive an update on the previous action points for Christmas in Crediton 2022**  
**Action: Projects Officer to look at food stalls, hot chocolate station, candy floss machine. Ask around re food stalls, etc – look for a sweet treat stall - ONGOING**  
**ACTION- Contact Blachere for updated quotation, clarification on Cross street installation and whether the decorations would be same each year in the hire agreement term. Cllr Brookes-Hocking and Lisa Blake to discuss question list for Blachere to confirm and provide updated details at the next meeting.**  
**ACTION- Lisa to contact Kevin Payne to see if he would be interested in doing a Punch and Judy show on the Square**  
**ACTION- Lisa to contact High Street traders regarding their thoughts on a window competition Alan to clarify that the traders are happy to be contacted.**  
**ACTION- Lisa and Liz to speak to Charlotte regarding lanterns workshop (Arts Centre available within half term) and how we could make this work for people to do at home also**  
**ACTION- Lisa to contact the Guides about their involvement, lanterns or re doing the arches**  
**ACTION- Lisa to speak to the Three Little Pigs about Father Christmas access**  
**ACTION- Lisa to make enquiries about the free parking dates for the Car Parks**  
**ACTION- Lisa to contact the Police and Fire regarding their presence for the event**  
**ACTION- Lisa to confirm with Three Little Pigs whether they require gazebo usage**

**ACTION- Lisa to speak to Crediton Coffee Company regarding a hot chocolate station**

**ACTION- Lisa to look into stalls for sweet treats- donuts/crepes etc**

**6. To discuss the Christmas Lighting infrastructure options and agree any actions**

The Projects Officer had received updated quotations from Blachere for the hire agreement but there still remained some issues to be clarified. A meeting was to be held with the Town Clerk and Cllr Brookes-Hocking to discuss the finances for the Christmas infrastructure, the committee would be updated accordingly.

**7. To receive an update regarding the entertainment for Christmas in Crediton 2022 and agree any actions**

Jack Robson (entertainment director) updated that he had contacted The Lost Coyotes as the headline act and was awaiting a response. Lisa Blake will liaise with the primary schools regarding the choir performances on the day. It was agreed to look into some Mascot style entertainment.

**Action- Lisa Blake to obtain quotation for mascot style entertainment for the day**

**8. To review the date of the next scheduled meeting (06 September 2022) and agree any actions**

It was agreed to amend the date of the next meeting to 26 July 2022 10.30am.

**9. Close**

The meeting closed at 11.10am.

Signed .....

Date:..... (Chairman)